
RFQ (Request for Quotation)

Purpose: Procurement of Medical Commodity (Chlorhexidine Gluconate Gel 7.1% Equivalent to Chlorhexidine 4% w/w)
RFQ#: ASMO-KAB-19-055
Issue Date: August/18th/ 2019
Closing Date: September/2nd/2019 3:00pm Kabul Time

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1. About ASMO

The Afghan Social Marketing Organization (ASMO) is a social marketing and behavioral change communication organization established in August 2008. ASMO as a free-standing, not-for-profit Afghan organization aims to create positive health outcomes by giving Afghan households the information they need to make informed and healthy choices and expanding access to high quality health products through commercial markets.

The Sustaining Health Outcomes through the Private Sector (SHOPS) Plus Project led by Abt Associates Inc. awarded Afghan Social Marketing Organization (ASMO) a project that improves the delivery of high quality family planning and maternal and child health products to target populations in Afghanistan through the private sector.

SHOPS Plus will provide technical assistance to ASMO in designing and implementing high quality social marketing interventions which leads to increased access to affordable priority health products and increased demand for priority health products and services. In addition, SHOPS Plus will collaborate with ASMO in developing a vision and roadmap for ASMO sustainability.

2. Purpose/Intent:

ASMO is soliciting quotations from qualified pharmaceuticals' importer/supplier to provide medical product as per specification given below. (For details, see the scope of work below in section 5).

3. Contents of Quotation:

ASMO requires that quotations should include Product price, shipment cost (via sea), production and shipment lead time and terms of payment. The quotation should be accompanied with the following documents:

- Company's background (Company profile)
- Contact details of current & previous clients supplied with the same/similar product(s) (client name, contact person name, mobile number, email address and nature of work delivered).

3.1. Cost Proposal:

Cost proposal should include:

- All costs should be quoted in US Dollars.
- Cost should be calculated and detailed for every item (Unit Cost).
- Please send your quote CIF Kabul via sea.
- Please mention the product cost and shipping cost separately.
- The quote should also include production and shipment lead time, customs duties, and any other applicable/relevant cost(s).

4. Pre-bid Submission:

For questions if any or if clarification on the scope is needed, written request should be submitted to Mohammad Ebrahim Heidar email: eheidar@asmo.org.af and copy Mr. Khalid Ahmadzai email: kahmadzai@asmo.org.af.

Request should be made no later than close of business Sunday, Aug/25th/2019.

5. Scope of Work (SoW):

The scope is to provide and deliver medical commodity specified below to ASMO warehouse in the following address:

Haji Mohammad Dad Mosque,
Lane 5th, Taimani Street, District 4
Kabul, Afghanistan

Product Description:

1. **Product's Name:** Chlorhexidine Gel for umbilical cord management, prepacked with ASMO brand
 - a. **Composition:** Chlorhexidine Gluconate Gel 7.1% equivalent to Chlorhexidine 4% w/w in tubes of 20gr
 - b. **Manufacturer:** Galentic Pharma (India) Pvt. Ltd. 4th floor, Samruddhi Venture Park, MIDC Central Road, Andheri (E), Mumbai – 400 093, India
 - c. **Packaging:** According to the company packaging specification
 - d. **Quantity:** 144,000 tubes
 - e. **Shelf Life:** 3 years with at least 85% remaining at the time of delivery at the ASMO warehouse

6. Eligibility & Evaluation Criteria:

Quotations received will be reviewed against the following eligibility criteria:

Eligibility Criteria:

- Be a local pharmaceutical manufacturing/supplying company
- Have a valid business license (should be attached with the quotation)
- At least 10 years of experience in pharmaceutical product manufacturing/importing

Eligible quotations will be evaluated based on the following evaluation criteria:

1. Supplier Profile (30 Marks)

- Past record (clients served) 20 marks
- ISO Certificate 10 marks

2. Cost (70 Marks)

- Product price 30 marks (the lowest price gets the highest score)
- Payment terms 10 marks (payment with at least two installments; advance and final payment after delivery of goods; gets complete score)
- Shipping cost 20 marks (the lowest cost gets the highest score)
- Production and shipment lead time 10 marks (the shortest lead time gets the highest score)

7. Submission:

Two printed copy of quotation preferably in English or Dari/Pashto, sealed in envelop and delivered to: ASMO Main Office at the following address, before closing date/time:

House # 101, Qala-E- Fathullah Street,
Lane 1 on the right, District 10
Kabul, Afghanistan

Envelop Marking:

Envelop should be marked and delivered as follow:

- Include title and RFQ reference number (see top page)
- Recipient name (Mr. Khalid Ahmadzai)
- Envelop should be dropped into the RFQ box made available at the main gate

Failure to the above, may lead the quotation to be dropped off the evaluation process.

8. Post Evaluation:

Top three quotations meeting all the above mentioned requirements will be shortlisted and called for interview. Price negotiations if required or to adjust or modify the order as per requirement and artwork specifications will be discussed during the interview.

Note: This RFQ has requested a completed state job that requires the contractor to complete and make/bring the job to its intended condition and location. ASMO will not bear any responsibility to compensate cost, losses or any other liabilities associated with the agreement.

Agreement issued will contain specific terms and conditions.

9. Compliances

This RFQ sets out certain donors procumbent and other regulations requirements. ASMO will not issue award to or will not engage in any contract the individuals or companies that are either involved in or are non-compliant with all of the following.

9.1. Executive Order on Terrorism Financing

Contracting company expected to be engaged in contractual relationship with ASMO should be aware that U.S. Executive Orders and U.S. law prohibits transactions with and the provision of resources and support to, individuals and organizations associated with

terrorism. It is the legal responsibility of the company representative to ensure strict and full compliance with these Executive Order and laws.

9.2. Prohibited Source Countries

For the purpose of this work, no goods/resources to be procured/supplied from countries that are classified by USAID as 'prohibited sources' such as Cuba, Iran, Laos, North Korea, Sudan and Syria.

9.3. Anti-Human Trafficking

ASMO is committed to a work environment that is free from human trafficking, which for purposes of this policy, includes forced labor and unlawful child labor. ASMO will not tolerate or condone human trafficking in any part of organization. This policy is consistent with ASMO's Code of Ethics and Business Conduct and our core values to protect and advance human dignity and human rights in our business practices.

ASMO employees, contractors, subcontractors, vendors, suppliers, partners and others through whom ASMO conducts business must avoid complicity in any practice that constitutes trafficking in persons. Action involving, suspension and termination will be taken if vendor or contractor evidenced for non-compliant.

Trafficking for this purpose includes but not limited to the following:

Trafficking in persons" shall mean the recruitment, transportation, transfer, harboring or receipt of persons, by means of the threat or use of force or other forms of coercion, of abduction, of fraud, of deception, of the abuse of power or of a position of vulnerability or of the giving or receiving of payments or benefits to achieve the consent of a person having control over another person, for the purpose of exploitation. Exploitation shall include, at a minimum, the exploitation of the prostitution of others or other forms of sexual exploitation, forced labor or services, slavery or practices similar to slavery, servitude or the removal of organs.