

Request for Quotation

Afghanistan University Support & Workforce Development Program (USWDP)
Provision of Local Made Furniture at Kabul University of Medical Science - Bio Medical
Equipment Facility Workshop

RFQ Number	004282-1
Issue Date	February 20, 2019
Questions Due Date	February 23, 2 PM Kabul Time Please email your questions to uswdp-procurements@uswdp.org
Response Due Date	February 23, 5 PM
Close Date	February 26, 2019 – 4:00 PM Kabul Time

To: Vendors

FHI 360/USWDP is looking for direct local furniture production companies/carpenters to produce locally-made furniture per specifications included in Annex 1.

I. Items Specifications

See Annex 1 for detailed specifications.

II. Minimum Eligibility Requirements Vendors

To qualify for this RFQ, the vendor must:

- Hold a valid business license
- Be direct suppliers of locally-made furniture with the production facility/workshop of their own. Subcontracting is not allowed.
- Accept all FHI 360 terms and conditions included in Annex 1, and complete the table in **Annex 1** of this RFQ.
- Provide samples of work for approval

III. Evaluation Criteria

Vendors whose samples pass the quality check and whose offer meets minimum technical specifications established in Section I and II, will be proposed for the evaluation and selected based on the lowest price. Therefore, please provide your best and final offer.

IV. Submission Requirements

Electronic Submission: Please email your offers to uswdp-response@uswdp.org by the designated deadline. Please indicate **RFQ-004282** in the subject line of the email.

- All Quotations must be **signed and/or stamped** by an authorized representative.
- Vendors can submit their prices in their quotation format, but **Annex 1 must be completed** (mandatory).
- Quotations must provide a complete address, telephone number and e-mail address (if applicable) of the company. Vendors that do not supply this info will be disqualified.
- Quotations should be submitted in **USD**

V. Tax

Withholding Tax on Subcontractor:

Government withholding Tax: Pursuant to Article 72 in the Afghanistan Tax law effective March 21, 2009, USWDP/FHI360 is required withhold "contractor" taxes from the gross amount payable to all Afghan for-profit subcontractor/vendors with aggregate amount of AFN 500,000.00 or greater and transfer this to the Ministry of Finance. In accordance with this requirement, USWDP/FHI360 shall withhold 2% tax from all gross invoices from subcontractors/vendors under this Agreement with active AISA or Ministry of Commerce License. For subcontractors /vendors without active AISA or Ministry of Commerce license, USWDP/FHI360 shall withhold seven percent 7% "contractor" tax per current Afghanistan Tax law.

Disclaimers and Protection Clauses

- may cancel solicitation and not award
- may reject any or all responses received
- Insurance of solicitation does not constitute award commitment by FHI 360
- reserves the right to disqualify any offer based on offeror failure to follow solicitation instructions
- will not compensate offerors for responses to solicitation
- reserves the right to issue award based on initial evaluation of offers without further discussion
- may choose to award only part of the activities in the solicitation, or issue multiple awards based on the solicitation activities
- reserves the right to waive minor proposal deficiencies that can be corrected prior to award determination to promote competition
- will be contacting offerors to confirm contact person, address and that bid was submitted from solicitation

Certification of Independent Price Determination

- (a) The offeror certifies that--
 - (1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror, including but not limited to subsidiaries or other entities in which offeror has any ownership or other interests, or any competitor relating to (i) those prices, (ii) the intention to submit an offer, or (iii) the methods or factors used to calculate the prices offered;
 - (2) The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror, including but not limited to subsidiaries or other entities in which offeror has any ownership or other interests, or any competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated or competitive solicitation) unless otherwise required by law; and
 - (3) No attempt has been made or will be made by the offeror to induce any other concern or individual to submit or not to submit an offer for the purpose of restricting competition or influencing the competitive environment.
- (b) Each signature on the offer is considered to be a certification by the signatory that the signatory--
 - (1) Is the person in the offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
 - (2) (i) Has been authorized, in writing, to act as agent for the principals of the offeror in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above;
 - (ii) As an authorized agent, does certify that the principals of the offeror have not participated, and will not participate, in any action contrary to subparagraphs (a) (1) through (a)(3) above; and
 - (iii) As an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above.
- (c) Offeror understands and agrees that --
 - (1) Violation of this certification will result in immediate disqualification from this solicitation without recourse and may result in disqualification from future solicitations; and
 - (2) Discovery of any violation after award to the offeror will result in the termination of the award for default.

