

**RFQ - Request For Quotation**

**Grant #:** \_\_\_\_\_

**PR #:** ACR-ERF-162-2019

**THIS IS NOT A CONTRACT. THIS IS FOR INFORMATION PURPOSES ONLY.**

**ISSUE DATE:** 21-Jul-19 **DUE DATE:** 25-Jul-19 10:00AM kabul Local time

PLEASE LIST ONLY THE NAME OF THE COMPANY THAT WILL RECEIVE PAYMENT, IF SELECTED FOR THIS WORK. PAYMENT WILL NOT BE ISSUED TO ANY THIRD PARTIES

<b>COMPANY Name:</b>	
<b>Company Representative's Name:</b>	
<b>Supplier Address &amp; Telephone Number:</b>	
<b>Company / Owner Nationality:</b>	
<b>DELIVERY LOCATIONS:</b>	

Item No.	ITEM DESCRIPTION	UNIT (pc, kg, set, box, doz, etc)	QTY	UNIT PRICE (AFN)	TOTAL PRICE (AFN)
1	Provision of Internation Return Air Tickets (Emirates Airline) Destinations and dates: Aug 31, 2019 Kabul-Dubai, Sep 01, 2019 Dubai-Jakarta (Indonesia) and return 12, 2019 Jakarta (Indonesia)-Dubai, Sep 13, 2019 Dubai-Kabul.	Ticket	16		
2	Health/Medical Insurance from Aug 31 to Sep13, 2019 14 days.	Person	14		
3	One night accomodation including meal and refreshment inside Dubai International Airport	Person	16		
<b>ANTI CORRUPTION NOTICE</b> Under no circumstances, commission or undisclosed rebates payment to Creative staff are to be made or authorized. No gift, gratuity or remuneration of any kind shall be made to any Creative staff as a result of this request.				<b>SUB TOTAL (AFN):</b>	
				<b>TRANSPORT COSTS (AFN):</b>	
				<b>TOTAL AMOUNT (AFN):</b>	

Quotation Validity Period	90 dyas	YES	NO	Product Availability	YES	NO
Warranty & Maintenance Period						
Delivery Terms						
<b>Vendor Registration ID# - Attach copy of Registration Certificate (required)</b>						
Product Origin (country of manufacture)						
Creative Payment Terms:	Within 30 days of delivery and presentation of completed, signed invoice					

	<b>Provided by Supplier</b>	
	<b>DATE:</b>	
	Name	
	Postion:	
	Signature	
	DATE:	

**REFERENCE: USAID (AID-OAA-I-14-00072, AID-306-TO-16-0003)**

Enclosed is a Request for Quotations (RFQ). Creative invites qualified firms and organizations to submit a quotation for the work funded under USAID (AID-OAA-I-14-00072, AID-306-TO-16-0003). The issuance of a subcontract is subject to availability of funds and the successful negotiation of the subcontract budget and terms, and receiving USAID's Contracting Officer consent, if required. The Contract resulting from this award will be a single firm fixed price purchase order.

The requirements for this activity are described in the "Statement of Work" in Attachment I. Creative encourages your organization to indicate its interest in this procurement by submitting a quotation according to the instructions in Attachment II "Instructions to Offerors". Quotations will be evaluated based on the "Evaluation Criteria" in Attachment III. Creative will make an award to the responsible Offeror submitting an offer which provides best value to the project: technical merit and price will be both considered.

To be considered, Offerors should submit a complete quotation no later than the closing date and time indicated above. Offerors should ensure that the quotation is well-written in English, easy to read, follow the instructions provided and contain only requested information.

Any questions should be submitted in writing and delivered to Creative's offices no later than three days after the issue date of this RFQ. No questions will be entertained if they are received by means other than the specified address below. The RFQ number should be stated in the subject line. Answers will be compiled and distributed within three days from the closing date of questions.

Quotations must be submitted in sealed labeled with the above-stated subject, subproject number and title, and delivered to:

Creative Associates International  
**Creative Associates International, Afghan Children Read (ACR)**  
**House 632,**  
**Saleh Mohammad Khan Street,**  
**Shash Darak, District 9, Kabul, Afghanistan**

**Note: Electronic submissions will not be accepted and may result in disqualification**

For any clarification or information please contact at email address: [procurement@readafghanistan.com](mailto:procurement@readafghanistan.com)

Sincerely,

Creative Associates International-Afghan Children Read (ACR)

**ATTACHMENT I: STATEMENT OF WORK  
FOR ACTIVITY PROVISION OF international Air Ticket**

In support of Creative Procurement RFQ Number ,Air Ticket are required in **ACR Kabul**, . The Air Ticket required specifications for each item are provided below:

ITEM DESCRIPTION	UNIT (pc, kg, set, box, doz, etc)	QTY
Provision of Internnation Return Air Tickets (Emirates Airline) Destinations and dates: Aug 31, 2019 Kabul-Dubai, Sep 01, 2019 Dubai-Jakarta (Indonesia) and return 12, 2019 Jakarta (Indonesia)-Dubai, Sep 13, 2019 Dubai-Kabul.	Ticket	16
Health/Medical Insurance from Aug 31 to Sep13, 2019 14 days.	Person	14
One night accomodation including meal and refreshment inside Dubai International Airport	Person	16

**Specifications:**

- 1. International Air Tickets (16 person) with health/medical insurance, and 1 night accomodation in Dubai Interantional Airport.**
- 2. The dates for departure and arrival might vary.**
- 3. The payment will be in AFN currnecy therefore, please make sure to bid only in AFN Currency.**

## REQUEST FOR QUOTATIONS: TERMS AND CONDITIONS

**1. Evaluation and Award:** The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirement (lowest-priced, technically-acceptable approach): meets or exceeds the minimum required technical specifications, and is judged to be the best value based on a lowest-price, technically-acceptable basis. Creative may request to see samples of any or all of these materials before purchase.

**2. Significant Deficiencies:** Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed “non-responsive” and thereby disqualified from consideration. Creative reserves the right to waive immaterial deficiencies at its discretion.

**3. Terms and Conditions:** This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate Creative to make an award or pay for costs incurred by potential offerors in the preparation and submission of an offer. Additional terms and conditions are outlined below:

(a) Creative’s standard payment terms are net 30 days after receipt and acceptance of any commodities or deliverables. Payment will only be issued to the entity submitting the offer in response to this RFQ and identified in the resulting award; payments will not be issued to a third party.

(b) Any award resulting from this RFQ will be a firm fixed-price purchase order.

(c) No commodities or services may be provided that are manufactured, assembled in, shipped from, transported through, or otherwise involving any of the following countries: Burma (Myanmar), Cuba, Iran, North Korea, (North) Sudan, Syria.

(d) Any international air or ocean transportation or shipping carried out under any award resulting from this RFQ must take place on U.S.-flag carriers/vessels.

(e) United States law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. The supplier under any award resulting from this RFQ must ensure compliance with these laws.

(f) Vendors are required to submit past performance information, including copies of any past or current contracts with U.S. government funded organizations, copies of completion certificates and/or the contact information of three references. This should include the name, company, relationship to the vendor, email address and or phone number for each reference.