REQUEST FOR PROPOSAL (RFP)

RFP#ESP-2017-038 Provision of Helicopter Services
Engineering Support Program
Under
U.S. Agency for International Development
Prime Contract No. AID-306-C-16-00010

To Offerors
From Tetra Tech
RFP Issuance Date February 19, 2017
RFP Closing Date March 09, 2017
(4:00 PM Kabul, Afghanistan Local Time)

1.0 Introduction
Tetra Tech/ESP, a USAID implementing partner, is inviting proposals from eligible Bidders, Helicopter Services Providers “herein after referred to as “The Operator”, to provide Helicopter Services as described in the Scope of Work (Terms and conditions of Service delivery) of this Request for Proposal (RFP).

2.0 Source Selection and Specifications
Tetra Tech is requesting proposals from experienced local and international helicopter service operators experienced in operating inside Afghanistan. The Helicopter Services Operator will be awarded a Firm Fixed Unit Price Helicopter Services Agreement. The Awardee will be selected on the basis of their unit prices, delivery, past performance, warranty and references, and satisfaction of the terms and conditions of service delivery included in this RFP showing that the Operator can provide the services requested in this RFP.

The Bidders are requested to submit their Firm Fixed Unit Price – Cost per Hour Prices together with the required evidence/documentation requested in this RFP. The Operators are also requested to certify that their bid price will be valid for twelve months from the date of bid submission. The Operator’s prices must be valid and fixed for the duration of the contract.

Bidders must provide their quotes in the format set forth in Appendix B – Firm Fixed Unit Price Offer – Cost per Hour. The bid committee will evaluate the responsiveness of each bid prior to selecting the lowest price. A fully-responsive bid will include all the information requested via the statement of requirements and appendices of this RFP. Award of Service Agreement shall be made on the basis of lowest price meeting all technical requirements, TetraTech will evaluate the
bids to determine the Bidder’s compliance with the terms of this RFP and the ability to deliver the goods/services requested.

### 3.0 Scope of Work (Terms and conditions of Service delivery)

#### 3.1 Services required:

The Operator will provide services for “The Aircraft” on an Aircraft Wet Lease with Aircraft Crew, Maintenance and Insurance (ACMI) basis. The Operator will provide ground support and cargo handling. Bidders are encouraged to provide bids for both aircraft variants but not required. Final selection and implementation will be confined to a single aircraft variant.

**“THE AIRCRAFT”**

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<tr>
<th>Number</th>
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<tr>
<td>1</td>
<td>MI-8MTV (primary) or equivalent</td>
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<tr>
<td>1</td>
<td>MI-8MTV (standby) or equivalent</td>
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<th>Number</th>
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<tbody>
<tr>
<td>1</td>
<td>MI-8T (primary) or equivalent</td>
</tr>
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<td>1</td>
<td>MI-8T (standby) or equivalent</td>
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</table>

The Operator will provide primary and standby helicopters, (The Aircraft) per the below:

a) One exclusive use MI-8MTV or MI-8T, ACMI, stationed at Kandahar Airport that is capable of providing logistical transport for BLS (Base Life Support) resupply and personnel rotations throughout southern and central Afghanistan.

b) One standby MI-8MTV or MI-8T, ACMI, available for use within 24 hours notification that will be used primarily for emergency evacuation at work locations principally located throughout southern and central Afghanistan. In the event of any failure of either the primary or the standby MI-8MTV that may have any impact on evacuation operations, the Operator must provide within 24 hours of notice an acceptable alternative backup evacuation helicopter or helicopters to provide equivalent or better capability to perform evacuation;

c) Aircraft crew, engineering and cargo handling personnel for flight program operation, cargo handling and ground support for flight missions as required, including loading and unloading at the Kandahar Helicopter Landing zones, material handling equipment support, and weight and balancing of cargo and personnel according to the Air Tasking Orders provided by Tetra Tech; and
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d) Provision of daily, weekly and monthly flight logs, including incident/accident reporting. The Operator will be required to fly principally throughout southern and central Afghanistan to include designated landing zones within the area of operation. Tetra Tech will order a fixed number of Block Hours (50hrs) on a monthly basis at the minimum monthly hours indicated in Exhibit B1. The standby helicopter will be charged, at the same rate as of primary, only when used as indicated in Exhibit B2. Stand by hours will be applied to the 50 hours minimum when used. Hours will be executed according to Tetra Tech flight schedules and will account for a crew rest day every one out of seven days.

3.2 Location of Services:

The Primary Aircraft will be based at Kandahar airport. The Standby and Backup Aircraft shall be available for operations within 24 hours and maybe stationed at locations as directed by the contractor.

3.3 Statement of Requirements

The Operator’s Obligations:

a. To provide the Aircraft as described in Section 1 above.

b. The Operator will provide The Aircraft in accordance with Exhibit B1 Firm Fixed Unit Price – Cost per Block Hour.

- Block Hour is defined as time logged from the first engine start to the last engine shutdown.
- Monthly Minimum Guarantee Block Hours is defined as the minimum number of Block Hours that Tetra Tech will commit to purchase per month. A month is defined as 30 days of operational aircraft time, including mandatory rest days, in accordance with the appropriate Exhibit B. Hours in excess of the minimum are calculated according to the appropriate Exhibit B attached.

c. The Operator is solely responsible for all aspects of helicopter transport operations, administration, maintenance, associated payments and compliance.

d. The Operator shall provide the aircraft that are owned or leased by The Operator and properly and legally registered. If during the execution of this contract the Operator leases an aircraft for use under this agreement, The Operator will notify Tetra Tech immediately of its intent to do so and will adhere to USAID vetting requirements.

e. The Operator is required to ensure that, “The Aircraft” meets all technical and
commercial requirements pertaining to the aircraft of the given type established by the appropriate normative documents in the field of regulation of the civil aviation activity such as ICAO and IATA documentation.

f. Helicopter Services Provider will ensure that “the Aircraft” are in good airworthy condition at all times and furnished with all necessary equipment and documentation established and issued by authorized bodies according to the Aeronautical legislation of the country of registration, and also to the ICAO and IATA rules.

g. The proposed Aircraft must be an irrevocable property of The Operator and must have a valid Operator’s Certificate. If leased, The Operator should furnish to TetraTech all the relevant documents that are valid for the period of performance of the contract between The Operator and TetraTech.

h. The Operator will ensure that “The Aircraft” will be operated according to the conditions of the contract that will be entered into with TetraTech and shall ensure that all approvals from the authorities of the Government of Islamic Republic of Afghanistan (GIROA) are properly obtained and observed.

i. TetraTech will have the sole rights and exclusive use of the Primary Aircraft throughout the contract period. All other aircraft referenced in Exhibit B2 will be available to TetraTech for use as described in the applicable Exhibit B.

j. The Operator must be prepared to mobilize and execute all requirements on contract execution. Aircraft will be flight ready on the schedule as described in the applicable Exhibit B.

k. When performing the Contract "The Aircraft" The Operator will inform Tetra Tech of the operating call-sign for the applicable aircraft.

l. The Operator is required to keep all the property rights on “The Aircraft” during the term of validity of the Contract to be entered into with TetraTech.

m. The Operator confirms that “The Aircraft” cannot and will not be utilized for military purposes, and also for the purposes, which have not been specified in the contract with TetraTech.

n. The Operator will bear all responsibility for the flight operations and maintenance service, meeting the requirements on loading weight and balance specifications, and maintaining of the “The Aircraft” airworthiness.

o. The flight operations and the maintenance service of “The Aircraft” will be carried out according to the operational - engineering specifications, the Flight Operations Manual.
and the Maintenance Manual, agreeing with the conditions and restrictions contained in the Operational specifications (Special rules) of The Operator.

p. The Operator shall provide at his own expense replacement aircraft within 24 hours, if the chartered aircraft is unable to provide services as described in this Scope of Work and Exhibit B for any reason. The replacement aircraft must have capacity and capability equal to or better than the one it replaces.

q. In any event, the Contractor must provide MI-8MTV/MI-8T or aircraft of equivalent capacity and capability within 24 hours’ notice for evacuation from Kajaki.

r. The Helicopter Services Provider shall bear responsibility for: obtaining all necessary permissions to use air space; operational control of flights; Servicing of the flight (including every kind of aircraft handling) at the airports of arrival and departure; Air safety provisions; Observing financial and other obligations to the consignors, consignees and all third parties involved in the operations.

