

INVITATION TO BID

ITB NO.: AFG/ORD/19/12

Bid Documents for Procurement of Provision of Rental Vehicles

in Balkh, Jawzjan, Sar-i-Pul, Faryab, Samangan, Baghlan, Kunduz, Takhar and Badakhshan provinces of Afghanistan

June 15, 2019

Deadline for Submission of Bid: June 27, 2019

Subject:	Invitation to Bid
Project Name:	Rental Vehicle for UNHCR funded projects (CPM, PSN and Warehouse management in North and Northeast of Afghanistan)
Invitation to Bid No.:	AFG/ORD/19/12
Location:	Balkh, Jawzjan, Sar-i-Pul, Faryab, Samangan, Baghlan, Kunduz, Takhar and Badakhshan provinces of Afghanistan
Date:	June 15, 2018

I. INTRODUCTION:

1. The Introduction of ORD

Organization for Relief Development (ORD) is non-governmental, non-profit and non-political Organization that has been established in 2010, registered in Afghanistan Kabul, with the Islamic Republic of Afghanistan. ORD plays a critical role in providing management services for peace building, humanitarian assistance and development operations. These activities help suffering people in troubled parts of the Afghanistan. ORD's mission is to expand the capacity of its partners to implement peace building, humanitarian and development operations that matter for people in need. Working in some of the Afghanistan's most challenging environments, ORD vision is to always satisfy stakeholders with management services that meet better standards of quality, speed and cost effectiveness.

2. Invitation to Bid:

The Organization for Relief Development (ORD) is implementing partner of the Office of the United Nations High Commissioner for Refugees (UNHCR) for the above mentioned project (part of the Access to Opportunities & Support PSN with implementation of CPM projects in N/NE regions).

The Organization for Relief Development-ORD invites companies duly registered with the government of Afghanistan to submit sealed bid for the above subjected services "Provision of rental vehicles) on the basis of the following terms and conditions.

3. Acknowledge:

You are kindly requested to confirm by an email to: <u>procurement.ord@gmail.com</u> that you will be submitting a bid.

4. Eligible Bidders:

- 4.1 This Invitation for Bids is open for all interested companies who have registered with the government of Afghanistan and have valid license.
- 4.2 The company, organization or individual is not listed in the sanction and embargo list of the UN Security Council1.
- 4.3 The company, organization or individual is not legally barred from the procurement process on the grounds of previous violations of regulations on fraud and corruption.
- 4.4 The company, organization or individual to will not be contracted for considerable portions of the contract is an enterprise economically intertwined with persons conducting the tender.
- 4.5 The bidder shall be an Afghan company registered with the government of Afghanistan

5. Cost of Bidding

The bidders shall bear all costs associated with the preparation and submission of their respective bids and the Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

6. Period of Services:

The intended period of contract will be 6 months starting from 01 July 2019 until 31 Dec. 2019

II. Bidding Documents:

1. Bidding Documents

The Bidding Documents, in addition to invitation for bids, are those stated below and all documents shall be signed /stamped by the bidder or his legally authorized representative and returned to the address according to the Bidding Data Sheet.

- (a) Invitation to Bid (applied to this document)
- (b) Declaration of undertaking in accordance of the annex 1.
- (c) Summary of Relevant Capability, Experience and past performance of annex 2
- (d) Copy Valid Business License of the company /bidder, annex 3
- (e) Financial Report (Bank Statement) in accordance of annex 4
- (f) Supplier questionnaire of the annex 5
- (g) Scope of work of the annex 6
- (h) Bid Security Form in accordance of annex 7.
- (i) Price Quotation Declaration Letter in accordance of the annex 8
- (j) Price offering Sheet (Bill of Quantities) in accordance of annex 9

Prices must be quoted for all items in the Bill of Quantities.

The bidders are expected to examine carefully the contents of all the above documents. Failure to comply with the requirements of bid submission will be at the Bidder's own risk, bids that are not substantially responsive to the requirements of the Bidding Documents will be rejected.

2. Clarification of Bidding Documents

Any prospective bidder requiring any clarification in respect of the Bidding Documents may notify the Employer in writing at <u>procurement.ord@gmail.com</u>. The request for clarification must reach the Employer not later than 5 days before the closing date of the bid. The Employer will respond to any request for clarification which he receives earlier than 5 days prior to the deadline for submission of bids.

