

## Request for Quotation

Afghanistan University Support & Workforce Development Program (USWDP)  
Provision of Local Made Furniture at Jawzjan University

<b>RFQ Number</b>	004320-2
<b>Issue Date</b>	April 23, 2019
<b>Question Due Date</b>	April 24, 2019 at 12 PM
<b>Answer to Question</b>	April 24, 2019
<b>Close Date</b>	April 28, 2019 – 4:00 PM Kabul Time

### To: Vendors

Fhi360-USWDP is looking for eligible and registered carpenters that specialize in furniture production to produce, deliver and install locally made furniture at **Jawzjan University** as per specifications included in Annex 1.

#### I. Items Specifications

See Annex 1 for detailed specifications.

#### II. Minimum Eligibility Requirements Vendors

To qualify for this RFQ, the vendor must:

- Hold a valid business license
- Be direct suppliers of locally made furniture with the production facility/workshop of their own. Subcontracting is not allowed for this work, so logistics companies should not apply for the RFQ as their proposals will be rejected right away. Site visit will be conducted to confirm that the vendor specialized in the carpentry work and has existing workshop.
- Accept all FHI 360 terms and conditions included in Annex 1, and complete the table in **Annex 1** of this RFQ.
- Have the ability to provide sample furniture from the scope for review and approval within one week. Only vendors in the top final list will be approached for sample requests. Vendors that delay the production of samples and produce poor quality samples will be rejected.

#### III. Evaluation Criteria

Vendors whose offer meets minimum technical specifications established in Section I and II and samples will be acceptable, will be proposed for the evaluation and selected based on the lowest price. Therefore, please provide your best and final offer.

#### IV. Submission Requirements

The vendors have only one available options to submit quotations:

- a) Electronic Submission: Please email your offers to [uswdp-response@uswdp.org](mailto:uswdp-response@uswdp.org) by the designated deadline. Please indicate **RFQ-004320-2-** in the subject line of the email.
  - All Quotations must be **signed and/or stamped** by an authorized representative.
  - Vendors can submit their prices in their quotation format, but **Annex 1 must be completed** (mandatory).
  - Quotations must provide a complete address, telephone number and e-mail address (if applicable) of the company.
  - Quotations should be submitted in **USD**

## V. Tax

### Withholding Tax on Subcontractor:

Government withholding Tax: Pursuant to Article 72 in the Afghanistan Tax law effective March 21, 2009, USWDP/FHI360 is required withhold "contractor" taxes from the gross amount payable to all Afghan for-profit subcontractor/vendors with aggregate amount of AFN 500,000.00 or greater and transfer this to the Ministry of Finance. In accordance with this requirement, USWDP/FHI360 shall withhold 2% tax from all gross invoices from subcontractors/vendors under this Agreement with active AISA or Ministry of Commerce License. For subcontractors /vendors without active AISA or Ministry of Commerce license, USWDP/FHI360 shall withhold seven percent 7% "contractor" tax per current Afghanistan Tax law.

### Disclaimers and Protection Clauses

- may cancel solicitation and not award
- may reject any or all responses received
- Insurance of solicitation does not constitute award commitment by FHI 360
- reserves the right to disqualify any offer based on offeror failure to follow solicitation instructions
- will not compensate offerors for responses to solicitation
- reserves the right to issue award based on initial evaluation of offers without further discussion
- may choose to award only part of the activities in the solicitation, or issue multiple awards based on the solicitation activities
- reserves the right to waive minor proposal deficiencies that can be corrected prior to award determination to promote competition
- will be contacting offerors to confirm contact person, address and that bid was submitted from solicitation

