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| **Welthungerhilfe Recruitment form****(Pre-Employment Questionnaire)****Vacancy Number( )**   |
| 1. **Name:**

 Last First Middle1. **Date of Birth:** / / **Contact:**

 Day Month Year Phone Email Address1. **Marital Status:**  [ ]  [ ]  **GENDER:** [ ] [ ]

 Single Married Male Female1. **Current Address: House#** …………………….. **Street#**.............................. **District** ……………………………… **Province** …………………………………
2. **Have you any dependents with any other WHH employees?** YES [ ]  NO [ ]

If “YES” please give the bellow information |
| Name | Phone No | Relationship | Name | Phone No | Relationship |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| 1. **KNOWLEDGE OF LANGUAGES: (\*you can write other languages you know in the blank spaces\*)**
 |
| READ | WRITE | SPEAK | UNDERSTANDING |
| LANGUAGES | Fluent | Not Fluent | Fluent | Not Fluent | Fluent | Not Fluent | Fluent | Not Fluent |
| Dari |[ ] [ ] [x] [ ] [ ] [ ] [ ] [ ]
| Pashto |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
| English |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
|  |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
|  |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
| 1. **EDUCATIONAL AND TRAINING INFORMATION:**
 |
| **Name & Country** | **FROM/TO** | **DEGREES OBTAINED** | **MAIN FIELD OF STUDY** |
|  |  **Mo./Year** | **Mo./Year** |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 1. **EMPLOYMENT RECORD:**
 |
| FROM | TO | BASIC SALARY | POSITION: |
|  |  |  |  |
| NAME OF ORGANIZATION: | NAME OF LINE MANAGER: |
| ADDRESS OF ORGANIZATION: | REASON OF LEAVING: |
| EXPLANATION OF RESPONSIBILTES  |
|  **Main Responsibilities**

|  |  |  |  |
| --- | --- | --- | --- |
| FROM | TO | BASIC SALARY | POSITION: |
|  |  |  |
| NAME OF ORGANIZATION: | NAME OF LINE MANAGER: |
| ADDRESS OF ORGANIZATION: | REASON OF LEAVING: |
| EXPLANATION OF RESPONSIBILTES  |

**Main Responsibilities**

|  |  |  |  |
| --- | --- | --- | --- |
| FROM | TO | BASIC SALARY | POSITION: |
|  |  |  |
| NAME OF ORGANIZATION: | NAME OF LINE MANAGER: |
| ADDRESS OF ORGANIZATION: | REASON OF LEAVING: |
| EXPLANATION OF RESPONSIBILTES  |

**Main Responsibilities**

|  |  |  |  |
| --- | --- | --- | --- |
| FROM | TO | BASIC SALARY | POSITION: |
|  |  |  |
| NAME OF ORGANIZATION: | NAME OF LINE MANAGER: |
| ADDRESS OF ORGANIZATION: | REASON OF LEAVING: |
| EXPLANATION OF RESPONSIBILTES  |

**Main Responsibilities**

|  |  |  |  |
| --- | --- | --- | --- |
| FROM | TO | BASIC SALARY | POSITION: |
|  |  |  |
| NAME OF ORGANIZATION: | NAME OF LINE MANAGER: |
| ADDRESS OF ORGANIZATION: | REASON OF LEAVING: |
| EXPLANATION OF RESPONSIBILTES  |

**Main Responsibilities**1. **REFERENCES:** List three people, who know your character and qualification from previous / current organization

 **Do not mention the name of the Line managers which is mentioned above in part 08** |
| NAME  | NAME OF ORGANIZATION | PHONE NO | POSITION |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING**I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment. DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |