

## Kabul, Afghanistan Office

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## Nutrition & Education International, Inc.

2500 East Foothill Blvd., Suite 407  
Pasadena, CA 91107, USA  
Phone: (626) 744-0270  
Web: [www.neifoundation.org](http://www.neifoundation.org)  
E-Mail: [Contact@neifoundation.org](mailto:Contact@neifoundation.org)

### Request for Quotations (RFQ)

RFQ Number: 0099.20.05.2018  
Issuance Date: 20 May, 2018  
Deadline for Offers: Saturday, 26 May, 2018 at 02:00 PM Kabul time  
Description: Request for quotation for **Poultry project kit for coop construction (Wooden windows, wooden door, wooden ventilation, metallic ventilation and etc. with delivery to 21 villages in 7 provinces per distribution plan)**

Point of Contact: Shafiqullah Shafiq [sh.shafiq@neifoundation.org](mailto:sh.shafiq@neifoundation.org)  
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### Introduction:

Nutrition and Education International (NEI) is an international NGO based in Pasadena, CA, USA.

### NEI Vision

End malnutrition among impoverished women and children living in high mortality regions.

### NEI Mission

Since 2003 NEI has been developing a sustainable soy industry in Afghanistan as a practical solution to rampant malnutrition among Afghan women and children. NEI is a non-profit organization that implements programs using a corporate mindset, in a fast paced working environment. We collaborate with many Afghan ministries and international food security organizations to provide nutrition to malnourished people. Our current development focus is to create a self-sustainable soy value chain, including seed production, soybean cultivation, soy processing, and market development.

Please visit our website for more information: [www.neifoundation.org](http://www.neifoundation.org)

Offerors are responsible for ensuring that their offers are received by NEI in accordance with the instructions, terms, and conditions described in this RFQ. Failure to adhere with instructions described in this RFQ may lead to disqualification of an offer from consideration.

### **A. Section 1: General Instructions to Offerors:**

- 1. Proposal Deadline and Protocol:** RFQ must be received no later than **Saturday, May 26, 2018 at 02:00 PM Kabul time**. Hard copies must be submitted to NEI Kabul office. Please mention the RFQ/ RFP number in any response to this RFQ/ RFP. RFQ/ RFP received after the specified time and date will be considered late and will be considered only at the discretion of NEI.
- 2. Specifications:** refer to Section C.
- 3. Quotations:** Quotations in response to this RFQ must be priced on a fixed-price, all-inclusive basis, including delivery, 2% BRT and all other costs. Pricing must be presented in AFN/ (\$ = USD). Offers must remain valid for not less than Forty Five (45) calendar days after the offer deadline. Offerors are requested to provide quotations on official letterhead or format; in the event this is not possible, offerors may complete the table in Section C.

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4. **Delivery/ Job Completion:** The job completion period for the items described in this RFQ is for **Poultry project kit for coop construction** mentioned above, each offeror is expected to provide an estimate (in calendar days) of the delivery/ job completion timeframe (after receipt of order). The delivery estimate presented in an offer in response to this RFQ must be upheld in the performance of any resulting contract.
5. **Taxes and VAT:** Prices must be quoted on a lump-sum, all-inclusive basis. Any taxes (including BRT taxes) or fees are not to be added later. The BRT tax must be included in the Grand Total Cost of the Proposal. Offerors are required to submit their business license to support the 2% BRT tax. Pursuant to Article 72 in the Afghanistan Tax Law effective March 21, 2009, NEI is required to withhold “contractor” taxes from the gross amounts payable to all Afghan for-profit contractors. In accordance with this requirement, NEI withholds two percent (2%) tax from all gross invoices to Afghan subcontractors under this agreement with active business registration license.
6. **Evaluation and Award:** The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and meets or exceeds the minimum required technical specifications, and is judged to be the best value based on a lowest-price, technically-acceptable basis. The relative importance of each individual criterion is indicated by the number of points below:
  - Cost – 25 points:** The overall cost presented in the offer
  - Technical Specifications– 30 points:** The overall technical capability presented in the offer.
  - Delivery/ Job Completion Period– 25 points:** The speed of delivery. Please submit your delivery or job completion timeline.
  - Past performance – 20 points:** The firms past experience for the similar activities (please provide at least three reference that may include (name of client, contact details, email address))
7. **Terms and Conditions:** This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate NEI to make an award or pay for costs incurred by potential offerors in the preparation and submission of an offer.

Please note the following terms and conditions will apply:

  - 1) NEIs’ standard payment terms are net 20 days after receipt and acceptance of any commodities/equipment or deliverables. Payment will only be issued to the entity submitting the offer in response to this RFQ and identified in the resulting award; payment will not be issued to a third party.
  - 2) Any award resulting from this RFQ will be firm fixed price, in the form of a purchase order (Attachment A- Purchase order template).
  - 3) The title to any goods supplied under any award resulting from this RFQ shall pass to NEI following delivery and acceptance of the goods by NEI. Risk of loss, injury, or destruction of the goods shall be borne by the offeror until title passes to NEI.

