



Organization for Research and Community Development

Request for Quotation

For

Rental Vehicles

ORCD intends to hire six rental vehicles for its project funded by UNHCR for 8 months in 2018. ORCD invites qualified and interested transport firms and individuals to provide quotations to ORCD Procurement, Logistics and Supply Department no later than April 25, 2018.

Interested bidders are requested to provide their quotations in sealed envelopes and write their contact details on envelop of the quotation.

ORCD will open sealed bids in the presence of bidders and the procurement committee on a later date which shall be announced to bidders on phone.

Please see the table below for the details of six vehicles required:

S#	Province	Type Of Vehicle	Duty Station	Activity/Destination	Documents	Expenditure	Exp. Date
1	Khost	Corolla Vehicle 1990-1999	Khost, Matun & Terezayi Districts	Travels within the Districts for the purpose of carrying staff to official visits held in the districts, delivery of documents to other offices and missions within the province weekly/monthly basis.	Vehicle documents must be cleaned with Mol and Municipality	All expenses (Fuel, lubricants, salary of driver, maintenance and repairing and etc.) should be borne by the owner	25/4/2018

2	Khost	Corolla Vehicle 1990-1999	Khost, Mandozayi & Nadir shah kot Districts	Travels within the Districts for the purpose of carrying staff to official visits held in the districts, delivery of documents to other offices and missions within the province weekly/monthly basis.	Vehicle documents must be cleaned with Mol and Municipality	All expenses (Fuel, lubricants, salary of driver, maintenance and repairing and etc.) should be borne by the owner	25/4/2018
3	Khost	Corolla Vehicle 1990-1999	Khost, Gurbuz District	Travels within the Districts for the purpose of carrying staff to official visits held in the districts, delivery of documents to other offices and missions within the province weekly/monthly basis.	Vehicle documents must be cleaned with Mol and Municipality	All expenses (Fuel, lubricants, salary of driver, maintenance and repairing and etc.) should be borne by the owner	25/4/2018
4	Khost	Corolla Vehicle 1990-1999	Khost, Tani District	Travels within the Districts for the purpose of carrying staff to official visits held in the districts, delivery of documents to other offices and missions within the province weekly/monthly basis.	Vehicle documents must be cleaned with Mol and Municipality	All expenses (Fuel, lubricants, salary of driver, maintenance and repairing and etc.) should be borne by the owner	25/4/2018
5	Khost	Corolla Vehicle 1990-1999	Khost, Spera District	Travels within the Districts for the purpose of carrying staff to official visits held in the districts, delivery of documents to other offices and missions within the province weekly/monthly basis.	Vehicle documents must be cleaned with Mol and Municipality	All expenses (Fuel, lubricants, salary of driver, maintenance and repairing	25/4/2018

						and etc.) should be borne by the owner	
6	Khost	Corolla Vehicle 1990-1999	Khost, Shamul & Sabari Districts	Travels within the Districts for the purpose of carrying staff to official visits held in the districts, delivery of documents to other offices and missions within the province weekly/monthly basis.	Vehicle documents must be cleaned with Mol and Municipality	All expenses (Fuel, lubricants, salary of driver, maintenance and repairing and etc.) should be borne by the owner	25/4/2018

Important notes:

1. Contract duration - from 01/May/2018 to 31/Dec/2018.
2. Working hours - full time.
3. Prices should be in AFN.
4. KM is not cleared for official travels.

Organization background:

Organization for Research & Community Development (ORCD) is a Non-governmental, Non-political, Non-profitable and independent organization founded in 2010 by a group of community development and research specialist. The aim of the organization is to contribute to the development of Afghanistan as an integral part of the international community. It envisages accomplishing its aims by building local capacities, generating evidence in various disciplines, promoting evidence based on best practices and implementing development projects aimed at community development at the grass root level. ORCD is a multi-donor funded NGO, implementing refugees/returnees and IDPs assessment, assistance & protection, health, agriculture and community development projects in several provinces of the country. ORCD would like to implement Basic Package of Health Services (BPHS) System Enhancement for Health Action in Transition (SEHAT Phase-II) in Ghazni province funded by (MoPH/WB) for which it would like to seek qualified people.

Submission guideline:

Qualified and interested bidders should submit Quotations in sealed envelopes to the following address:

ORCD Head Office

Transport Department

House # 2584, Street of Shams London Academy Girls School, Shaheed Square, Taimani Project
Kabul, Afghanistan

Tel # for queries: 0729075737/ Email: Yahia.atiqzai@orcd.org.a, 0728-435975/0778899494

Email: j.mahmoody@orcd.org.af,