The Employer will respond by e-mail providing clarification on the bidding documents. Written copies of the Employer's response including a description of the enquiry but without identifying its source will be communicated to all prospective Bidders, who had received the bidding documents and acknowledged their participation to the above mentioned email.

III. PREPARATION OF BID:

1. Language of Bid

The bid and all correspondence and documents related to the bid exchanged by a bidder and the Employer shall be in English language only as specified in the Bidding Data **(BD)**.

2. Documents Comprising the Bid

The bid documents should be enclosed two parts (i) **Technical bid** and (ii) Financial **bid** and must be submitted in separate sealed envelopes.

The Technical submitted bid must include the following formation. Failure to supply all requested information or comply with the specific formats may disqualify the bidder from consideration

- 1. Invitation to Bid (applied to this document)
- 2. Declaration of undertaking in accordance of the annex 1.
- 3. Summary of Relevant Capability, Experience and past performance of annex 2
- 4. Copy Valid Business License of the company /bidder, annex 3
- 5. Financial Report (Bank Statement) in accordance of annex 4
- 6. Supplier questionnaire of the annex 5
- 7. Scope of work of the annex 6
- 8. Company annual turnover of the last three years (for 2016, 2017 and 2018)
- 9. Bid Security Form in accordance of annex 7.

10. Additional a copy of each Circular Letter issued to bidders by the Employer (if applicable). The Bidder must endorse each copy of such Circular Letter.

Technical Bid should not contain any pricing information whatsoever on the goods/services/works offered. Pricing information shall be separated and any contained in the appropriate Financial Bid

3. Bid Prices

The Price bid must include the following:

- Price Quotation Declaration Letter in accordance of the annex 8
- Price offering Sheet (Bill of Quantities) in accordance of annex 9.

All prices shall be stated with applicable tax (in accordance with the current tax laws of the Islamic Republic of Afghanistan, and all other relevant provisions of the same law).

All unit prices shall be indicated in the spaced provided in the price sheet (BoQ). The bidder must sign and officially stamp the price sheet.

4. Bid Currencies

The offer should follow the given structure and prices shall be quoted in **Afghani** (AFN) as specified in the Bidding Data sheet (BD).

5. Bid Validity Period

Bids shall be valid for 90 days after the Date of Bid Opening specified in the BD.

In exceptional circumstances, prior to expiry of the original bid validity period, the Employer may request that the bidders extend the period of validity for a specified additional period which shall in no case be more than the original bid validity period. The request and the responses thereto shall be made in writing.

7. Bid Security

The Bid security should be provided in accordance of bid date sheet section no.3.6.

8. Format and Signing of Bid

- 1.1 Bidders are particularly directed that the amount entered on the Form of Bid shall be for performing the Contract strictly in accordance with the Bidding Documents.
- 7.2 All appendices to Bid are to be properly completed, signed and stamped.
- 7.3 Each bidder shall prepare by filling out the forms completely and without alterations one (1) original and number of copies, specified in the Bidding Data, of the documents comprising the bid and clearly mark them "ORIGINAL" and 'COPY" as appropriate. In the event of discrepancy between them, the original shall prevail.
- 7.4 The original and all copies of the bid shall be typed or written in indelible ink (in the case of copies, Photostats are also acceptable) and shall be signed by a person or persons duly authorized to sign on behalf of the bidder pursuant to Sub-Clause 14.1(a) hereof. All pages of the bid shall be initialed and stamped by the person or persons signing the bid.

2. Alternative Bid

Alternative bids are not allowed to be attached.

IV. SUBMISSION OF BID:

1. Deadline for submission of bid:

a. The closing date for submission of bids is:

The **June 27, 2019, 16:00h** (Afghanistan local time). Late bids shall be rejected and electronic submission is not allowed.

- b. Bids must be received by the Employer at the address specified no later than the deadline.
- c. Bids with charges payable will not be accepted, nor will arrangements be undertaken to collect the bids from any delivery point other than that specified above. Bidders shall bear all expenses incurred in the preparation and delivery of bids. No claims will be entertained for refund of such expenses.
- d. Where delivery of a bid is by mail and the bidder wishes to receive an acknowledgment of receipt of such bid, he shall make a request for such acknowledgment in a separate letter attached to but not included in the sealed bid package

2. Submission, Sealing and Marking of Bids:

Your Bid comprising the Technical bid and the Financial Bid must be submitted in separate sealed envelopes and both the technical and financial bids should be placed in another sealed envelope.

The signed and stamped bid one original and one copy including with its all attachments shall be submitted in sealed envelopes.