## B. Section 2: Scope of Work, Specifications and Technical Requirements:

The below contains the technical requirements of the services. Offerors are requested to provide quotations containing the information below on official letterhead or official quotation format. If this is not possible, the offerors may complete this Section 2 and submit a signed and stamped version to NEI.

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**C: Poultry project kit for coop construction:**

S	Name & Description of Item	Unit	Qty	Unit Price (AFN)	Total Price (AFN)
01	Wooden windows for poultry coops (size of each window is 75 cm × 110 cm fixed with steel wire the size of wooden frame will be 4 cm × 4 cm)	Unit	1,050		
02	Wooden ventilation for back side of the Poultry coop with the size of 30cm × 30 and the frame size is 4 cm × 4 cm fixed with steel wire.	Unit	1,050		
03	Wooden doors for poultry coop each size should be 70cm × 110cm and the frame size is 4 cm × 6 cm the sheet for door will be wooden sheet (تخته لاسانی 8 ملی)	Unit	1,050		
04	Woods for roof (150 kits each kit included 8 woods, length 180cm, diagram 7-15 cm)	Unit	8,400		
05	Wooden sheet 220 cm × 160 cm بوریا/چغ یا چجکی - طول 220cm، عرض 160cm	Unit	1,050		
06	Metallic ventilation for roof each diameter size should 15 cm and length size should 50 cm	Unit	10,50		
07	Metallic valley for the roof of poultry coop (length = 70 cm, Width = 10cm) ناوه آهنچادری طول آن 70 سانتی متر و عرض آن 10 سانتی متر	Unit	10,50		
08	Lime (CA OH) for painting the poultry coops (5Kg) packaged for each poultry coop چونه زنده برای سفید کردن مرغانچه (۵ کیلو بسته بندی شود)	Unit	10,50		
09	Wooden straw for poultry bed (10kg per each coop) بوره اره خشک -	KG	10,500		
10	Plastic sheet for ceiling of the poultry coops (1.5 meter × 2.2 meter per each coop) پلاستیک برای بام مرغانچه ها به عرض 1.5 متر و طول 2.2 متر	Sheet	10,50		
Grant Total (AFN)					

**Note:** The Poultry coops construction kits will be delivered to the 21 villages in 7 provinces as per below distribution plan. Each village will receive (50) kits and each kit included (1) window, (1) door, (1) wooden ventilation, (1) metallic ventilation, (10) kg wooden straw, (5) kg lime (CA OH), (1) metallic valley, (1.5m × 2.2m) plastic sheet, (8) Pcs woods, and (1) wooden sheet.

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**Distribution plan of Poultry Coop Construction Kits:**

S/N	Place of Distribution			Remarks
	Province	District	Village	
1	Logar	Khokhy	Talkhani	
2		Center	Qaly Habibkhan	
3		Center	Sayed Mohmmmod	
4	Bamian	Center	Dasht-e-Tekar	
5		Center	Hyderabad	
6		Yakawlang	Katakana	
7	Badakhshan	Shuhada	Jowebar	
8		Baharak	Chapchi Maghzdar	
9		Faizabad	Jattah	
10	Nangarhar	Khiwa	Malik qala	
11		Dari-Noor	Janjapoor	
12		Kama	Omor qaly	
13	Laghman	Center	Ghondikoyee	
14		Qarghayee	Sawatee	
15		Charbagh	Malik qala	
16	Kandahar	Arghandab	Baba Sahib	
17		Zhari	Najaran	
18		Panjwayi	Salihan	
19	Herat	Zindajan	Shikeban Marvi	
20		Injil	Jaghara-e-Boynan	
21		Ghuzara	Akhundan	

**D: Section 3: Required Documents:**

Please make sure to submit below listed documents, to be consider your quotation.

- **Update Business License:** The supplier/Subcontractor is required to submit a copy of their business license, if a business license is not submitted, the bidder's offer maybe disqualified.
- **Work Experience:** the supplier/ subcontractor is required to submit their previews related experience with NGO's, governmental offices, or national and international organization.
- **Company Profile:** the supplier/ subcontractor is required to submit their company profile. Supplier/ subcontractor with same profile and background are highly encouraged to apply.
- **Quotation:** the supplier/ subcontractor is required to print out NEI- RFQ, in case you accept all condition mentioned in RFQ, please stamp and attached with your quotation. Supplier/ subcontractor can give their price in NEI- RFQ or can attach a separate sheet but NEI-RFQ must be signed & stamped and will be attached with required documents.

**NEI reserves the right to accept or reject any or all quotations without assigning any reason.**

END OF RFQ