jhpiego
Saving lives. Improving health. Transforming futures.

Request for Quotations (RFQ) No. 738

Issuance Date: Jun 18, 2019 **Closing Date: Jun 25, 2019**

Jhpiego is seeking for qualified vendors to obtain quotation(s) for the procurement of IT equipment with delivery to Jhpiego (HEMAYAT Project) in Kabul office.

Annex A: Vendor registration form must be filled otherwise the applicant will be disqualified
Annex B: Specification and price schedule

Applicant Eligibility:

- The potential vendors must be registered with the government of Afghanistan and have a valid AISA or Business license. A Vendor's current, valid AISA or Ministry of Commerce Business License must be attached with its quotation.
- The potential vendors should provide an Official Bank Account with the same name as it is stated in Vendor's AISA or business license.
- The potential vendors should accept tax withholding based in Afghanistan Tax Law.
- All the cost should be stated in Local currency (AFN).

Selection Criteria

- The selection will be with best value price by accepting the specification listed under (Attachment B).
- Vendors should confirm the delivery time (in calendar day) for providing the requested items at due location mentioned in this RFQ after receipt of the purchase order.

Jhpiego anticipates that this RFQ will result in a single award to a single Vendor; however, Jhpiego reserves the right to make multiple awards, if it is in the best interest of the project.

Supporting Documentation: Please also attach a copy of valid business license and official bank account detail. Quotations without these supporting documents will not be considered and will be disqualified.

Offers received after the specified time and date will be considered late and will not be evaluated.

Instruction to Offerors:

1. Offer Deadline and Protocol: Offers/Bids and supporting documentation must be sent via email. Please mention RFQ 738 in the subject of your email and submit by no later than Jun 25, 2019 02:00PM (local Kabul time) to the following email address: Af.procurement@jhpiego.org

2. **Quotations**: Quotations in response to this RFQ must be priced on a fixed-price, all-inclusive basis, including delivery and all other costs. Pricing must be presented in AFN. Offers must remain valid for not less than Three months after the offer deadline.

3. **Delivery**: The delivery location is PD 4, Kabul Afghanistan.

jhpiego
Saving lives. Improving health. Transforming futures.

As part of its response to this RFQ, each offeror is expected to provide an estimate (in calendar days) of the delivery timeframe (after receipt of order). The delivery estimate presented in an offer in response to this RFQ must be upheld in the performance of any resulting contract.

4. **Source/Nationality/Manufacture**: All goods and services offered in response to this RFQ or supplied under any resulting award must meet **USAID Geographic Code 937** accordance with the United States Code of Federal Regulations (CFR), 22 CFR §228. The cooperating country for this RFQ is Afghanistan.
5. Offerors may not offer or supply any commodities or services that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Burma (Myanmar), Cuba, Iran, Iraq, Laos, Libya North Korea, (North) Sudan and Syria.

6. **Warranty**: offerors are required to provide the warranty and guarantee statement. **All the equipment must be original otherwise they will not be accepted and returned back to vendor.**

7. **Taxes and VAT**: Prices must be quoted on a lump-sum, all-inclusive basis. Any taxes (including BRT taxes) or fees are not to be added later. The BRT tax must be included in the Grand Total Cost of the Proposal. Offerors are required to submit their business license to support the 2% BRT tax.
8. Pursuant to Article 72 in the Afghanistan Tax Law effective March 21, 2009, Jhpiego is required to withhold "contractor" taxes from the gross amounts payable to all Afghan for-profit subcontractors. In accordance with this requirement, Jhpiego withholds two percent (2%) tax from all gross invoices to Afghan subcontractors under this agreement with active business registration license The Jhpiego-HEMAYAT Project is exempt from cooperating country taxes, duties, and VAT.
9. **Eligibility**: By submitting an offer in response to this RFQ, the offeror certifies that it and its principal officers are not debarred, suspended, or otherwise considered ineligible for an award by the U.S. Government. Jhpiego-HEMAYAT project will not award a contract to any firm that is debarred, suspended, or considered to be ineligible by the U.S. Government.
10. **Terms and Conditions**: This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate Jhpiego HEMAYAT Project, or USAID to make an award or pay for costs incurred by potential offerors in the preparation and submission of an offer.
    This solicitation is subject to Jhpiego-HEMAYAT' standard terms and conditions. Any resultant award will be governed by these terms and conditions; a copy of the full terms and conditions is available upon request. Please note the following terms and conditions will apply:
11. Jhpiego-HEMAYAT' standard payment terms are net 30 days after receipt and acceptance of any commodities or deliverables. Payment will only be issued to the entity's established bank account submitting the offer in response to this RFQ, payment will not be issued in any individuals bank account.
12. Any award resulting from this RFQ will be firm fixed price, in the form of a purchase order.
13. No commodities or services may be supplied that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Burma (Myanmar), Cuba, Iran, Iraq, Laos, Libya North Korea, (North) Sudan and Syria. Any international air or ocean transportation or shipping carried out under any award resulting from this RFQ must take place on U.S.-flag carriers/vessels.
14. United States law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. The supplier under any award resulting from this RFQ must ensure compliance with these laws.

