



**FarhangSara**  
**SilkRoad Cultural Initiative**

**Arts Grants Application Form**

# FS/SRCI Arts Grants Application Form

This is the application for the FarhangSara/Silk Road Cultural Initiative (FS/SRCI) Arts Grants. All sections of the application are mandatory.  
You must meet all specifications as stated in the FS/SRCI Arts Grants Guidelines.

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**1.1 Applicant's Profile**

Name of Individual / Organization:

If an Organization: How many years have you been active?

How many staff members do you have?

Provinces, Districts, Cities where you are active:

\_\_\_\_\_

Main Contact Person (if different from above):

Address:

Phone Number:

Email:

**Online Presence**

Website:

Facebook:

Instagram:

Twitter:

Other:

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

## 1.2 Experience and Collaborations

### What is the Field of Activity of the proposed project?

*See Annex 1 for a list of accepted fields*

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Do you have prior experience working in the proposed field of activity?    **YES** ☐    **NO** ☐

If YES: Provide a brief description and/or links to your previous projects

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Provide a list (with links if possible) to any media coverage about your previous projects (if applicable)

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If NO: Please tell us what makes you qualified to implement this project

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Do you have any other partners or other organizations you collaborate with?

If YES, please list them.

**2.1 Title of the Proposed Project**

*This name will be used for referring to the project in all future communications and documents*

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**2.2 Proposed Project Location(s)**

*Where will the project be implemented?*

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**2.3 Proposed Project Beneficiaries**

*Who will benefit from the project?*

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**2.4 Proposed Project Objective(s) (max 50 words)**

*What do you specifically want to achieve with your project?*

**2.5 Proposed Project Summary (max 100 words)**

*Please briefly describe your project - What you want to do, How you want to do it, and in How much time it will be done.*

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**2.6 Proposed Project Narrative (max 250 words)**

*Please provide a detailed description of your proposed project, including why this is such an important project for you and the people of Afghanistan, and why it is important in relation to protecting, promoting, and/or supporting the intangible cultural heritage of Afghanistan.*

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**2.7 Outcome(s) & Sustainability (max 100 words)**

*Please tell us what will be the Outcome(s) (after-effect) resulting from your project, as well as how the work you do will be Sustainable (able to maintain itself at a certain level) once the project is complete; including if you plan to continue working on the project in the future, and if so, how.*

3.1 Deliverables, Workplan, and Timeline

- What?** *List all the deliverables (activity and or product/material produced) as part of your project (one box per deliverable)*
- How?** *List all the activities you will carry out to achieve each of the above deliverables*
- When?** *List your schedule for when you will carry out each of the above activities in order to achieve the above deliverables*

What?	How?	When?

**3.2 Monitoring & Evaluation**

*Please define for us the process you will use to keep track of the project's expenses, monitor the development of the project's activities, and evaluate the progress of the project. Please tell us:*

Who are the main people involved in implementing the project?

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Who will be responsible for keeping track of project expenses?

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Who is directly responsible for reporting to the SRCI team?

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**Expense Monitoring**

*Please tell us what tools you will use to monitor the expenses of your project.*

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**Activity Monitoring**

*Please tell us what tools you will use to monitor the activities of your project.*

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**Progress Evaluation**

*Please tell us what tools you will use to evaluate the progress of your project.*

## 4.1 Budget Guidelines

Please note that the maximum allowable budget is 15,000USD.

You must use the budget template provided.

Budgets in any other format will not be accepted.

Costs not listed in the budget will not be covered.

According to the income tax laws of Afghanistan, AKTC does not tax grant funds provided to the Grantee. Therefore, full responsibility for paying taxes as per the income tax laws of Afghanistan on all funds received and distributed over the course of the project lies solely with the Grantee.

Explanation of listed budget cost headings:

**Personnel:** *These costs are associated with the fees and wages of any professionals that the proposed project requires. These can include, but are not limited to, the applicant(s), trainers, guest lecturers, artists-in-residence, stipends, or salaries. PLEASE NOTE: For projects whose outputs include products of monetary value (such as paintings, sculptures, CDs, books, films, etc. with financially viable copyrights) a maximum of 25% of the project budget can be allocated to the salary of the applicant(s). For projects whose outputs do not include products of monetary value (such as research, exhibitions, performances/festivals, etc.) a maximum of 35% of the proposed budget can be allocated to the salary of the applicant(s).*

**Material:** *Costs under this heading will include purchases required for the completion of the project. These could include, but not be limited to, stationary, arts materials such as canvases and paints, basic material for training courses such as wool or wood, and construction materials for conservation projects.*

