



REQUEST FOR QUOTATIONS

The USAID Afghanistan-Roots of Peace (ROP) request quotations for Goods and Related Services as outlined below:

Description of Goods & Related Services	2009 Armor Land Cruiser or Above model on Rental for Six months, will be used in Kabul Province
RFdQ #	RFQ-ROP-2019-005
RFQ Issue Date:	16 Oct 2019
Deadline for Questions:	22 Oct 2019
Submission of Questions:	Questions should be submitted via email to CBARD-PROCUREMENT@rootsofpeace.org prior to the deadline above.
RFQ Closing Date:	22 Oct 2019
Submission Method:	Quotations should be submitted via email to CBARD-PROCUREMENT@rootsofpeace.org prior to the closing date above.
Minimum Bid Validity Period:	90 days after closing date
Type of Award:	One Time Firm Fixed Price Purchase Order

Roots of Peace is a humanitarian organization that has worked in war-torn countries around the world with our partners to remove the remnants of war, land-mines and unexploded ordinance, and restore the land to rebuild peaceful communities for generations to come. For the past twenty years, the Roots of Peace award-winning “Mines to Vines” approach has impacted one million farmers and families, enabling the exports worth over \$150 million to international markets. Since beginning our work in Afghanistan in 2003, Roots of Peace has worked with agricultural value chains in every province of the country resulting in 100,000 tons of exports, creating over 9,000 full-time agribusiness jobs that benefited more than 38,000 families from these value chain approaches. From farmers to exporters, Roots of Peace develops entire agricultural value chains by implementing the ROP Development Model which is designed to catalyze to generate much broader impact industry-wide - improving incomes for smallholders farmers, bringing peace to rural communities, transforming national industries.

This Request for Proposals is issued to support one such agribusiness.

1. INSTRUCTION TO BIDDERS

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A. Submission of offers

Submit, signed, and dated RFQ via email to mohammad@rootsofpeace.org before 4:00pm on 25th July

Best offer proposals are requested. It is anticipated that a contract will be awarded solely on the basis of the original offers received. However, ROP reserves the right to conduct discussions, negotiations and/or request clarifications prior to awarding a contract.

B. Offer Format

Offerors are required to format their submissions in accordance with the instructions and requirements described in this RFQ. Failure to adhere to these instructions or requirements may lead to disqualification of a quotation from evaluation:

- Company Information
 - Company Name.
 - Company Address.
 - Name of Company's Authorized Representative.
 - Authorized Representative's Email, Phone Number.
 - Copy of their official registration or business license.
 - Copy of Tazkeera.
 - Summary of Relevant Capability, Experience and Past Performance.

- Financial and Technical Offer
 - Indicate fixed costs in the categories given.
 - Indicate overall costs.
 - **Prices quoted in response to this RFQ must be priced in US Dollars.**
 - Proposed Payment Terms.
 - Warranty Terms and Conditions.
 - Lead time for delivery to pick-up location.
 - Validity period for quotation.

C. Questions on the RFQ

- Offerors are welcome to seek clarifications or ask questions on the technical and administrative aspects of this RFQ.
- All questions or requests for clarification must be in English.
- Questions or requests for clarification should be submitted in writing by email only, by the deadline, and to the email address stated on the cover page of the RFQ.
- Offerors should be aware that their responses to questions or requests for clarification may be shared with other Offerors.
- Any verbal information received from employees of ROP, the Beneficiary or any other entity should not be considered as an official response to any questions regarding this RFQ.

D. Pricing

- All prices presented in a quotation should be firm, fixed and all-inclusive. No additional sums will be payable for any change or escalation in the cost of materials, equipment, packaging or labor, warranty-related costs and charges, and, any and all other costs and charges of whatever description or amount in connection with, necessary for, or resulting from the Offerors' required performance.

E. Sources and Nationality

The vendor may not supply any goods or services manufactured in or shipped from the following countries: Cuba, Iran, Laos, Libya, North Korea, or Syria.

F. Vetting (anti-terrorism screening) Procedure

Please be advised that offeror who is selected to supply equipment valued in excess of \$25,000 will be required to pass USAID's anti-terrorism vetting. ROP will detail the procedures once the awardee is notified.

In addition to vetting, ROP reserves the right to carry out due diligence on any offers received.

G. Evaluation and Award

The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and meets or exceeds the minimum required technical specifications, and is judged to be the best value based on a lowest-price, technically-acceptable (LPTA) basis.

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed "non-responsive" and thereby disqualified from consideration. ROP reserves the right to waive immaterial deficiencies at its discretion.

H. Other Terms and Conditions

- A. This RFQ in no way obligates ROP to make an award, nor does it commit ROP to pay any costs incurred by the Offeror in the preparation and submission of a quotation or amendments to a quotation.
- B. If there are any significant deficiencies regarding responsiveness to the requirements of this RFQ, an Offer may be deemed "non-responsive" and thereby disqualified from consideration. ROP reserves the right to waive immaterial deficiencies at its discretion.
- C. ROP reserves the right to cancel this RFQ at any time.
- D. ROP reserves the right to reject any or all bids without assigning any reasons.
- E. ROP reserves the right to waive any administrative requirement in this RFQ.
- F. If the Offeror anticipates subcontracting any of the work to a subcontractor, the Offeror must provide details of the subcontractor to ROP/ for approval.
- G. All Goods (including, but not limited to, materials, parts, components, and sub-assemblies thereof) shall, unless otherwise expressly approved by ROP/ in writing, be new, and not used, remanufactured, refurbished or discontinued; and shall be produced entirely from goods meeting all of the foregoing requirements.
- H. ROP will have the right to carry out due diligence on any offer received.
- I. ROP will not share its internal evaluation documents.
- J. According to Afghan regulations, ROP will deduct/retain 2% of the total contracting amount for suppliers with registration licenses and remit the amount to MoF.
- K. Suppliers without registration licenses will be deducted 7% of the total contracting amount and remit the amount to MoF.

If you are approached by anyone suggesting unlawful actions regarding this RFQ or have any concerns or suspicions that your proposal is not being treated with honesty, transparency, and integrity, please contact the Special Inspector General for Afghanistan Reconstruction on +93 700107300 or email sigar.hotline@mail.mil. Confidentiality or anonymity can be guaranteed.

Annex 2. Financial Offer Format

ROP requires a quotation for the goods and related services outlined in the table below.

Item #	Item Description	Months	Specifications of Offered Item or Service	Per Month Unit Price (US\$)	Total Price (US\$)
1	Armor vehicle 2008 or Above model Land Cruiser Price should be including maintenance and insurance for stolen, accident, repairs or damage by attack. Service, 2000KM per month in Kabul Province .	6/ Months	No Driver and fuel should be included. ROP will cover fuel and driver		

Offerors are also requested to provide ALL information requested below:

- Proposed Payment Terms
- Warranty of Terms and Conditions
- Lead Time for delivery (in calendar days):
- Duration of Quotation Validity (minimum of 90 calendar days):

Annex 3. Technical Specifications

Goods and related services offered in the quotation must fully comply with the technical specifications cited in this RFQ. Quotations must contain detailed specifications of the goods offered.

Offerors are welcome to submit photographs and product literature or technical documentation to support their quotations.