### **Certification of Independent Price Determination**

- (a) The offeror certifies that--
  - (1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror, including but not limited to subsidiaries or other entities in which offeror has any ownership or other interests, or any competitor relating to (i) those prices, (ii) the intention to submit an offer, or (iii) the methods or factors used to calculate the prices offered;
  - (2) The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror, including but not limited to subsidiaries or other entities in which offeror has any ownership or other interests, or any competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated or competitive solicitation) unless otherwise required by law; and
  - (3) No attempt has been made or will be made by the offeror to induce any other concern or individual to submit or not to submit an offer for the purpose of restricting competition or influencing the competitive environment.
- (b) Each signature on the offer is considered to be a certification by the signatory that the signatory--
  - (1) Is the person in the offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
  - (2) (i) Has been authorized, in writing, to act as agent for the principals of the offeror in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above;
  - (ii) As an authorized agent, does certify that the principals of the offeror have not participated, and will not participate, in any action contrary to subparagraphs (a) (1) through
- (a)(3) Above; and
  - (iii) As an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above.
- (c) Offeror understands and agrees that --
  - (1) Violation of this certification will result in immediate disqualification from this solicitation without recourse and may result in disqualification from future solicitations; and
  - (2) Discovery of any violation after award to the offeror will result in the termination of the award for default.

**Annex 1 – Vendor Offer and Business Detail Information:**

**1. Vendor Information:**

Vendor name per Business License	
Vendor Address:	
Furniture shop address: (list all shops you owe in Kabul or provinces)	
Vendor Contact person and Phone Numbers	
Vendor email addresses	

**2. Items Specifications and Price:**

The

S#	Description of Furniture's	Unit	QTY	Unit Cost USD	Total Cost USD
1	<p><b>Supply, Delivery and Installation of upper cabinets 2'6" (75Cm) H and 16" (40.6Cm) D</b></p> <p>Wood for plastic lamination shall be minimum 3/4" (20 mm) Mahogany face core plywood, good two side.</p> <p>All woodwork materials shall be new and shall conform to the Premium Grade requirements of the Quality Standards. For Detail See the sketch No. 1</p>	m2	34.3		
2	<p><b>Supply, Delivery and Installation of Special Shelves and tables mixed design as per provided drawings</b></p> <p>Wood shall be minimum 3/4" (20 mm) Mahogany face core plywood, good two side.</p> <p>All woodwork materials shall be new and shall conform to the Premium Grade requirements of the Quality Standards. For Detail See the sketch No. 2</p>	m2	27.50		
3	<p><b>Supply, Delivery and Installation of Sink Bench 3'-3/4" (114.3cm) H X 30" (76.2cm) D Stone Gray- W= As per drawing</b></p> <p>Wood for plastic lamination shall be minimum 3/4" (20 mm) Mahogany face core plywood, good two side.</p> <p>All woodwork materials shall be new and shall conform to the Premium Grade requirements of the Quality Standards. For Detail See the sketch No. 3</p>	m2	43.40		
<b>Grand Total in USD</b>					

**Note:** The cost should be inclusive of all charges, including delivery to Jawzjan University.

**3. Minimum Terms and Conditions**

No	Description / Question	Response
1	<b>Did you submit valid Business License</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	<b>Are you the direct provider of locally-made furniture in Kabul or Jawzjan? Site visit will be conducted from vendor workshop.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	<b>Is unit cost for each item in USD\$?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	<b>Please specify the delivery time.</b>	(        ) days
5	<b>Validity of Bid Price:</b> Do you agree to fix the price for 1 month?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	<b>Payment Term:</b> Payment will be made within 30 days after the delivery/acceptance of goods and submission of signed invoice. No advance payment is authorized under this procurement. Do you accept these terms and conditions?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Business Name: \_\_\_\_\_