The envelopes of your bidding documents shall be marked as following:

(a) Bidding document – Technical Bid for:

Provisions of Rental Vehicles in North and North-East Provinces of Afghanistan Invitation to Bid No.: AFG/ORD/19/12

(b) Bidding document – Price Bid for:

Provisions of Rental Vehicles in North and North-East Provinces of Afghanistan

Invitation to Bid No.: AFG/ORD/19/12

3. The Employer's address for submission of bids is:

ORD Regional Office, Mazar-e-Sharif, House # 176, Street # 2 Toman, Barakat Square, district -4, Mazar-e-Sharif (city), Afghanistan

4. Modification, Substitution and Withdrawal of Bids

The bidder may modify, or withdraw its bid after bid's submission, provided that the written notice of the modification, including substitution or withdrawal of the bids, received by the Employer prior to the deadline for submission of bids.

The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched. No bid may be modified by a bidder after the deadline for submission of bids.

V. BID OPENING AND EVALUATION:

1. Bid Opening:

The opening of the bid will be held with ORD members only. The bid opening will take place at:

ORD Regional Office, Mazar-e-Sharif:

2. Process to be Confidential

Information relating to the examination, clarification, evaluation and post-qualification of bids and recommendations for the award of a contract shall not be disclosed to bidders or any other person not officially concerned with such process before the announcement of bid evaluation report.

Any effort by a bidder to influence ORD in the examination, evaluation, comparison, and post qualification of the bids or contract award decisions may result in the rejection of its bid.

3. Examination of Bids and Determination of Responsiveness

Prior to the detailed evaluation of bids, the Employer will determine whether each bid is substantially responsive to the requirements of the Bidding Documents.

A substantially responsive bid is one, which meets the eligibility criteria; has been properly signed; and conforms to all the terms, conditions and specifications of the Bidding Documents, without material deviation or reservation

3. Evaluation and Comparison of Bid:

Bidder shall provide the technical bid as per the below criteria and the bids will be opened immediately after the expiry of the deadline, the envelopes containing the price quotations remain sealed and are only opened for those applicants who have achieved at least 60% of the points to be awarded in the assessment of the technical bids:

The Technical Bid will be evaluated in accordance with the following technical criteria:

Evaluation Criteria	valuation Criteria Description				
Business License	e Evidence of the updated the company registration license and history of the company.				
Bid Completeness and quality	Completeness of bid documents e.g. completeness, discipline, order, signed and stamped, etc.	10			
Past Performance / Experience	······································				
Revenues Turnover	Demonstrate the company turnover of the last three years (Average revenues of the last three years reach at least 1,100,000.00 AFN)	10			
Financial Capability	Financial Capability Evidence of access to financial resources (line of credit / cash flow or other financial resources)				
	100				

4. Notification of Award

Prior to the expiration of the period of bid validity, the Employer will notify the successful bidder in writing or where necessary by phone that his/her bid has been accepted.

VI. BIDDING DATA SHEET (BDS):

A. General						
1.1	The Employer is Organization for Relief Development (ORD).					
	The work / service is:					
	Balkh, Jowzjan, Sar-i-Pul, Faryab, Samangan, Baghlan, Kunduz, Takhar and Badakhshan provinces of Afghanistan					
1.2	The project is financed by: Office of the United Nation High Commissioner for Refugees (UNHCR).					
1.3	The Intended period of contract is 6 months with possible extension.					
2.4	The qualification criteria are modified in ITB.					
B. Bidd	ling Documents					
2.1	The Employer's address for clarification is:					
	ORD Regional Office, Mazar-i-Sharif,					
	House # 176, Street # 2 Toman, Barakat Square, district-4, Mazar-i-Sharif (city), Afghanistan Phone No.: + 93 (0) 078 283 7700 E-mail add: <u>procurement.ord@gmail.com</u>					
2.2	All questions in regard to that tender please send in written no later than 5 days before the closing date of the bid.					
C. Prepa	aration of Bids					
3.1	The language of the bid shall be English.					
3.2	Any additional materials required to completed and submitted by the Bidders are: None					
3.3	The Bid prices shall be quoted in Afghani (AFN)					
3.4	The bid shall be valid for 90 days					
3.5	Bid shall include a Bid Security issued by a bank acceptable to the employer (bank guarantee) included Security Form.					
3.6	The Bid Security amount is 100,000 AFN					
3.7	The number of copies of the Bid to be completed and returned shall be one original and one copy (comprising all sections of the bid).					
3.8	Alternative Bids shall not be considered.					
D. Subi	nission of Bids					
4.1	Bids received by fax and electronically shall not be accepted.					

