**REQUEST FOR QUOTATION**

TO:

|  |  |  |  |
| --- | --- | --- | --- |
| All interested bidders |  | **Date of issue:** | 7 November 2019 |
|  | **File no.:** | NCA/Daikundi & Uruzgan/04 |
|  | **Contract title:** | Supplies |
|  | **Closing date:** | 21 November 2019 |
|  | **For further information, please contact the Contracting Authority:** | Afghan Development Association  E-mail: procurement@ada.org.af |

**Afghan Development association invites you to submit a quotation for the following**

|  |  |  |
| --- | --- | --- |
| **Description** | Quantity | **Required delivery date** |
| Tool Kits | Packages | 2 December 2019 |

## Instructions

1. **Acknowledgement**

Upon receipt of the Request for Quotation please inform the Contracting Authority if you intend to submit a quotation. Please respond even if negative.

1. **General**

The goods to be purchased are for use by the Contracting Authority in its (URUZGAN) PID no: 110156-4, (DAIKUNDI) PID no: 110156-3 an intervention supported by NCA.

1. **Cost of quotation**

The supplier shall bear all costs associated with the preparation and submission of his/her quotation and the Contracting Authority will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the negotiated procedure.

1. **Eligibility and qualification requirements**

Suppliers are not eligible if they are in one of the situations listed in article 15 of the General Terms and Conditions for Supply Contracts.

In the Quotation Submission Form suppliers shall attest that they meet the above eligibility criteria. If required by the Contracting Authority, the supplier whose quotation is accepted shall further provide evidence satisfactory to the Contracting Authority of its eligibility through certificates issued by competent authorities in its country of establishment or operation or, if such certificates are not available, through a sworn statement.

Suppliers shall also be requested to certify that they comply with article 13. “Child Labour and Forced Labour” and article 14 “Mines” of the General Terms and Conditions for Supply Contracts and with the Code of Conduct for Contractors.

To give evidence of their capability and adequate resources Suppliers shall provide the information and the documents requested by the Contracting Authority.

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1. **Exclusion from award of contracts**

Contracts may not be awarded to Candidates who, during this procedure:

1. are subject to conflict of interest:
2. are guilty of misrepresentation in supplying the information required by the Contracting Authority as a condition of participation in the Contract procedure or fail to supply this information.
3. **Documents comprising the Request for Quotation**

The Supplier shall complete and submit the following document with his quotation:

1. The attached Quotation Submission Form
2. Valid business license
3. Previous Work experiences (attach the contracts)
4. **Price**

The price quoted by the supplier shall not be subject to adjustments on any account except as otherwise provided in the conditions of the Contract.

Price shall be quoted in **Afghani**

For evaluation purpose, where quotations are given in Afghani, it shall be converted into USD at the average monthly rate of local market.

**Tax**

Withholding Tax on Subcontractor:

Government withholding Tax: Pursuant to Article 72 in the Afghanistan Tax law effective March 21, 2009, ADA is required withhold “contractor” taxes from the gross amount payable to all Afghan for-profit subcontractor/vendors with aggregate amount of AFN 500,000.00 or greater and transfer this to the Ministry of Finance. In accordance with this requirement, ADA shall withhold 2% tax from all gross invoices from subcontractors/vendors under this Agreement with active AISA or Ministry of Commerce License. For subcontractors /vendors without active AISA or Ministry of Commerce license, ADA shall withhold seven percent 7% “contractor” tax per current Afghanistan Tax law.

1. **Validity**

Quotations shall remain valid and open for acceptance for 60 days after the closing date.

1. **Closing date**

Quotation must be received by the Contracting Authority as specified on page 1 not later than the closing date and time. Any quotations received after that will not be considered.

**A.10. Submission of RFQ**

Sealed quotations with suppliers’ complete information must be delivered to Contracting Please bring the sealed bid documents to Afghan Development association Kabul office; Authority (Kabul office) before Close of Business 21 November 2019. No quotations will be accepted after the closing date. Afghan Development Association Kabul office; House # 3, next to Bayan University, Takhnik Street, Opposite to Ministry of Higher Education, Karte Chahar, Kabul Afghanistan.

**A.11. Cancellation for convenience**

The Contracting Authority may for its own convenience and without charge or liability cancel the RFQ at any stage.

1. **Payment**

Payment will be made upon receipt of the following documents and within 7days after Delivery of goods:

1. Invoice (one original) **(b)** Goods delivery note.

**QUOTATION SUBMISSION FORM**

**Price schedule**

**Note:**

- Winning Supplier will be responsible to provide 8% guarantee amount from the contract’s Total amount.