**Equipment:** *List here all the costs of the tools you may need to implement the project. This could include, but not be limited to, cement mixers and drills for conservation projects, projectors, video cameras, and sound systems, and ceramic wheels, and looms.*

**Production:** *List here any service-based expenses that are incurred over the course of the proposed project. These could include, but not be limited to, the costs of designers, editing, and printing, exhibition or training hall rental, and transportation.*

**Capital Costs:** *These costs are mainly related to repair, restoration and conservation projects. Costs under this heading include survey and documentation as well as landscaping work.*

**Other Funding Sources:** *List here any other sources of funding you have, or expect to have, for this project including from who and how much.*

4.2 Budget

Item	Unit	Cost / Unit	Months	Total
Personnel				
Subtotal:				

Material				
Subtotal:				

Equipment				
Subtotal:				

4.2 Budget

	Item	Unit	Cost / Unit	Months	Total
Production					
Subtotal:					

Capital Costs					
Subtotal:					
Grand Total:					

Other Funding Sources	
Donor	Amount

	Total from other funding sources:	
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**5.1 ANNEX 1** *Intangible Cultural Heritage Categories and Fields of Activity Chart*

- Oral Traditions and Expressions
  - △ Storytelling
  - △ Folklore
- Visual & Audial Arts
  - △ Painting
  - △ Calligraphy
  - △ Photography
  - △ Film
  - △ Sound Art
  - △ Drawing
  - △ Sculpture
  - △ Contemporary Art
- Media Programs
  - △ Television
  - △ Online/Social Media
  - △ Radio
- Literary Arts
  - △ Poetry
  - △ Creative Writing
  - △ Fiction
- Performing Arts & Living Traditions
  - △ Music
  - △ Theater
  - △ Puppetry
  - △ Games
  - △ Dance
  - △ Performance Art
  - △ Sports
- Social Practices, Rituals, & Festive Events
  - △ Festivals
  - △ Religious and/or non-religious rituals
  - △ Ceremonies
- Afghan Scholarship in Art & Culture
  - △ Research
  - △ Seminars
  - △ Publications
  - △ Presentations
- Educational/Training in Afghan Art & Culture
  - △ Training
  - △ Courses
  - △ Workshops
  - △ Publications
  - △ Presentations
- Traditional Arts, Craftsmanship, & Handicrafts
  - △ Ceramics/Pottery
  - △ Woodcarving
  - △ Tailoring/Embroidery
  - △ Rug weaving
  - △ Jewelry/Gemstones
- Food Heritage
  - △ Fusion
  - △ Lost Recipes
  - △ Traditional Dishes
  - △ Contemporary Cuisine
- Knowledge & Practices Concerning Nature and the Universe
  - △ Traditional Healing Systems/Herbal Remedies
  - △ Cosmology
  - △ Possession Rites/Shamanism
  - △ Traditional Knowledge/Use of Local Flora & Fauna

**5.2 ANNEX 2** *Cultural Actors Survey***Survey of Cultural Actors in Afghanistan**

The Aga Khan Trust for Culture supports Civil Society Organizations, Non- Governmental Organizations, Government Institutions, Artists and Individuals who contribute to Afghanistan's diverse intangible heritage. Intangible cultural heritage is described by UNESCO as "oral traditions, performing arts, social practices, rituals, festive events, knowledge and practices concerning nature and the universe, or the knowledge and skills to produce traditional crafts." It is not, however, limited to these fields.

You are receiving this questionnaire because you may be an individual or organization who is currently, or has been previously, involved in the production, promotion and protection of Afghanistan's intangible cultural heritage.

Please fill out the form below so we might have a more complete understanding of your profile and scope of work.

**Required \***

Name of Individual and/or Organisation \*

Address \*

Email \*

Phone \*

**Online Presence \***

Please provide links to a website, Facebook, Instagram or Twitter.

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## Active Organization

What year did your organization become active? \*

How many members does your organization have?

In which provinces, districts and cities is your organization currently active? \*

*List all that apply.*

Please give us a brief description of your organization. \*

How do you fund your organization and projects? \* *Check all that apply.*

- ☐ Private Funding      ☐ Public Funding
- ☐ NGO Support      ☐ International Donors
- ☐ Other: \_\_\_\_\_

## Inactive Organization

In which years was your organization active? \*

*Please give the full periods such as 2005 -2008*

How many members did your organization have?

