

**Date of issue 14.10.2019**

**Requisition No:221**

**Request for Quotation**

**General information:**

The Norwegian Red Cross country office in Afghanistan is kindly requesting your best quote/offer for the provision of **20 Microsoft Dynamics NAV 2013 R2 licenses for Afghan Red Crescent Society (ARCS)**.

Please see below for detailed specifications and quantity

**Software Version: Microsoft Dynamics NAV 2013 R2**

**User License type: Full Concurrent CAL**

**Quantity: 20**

**BREP (Business Ready Enhancement Plan until next expiry date) one year from the date installation.**

1. All quoted prices must be valid for 15 days after the final date of accepting quotes.
2. All quoted documents should be completed and signed by the supplier or an authorized representative of supplier.
3. All prices in your quoted prices should be in **USD**
4. The supplier/s must have a valid/legal license from Microsoft company.
5. At any time during the validity of the quotes, no price variation due to escalation, inflation or any other market factors shall be accepted by Norwegian Red Cross after it has received the quotations/offers.
6. At the time of issuing Purchase Order, NorCross reserves the right to increase or decrease the quantity of licenses by up to a maximum twenty-five per cent (25%) of the total quantity without any change in the unit price or other terms of this request for quotation.

**Delivery and acceptance:**

1. Delivery (Installation and Running) to ARCS server should be completed within 10 working days after the acceptance of purchase order by supplier.
2. No advanced or partially payment will be made to supplier.

**Bid bond:**

**NA**

**Taxes:**

1. All taxes payment will be the supplier responsibility

**Terms of payment:**

1. Payment will be arranged within 30 days from final date of **ARCS IT approval / acceptance** by NorCross finance section to the supplier bank account.

**Transparency:**

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1. Supplier shall not be involved in any fraudulent activities, misrepresent information or facts for the purpose of influencing the selection and awarding process.
2. If the supplier is engaged in any kind corruption or fraudulent practices in executing the obligation under the agreed Purchase order, it will consequences the immediate termination of the procurement.
3. **Norwegian Red Cross shall only use all the factor, methodology and criteria defined in Norwegian Red Cross' procurement manual for Evaluation of offered quotes.**
4. **The general terms and conditions of Norwegian Red Cross are also applicable and must singed and stamped by supplier. Please see attached.**

**Quotation/offer submission:**

Quotations/offers may be submitted before **12:00 pm Kabul time, 31 October 2019.**

**Please send your quotes/ Offer to the following email Adds:**

[heman.nagarathnam@redcross.no](mailto:heman.nagarathnam@redcross.no)

[Mirwais.Ibrahim@redcross.no](mailto:Mirwais.Ibrahim@redcross.no)

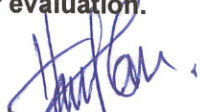
[Sanam.nasir@redcross.no](mailto:Sanam.nasir@redcross.no)

[ahmed.wali@rodekors.dk](mailto:ahmed.wali@rodekors.dk)

[taibamin94@yahoo.com](mailto:taibamin94@yahoo.com)

[azim2833@hotmail.com](mailto:azim2833@hotmail.com)

**It shall remain the supplier responsibility to ensure that offered quotes will reach the address above before the deadline, quotes received after the deadline, for whatever reason, shall not be considered for evaluation.**



Heman Nagarathnam

NorCross CRAFG Co