4.2	The Employer's address for the purpose of Bid submission is:						
	ORD Regional Office, Mazar-i-Sharif,						
	House #176, Street #2 Toman, Barakat Square, district-4, Mazar-i-Sharif (city), Afghanistan.						
4.3	Name and code of the project has given in ITB.						
4.4	The closing date for submission of bid is:						
	June 27, 2019, 16:00h (Afghanistan local time).						
4.5	Late bids shall be rejected.						
E. Bid	Opening						
5.1	The bid opening will take place at: ORD Regional Office, Mazar-i-Sharif						
F. Eval	uation of Bids						
6.1	Technical Evaluation: Bids shall be evaluated in accordance with the given technical criteria in ITB and annex-1						
6.2	The financial evaluation shall be execute according to the given criteria in ITB						
E. Award of Contract							
7.1	Prior to the expiration of the period of bid validity, ORD shall send the successful bidder the contract / purchase order which constitute the notification of award.						
7.2	Standard Form and amount of Performance Bond acceptable the Employer shall be a Bank Guarantee.						
	The successful bidder shall furnish to the Employer a Performance Bond in the form with the amount of 10% value of the contract.						

Attachments:

- Annex 1: Declaration of Undertaking
- Annex 2: Summary of Relevant Capability, Experience and past performance
- Annex 3: Copy of Valid Business License of company / bidder
- Annex 4: Financial Report (bank statement)
- Annex 5: Supplier questionnaire
- Annex 6: Scope of the work
- Annex 7: Bid Security Form
- Annex 8: Price Quotation Declaration Letter
- Annex 9: Price Offering Sheet (Bill of Quantities)

Declaration of Undertaking

Invitation to Bid No.:

Project Name :

We underscore the importance of a free, fair and competitive procurement process that precludes fraudulent use. In this respect we have neither offered nor granted, directly or indirectly, any inadmissible advantages to any public servants or other persons in connection with our bid, nor will we offer or grant any such incentives or conditions in the present procurement process or, in the event that we are awarded the contract, in the subsequent execution of the contract.

We also underscore the importance of adhering to minimum social standards ("Core Labour Standards") in the implementation of the project. We undertake to comply with the Core Labour Standards ratified by the country of Afghanistan.

We will inform our staff about their respective obligations and about their obligation to fulfil this declaration of undertaking and to obey the laws of the country of Afghanistan.

We also declare that our company/all members of the consortium has/have not been included in the list of sanctions of the United Nations, nor of the EU, nor in any other list of sanctions and affirm that our company/all members of the consortium will immediately inform the client if this situation should occur at a later stage.

We acknowledge that, in the event that our company (or a member of the consortium) is added to a list of sanctions that is legally binding upon the client, the client is entitled to exclude our company/the consortium from the procurement procedure and, if the contract is awarded to our company/the consortium, to terminate the contract immediately if the statements made in the Declaration of Undertaking were objectively false or the reason for exclusion occurs after the Declaration of Undertaking has been issued.

(Place)	, this	day of
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Name of company

Signature

Annex-2

SUMMARY OF RELEVANT CAPABILITY, EXPERIENCE AND PAST PERFORMANCE

Include projects that best illustrate your experience relevant to this (RFQ) or similar activities, sorted by decreasing order of completion date.

Projects should have been undertaken in the past three years. Projects undertaken in the past Five years may be taken into consideration at the discretion of the evaluation panel.

No.	Project Title and Description of Activities	Location Province/District	Client Name/ Email/Tel #	Cost in US\$/AFN	Start Dates	End Dates	Completed on Schedule (Yes/No)	Subcontractor or Prime Contractor?
1								
2								
3								
4								
5								

ANNEX-3 BUSINESS LICENSE/CERTIFICATE

License

Please Attach

ANNEX-4

Financial Report/Bank Statement for last three years

Please Attach

ANNEX-5

Supplier Questionnaire

The information provided in response to this questionnaire will be held confidential by ORD for use only in Supplier Evaluation and not disclosed to any outside party without your prior written consent.