s. The Operator shall provide the crew of the Aircraft, all necessary flight documentation such as maps, charts, NOTAMs etc. for the flight areas.

t. The Operator will be responsible for positioning the contracted aircraft at the temporary Fixed Base of Operation Airport at the Kandahar Site.

u. At the expiration or termination of this Subcontract, The Operator shall deliver the aircraft to the Home Base airport.

v. The Operator shall provide insurance of the aircraft Hull and the crew members of the Aircraft. $25.0 million for aviation liability and $1.0 million for cargo and $1.0 million per passenger

w. The Operator shall provide crew and flight engineers, these staff will be employees of The Operator. These employees will carry out the orders of The Operator concerning the flight and technical operation. The Pilot in Command (PIC) shall have full operational control of the Aircraft during any Flight and shall have absolute discretion in all matters concerning the technical operation of the Aircraft and safety of the aircraft, its passengers and cargo. Tetra Tech’s personnel shall follow all instructions of the Aircraft’s PIC and crew pertaining to the operational control of the Aircraft. The PIC has the absolute right to make the final decision to fulfil the scheduled flight, to terminate a flight, to change a route, to make a forced landing, to drop the cargo or to proceed to an alternative airport when necessary for the safety of the Aircraft, passengers, and crew.

x. However, the employees of The Operator shall follow Tetra Tech’s directions
concerning operation of the Aircraft if they do not contradict provisions of Subsection (w) above.

y. Both number and the qualification of the crew and the engineering personnel should meet the requirements and rules established by the Air legislation of the country of registration of The Operator’s Aircraft. The Operator will ensure that all members of the crew hold valid certificates and valid medical certificates.

z. The Helicopter Services Provider bears responsibility for parking and RAMP costs in Kandahar and any other helicopter landing Spots and for procuring aviation fuel as applicable in Exhibit B.

aa. The Operator will file all necessary flight documentation and commercial documents in close accord with the Commercial Air Transportation Rules in current force with the Civil Aviation Rules and regulations.

bb. The Operator will observe the requirements of the Flight Operations Manual concerning commercial load of “The Aircraft” and will bear responsibility for conformity with the actual load of the plane with the load declared in the actual operations documents.

c. The Operator shall provide aircraft crew accommodations in Kandahar.

dd. The Operator shall notify Tetra Tech within one (1) hour of any aircraft incident involving Tetra Tech personnel or cargo. Incident is defined as any unscheduled landing of the Aircraft, any attack on the Aircraft to include gunfire or missile fire whether it hits the Aircraft or not, any emergency or crash landing of the Aircraft or any Aircraft crash. In the event of an incident, Tetra Tech and its client USAID will have the right, but not the duty, to investigate the incident. The Operator will gather and provide all information related to the incident to Tetra Tech immediately as it becomes available. The Operator will provide any additional information related to the incident as requested by Tetra Tech or USAID.

e. The Operator must submit to and successfully complete USAID vetting

ff. The Operator must provide an aircraft / crew / passenger / cargo recovery plan in the event of a downed aircraft. The plan should include but not be limited to the following: search and rescue support, recovery of passengers, crew and cargo, supporting agencies and communications capabilities.
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Tetra Tech’s obligations:

a. Tetra Tech will utilize “The Aircraft” for performance of transportation of passengers, cargo, mail and luggage on the routes agreed to with The Operator.

b. Tetra Tech will have the right to conclude contracts with third parties for transportation and other contracts without the consent of the Helicopter Services Provider on its own free will, except for sublease contracts, if the contracts do not contradict with the purposes of "The Aircraft" utilization.

c. Tetra Tech will bear responsibility for Air Marshal Team on each flight to provide security for the passengers and cargo.

d. Tetra Tech shall provide insurance of the third parties liability for its employees at the minimum rate of the insurance sum established by the legislation of the country of registration.

e. Tetra Tech will have the right but not the duty to take part in investigation of aircraft incidents and events, which have occurred.

4.0 Anticipated Type of Contract

It is anticipated that Tetra Tech will award a Firm Fixed Unit Price (block hours) Services Agreement with the successful Bidder.