- ADA is responsible to withhold 2% tax from the total amount; ADA is responsible to pay the 2% tax to MTO, MoFA.

Samples will be requested later

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Daikundi PID: 110156-3 | | | | | | |
| No | **Item** | **Description** | **Unit** | **Quantity** | **Unit Cost/Unit AFN** | **Total Cost AFN** |
| Mobile Phone Repairing ترمیم مبایل | | | | | | |
| 1 | هیډ ګن دیجتل همرای کاوه | 892 Dمادل | # | 14 |  |  |
| 2 | میگر دیجیتل | DT 9205A | # | 14 |  |  |
| 3 | سه ساکته |  | # | 14 |  |  |
| 4 | ذره بین ساده |  | # | 14 |  |  |
| 5 | پیست کاوه |  | قطی | 14 |  |  |
| 6 | پیست هیدگن |  | قطی | 14 |  |  |
| 7 | جمپر لین | برای وصل قطعات | # | 14 |  |  |
| 8 | سیم لیم |  | # | 14 |  |  |
| 9 | تینر تخت شوی |  | # | 14 |  |  |
| 10 | برس برای پاک کردن تخت |  | # | 14 |  |  |
| 11 | قیچی | برای قطع نمدن لین جمپر | # | 14 |  |  |
| 12 | سیت پیچکش اصلی | پنج دانه یی | # | 14 |  |  |
| 13 | گیره | برای گرفتن تخت های خورد استفاده میشود | # | 14 |  |  |
| 14 | لین برق | لین برق برای سولر الی باطری | Meter | 14 |  |  |
| 15 | پنس راست | نازک برای موبایل | # | 14 |  |  |
| 16 | پنس کج | نازک برای موبایل | # | 14 |  |  |
| 17 | پاور سپلای | 1501DS | # | 14 |  |  |
| 18 | سولر | هندی 75 وات کمپنی تا تا | # | 14 |  |  |
| 19 | باطری تر | 70 تایلندی | # | 14 |  |  |
| 20 | مولد | 1000 w | # | 14 |  |  |
| 21 | چارچ کنترولر | 40 امپیر | # | 14 |  |  |
| Embroideryگلدوزی | | | | | | |
| 1 | ماشین گلدوزی (مکمل سیت) | هرعدد ماشین گلدوزی همرای یک عدد کامپلیت با کلید اتصال جریان برق، یک عدد میز ( پایه) همرا باتخت | # | 22 |  |  |
| 2 | داینمو(دینام) | DC 12V(Soler System) | # | 22 |  |  |
| 3 | نیچه ماشین گلدوزی | پرزه ماشین هست | # | 22 |  |  |
| 4 | زیرتاری | پرزه ماشین هست |  | 22 |  |  |
| 5 | قرابچینک ماشین گلدوزی | پرزه ماشین هست | # | 22 |  |  |
| 6 | کارگاه | 10" Inc, beech Wooden with having clips for tighting | # | 22 |  |  |
| 7 | قیچی | Best quality No. 10 big size | # | 22 |  |  |
| 8 | قیچی خورد | Best Quality Pincer Scissors | # | 22 |  |  |
| 9 | اوتو گازی | Gas Iron National Company, Best Quality Medin Iran | # | 22 |  |  |
| 10 | کپسول گاز | 5Kg Gas calender | # | 22 |  |  |
| 11 | زنجیر ماشین گلدوزی |  | # | 22 |  |  |
| 12 | سوزن ماشین گلدوزی | 14 No. Organ Hand Needle Small size Original | Dozen | 22 |  |  |
| 13 | کج گز |  | # | 22 |  |  |
| 14 | فیته |  | # | 22 |  |  |
| 15 | چوکی پلاستیک |  | # | 22 |  |  |
| 16 | روغن ماشین (بوتل) |  | # | 22 |  |  |
| 17 | تاپه گلدوزی |  | # | 22 |  |  |
| 18 | پیچ کوشتی (پیچ کش) | یک خورد ،یک متوسط ویک کلان آنهایکه برای ماشین ګلدوزی استفاده میشود | # | 22 |  |  |
| 19 | پلاس (امبور دست) |  | # | 22 |  |  |
| TV Repairingترمیم تلویزیون | | | | | | |
| 1 | پاور سپلای | 1501DS | # | 10 |  |  |
| 2 | میگر دیجیتل | DT 9205A | # | 10 |  |  |
| 3 | باطری میگر همرای چارجر |  | # | 10 |  |  |
| 4 | سه ساکته |  | # | 10 |  |  |
| 5 | ذره بین ساده |  | # | 10 |  |  |
| 6 | پیست کاوه |  | قطی | 10 |  |  |
| 7 | جمپر لین | برای وصل قطعات | # | 10 |  |  |
| 8 | سیم لیم |  | # | 10 |  |  |
| 9 | تینر تخت شوی تلویزیون |  | # | 10 |  |  |
| 10 | برس برای پاک کردن تخت تلویزیون |  | # | 10 |  |  |
| 11 | سیم چین خورد |  | # | 10 |  |  |
| 12 | سیم چین کلان |  | # | 10 |  |  |
| 13 | پیچ کش  به شماره (T6 -T5+0.8-1.5) | نول دراز دارد که برای باز کردن سکرین تلویزیون استفاده میشود | # | 10 |  |  |
| 14 | گیرا | برای گرفتن تخت های خورد استفاده میشود | # | 10 |  |  |
| 15 | لین برق | لین برق برای سولر الی باطری | Meter | 100 |  |  |
| 16 | هیډ ګن دیجتل همرای کاوه | 892 Dمادل | # | 10 |  |  |
| 17 | پنس راست |  | # | 10 |  |  |
| 18 | پنس کج |  | # | 10 |  |  |
| 19 | پلاس کتر |  | # | 10 |  |  |