In which provinces, districts and cities was your organization active? \*

*List all that apply.*

Please give us a brief description of your organization \*

How did you fund your organization and projects? \* *Check all that apply.*

- ☐ Private Funding      ☐ Public Funding
- ☐ NGO Support      ☐ International Donors
- ☐ Other: \_\_\_\_\_

If you had available funding, would you / could you resume activities with your organization? \*

Please choose which field(s) applies to your work? \*

*Check all that apply.*

- |   |   |
|---|---|
| <p><input type="checkbox"/> <b>Oral Traditions and Expressions</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Storytelling</li> <li><input type="checkbox"/> Folklore</li> </ul> <p><input type="checkbox"/> <b>Visual &amp; Audial Arts</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Painting</li> <li><input type="checkbox"/> Calligraphy</li> <li><input type="checkbox"/> Photography</li> <li><input type="checkbox"/> Film</li> <li><input type="checkbox"/> Sound Art</li> <li><input type="checkbox"/> Drawing</li> <li><input type="checkbox"/> Sculpture</li> <li><input type="checkbox"/> Contemporary Art</li> </ul> <p><input type="checkbox"/> <b>Media Programs</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Television</li> <li><input type="checkbox"/> Online/Social Media</li> <li><input type="checkbox"/> Radio</li> </ul> <p><input type="checkbox"/> <b>Literary Arts</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Poetry</li> <li><input type="checkbox"/> Creative Writing</li> <li><input type="checkbox"/> Fiction</li> </ul> <p><input type="checkbox"/> <b>Performing Arts &amp; Living Traditions</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Music</li> <li><input type="checkbox"/> Theater</li> <li><input type="checkbox"/> Puppetry</li> <li><input type="checkbox"/> Games</li> <li><input type="checkbox"/> Dance</li> <li><input type="checkbox"/> Performance Art</li> <li><input type="checkbox"/> Sports</li> </ul> <p><input type="checkbox"/> <b>Social Practices, Rituals, &amp; Festive Events</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Festivals</li> <li><input type="checkbox"/> Religious and/or non-religious rituals</li> <li><input type="checkbox"/> Ceremonies</li> </ul> | <p><input type="checkbox"/> <b>Afghan Scholarship in Art &amp; Culture</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Research</li> <li><input type="checkbox"/> Seminars</li> <li><input type="checkbox"/> Publications</li> <li><input type="checkbox"/> Presentations</li> </ul> <p><input type="checkbox"/> <b>Educational/Training in Afghan Art &amp; Culture</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Training</li> <li><input type="checkbox"/> Courses</li> <li><input type="checkbox"/> Workshops</li> <li><input type="checkbox"/> Publications</li> <li><input type="checkbox"/> Presentations</li> </ul> <p><input type="checkbox"/> <b>Traditional Arts, Craftsmanship, &amp; Handicrafts</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Ceramics/Pottery</li> <li><input type="checkbox"/> Woodcarving</li> <li><input type="checkbox"/> Tailoring/Embroidery</li> <li><input type="checkbox"/> Rug weaving</li> <li><input type="checkbox"/> Jewelry/Gemstones</li> </ul> <p><input type="checkbox"/> <b>Food Heritage</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Fusion</li> <li><input type="checkbox"/> Lost Recipes</li> <li><input type="checkbox"/> Traditional Dishes</li> <li><input type="checkbox"/> Contemporary Cuisine</li> </ul> <p><input type="checkbox"/> <b>Knowledge &amp; Practices Concerning Nature and the Universe</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Traditional Healing Systems/Herbal Remedies</li> <li><input type="checkbox"/> Cosmology</li> <li><input type="checkbox"/> Possession Rites/Shamanism</li> <li><input type="checkbox"/> Traditional Knowledge/Use of Local Flora &amp; Fauna</li> </ul> |
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Please list your previous project(s)

*Provide links if available*

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Please list any media coverage you may have received on your past projects

*Provide links if available*

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## International Activity

Have you had any activities outside of Afghanistan? \*

*If YES, please list activities outside Afghanistan*

## Funding

Have you had funding for past projects? \*

*If YES, please list the projects, amount of funding, and source of funding for each*

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Are you currently being funded for any projects? \*

*If YES, please list the projects, amount of funding, and source of funding for each*

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Have you had funding from international donors? \*

*If YES, please list from who you have received funding, how much you received, and for what project/s*

**5.3 ANNEX 3 - Proposal Submission Checklist**

*Please tick off all the boxes below to ensure you have a complete application. No application will be considered eligible if all the below requirements are not met.*

- ☐ Applicant is an individual, organization, artist, and/or festival (with at least one person above 17 years old)?
- ☐ All sections of the proposal are filled in
- ☐ Survey of Cultural Actors (Annex 2) is completed
- ☐ Budget is under the 15,000USD cap
- ☐ CV of Applicant is included
- ☐ CV of anyone else expected to work on project is included
- ☐ Portfolio/Samples of previous works (images, brochures, publications, film footage, web links, etc.) if applicable
- ☐ Name and date are included on page 1 of the application



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