5.0 Anticipated Contract Start Date

The contract is anticipated to start on or about April 01, 2017 and to end on or about March 31, 2018. The contract may be terminated if Tetra Tech's prime contract with its client is cancelled before the end date mentioned above.

6.0 Place of Performance

The Operator shall provide the Services at Tetra Tech work site (Fixed Base of Operation Airport) in Kandahar and conduct air operations principally throughout southern and central Afghanistan.

7.0 Taxes

TetraTech will withhold 2% for entities with valid business license in Afghanistan and 7% for entities without valid business license, or as per applicable taxation policy, from any amount payable to the Operator and shall remit the same to the Government of the Islamic Republic of Afghanistan (GIROA). The taxes are subject to change based on the directions given by GIROA.
Tetra tech enjoys a tax exemption status in Afghanistan. Tetra tech will provide a tax exemption support letter for The Operator to use in applying for tax exemption certificate at the Afghanistan Ministry of Finance.

Unless otherwise exempt, as indicated by an endorsed Tax Exemption Letter from the Ministry of Finance, Tetra Tech will withhold tax on remittances to the Operator in accordance with Chapter II of the Afghanistan Income Tax Law 2010, specifically Article 72, and shall deposit the same with the Government of Afghanistan on behalf of The Operator. Tetra Tech shall provide proof of taxes paid on behalf of The Operator.

8.0 Details Required in the Proposal

Please submit abbreviated details of your safety records, airworthiness certificates, profiles etc and any other pertinent information in your proposal. Also please note the requirements noted below in Article no 9.0 Quotation Format.

9.0 Proposal Format

In order to qualify for this procurement, all Bidders are requested to provide the following information, and format their bids as follows:

a. Basic information on the Bidder.
b. Copy of work license of Legal Operation documents such as AISA License, ICAO, IATA Licenses or other relevant licenses or documentation
c. Support documents proving that the company has worked with International NGOs.
d. Cost Proposal - a detailed fixed cost proposal in USD should be submitted using the form in Appendix B: Firm Fixed Unit Price Offer – Cost per Hour.
e. Past Experience- Appendix C: Summary of Relevant Capability - Past Experience
   The Operator shall document any past experience carrying out similar operations in Afghanistan or similar war torn environment in the last three years.
f. Exceptions to the RFP – In accordance with FAR 52.211, variations in the quantity or specified type of any item called for in this RFP and described in your proposal will not be accepted unless to the benefit of solicitor. Any exceptions statements to the requirements of this RFP should be noted by the Bidder in Appendix B.
g. The Operator is requested to provide details pertaining to the operation of the Aircraft; crew size, seating capacity, size of cargo hold, volume, maximum cargo load, maximum cruise speed, fuel consumption, range with maximum fuel load etc
h. Summary of qualifications (Education training, work experience) for key personnel who will be responsible for managing the contract.
i. The proposal should also detail the Operator’s experience in doing emergency evacuation from hostile sites and performing threat assessments.

Tetra Tech, Inc.
j. The Operator must indicate how quickly (number of days) they can mobilize to the base of operation in Kandahar and the costs associated with the mobilizations and demobilizations in their proposal.

k. The operator must also indicate whether the price per hour quotes include insurance, ACMI, DBA, Fuel, airport fees, royalties etc. Or the operator must state what the cost per hour pricing includes and how much any other items that are not included in this pricing will cost.

l. Operator must also state that they will adhere to the Minimum Monthly Guarantee of 50 hours and must state their unit prices for any excess hours (ACMI) ordered.

m. Tetra Tech requests all Bidders to confirm that they can meet proposed delivery schedules or otherwise Bidders may propose a delivery schedule in which they can deliver the items in Appendix B1 and B2 of this RFP.

n. Completed Representations & Certifications as requested in Appendix E and confirmation of your willingness to comply with Tetra Tech’s standard Terms and Conditions from USAID (available upon request).

10.0 Submission Requirements

Submission of Proposals:

1. **All responses must be in English**, in PDF or word format and sent via e-mail (document needing signature/stamp should be scanned) indicating the RFP number, the closing date and sent to: GLS.AESP.Procurement@tetratech.com no later than the due date and time stated above.

   **Note:** For electronic submittals, Offerors shall submit their Technical and Financial proposals separately in two separate attachments.

