**Women in Media Grant Fund Application Form**

Applicants are invited to submit a proposal up to a maximum of five (5) pages (including this one) as per the Application Form below. The length of responses is guided by the amount of space provided, however these can be shorter or longer as required. All applications(s) must be written in English.

**Submission deadline:** 5PM, 15th August, 2017 (Kabul time, GMT +4.5)

Applications must be submitted via email to [rasanaproposals@internews.org](mailto:rasanaproposals@internews.org) with copy to Internews Grants Manager Abdul Jalal Babakhil [ababakhil@internews.org](mailto:ababakhil@internews.org) and with Women and Media Grant Fund indicated in the subject line. All questions regarding this RFA should be directed via email to [rasanaproposals@internews.org](mailto:rasanaproposals@internews.org) with copy to [ababakhil@internews.org](mailto:ababakhil@INTERNEWS.ORG) and with TV subgrants mentioned in the subject line.

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| **APPLICANT ORGANIZATION** | Legal Name |  |
| **ORGANIZATION TYPE** | Non-Profit/ For Profit |  |
| **APPLICANT CONTACT** **DETAILS** | Contact Name |  |
| Position/title |  |
| Address |  |
| Phone Number |  |
| Email Address |  |
| **APPLICANT AUTHORITY**  Person authorized to sign award agreements on behalf of the applicant organization | Full name |  |
| Position/title |  |
| Address |  |
| Phone Number |  |
| Email Address |  |
| Signature |  |
| **PROJECT PROPOSAL NAME:** | Title |  |
| **PROPOSED START DATE/END DATE:** | *(ddMMMyyyy – ddMMMyyyy)* |  |
| **TOTAL AMOUNT REQUESTED:** | Maximum of USD $22,500 |  |

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| **APPLICANT ORGANIZATIONAL PROFILE**  Brief profile of your organization and its activities, including relevant experience in similar projects if applicable | |
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| Applicant organization’s approximate annual operating budget (USD) |  |
| How long applicant organization has been in business (***Attach organization registration certification***) |  |
| Applicant organization fiscal year end date (if other than 31DEC of each year) |  |

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| **Applicant Organization Payment Details** | |
| Name on Account: |  |
| Account /IBAN #: |  |
| SWIFT Code: |  |
| Bank Name: |  |
| Bank City/Country: |  |
| Intermediary Bank: |  |
| Inter. Bank Swift Code: |  |

**PROPOSAL**

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| 1. **OBJECTIVES** What are the objectives of the activities? What do you hope to achieve through the project? |
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| 1. **ACTIVITY DETAILS**   How will the project be implemented? Please detail:   * What content will be produced? Please include the content **on issues of national/local importance that emphasizes a gender-sensitive approach to reporting.** * What Initiatives will be taken **to support women journalists to increase their confidence and capacity to participate in the media sector**? * How will you develop and produce the programs related to the above two bold areas?. |
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| 1. **DELIVERABLES & TIMEFRAME:**   Clear articulation of deliverables and the timeframe within which they will be met. | | |
| **Date** | **Activity** | **Outcome** |
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| 1. **KEY PERSONNEL:**   A brief description of the key personnel involved in the delivery of the project, and any relevant skills and experience they may have |
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| 1. **BUDGET:**   Please fill in Annex 1, Women in Media Grants Fund Subgrant Detailed Budget Template, with full details of the project budget. |

Application check list:

* Include a completed Women in Media Grants Fund Subgrant Application form, using the Subgrant Application Template (Annex 2, this document);
* Detailed Budget, using the Women in Media Grants Fund Subgrant Detailed Budget Template (Annex 1);
* A copy of the applicant organization’s registration certificate.

[End of Application Form]