**ATTACHMENT A1: PROJECT PROPOSAL TEMPLATE**

**PROJECT PROPOSAL INSTRUCTIONS**

This Technical Proposal Template should be used by organizations responding to Requests for Applications (RFA) 17-09, Youth Activism Grant, issued by Counterpart International-Afghanistan on behalf of the United States Agency for International Development (USAID) funded Afghan Civic Engagement Program (ACEP). Proposals should be submitted to Counterpart International-Afghanistan in accordance with the RFA instructions and using the formats provided.

Please delete all instructions on how to fill in this template highlighted in grey before submitting the proposal.

The Technical Proposal should be limited to ten (10) pages in total (proposal cover page is not included). Please type using font “Times New Roman”, size 12.

**Technical Proposal Components**

Proposal Cover Sheet

Grant Goal, Analysis and Understanding

Grant Outcome

Activities and their Outputs

Implementation Plan

*Note: All technical proposals must be the original work of the CSO applying. Instances of plagiarism (the use of others work/writing without correct referencing) will not be tolerated and any part of a proposal that has been plagiarized will not be considered as part of the technical proposal, when the proposal is evaluated by the Grant Technical Evaluation Committee (GTEC).*

**PROJECT PROPOSAL**

1. **Proposal Cover Sheet**

|  |  |
| --- | --- |
| **ECSL’s name** | **Name of Grant: Youth Activism Grant**  **RFA Number: RFA 17-09** |
| **Project Title: []** |
| **Contact Information:**  **Title: []**  **Address: []**  **Telephone Number: []**  **E-mail: []**  **Website: []** | **Grant Amount: AFN []** |
| **Number of Direct Beneficiaries:**  **Female: []**  **Male: []** | **Number of Indirect Beneficiaries:**  **Female: []**  **Male: []** |
| **Province(s) Covered: []** | **District(s) Covered:**  **Districts that you will include under this GRANT []** |
| **Project Start Date: []**  **Project End Date: []** | **Is the proposal gender responsive and does it integrate youth in the proposed activities?**  **Yes No** |
| **Signature of Designated Official:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_**  **Name: [], Title: []** | **Date: []**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

# Grant Goal, Analysis and Understanding:

In this section the applicant should present their analysis and understanding of the stated goal of the grant. They should explain why they have chosen the activities they have and how these activities promote a sense of responsibility, volunteerism, activism and public interest activities among youth?

# Grant Outcome:

In this section the applicant should describe what the **outcome** of the implementation of the grant will be and how they will evaluate if this outcome has been achieved. Reference should be made to how the outcome will be achieved in a gender aware and responsive manner and how the outcome will impact on youth and people living with disabilities.

# Activities and their Outputs:

In this section describe the **activities** that will be implemented under this grant and what the specific **outputs** will be from each activity. This section should also describe how these outputs contribute to achieve the outcome of the grant. Reference should be made to how activities will be implemented in a gender aware and responsive manner and how the activities will include youth and people living with disabilities. A description of how activities and outputs will be monitored and evaluated should be included.

# Implementation Plan:

In this section the applicant should provide a detailed implementation plan, including a timeline for the implementation of all grant activities.