2. Proposals can also be submitted in hard copy in a sealed envelope to the Tetra Tech/ESP Contracts and Procurement Department located at Street #01, House #02, Shash Darak, District #09, Kabul, Afghanistan no later than the due date and time stated above.

   **Note:** For hard copy submittals, Offerors shall submit their Technical and Financial proposals separately in two sub-envelopes and put them in one main sealed envelope.

For inquiry regarding Tetra Tech/ESP office address ONLY, you may contact:
+93 (0) 729 131 984 or +93 (0) 796 300 774.

**Insert in subject line: RFP#ESP-2017-038 Provision of Helicopter Services**
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The Bidder shall submit its best price offer/Proposal as per the following requirements:

a. Proposal Cover Letter signed by a person authorized to sign on behalf of the Bidder. Use the template in Appendix A and feel free to include any relevant information.
b. All Prices shall be quoted in United States (US) Dollars Only
c. Bidders shall submit quotes in prescribed Format of Appendix B Firm Fixed Unit Price Offer – Cost per Hour
d. In case of price discrepancy between unit price and subtotal price, the unit price shall prevail.
e. The rates quoted shall be for complete service inclusive of all taxes, all charges for service contingent to the work.
f. Tetra Tech is Exempt from import duties into Afghanistan.
g. The award will be a Firm Fixed Unit Price Services Agreement (with ceiling amount) with standard/fixed ordering arrangements.
h. Tetra Tech reserves the right to increase or decrease the services/goods mentioned in this RFP before and during contract performance.
i. Bid validity shall be for twelve months from date of submission.
j. The Bidder to complete and submit all appendices cited in article 14.0 of this RFP List of Appendices to Be Completed

Submission of Questions

Bidders can obtain additional information about this RFP by sending an email to tim.kaendera@tetratech.com, akram.anwari@tetratech.com and zia.siddiqi@tetratech.com no later than February 28, 2017.

Insert in subject line: RFP#ESP-2017-038 Provision of Helicopter Services

11.0 Payment Terms

Payment will be made within 30 days of receipt of an acceptable invoice and it shall be by cheque or Electronic Fund Transfer (EFT) directly into the bank account of the Vendor’s company. The Operator shall invoice TetraTech according to monthly block hours per aircraft type that will be agreed to on the contract between TetraTech and The Operator. Block hours will be calculated on the chock-to-chock basis (from the engines startup and till the aircraft full stop after landing).

12.0 Evaluation Criteria

All Proposals received in response to this solicitation will be evaluated and scored by evaluation factors noted below. The Services Agreement shall be awarded on a lowest priced technically acceptable basis. To be considered Technically Qualified, offers must achieve a minimum score of 80 out of 100 when evaluated against the technical and past performance criteria. Additionally, those criterion annotated with an asterisk below must be fully satisfied.

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a. Cost
b. Technical Acceptability including provision of all Appendices (Up to 50 points)
c. Past Performance in similar type of work (Up to 50 points)

Successful bidders must meet all technical requirements:

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<th>Points</th>
<th>Successful bidders must meet all technical requirements:</th>
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<tr>
<td>6</td>
<td>1. * Provide for (1) MI-8MTV / equivalent and or (1) MI-8T</td>
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<td>5</td>
<td>2. * Provide applicable standby helicopter within 24hrs (same capability or greater)</td>
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<td>3. * Provide crew, engineering, cargo handling and ground support</td>
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<td>4. Provide sample daily, weekly and monthly flight logs</td>
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<td>5. Provide bid for 50 monthly block hours</td>
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<td>6. * Provide proof the A/C meet or exceed all technical and all commercial requirements required by the Afghan Civil Aviation Authority (ACAA)</td>
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<td>7. *Provide a valid operator’s certificate</td>
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<td>8. Provide assurance the contractor will mobilize upon contract execution</td>
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<td>9. Provide assurance the helicopter cannot and will not be used for military purpose</td>
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<td>10. Provide assurance the operator will provide all services associated with flight operations</td>
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<td>11. *Provide proof of insurance in accordance with the minimums stated in the RFP</td>
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<td>12. Provide confirmation the operator will provide for all ramp fees at all locations</td>
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<td>13. Provide aircrew accommodations in Kandahar</td>
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<td>14. *Willingness to comply with USAID vetting requirement</td>
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<td>15. *Provide an aircraft / crew / passenger / cargo immediate recovery plan for downed aircraft</td>
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13.0 RFP Cancellation Reservation

Tetra Tech reserves the right to cancel, amend or modify the RFP prior to award if the project goals cannot be achieved through the RFP process. Tetra Tech shall notify all Bidders, in writing of any cancellation. Tetra Tech is not obligated to make an award and is not responsible for proposal costs.

14.0 List of Appendices To Be Completed

- **Appendix A:** Proposal Cover Letter
- **Appendix B1:** Firm Fixed Unit Price Offer – Cost per Hour (MI-8MTV)
- **Appendix B2:** Firm Fixed Unit Price Offer – Cost per Hour (MI-8T)
- **Appendix C:** Summary of Relevant Capability, Experience and Past Performance
- **Appendix D:** Copy of Business License/Certificates
- **Appendix E:** Certifications and Representations
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APPENDIX A
PROPOSAL COVER LETTER

[On Letterhead]

TO: TETRATECH-ESP
Contracts & Procurement Department
Kabul, Afghanistan

Ladies and Gentlemen:

We, the undersigned, offer to provide services requested in the Request for Proposal - RFP#ESP-2017-038 Provision of Helicopter Services in accordance with your Request for Proposal dated and our Proposal (Technical and Financial). Our attached Proposal is for the sum of $<Sum in Words ($0.00 Sum in Figures) per hour>. We wish to confirm that we are able to operate the requested type of Aircraft according to the statement of requirements described in the RFP.

Our Proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the Proposal, i.e., < >.

The services ordered by Tetra Tech and supplied by us will be from the time of signing the Subcontract Agreement to the completion date.

We understand Tetra Tech is not bound to accept any Proposal it receives.

We remain,

Yours sincerely,

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:
E-mail:
Phone No:

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APPENDIX B.1
Firm Fixed Unit Price Offer – Cost per Hour
PRIMARY AIRCRAFT

Terms and Conditions for MI-8 Type Primary Helicopter

Aircraft Type: MI-8MTV (or equivalent of the same capacity)
Operating Base: Kandahar, Afghanistan
Capability: Up to 3,500 kg / 24 PAX
Minimum Monthly Block Hours: 50
Availability: Start of operations ex-Kandahar within 3 days from the date Contract is signed and Prepayment done
Guaranteed Hours: 50 Block Hours per month
Hour Rate, all-inclusive: USD (XXXX) per Block Hour
Positioning Fee: USD (XXXX)**
De-positioning Fee: USD (XXXX)**

** - Client will be charged the Hour Rate against the 50 Block Hour Guaranteed Hours when the helicopter flies out from Kabul to Kandahar with Client’s payload onboard.

Hour Rate, all-inclusive includes but is not limited to the following: Cargo/PAX handling at Kandahar, Aircraft Fuel, Crew and Ground Personnel Visa support, Crew and Ground Personnel Accommodation, Crew and Ground Personnel Daily Allowances, Crew and Ground Personnel Meals, Crew and Ground Personnel Medical Support, Crew and Ground Personnel Travel Support, Aircraft Operation Permits, Aircraft Route Navigation Fees, Aircraft Landing/Take-off Fees, Aircraft Parking Fees, Aircraft Cleaning Service, Aircraft Water Service, Aircraft Security Storage Area, Aircraft Insurance, Ground Support equipment (crane, GPU, ladders, etc.), Crew Insurance, Cargo/PAX Insurance, DBA Insurance, and Business related Taxes, Duties, Fees, etc.

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APPENDIX B.1
Firm Fixed Unit Price Offer – Cost per Hour
STANDBY AIRCRAFT

Terms and Conditions for MI-8 Type Standby Helicopter

Aircraft Type: MI-8MTV (or equivalent of the same capacity)
Operating Base: Kabul and Kandahar, Afghanistan
Capability: Up to 3,500 kg / 24 PAX
Monthly Minimum Hours: 50
Guaranteed Hours: Not applicable

Hour Rate, all-inclusive: USD (XXXX) per Block Hour For use as evacuation aircraft. When Stand-by helicopter is used as a replacement for the Primary Helicopter, the Hour Rate and availability will be as described in Appendix B.1.