Please provide the following information:

1. Name of supplier	
2. Address of supplier	
3. Contact name	
4. Telephone number	
5. Mobile number	
6. Email address	
7. Website address	
8. What are your opening hours/days?	
9. Company registration number	
10. Year of company registration	
11. Please attach company registration documentation	
12. Annual turnover of your company	
13. Number of employees in your company	
14. Name of bank	
15. Bank details	
16. What products and services do you supply?	
17. Are you able to provide samples of your goods?	
18. What warranties/repair services do you offer?	
19. What storage or stock capacity do you have?	
20. Please provide references of other aid agency customers you have supplied with goods or services.	
21. Do you have a health and safety policy?	

It should be noted that the answers you provide to this questionnaire might influence your potential relationship with ORD. Following completion, signature, and submission of this questionnaire any subsequent changes must be submitted to ORD in writing immediately.

ANNEX-6

Scope of Work

SECTION 1: GENERAL TERMS

Type of vehicle: Corolla Model 1995-1999 Corolla, White, Silver or Golden with driver. The model should not be older than 1995.

Payment terms: Payment will be made from Regional office (ORD Mazar Office) within one week from the date of receipt of bill along with log book entries as certified by Balkh, Samangan, Jawzjan, Sari pul, Faryab, Baghlan, Kunduz, Takhar and Badakhshan Admin and Logistic Officers. Payment can be released by EFT (Electronic Fund Transfer). To the supplier Bank Account

Tax deduction:

ORD will be deduced from supplier monthly bills at the rate of 2% from firm's individual vehicle suppliers will be deducted 7%.

Sub Contract: The contractor shall not sublet any portion of the contract without written permission of ORD"s representative.

Validity: The offer submitted by the contractor shall remain valid for acceptance for a period of 30 days from the date set for opening of tender.

Contract Duration: For the first time contract will be for 6 months with possibility of extension

SECTION 2: SCOPE OF WORK AND ACCEPTANCE

Scope of work and acceptance of Terms and conditions: The contractor shall himself obtain al1 necessary information on local conditions and factors, which may influence or affect his offer. It must be understood and agreed that such factors have been investigated and considered while submitting the offer. Neither any change in the time schedule of the contract nor any financial adjustment arising thereof shall be permitted by ORD, which are based on the lack of such dear information or its effect of the cost of the works to the contractor.

<u>Firm price</u>: The rate quoted shall be firm throughout the tenure of the contract and shall be inclusive of all applicable taxes

<u>Validity and termination of the contract</u>: The contract shall be valid initially for a period of ten months from the date of award which can be extended further on same terms and conditions based on site requirement. The contract may be terminated by both party's supplier and ORD by giving a notice of one-month advance notice and no compensation shall be paid for remaining period of the contract period.

<u>Maintenance of vehicle:</u> Supplier will be responsible for all vehicle maintenance. In such a case the contractor shall arrange an alternate vehicle with the same condition.

Scope and Terms & conditions

- 1. Travelling in different districts of different neighboring Provinces when it is required
- 2. Trip to other provinces when it is required.
- 3. The vehicle will normally be deployed for 12 hrs a day from 6-30 AM in the morning to 6:30 PM in the evening as per the requirement.
- 4. The vehicle must have update vehicle registration documents
- 5. Work day from Saturday up to Thursday with service Friday
- 6. The vehicle will be used for transporting staff and Goods.
- 7. The vehicle deployed should have standard tools, first aid kit. The vehicle will be maintained clean both inside & outside on a daily basis.
- 8. Active cooling and heating system
- 9. Kilometer reading meter of the vehicle shall be in healthy condition.
- 10. In case of non-availability of vehicle for minor/major breakdown an alternative vehicle shall be arranged. If the alternative arrangement is continued beyond one weeks, ORD reserves the right to terminate the.
- 11. All expenses towards salary of driver/s. repair & maintenance, engine oil, damages due to accident, or third party comprehensive insurance, road tax, or any other renewals, etc. shall have to be met by the owner of vehicle.
- 12. The driver/s so deployed must have the valid driving license and have at lees three year driving experience. Driver/s so employed should not be under the influence of liquor or intoxicated during the duty hours.
- 13. In case of miss behavior by the driver/s. the contractor has to take immediate action and the decision of ORD"s representative in this regard will be final andbinding.
- 14. Should the vehicle deployed meet with an accident, no claim on account of damage to the vehicle or the persons traveling in such vehicle including the employees of the contractor, driver/s cleaner of the vehicle shall be entertained by the company.
- 15. The bill along with log book/trip sheet and any other document/s as required by ORD"s representative will be submitted to ORD on completion of amonth.