| 20 | پیچ کش  چهار سوی کوچک |  | # | 10 |  |  |
| 21 | پیچ کش دو سوی کوچک |  | # | 10 |  |  |
| 22 | پیچ کش  چهار سوی کلان |  | # | 10 |  |  |
| 23 | پیچ کش دو سوی کلان |  | # | 10 |  |  |
| 24 | پیچ کش دو سوی متوسط |  | # | 10 |  |  |
| 25 | پیچ کش  چهار سوی متوسط |  | # | 10 |  |  |
| 26 | انبور دست مجهز با سیم چین |  | # | 10 |  |  |
| 27 | جبعه ابزار |  | # | 10 |  |  |
| Solar Repairingترمیم سولر | | | | | | |
| 1 | پاور سپلای | 1501DS | # | 12 |  |  |
| 2 | سه ساکته |  | # | 12 |  |  |
| 3 | هایترومتر | وسیله برا چک کردن فیصدی تیزاب وآب | # | 12 |  |  |
| 4 | زره بین ساده |  | # | 12 |  |  |
| 5 | میگر دیجیتل | DT 9205A | # | 12 |  |  |
| 6 | باطری میگر همرای چارچر |  | # | 12 |  |  |
| 7 | هیډ ګن دیجتل همرای کاوه | 892 Dمادل | # | 12 |  |  |
| 8 | جبعه ابزار |  | # | 12 |  |  |
| 9 | قطب نما |  | # | 12 |  |  |
| 10 | بسته لیم فوجی | سیم است برای لیم کردن قطعات سولر | # | 12 |  |  |
| 11 | سندل پمپ | وسیله است که برای کندن لیم استفده میشود | # | 12 |  |  |
| 12 | لین یا کیبل سولر |  | Meter | 120 |  |  |
| 13 | بکسه ابزار (بکسوانه) | مجموعه ابزار که در آن وسایل مختلف ( اچار، پیچ کش ها و دیگر میباشد | # | 12 |  |  |
| 14 | سوهان |  | # | 12 |  |  |
| 15 | اره همرای تیغ شان |  | # | 12 |  |  |
| Vehicle Repairingترمیم موتر | | | | | | |
| 1 | سیت باکس پانه دو رخ و چهار رخ | جرمنی | سیت | 12 |  |  |
| 2 | سیت رنج (از 8 الی 24) دو رخ و چهار رخ | جرمنی | سیت | 12 |  |  |
| 3 | سیت پیچ کش دو رخ وچهاررخ |  | سیت | 12 |  |  |
| 4 | امبور پلاس |  | # | 12 |  |  |
| 5 | آچار شلاقی |  | # | 12 |  |  |
| 6 | چکن پایه |  | جوره | 12 |  |  |
| 7 | سندان |  | # | 12 |  |  |
| 8 | یک جوره چکش یک نیم پاو و دیگر سه پاوو |  | جوره | 12 |  |  |
| 9 | جر سقیل دستی دو تن | دو تن | # | 12 |  |  |
| 10 | گیرا | پنج تن | # | 12 |  |  |
| 11 | یک جوره سک پلاس خورد وکلان |  | # | 12 |  |  |
| 12 | یک جوره قیف خورد و کلان |  | جوره | 12 |  |  |
| 13 | آچار فلتر بازکن |  | # | 12 |  |  |
| 14 | جوره رینگ جمعکن ماشین خورد وکلان |  | جوره | 12 |  |  |
| 15 | پولی کش خورد وکلان |  | # | 12 |  |  |
| 16 | یک سیت چوری کش راسته چوری |  | سیت | 12 |  |  |
| 17 | متر فیته ای |  | # | 12 |  |  |
| 18 | آچار آلن دو رخ و چهار رخ | از 8 الی 12 | # | 12 |  |  |
| 19 | برمه برقی | برای وال گیلن | # | 12 |  |  |
| 20 | فرچه سیمی دو دانه |  | # | 12 |  |  |
| 21 | دنده DC |  | # | 12 |  |  |
| 22 | یک سیت نیم رادی |  | سیت | 12 |  |  |
| 23 | یک جوره سیم چین |  | جوره | 12 |  |  |
| 24 | یک جوره کرکره |  | جوره | 12 |  |  |
| 25 | یک جوره خارکش |  | جوره | 12 |  |  |
| 26 | آچار فرانسه خورد |  | # | 12 |  |  |
| 27 | آچار فرانسه کلان |  | # | 12 |  |  |
| 28 | یک جوره سوهان کلان وخورد |  | جوره | 12 |  |  |
| 29 | یک جوره جک 5 تن و 10 تن |  | جوره | 12 |  |  |
|  | | Total | | | |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Uruzgan PID: 110156-4 | | | | | | |
| No | **Item** | **Description** | **Unit** | **Quantity** | **Unit Cost/Unit AFN** | **Total Cost AFN** |
| Tin Smith حلبی سازی | | | | | | |
| 1 | سلیفر یو نیم متر |  | *#* | 10 |  |  |
| 2 | قیچي |  | *#* | 10 |  |  |
| 3 | سندان |  | *#* | 10 |  |  |
| 4 | د حلبی سازی ماشین |  | *#* | 10 |  |  |
| 5 | چکوش |  | *#* | 10 |  |  |
| 6 | چکوش مخ کش |  | *#* | 10 |  |  |
| 7 | د هوا پکه |  | *#* | 10 |  |  |
| 8 | یوه جوړه قاوی |  | *#* | 10 |  |  |
| 9 | پلاس |  | *#* | 10 |  |  |
| Metal Working فلز کاری | | | | | | |
| 1 | قیچی |  | *#* | 10 |  |  |
| 2 | سندان |  | *#* | 10 |  |  |
| 3 | کټر |  | *#* | 10 |  |  |
| 4 | ګلینډر |  | *#* | 10 |  |  |
| 5 | د ولډینګ ماشین |  | *#* | 10 |  |  |
| 6 | دستکی یوه جوړه |  | *#* | 10 |  |  |
| 7 | قیچی |  | *#* | 10 |  |  |
| 8 | سندان |  | *#* | 10 |  |  |
| 9 | متر |  | *#* | 10 |  |  |
|  | | Total | | | |  |