Positioning/De-positioning Fees: Not applicable**

AVAILABILITY:
- Stand-by asset will be available within 5 days from the date Contract is signed and Prepayment for primary aircraft done;
- the stand-by asset will be ready for positioning from Kabul to Kandahar for emergency evacuation to be completed within 24 hours’ notice;
- If stand-by asset is to be used for replacement of grounded primary asset it will be ready for positioning from Kabul to Kandahar within 24 hours from the moment unrepairable malfunction on primary asset occurred.
APPENDIX B.2
Firm Fixed Unit Price Offer – Cost per Hour
PRIMARY AIRCRAFT

Terms and Conditions for MI-8 Type Primary Helicopter

Aircraft Type: MI-8T (or equivalent of the same capacity)

Operating Base: Kandahar, Afghanistan

Capability: Up to 1,000 kg / 14 PAX

Minimum Monthly Block Hours: 50

Availability: Start of operations ex-Kandahar within 3 days from the date Contract is signed and Prepayment done

Guaranteed Hours: 50 Block Hours per month

Hour Rate, all-inclusive: USD (XXXX) per Block Hour

Positioning Fee: USD (XXXX)**

De-positioning Fee: USD (XXXX)**

** - Client will be charged the Hour Rate against the 50 Block Hour Guaranteed Hours when the helicopter flies out from Kabul to Kandahar with Client’s payload onboard.

Hour Rate, all-inclusive includes but is not limited to the following: Cargo/PAX handling at Kandahar, Aircraft Fuel, Crew and Ground Personnel Visa support, Crew and Ground Personnel Accommodation, Crew and Ground Personnel Daily Allowances, Crew and Ground Personnel Meals, Crew and Ground Personnel Medical Support, Crew and Ground Personnel Travel Support, Aircraft Operation Permits, Aircraft Route Navigation Fees, Aircraft Landing/Take-off Fees, Aircraft Parking Fees, Aircraft Cleaning Service, Aircraft Water Service, Aircraft Security Storage Area, Aircraft Insurance, Ground Support equipment (crane, GPU, ladders, etc.), Crew Insurance, Cargo/PAX Insurance, DBA Insurance, and Business related Taxes, Duties, Fees, etc.
APPENDIX B.2
Firm Fixed Unit Price Offer – Cost per Hour
STANDBY AIRCRAFT

Terms and Conditions for MI-8 Type Standby Helicopter

Aircraft Type: MI-8T (or equivalent of the same capacity)
Operating Base: Kabul and Kandahar, Afghanistan
Capability: Up to 1,000 kg / 14 PAX
Monthly Minimum Hours: 50
Guaranteed Hours: Not applicable

Hour Rate, all-inclusive: USD (XXXX) per Block Hour For use as evacuation aircraft.
When Stand-by helicopter is used as a replacement for the Primary Helicopter, the Hour Rate and availability will be as described in Appendix B.2.

Positioning/De-positioning Fees: Not applicable**

AVAILABILITY:
- Stand-by asset will be available within 5 days from the date Contract is signed and Prepayment for primary aircraft done;
- the stand-by asset will be ready for positioning from Kabul to Kandahar for emergency evacuation to be completed within 24 hours’ notice;
- If stand-by asset is to be used for replacement of grounded primary asset it will be ready for positioning from Kabul to Kandahar within 24 hours from the moment unreparable malfunction on primary asset occurred.
Applicable for emergency evacuation flight only;

** To be calculated as per actual Block Hours flown from Kabul to Kandahar at Hour Rate of **USD XXXX**. There are no charges for the depositioning flight from Kandahar to Kabul. There shall be no charge for Block Hours flown from Kabul to Kandahar and back if the standby asset is used for replacement of the **grounded primary asset**.