Bid Security form (Bank Guarantee)

Annex-7

{If required, the Bank/Bidder shall fill in this Bank Guarantee form in accordance with the instruction indicated in brackets}

Banks Name and address of Issuing Branch or office

Beneficiary: ______ {Name and address of Employer}

Date: _____

BID GUARANTEE No.: _____

We have inform that {*Name of the Bidder*} (hereinafter called "the Bidder ") has submitted to you its bid dated (hereinafter called "the Bid") for the execution of **Provisions of rental vehicles in nine provinces of N/NE of Afghanistan**, under invitation for Bids No

Furthermore, we understand that according to your condition, bid must be supported by a bid guarantee.

At the request of the bidder, we {*name of bank*} hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of {*amount in figure*} {*amount in words*} upon receipt by us of your first demand in writing accompanied by a written statement stating that the bidder is in breach of its obligation (s) under the bid condition, because the bidder:

- a) Has withdrawn its Bid during the period of bid validity specified by the Bidder in the bid form ; or
- b) Having been notified of the acceptance of its Bid by the Employer during the period of bid validity,
 (i) fails or refuse to execute the Contract Form, if required or (ii) fails or refuses to furnish the performance security, in accordance with the instruction to bidders.

This guarantee will expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the contract signed by the Bidder and the performance security issued to you upon the instruction of the bidder, or (b) if the bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder of the name of the successful bidder; or (ii) thirty (30) days after the expiration of the Bidder Bid.

Consequently any demand for payment under this guarantee must be received by us at the office on or before that date.

[Stamp and signature]

Annex-8 Price Offer Sheet (BoQ)

Bidder will deliver the below required item on time and per the provided specification

ITB No: AFG/ORD/19/12

Title: Rental Vehicles for ORD Offices

No.	Line Items Description	Location	Units	Quantity	Unit Cost (AFN	Total Cost (AFN)
1	Corolla Model 1995-1999 Corolla White/Golden and others with fuel maintenance update vehicle registration documents and licensed driver	Balkh (with possibility of travel to other 8 provinces	Vehicle	2		
2	Corolla Model 1995-1999 Corolla White/Golden and others with fuel maintenance update vehicle registration documents and licensed driver	Samangan within (IDP/Refugee Returnee Locations)	Vehicle	2		
3	Corolla Model 1995-19979 Corolla TAXI/SH White Yellow/Dark Silver (Gray)with fuel maintenance update vehicle registration documents and licensed driver	Jawzjan within (IDP/Refugee Returnee Locations)	Vehicle	3		
4	Corolla Model 1995-1999 Corolla White/Dark Silver (Gray with fuel maintenance and licensed driver	Saripul within (IDP/Refugee Returnee Locations)	Vehicle	2		
5	Corolla Model 1995-1999 Corolla Silver / Dark Silver(Gray)with fuel maintenance update vehicle registration documents and licensed driver	Faryab within (IDP/Refugee Returnee Locations)	Vehicle	2		
6	Corolla Model 1995-1999 Corolla Indigo/Silver/Gray with fuel maintenance update vehicle registration documents and licensed driver	Baghlan within (IDP/Refugee Returnee Locations)	Vehicle	2		
7	Corolla Model 1995-1999 Corolla Silver/Gray/White, Yellow with fuel maintenance update vehicle registration documents and licensed driver	Kunduz within (IDP/Refugee Returnee Locations)	Vehicle	3		
8	Corolla Model 1995-1999 Corolla White/Silver/Golden with fuel maintenance update vehicle registration documents and licensed driver	Takhar within (IDP/Refugee Returnee Locations)	Vehicle	2		
9	Corolla Model 1995-1999 Corolla White/ Gray with fuel maintenance update vehicle registration documents and licensed driver	Badakhshan within (IDP/Refugee Returnee Locations)	Vehicle	2		
		Grand Total Cost				

Price Quotation Declaration Letter

[On Letterhead]

<Insert date>

TO: Organization for Relief Development Procurement Department

Ladies and Gentlemen:

We, the undersigned, offer to provide the <u>Request for Quotation – ITB # AFG/ORD/19/012</u> <u>Provision of Rental Vehicles</u> in accordance with your Request for Quotation dated <Insert date> and our Proposal (Technical and Financial). Our attached quotation is for the sum of <Sum in Words (AFA 0.00 Sum in Figures) >.

Our quotation shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the quotation (

)

We understand you are not bound to accept any quotation you

receive. Yours sincerely,

Authorized Signature:

Name and Title of

Signatory: Name of Firm:

Address