Annex 1 – Vendor Offer and Business Detail Information:

1. Vendor Information:

Vendor name per Business License	
Vendor Address:	
Address of the Workshop	
Vendor Contact person and Phone Numbers	
Vendor email addresses	

2. Items Specifications and Price:

S#	Description of Furniture's	Unit	Qty	Unit Price	Total Price in USD
1	Supply and Installation of Workshop Table Profile Iron for frame 10x10cm @ 16 Gauge Fabricated wooded plate of Turkish origin with 3mm Steel Sheet at top (1A drawing) Color: light brown	M ²	20		
2	Wooden Shelves (7.5x2.7) Fabricated wooden plate of Turkish origin See drawing 2A	M ²	20.25		
3	Installation of upper cabinets wall mounted Turkish wood only as per drawing 3A	M ²	6		
4	Installation of Locally-made shelves complete at the job site at KUMS Turkish fabricated wooden sheets (Turkish or alike) wood only. As per drawing 3A	M ²	7		
Total Price in USD					

5. Delivery Period: _____

Note: The cost should be inclusive of all charges, including delivery and installation at KUMS

3. Minimum Terms and Conditions

No	Description / Question	Response
1	Is valid Business License provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	Are you the direct provider of locally-made furniture in Kabul? Site visit will be conducted from vendor workshop.	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Is unit cost for each item in USD\$?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	Payment Term: Payment will be made within 30 days after the delivery/acceptance of goods and submission of signed invoice. No advance payment is authorized under this procurement. Do you accept these terms and conditions?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Business Name: _____

Authorized Representative Name (print)

Authorized Representative Title (print)

Authorized Representative Signature

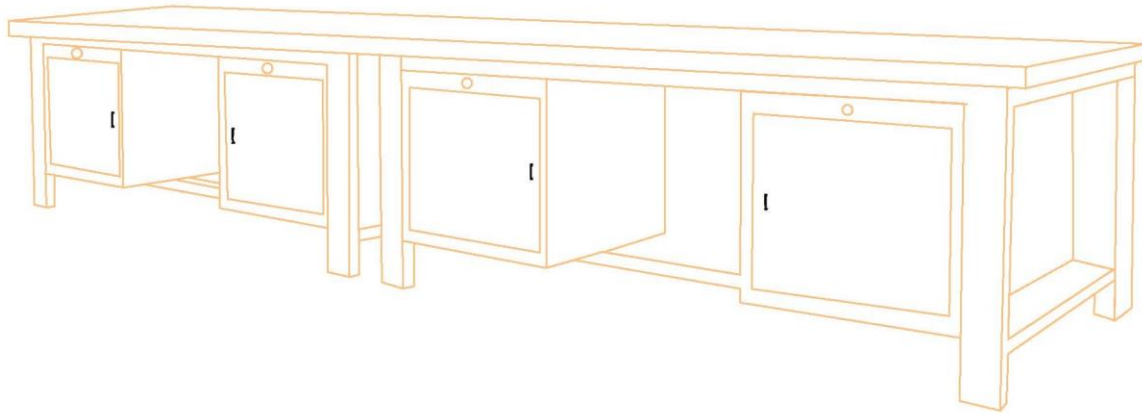
Date

Local-made Furniture Drawing and Scope

1A – Drawing

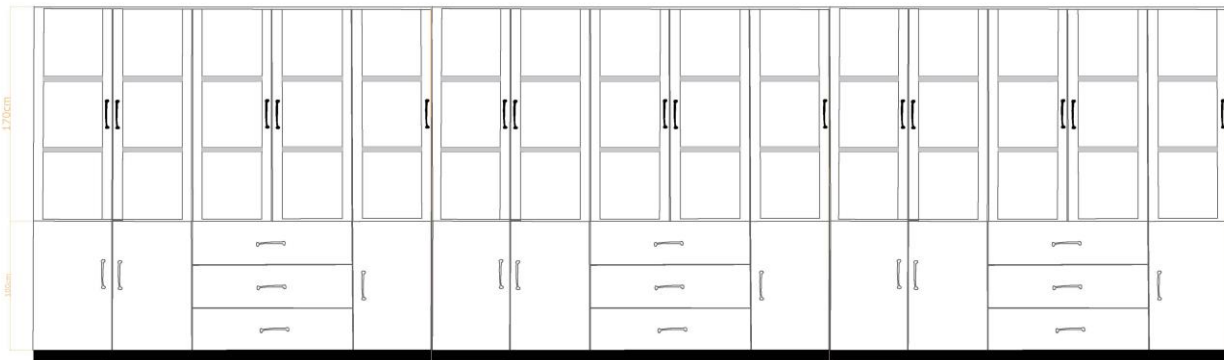
Workshop Table

3D View of One Section Out of Two
M1:00

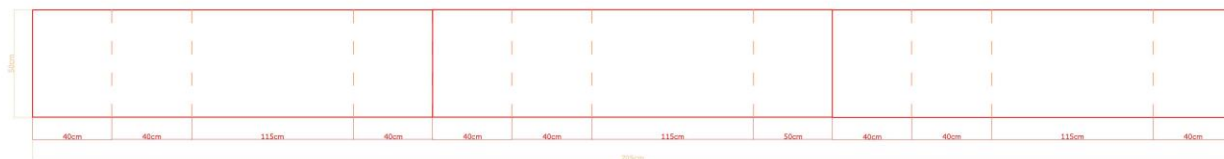


2A – Drawing (front view)