jhpiego
Saving lives. Improving health. Transforming futures.

15. The title to any goods supplied under any award resulting from this RFQ shall pass to Jhpiego-HEMAYAT following delivery and acceptance of the goods by Jhpiego-HEMAYAT. Risk of loss, injury, or destruction of the goods shall be borne by the offeror until title passes to Jhpiego-HEMAYAT Project.
16. Penalty Charges: Jhpiego will add a clause to the purchase order for the selected entity as the result of this RFQ and may deduct a sum up to **0.05% of the Purchase Order** ceiling amount for each day of delay beyond the agreed delivery time until the actual goods/service received.

Yours Sincerely,

Jhpiego Hemayat Project
Chief of Party

VENDOR

Company name: _____

Representative name: _____

Signature & Stamp_____

Date: _____

jhpiego
Saving lives. Improving health. Transforming futures.

Annex A
Vendor Registration Form

1.	Name of Firm/Company as described in the license/work-permit		
2.	Status of Organization (Proprietorship/Pvt./Public Ltd.)	☐ Proprietorship ☐ Private Limited ☐ Public Limited ☐ Other If Other, Please Specify_____	
3.	Year Business Establishment		
4.	Name of Proprietor/Director		
5	Address of Main Office		
6.	Contact Details (every cell must be filled)	Contact Person	
		Designation	
		Phone No	
		Fax No	
		E-Mail ID	
7.	Nature of Business	☐ Retail ☐ Services ☐ Other If Other, Please Specify_____	
9.	Is the Firm or person registered with the Government and or professionally licensed?	☐ Yes ☐ No If Yes, Please Attach Copy of Registration	
10.	List of major products or services	1. 2. 3. 4.	
11.	Tax Identification Number (TIN): Please attach your TIN No.	TIN:	
12.	Official Business Bank Account Information in the name of Company (every cell must be filled) and please attach a copy of your bank details.	Beneficiary Name: Bank Name: Account No : Branch: SWIFT Code:	

Note: All the vendors must fill the required information's; incomplete info will lead to bid disqualification from the proceedings. Please also attach a copy of business license and official bank account detail.

Vendor Signature:

Annex B

Specification and Price Schedule

Vendors must fill in Annex B to provide the unit and total pricing of the item. Vendors must also provide the total price for the entire list. All prices shall be quoted in local currency. Quoted prices shall be all-inclusive meaning that the quoted pricing will include all ancillary and associated costs (e.g., delivery, installation, taxes, warranty, etc. if applicable) unless such costs are shown as a separate stand-alone line item (i.e., a separate line item for delivery, training, or installation).

No.	Technical Specifications	Unit	Quantity	Can you provide the same model and specification?	Unit Price (AFN)	Total Price (AFN)
1	Access Point (Unifi AC Pro) UAP-AC-PRO	Each	1			
2	Access Point (UAP-AC-HD)	Each	1			
3	DDR4 8GB RAM for Dell Latitude E7270 Laptop	Each	2			
4	Charger Adapter for HP Tablet Pro Slate 8	Each	15			
5	Dell 55 WH Li-ion Battery 7.6V for E7270 Laptop	Each	3			
6	Keyboard for Dell Latitude E7240 Laptop	Each	3			
7	Keyboard for Dell Latitude E7250 Laptop	Each	3			
8	Keyboard for Dell Latitude E7270 Laptop	Each	3			
9	Keyboard for Dell Latitude E6440 Laptop	Each	3			
	Grand Total Price (AFN):					

Delivery time frame (how long will take you to provide the items requested above) after receipt of the purchaser order: _____ **Calendar Days.**

Vendor's Name: _____

Signature and Stamp: _____

Date: _____