|  |  |
| --- | --- |
| **Information to be entered by supplier in the below columns** | |
| Please state name of Manufacturer |  |
| **Delivery date to ADA Head Office Kabul province.** |  |
| **Technical specification** |  |
| Complete technical description is attached (Y/N) |  |
| **References:** |  |
| A reference list is attached (shall only be submitted if supplier has not delivered to the Contracting Authority before) |  |

Any subsequent procurement related to this Quotation will be subject to the Contracting Authorities General Terms and Conditions for Supply Contracts and the Code of Conduct for Contractors available through the below link. Printed versions are available on request.

<https://www.kirkensnodhjelp.no/en/about-nca/for-contractors/>

After having read this Request for Quotation NCA/Daikundi & Uruzgan/04 on behalf of my company/business, I hereby:

* Accept, without restrictions, all the provisions in the Request for Quotation including General Terms and Conditions for Supply Contracts with annexes.
* Provided that a contract is issued by the Contracting Authority we hereby commit to furnish any or all items at the price offered and deliver same to the designated points within the delivery time stated above.
* Certify and attest that we meet the eligibility criteria stated in the Instructions.
* Certify and attest compliance with the Code of Conduct for Contractors.

This declaration will be confirmed in the Contract and misrepresentation will be regarded as grounds for termination.

Signature and stamp:

Signed by:

|  |  |
| --- | --- |
| **The Contractor** |  |
| **Name of the company:** |  |
| **Address:** |  |
| **Telephone no:** |  |
| **E-mail:** |  |
| **Name of contact person:** |  |
| **Date:** |  |