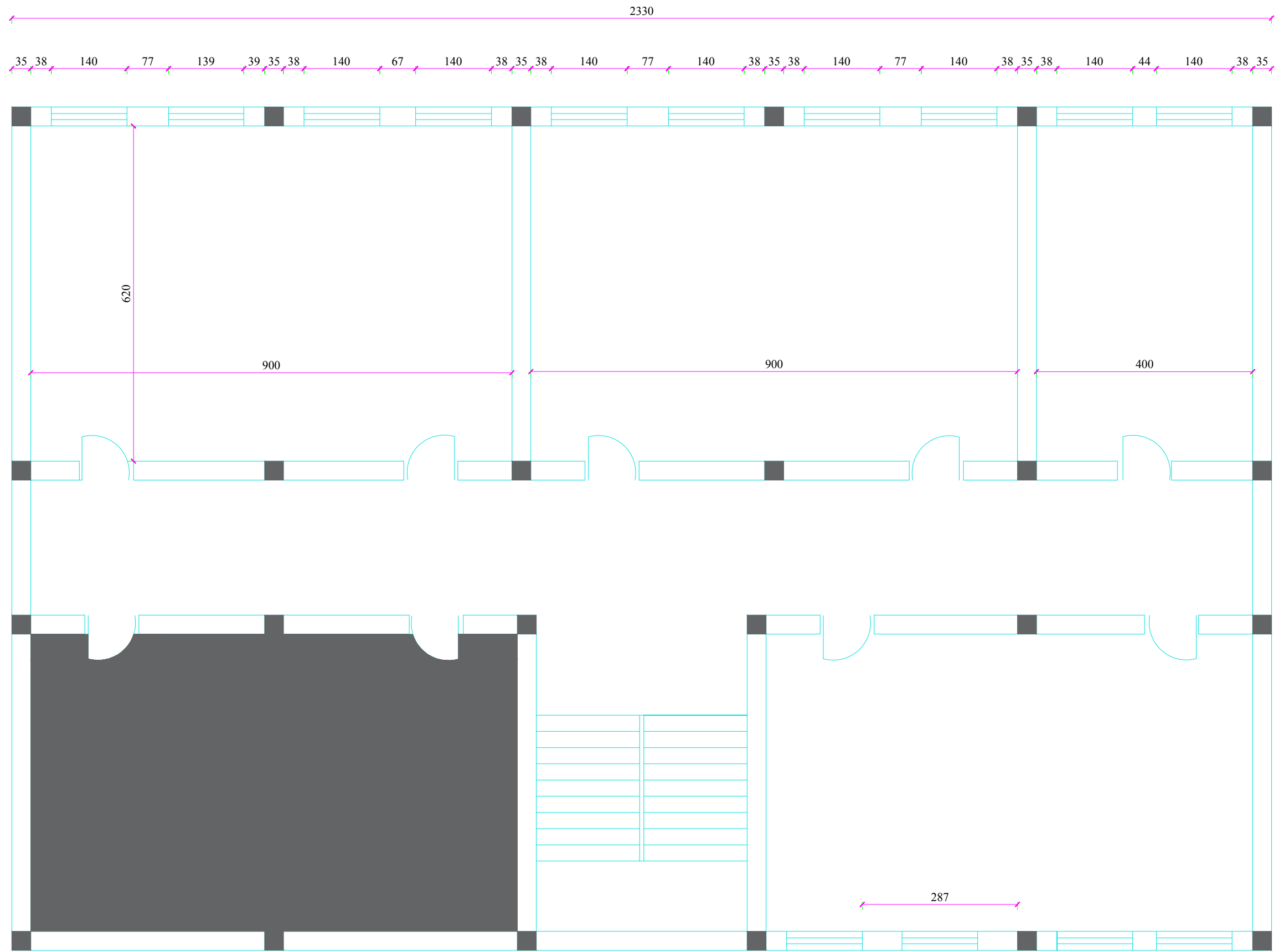
\_\_\_\_\_  
Authorized Representative Name (print)

\_\_\_\_\_  
Authorized Representative Title (print)