Hour Rate, All-Inclusive includes but is not limited to the following: Cargo/PAX handling at Kandahar, Aircraft Fuel, Crew and Ground Personnel Visa support, Crew and Ground Personnel Accommodation, Crew and Ground Personnel Daily Allowances, Crew and Ground Personnel Meals, Crew and Ground Personnel Medical Support, Crew and Ground Personnel Travel Support, Aircraft Operation Permits, Aircraft Route Navigation Fees, Aircraft Landing/Take-off Fees, Aircraft Parking Fees, Aircraft Cleaning Service, Aircraft Water Service, Aircraft Security Storage Area, Aircraft Insurance, Ground Support equipment (crane, GPU, ladders, etc.), Crew Insurance, Cargo/PAX Insurance, DBA insurance, and Business related Taxes, Duties, Fees, etc.
Appendix C
SUMMARY OF RELEVANT CAPABILITY, EXPERIENCE AND PAST PERFORMANCE

Include projects that best illustrate your experience relevant to this (RFP) or similar activities, sorted by decreasing order of completion date. Projects should have been undertaken in the past three years (i.e. 2014, 2015 and 2016) Projects undertaken in the past four years may be taken into consideration at the discretion of the evaluation panel.

<table>
<thead>
<tr>
<th>#</th>
<th>Project Title and Description of Activities</th>
<th>Client Name/Tel #</th>
<th>E-mail</th>
<th>Cost in (USD)</th>
<th>Start and End Date</th>
<th>Completed on Schedule (Yes/No)</th>
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Appendix D
Copy of Business License/Certificates (AISA/ICAO/IATA/Other)

Please provide a copy.
Appendix E
Bidder Representations and Certifications

1. Organizational Conflict of Interest Representation
The Bidder represents, to the best of its knowledge and belief, that this award:
Will [ ] or will not [ ] involve an organizational conflict of interest.

2. Source, Origin, and Componentry of Goods and Commodities
(i) This is to certify that the Bidder is:
   - □ an individual who is a citizen or legal resident of ______________________
   - □ a corporation of partnership organized under the laws of ________________.
   - □ a controlled foreign corporation of which more than 50% of the total combined
     voting power of all classes of stock is owned by United States shareholders; or
   - □ a joint venture or incorporated association consisting entirely of individuals,
     partnerships or corporations. If so, please describe separately the citizenship or
     legal status of the individuals, the legal status of the partnership or corporations,
     and the percentage (%) of voting power of the corporations.

(ii) This is to certify that the **Source** (the country from which a commodity is to be shipped
     from) of the Equipment to be supplied under this Order is:
Name of country or countries

(iii) This is also to certify that the **Origin** (the country where goods are mined, grown, or
     produced through manufacturing, processing or substantial and major assembling of
     components) of the Equipment to be supplied under this Order is:
Name of country or countries

(iv) This further certifies that the Equipment to be provided by Vendor under this Order does
     not contain any **Components** originating in any of the U.S. State Department’s list of
     Non-Free World countries (Cuba, Iran, Iraq, Laos, Libya, North Korea, and Syria). The
     **Componentry** of the Equipment to be supplied under this Order will originate in:

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Name of country or countries

3. Certification Regarding Debarment, Suspension, Proposed Debarment and Other Responsibility Matters (FAR 52.209-5)

The Vendor certifies, to the best of their knowledge and belief, that:

The Vendor and/or any of its Principals:

are ☐ are not ☐ presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any US Federal Government agency;

have ☐ have not ☐ within the three-year period preceding this certification, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

are ☐ are not ☐ presently indicted for, or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated in subdivision (a)(1)(i)(B) of this provision.

(A) The Vendor has ☐ has not ☐ within the past three years, relative to tax, labor and employment, environmental, antitrust, or consumer protection laws:

• been convicted of a Federal or state felony (or has any Federal or state felony indictments currently pending against them); or

• had a Federal court judgment in a civil case brought by the United States rendered against them; or

• had an adverse decision by a Federal administrative law judge, board, or commission indicating a willful violation of the law.

If the Vendor has responded affirmatively, the Vendor shall provide additional information if requested by the Contracting Officer; and

The Vendor has ☐ has not ☐, within a three-year period preceding this certification, had one or more contracts terminated for default by any U.S. Federal Government agency.

(a) "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

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This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

(b) The Vendor shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Vendor learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Vendor’s responsibility. Failure of the Vendor to furnish a certification or provide such additional information as requested by the Contracting Officer, or PA, may render the Vendor non-responsible.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of a Vendor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Vendor knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may require PA to terminate the contract resulting from this solicitation for default.

By signing below, the Bidder certifies that the representations and certifications made, and information provided herein, are accurate, current and complete.

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:
E-mail:
Phone No:

Tetra Tech, Inc.