
RFQ (Request for Quotation)
Purpose: Printing of Packaging Materials
RFQ#: ASMO-2019-039
Issue Date: Saturday 01st June 2019
Closing Date: Thursday 20th June 2019

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About ASMO:

The Afghan Social Marketing Organization (ASMO) is a social marketing and behavioral change communication organization established in August 2008. ASMO as a free-standing, not-for-profit Afghan organization aims to create positive health outcomes by giving Afghan households the information they need to make informed and healthy choices and expanding access to high quality health products through commercial markets.

The Sustaining Health Outcomes through the Private Sector Plus (SHOPS Plus) project led by Abt Associates awarded Afghan Social Marketing Organization (ASMO) a project that improves the delivery of high quality family planning and maternal and child health products to target populations in Afghanistan through the private sector.

SHOPS Plus will provide technical assistance to ASMO in designing and implementing high quality social marketing interventions which leads to increased access to affordable priority health products and increased demand for priority health products and services. In addition, SHOPS Plus will collaborate with ASMO in developing a vision and roadmap for ASMO sustainability.

1. Purpose & Intent:

ASMO is soliciting quotations from qualified Printing Companies to supply packaging materials for condom. Quantities and specification of materials specified in the annex of this RFQ.

2. Technical Proposal:

Technical proposal should include all of the following and the contents to be presented in orderly fashion.

- a) Company's background & incorporation
- b) Record of past experience
- c) Copy of company's registration document.
- d) Contact details of current & previous clients with whom your company worked (company name, contact person name, mob#, email and title of work delivered)

2.1. Cost Proposal:

This RFQ has requested a simplified method for acquiring quotes from the market. So, for easy analysis and evaluation of quotes, responding companies can simply fill, complete and return the price table annexed in the RFQ.

3. Pre Bid Submission:

To simplify specification of materials, types, quality, color and size, ASMO will organize pre-bid submission session to provide the interested bidders with sample materials. To participate in pre-bid submission session, prior written request must be made and emailed to: Mr. Khalid Ahmadzai at : kahmadzai@asmo.org.af ccd Mr. Ahmad Samim Andari at: asandari@asmo.org.af. **Request should be sent no later than 12:00PM, 11th/June/2019.**

Venue: ASMO office

Address: House # 101, Lane # 1 behind Zarghona High School, Qalai Fatulla Area District 10 Kabul.

Date: 12 Jun 2019

Time: 10:00-11:00 Am.

4. Submission:

Entire pages of the RFQ including the annexes should be printed in three copy, all dated, signed and stamped by the person represented by the company and contents properly sealed in the envelop, properly marked to indicate the RFQ number and name of the responding company. Submission should reach ASMO before or at **20th June 2019** and to the same address mentioned above for pre-bid submission session.

5. Statement of Work (Scope):

Statement of work is to provide and print packaging materials. Supply may include but not limited to materials, cost of labor, print and any other cost associated with completion and bringing the materials to present and workable condition. Materials, design and workmanship must be of high quality and according to the sample: Statement of work is detailed as follow (Annexure #1):

6. Annexes:

6.1.Specification of Materials:

#	Order Description	Quality & Sizes Descriptions			Unit	Projected Quantity
		Color	Size	Quality		
1	Contraceptive Lubricated Condom Dispenser big size	4 color	According to sample*	According to sample*	Box	111700
2	Contraceptive Lubricated Condom Dispenser small size	4 color	According to sample*	According to sample*	Box	1346600
3	Insert for Condom	4 color	According to sample*	According to sample*	Sheet	1333600
4	Ship Carton for Asodagi Condom	4 color	According to sample*	According to sample*	Box	2250

6.2. Cost (quoted price): Use, complete and print this section for quotes.

#	Order Description	Unit	Required Quantity (A)	AFN Unit Price (B)	AFN Total (A times B)
1	Contraceptive Lubricated Condom Dispenser big size	Box	111700		
2	Contraceptive Lubricated Condom Dispenser small size	Box	1346600		
3	Insert for Condom	Sheet	1333600		
4	Ship Carton for Asodagi Condom	Box	2250		
Total AFN					

6.3. References:

Contact information of previous clients. Use this table to record contact details of previous clients.

#	Clients Responsible Name	Client's Business Name	Client's Business/Formal Email Address and mobile number	Description of service provided (attached copy of the contract)	Duration of Service Contract (start – end dates)
1					
2					
3					
4					
5					

7. Evaluation & Marking:

Quotation received will be reviewed to determine responsiveness with respect to the requirements. Quotation met eligibility criteria above (technical and cost) will be marked/scored to determine selection. Two or more quotations with the same weight/result if any will be entered into price negotiation and interview will be scheduled.

7.1. Markings:

Markings of quotations consist of the following:

7.1.1. Technical: 20 marks

Based on the contents of technical proposal that includes assessment of records past experience, significant and accomplishment of similar job/contract and responses achieved from reference check.

7.1.2. Cost & Budget: 80 marks

Based on the quoted price. Lower cost may achieve the highest mark.

8. Compliances

This RFP sets out certain donors procumbent and other regulations requirements. ASMO will not issue award to or will not engage in any contract the individuals or companies that are either involved in or are non-compliant with all of the following.

8.1. Executive Order on Terrorism Financing

Contracting company expected to be engaged in contractual relationship with ASMO should be aware that U.S. Executive Orders and U.S. law prohibits transactions with and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the company representative to ensure strict and full compliance with these Executive Order and laws.

8.2. Prohibited Source Countries

For the purpose of this work, no goods/resources to be procured/supplied from countries that are classified by USAID as 'prohibited sources' such as Cuba, Iran, Laos, North Korea, Sudan and Syria.

8.3. Anti-Human Trafficking

ASMO is committed to a work environment that is free from human trafficking, which for purposes of this policy, includes forced labor and unlawful child labor. ASMO will not tolerate or condone human trafficking in any part of organization. This policy is consistent with ASMO's Code of Ethics and Business Conduct and our core values to protect and advance human dignity and human rights in our business practices.

ASMO employees, contractors, subcontractors, vendors, suppliers, partners and others through whom ASMO conducts business must avoid complicity in any practice that constitutes trafficking in persons. Action involving, suspension and termination will be taken if vendor or contractor evidenced for non-compliant.

Trafficking for this purpose includes but not limited to the following:

"Trafficking in persons" shall mean the recruitment, transportation, transfer, harboring or receipt of persons, by means of the threat or use of force or other forms of coercion, of abduction, of fraud, of deception, of the abuse of power or of a position of vulnerability or of the giving or receiving of payments or benefits to achieve the consent of a person having control over another person, for the purpose of exploitation. Exploitation shall include, at a minimum, the exploitation of the prostitution of others or other forms of sexual exploitation, forced labor or services, slavery or practices similar to slavery, servitude or the removal of organs.