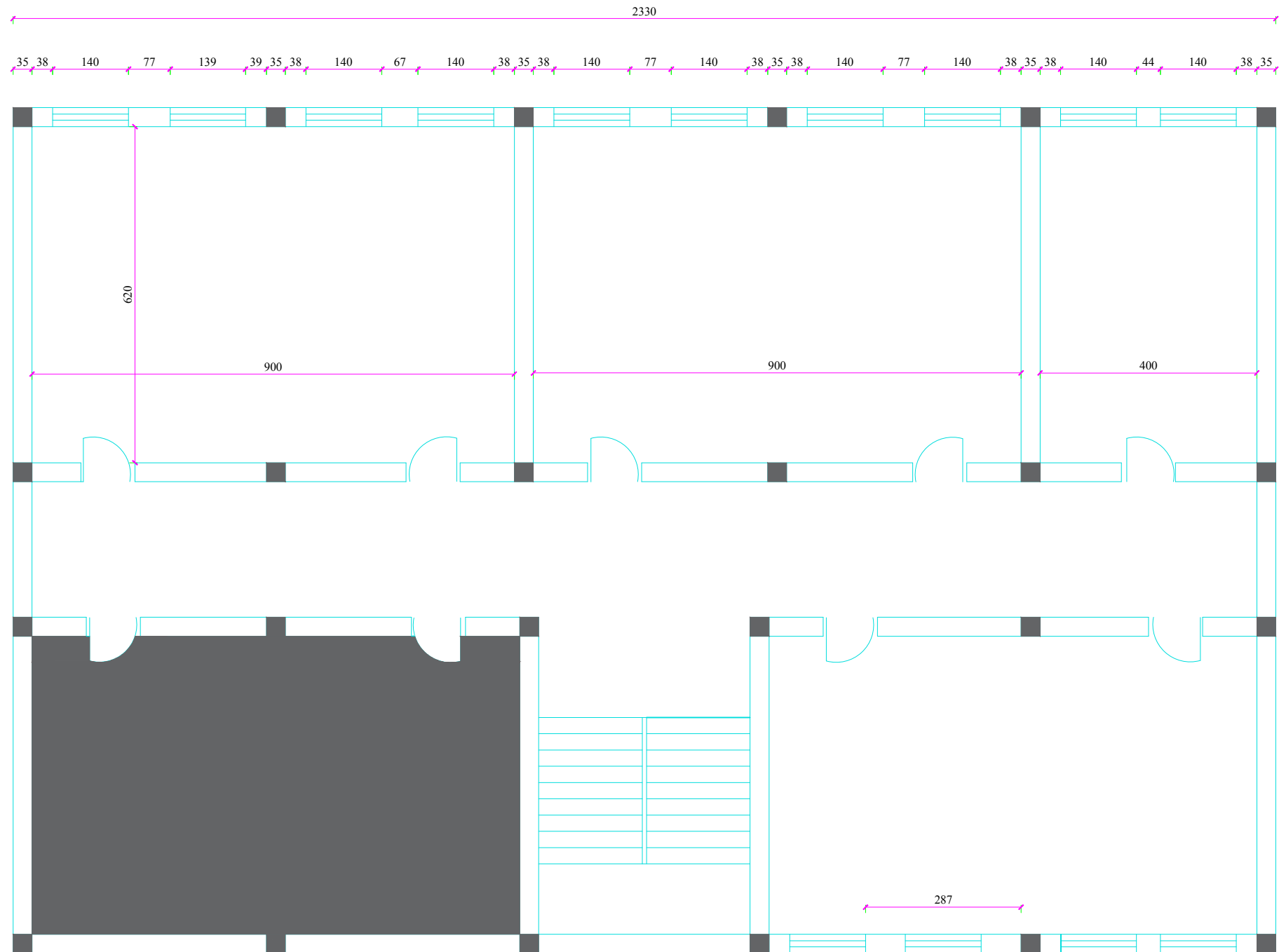
\_\_\_\_\_  
Authorized Representative Signature

\_\_\_\_\_  
Date

# Facility Plan - Sketch

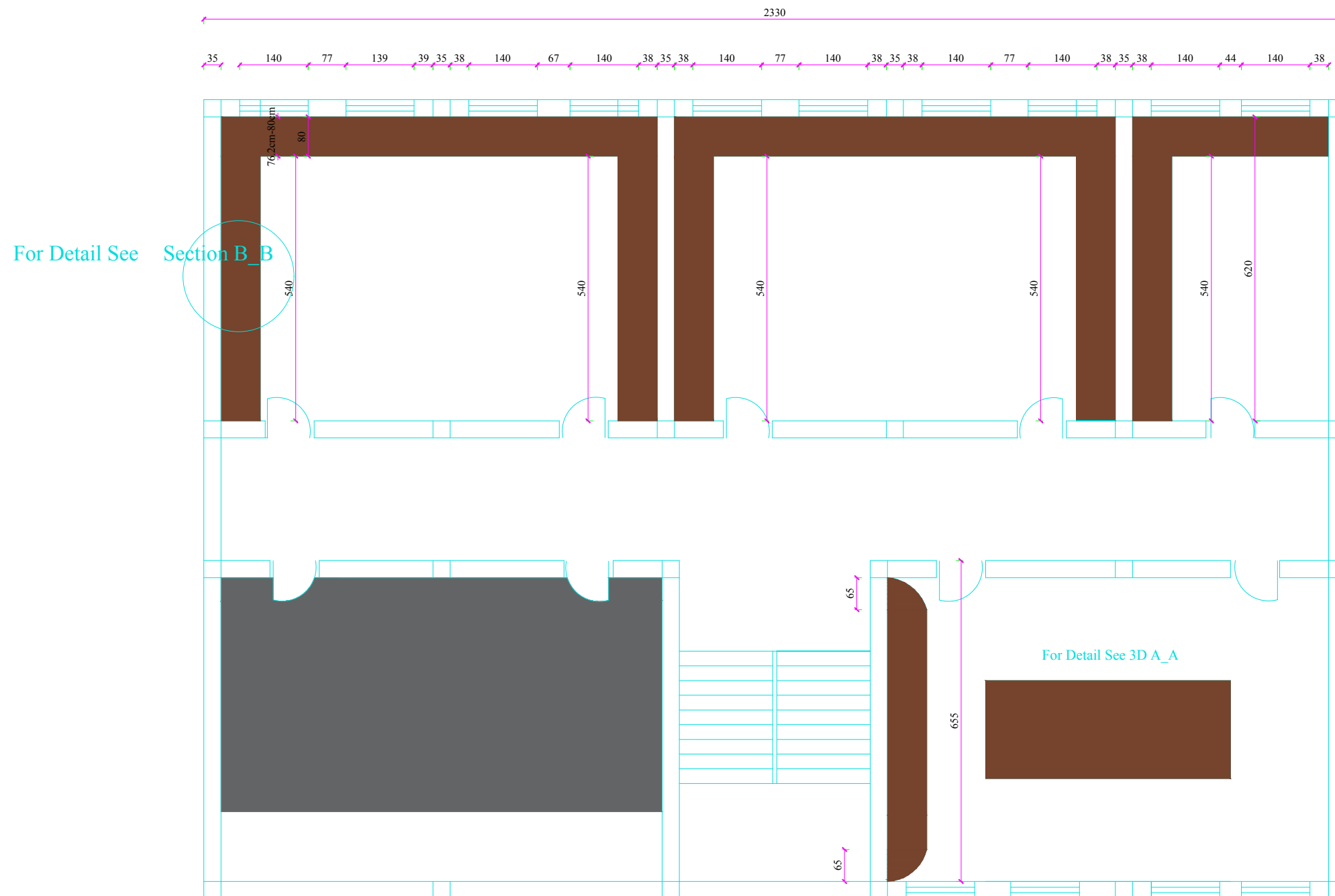


# Facility Plan - Sketch



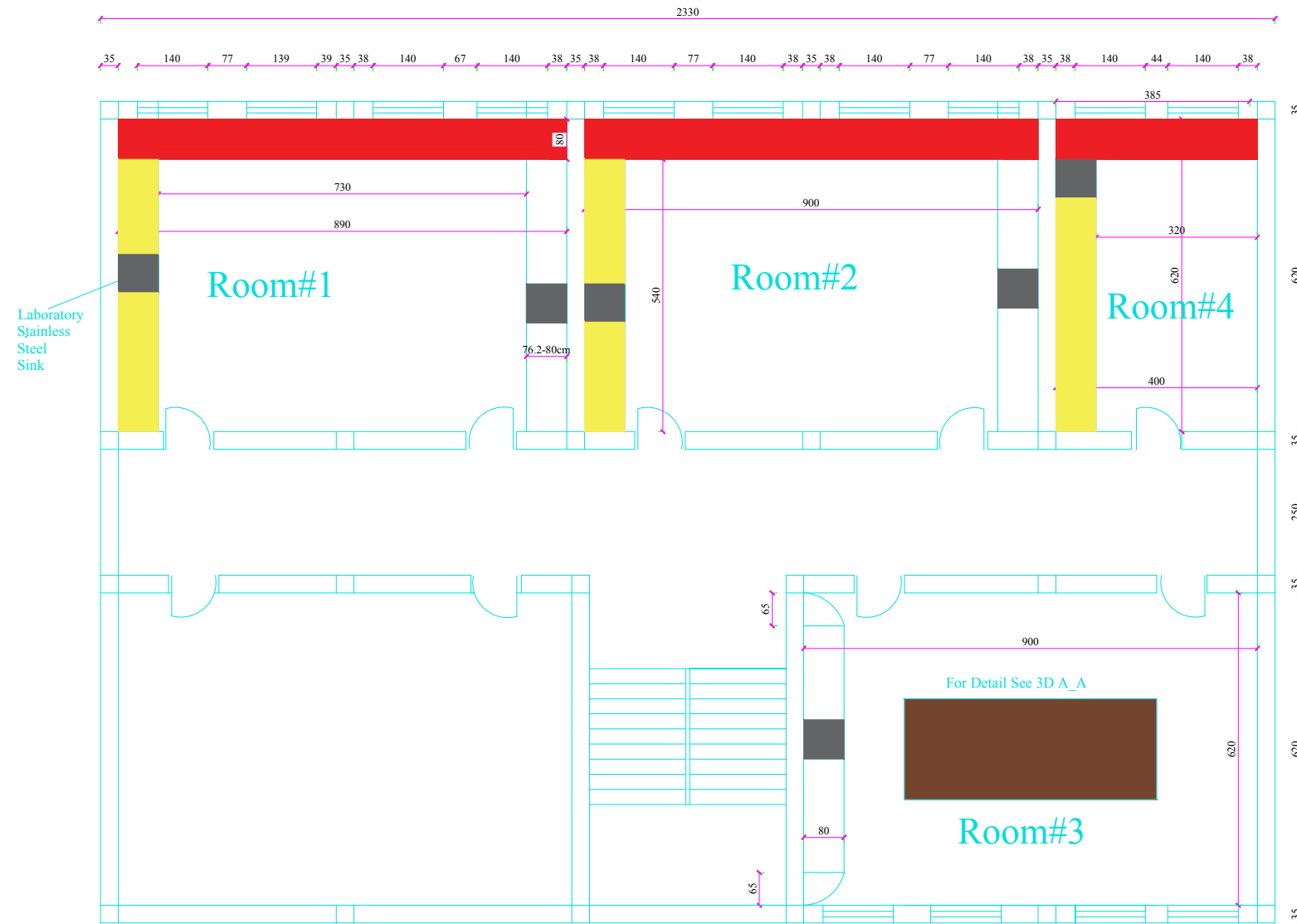
# General Sketch-Lab Bench Placement Locations

Lab Design Sink Bench 3'-3/4" (114.3CM)H X 30" (76.2Cm)D, Stone Gray Or Black (High Quality Marble)



# Benches and Upper Cabinets- Indicated By Colors With Details

Lab Design Sink Bench 3'-3/4" (114.3CM)H X 30" (76.2Cm)D, Stone Gray Or Black (High Quality Marble)



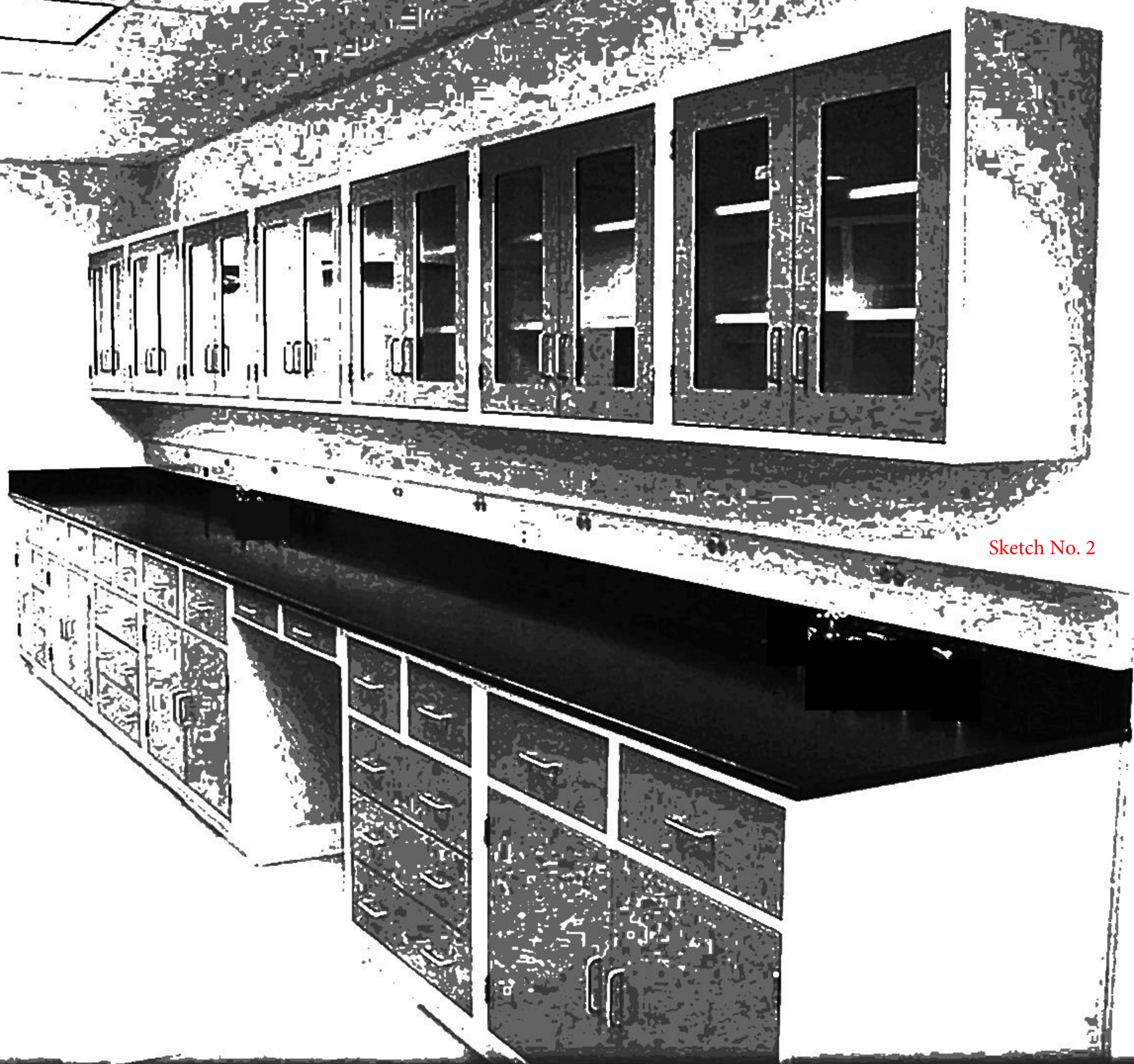
1- Red Color = Benches- Continues

2- Yellow Color = Benches- Continues + Lab Upper Cabinet Wall Mounted

3- Gray Color = Laboratory Stainless Steel Sink - 20"W x 18"L x 14" D (508 mm x 457 mm x 356 mm).



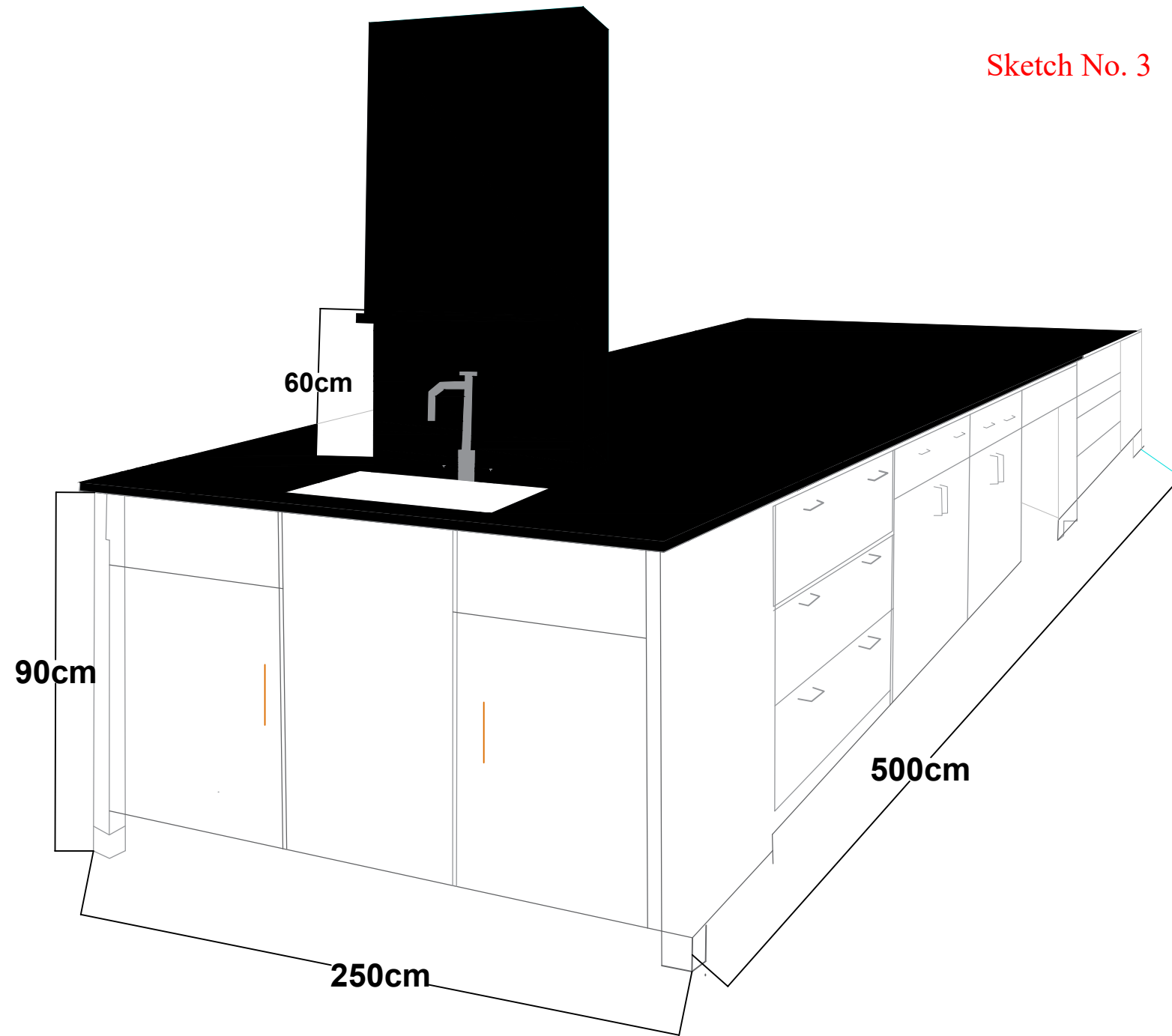
Sketch No. 1



Sketch No. 2

# Detail 3D

Sketch No. 3



Sketch NO. 3  
Sample