Front View M1:00



Plan M1:00

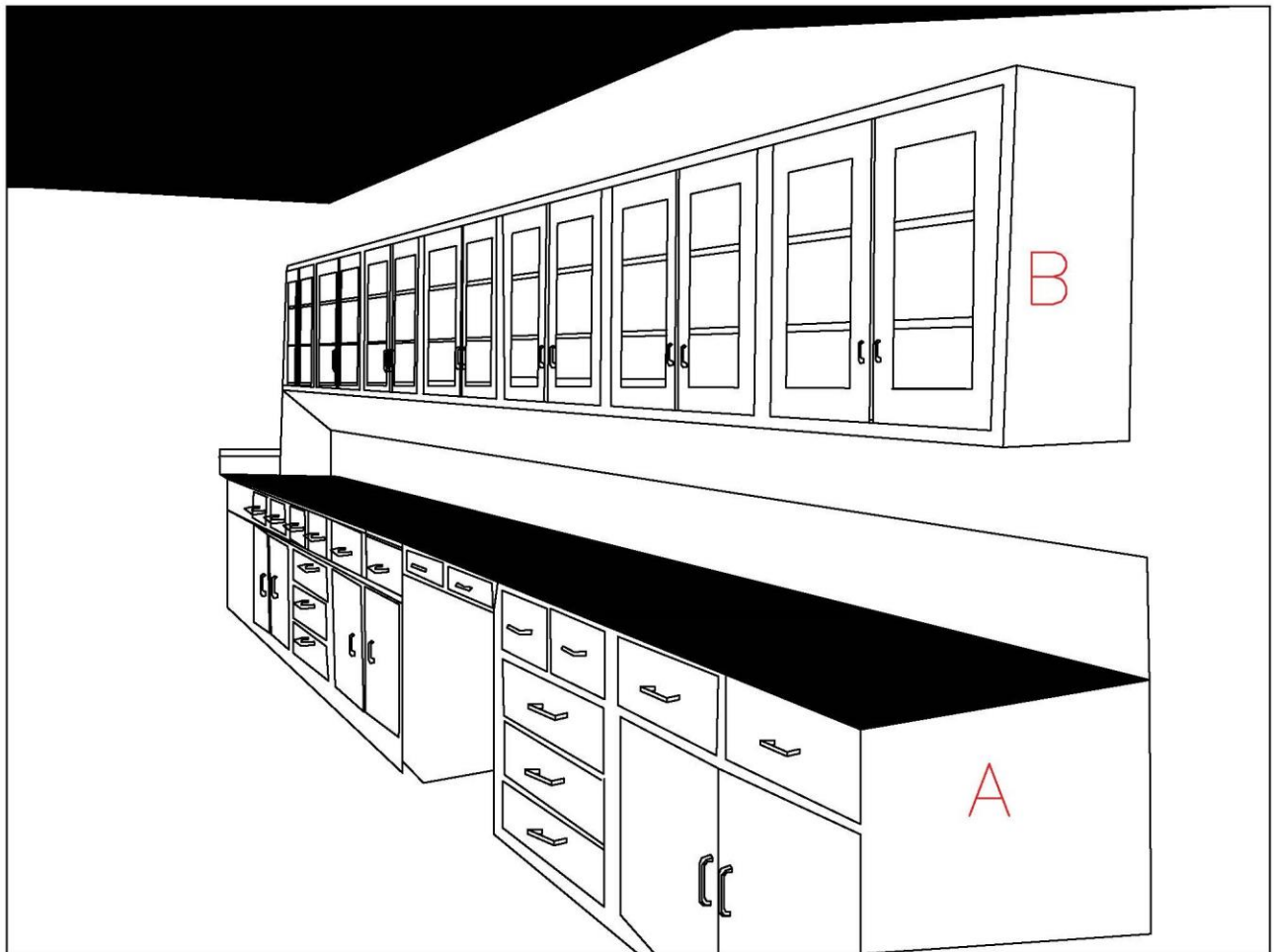


2A – Drawing



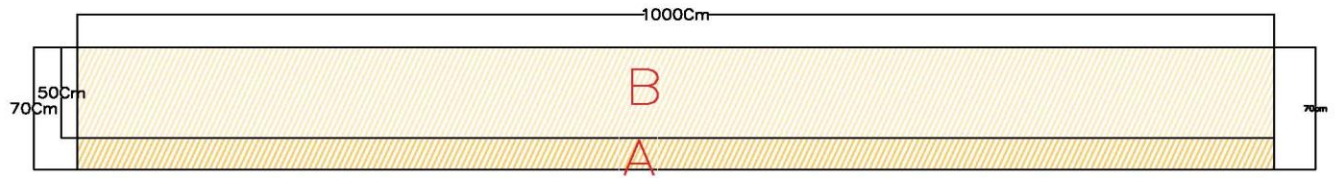
3A – Drawing (3D view)

3D View– KMU Workshop



3A – Drawing

Plan– No Scale



Section– No Scale

