



AGA KHAN FOUNDATION
AGA KHAN TRUST FOR CULTURE AFGHANISTAN (AKTC-A)

REQUEST FOR QUOTATION (RFQ)

Purchase & Supply of Moisture Resistant Gypsum Board

REQUESTER INFORMATION		Issued Date:	11-Feb-2019		
Department:	Procurement - Engineering	Closing Date:	14-Feb-2019		
Contact Name:	Eng. Zakiullah Safay		12:00 PM Kabul Time		
Telephone #:	+93 729 800 408	RFQ No:	AKTC-KARIT-7-7		
E-mail:	Zakiullah.safay@akdn.org				
Delivery Address: You are kindly requested to submit your sealed quotation to Aga Khan Trust for Culture on below mentioned address: Qale E Moen Afzal Khan –Gozargah Street- District 3- Kabul Afghanistan					
S/ No	Description: مشخصات	QTY	Unit	Unit Price AFA	Total Price AFA
1	Moisture Resistant Gypsum Board, Size 2.4mx1.2mx12.5mm	1315	Sheet		
Total Amount with Tax					
Contract Withholding Tax %					
Net Amount					

The following Section must be completed by the Supplier and included in the Supplier's proposal in response to this RFQ

Supplier Information:			
Company Name:		Expected Delivery Time	Supplier's Quotation #
Supplier's Contact Detail	Email Add: Phone: Address:	Company Authorized Representative	
All Suppliers responding to this RFQ must complete the section below.			Signature

RFQ Terms and Conditions

- 1.** Supplier may attach a quotation to this form as supporting documents to this RFQ. If quotation is provided, the Supplier Information Section of this form must be completed and attached as the first page of Supplier's proposal.
- 2.** The quantity specified above is provided as a best estimate only. AKTC reserves the right to order the quantity that it requires.
- 3.** Prices are in local currency quoted DAP (Delivered at Place) AKTC Destination including all charges related to freight, in-transit insurance and unloading the goods at AKTC Destination. Title and risks remain with the Supplier until delivery to AKTC Destination.
- 4.** In the event of a discrepancy/error in the total prices indicated above the unit price will prevail.
- 5.** Contract withholding taxes are applicable and should be included in the quoted prices.
- 6.** Terms of payment shall be Net 15-30 days from the receipt of Supplier's invoice by AKTC.
- 7.** Supplier's proposal shall be valid for Thirty (30) working days from the date of Supplier's submission.
- 8.** Price may or may not be the determining factor in Supplier selection process. The award may be made to the Supplier whose proposal is determined to be of highest value in terms of quality, price and services.
- 9.** AKTC reserves the right to request the Supplier(s) to demonstrate that adequate skills, equipment and resources are available for performance of the services.
- 10.** AKTC reserves the right to request any additional information that it deems necessary in order to make a decision on any proposal.
- 11.** AKTC reserves the right to reject any or all proposals after evaluation.
- 12.** Rejection of all proposals will mean that AKTC, in its own best interest at this time, has determined not to pursue the acquisition.
- 13.** Any resulting purchase shall be subject to AKTC Terms and Conditions of Purchase.
- 14.** In case of failure of delivery penalty charges may apply.
- 15.** Quotation must be signed and sealed by the supplier.
- 16.** AKTC reserve the right to terminate the contract in case of failure to QC check.
- 17.** Any discrepancy in services found will be upon supplier responsibility.
- 18.** AKTC only deduct 2% GOA tax from valid business licenses & 7% from expired /No license, other forms of taxation is not acceptable.
- 19.** Only shortlisted bidders may be contacted by AKTC after closing date of RFQ.
- 20.** Equipment Inspection: AKTC will reserve the right for visiting the bidders' product. AKTC will contact the bidders to arrange a visit.
- 21.** All bidders should submit their sealed bids /Proposal before the closing date to below Address:
QALA E MOEN AFZAL KHAN-GOZARGAH STREET –DISTRICT 3

Rejection of Bids

AKTC reserves the right to reject any or all bids through outlined criteria:

1. If the bid received after the deadline stipulated in the RFQ.
2. If one or more of the required proposal documents are missing.
3. If bid are submitted through E-mail.
4. If one company submits an alternative bid.
5. If the bid price is unrealistic and not in compliance with RFQ requirements.
6. If the bid is not properly sealed.

Proposal Requirements/ Required Documents for submission

1. Signed and Sealed RFQ.
2. Acknowledgment Letter
3. Valid AISA License Copy.
4. Evidence of past performance (current contracts, previous contracts and certificates) for 3 similar projects/Works.
5. Copies of Latest Bank Statement.
6. Evidence of Company Bank Account
7. Product Data Sheet/Manufacturing Certificate/Catalogue



AGA KHAN FOUNDATION

Afghanistan

ACKNOWLEDGMENT LETTER

RFQ Number: **RFQ AKTC KARIT 7-7 (Purchase & Supply of Moisture Resistant Gypsum Board)**

Date of issue: 11-Feb-19

We, the undersigned, acknowledge receipt of your Invitation to Bid. We, having read the Instructions of this RFQ (**RFQ AKTC KARIT 7-7**) set out in the attached document, hereby offers to execute the services specified set out in the RFQ document.

Name & Title of Authorized:

Representative:

Signature:

Company Name and Address:

Telephone No:

E-mail:

Company Seal/Stamp: