

Request for Quotation (RFQ) No.

Issuance Date: Dec 5, 2019

Closing Date: Dec 11, 2019

Jhpiego is seeking for qualified vendors to obtain quotation(s) for the procurement of vehicle and mobile tracking platform/ system that can track vehicles and mobile phones for Jhpiego Kabul, Afghanistan office.

Annex A: Vendor registration form must be filled otherwise the applicant will be disqualified

Annex B: Scope of work & Terms and Conditions

Annex C: Technical Specification

Annex D: Quantity and Price Schedule

Annex E: Past performance

Applicant Illegibility:

- The potential vendors must be registered with the government of Afghanistan and have a valid AISA or Business license. A Vendor's current, valid AISA or Ministry of Commerce Business License must be attached with its quotation.
- The potential vendors should provide an Official Bank Account with the same name as it is stated in Vendor's AISA or business license.
- The potential vendors should accept tax withholding based in Afghanistan Tax Law.
- All the cost should be stated in Local currency (AFN)

Selection Criteria: The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and meets or exceeds the minimum required technical specifications, and is judged to be the best value based on a lowest-price, technically-acceptable basis.

The number of points below indicates the relative importance of each individual criterion:

Evaluation Criteria:

1. **Past experience:** of similar service to major international NGOs, USAID or embassies. Must have implemented projects in the past and have current projects for either GPS or Tracking System. The offeror must send a list of their past projects along with at least 3 copies of current/past contracts **(30 points)**
2. **Technical approach and understanding of scope of work:** Offeror must submit a technical proposal outlining the methodology and functions of the proposed system that will meet the requirements of technical specification as listed in Annex C **(30 points)**
3. **Service and repair facilities:** Does the technical proposal address the need of establishing appropriate service and repair facilities where needed by Jhpiego **(15 points)?**
4. **Warranty and guarantee:** Does the technical proposal provide description of warranty and guarantee conditions applicable to provided services and delivered components? The offeror must confirm this in their technical proposal. **(15 points)**
5. Does the offeror has a valid **business license** and any other relevant license which is required and submitted complete documentation i.e. **Annex A, Annex E, bank account details and TIN. (10 points)**

The cost will be evaluated for only those vendors who scores minimum of 80 points.

Total Score: 100

Note: The Jhpiego Procurement Committee will assess the vendor's quotations based on criterial listed above. Jhpiego will only consider those vendors that have met the **minimum total score of 80% for the selection criteria** as judge by the committee.

Jhpiego will award a fixed price purchase order resulting from this solicitation to the responsible Vendor/s whose technical proposal and quotation conforming to this solicitation will be most advantageous to the project, price and other factors considered.



Jhpiego anticipates that this RFQ will result in a single award to a single Vendor; however, Jhpiego reserves the right to make multiple awards, if it is in the best interest of the project.

Payment: Jhpiego will only make payment to the selected vendor's maintained Bank Account as per the terms and condition of the Purchase Order or Service Contract between Jhpiego and the vendor

Penalty Charges: Jhpiego will insert a penalty clause for a sum up to 0.05% to 1% of the Purchase Order total value for each day of delay beyond the agreed delivery time until the actual goods/service received.

Submission of questions via Email: For any questions or queries, vendors must send them to below email address by no later than **Dec 10, 2019**.

Submission of quotations via Email: Vendors must submit their technical proposals and quotations along with complete set of documents by **4:00 pm Dec 14, 2019** to Af.procurement@jhpigo.org

RFQ No.: Vendors must to clearly mention the RFQ's number (**RFQ No.**) on the subject of their emails, otherwise, their quotation may be considered disqualified and removed from further process.

Quotations received after the RFQ deadline will be considered non-responsive.

Issuance of this RFQ does not constitute an award commitment on the part of Jhpiego or any other organization/associated agency, nor is it commitment to pay for any cost(s)/liability (ies)/loss (es) incurred in the preparation or submission of response. The organization reserves the right to reject, with or without assigning any reason, any or all response(s), if such action is considered to be in the best interest of the project/organization.

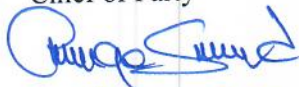
No employee is authorized to negotiate or promise work on behalf of Jhpiego. Selected vendors will have an official Purchase Order with Jhpiego with authorized signatures.

Note: Tax will be withheld from all contractors for such procurement with a specified rate as per "Article- 72" of the Afghanistan Income Tax Law, 2009. Seven percent (7%) of the gross amount will be withheld if the contractor does not hold/submit a business license, and Two percent (2%) will be withheld if the contractor has/submits a business license. The withheld tax per the law will be remitted to the Tax Office in the name of company".

Sincerely,

Jhpiego Hemayat Project

Chief of Party


6/12/19

VENDOR

Company name: _____

Representative name: _____

Signature & Stamp _____

Date: _____

Annex A
Vendor Registration Form

1.	Name of Firm/Company as described in the license/work-permit											
2.	Status of Organization (Proprietorship/Pvt./Public Ltd.)	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Private Limited <input type="checkbox"/> Public Limited <input type="checkbox"/> Other If Other, Please Specify _____										
3.	Year Business Establishment											
4.	Name of Proprietor/Director											
5.	Address of Main Office											
6.	Contact Details (every cell must be filled)	<table border="1"> <tr> <td>Contact Person</td> <td></td> </tr> <tr> <td>Designation</td> <td></td> </tr> <tr> <td>Phone No</td> <td></td> </tr> <tr> <td>Fax No</td> <td></td> </tr> <tr> <td>E-Mail ID</td> <td></td> </tr> </table>	Contact Person		Designation		Phone No		Fax No		E-Mail ID	
Contact Person												
Designation												
Phone No												
Fax No												
E-Mail ID												
7.	Nature of Business	<input type="checkbox"/> Retail <input type="checkbox"/> Services <input type="checkbox"/> Other If Other, Please Specify _____										
9.	Is the Firm or person registered with the Government and or professionally licensed?	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Please Attach Copy of Registration										
10.	List of major products or services	1. 2. 3. 4.										
11.	Tax Identification Number (TIN): Please attach your TIN No.	TIN:										
12.	Official Business Bank Account Information in the name of Company (every cell must be filled) and please attach a copy of your bank details.	Beneficiary Name: Bank Name: Account No: Branch: SWIFT Code:										

Note: All the vendors must fill the required information's; incomplete info will lead to bid disqualification from the proceedings. Please also attach a copy of business/ operating license, official bank account detail and a copy of tax identification number (TIN).

Annex B

Scope of work & Terms and Conditions

The type of vehicle and personnel tracking system should be active to collect the required information and transmit the data in real-time via cellular or satellite network to a computer or data center for monitoring, the platform should be functional and should have online dashboard or reporting section to oversee the data of vehicles and personnel.

- Provider must have a support team 24/7 in emergency response capability with emergency monitoring and technical support available.
- Provider must be fully registered and licensed in their country of operation.
- Must have current projects for either GPS or real time Tracking System.
- The platforms used must be web based with a minimum 128bit secure System.
- The platform must be able to securely send data to third party applications.

Terms and Conditions

Vendors are expected to fully review all instructions and specifications contained in this RFQ and associated annexes. Vendors are responsible for ensuring that their technical proposal and quotations are prepared and submitted in accordance with the instructions stated herein. Failure to adhere to the instructions described herein may lead to disqualification of a quotation from consideration.

Vendor must have the capability to provide goods and service requested under Annex D technical specification of this RFQ. The Vendor's quoted prices shall be all-inclusive meaning that the quoted pricing will include all ancillary and associated costs (e.g., delivery, installation, taxes, warranty, etc.).

Quotations submitted for less than the total quantities for all of the items in this solicitation will not be considered for award unless it is the best interest of Jhpiego.

Jhpiego reserve the right to physically check the items in term of quality, items availability and any other factors may be required during the evaluation session.

Inspection and Delivery: Services and supplies will be inspected, verified and accepted by a member of the Jhpiego Technical Department. If the services/equipment are not in accordance with Jhpiego specifications (or equal), the services/equipment will be rejected. Recovery of the rejected item(s) shall be the sole responsibility of the supplier.

Vendor agrees and shall ensure that all items delivered to Jhpiego must be in new, unused condition and the packaging seal unbroken. Refurbished and counterfeit material are not acceptable.

The required time for delivery (installation, configuration, and testing) is **within 1 to 8 calendar days** of the signing of the purchase order. The locations for service are shown in page 1 of the RFQ. The delivery estimate presented in any offers in response to this RFQ must be honest, accurate, and upheld in the performance of any resulting purchase order.

Vendor must list the time required in days for delivery of the items to the target location after signing of the purchase order under the table in Annex B.

Validity Period: Quotations must remain valid for at least 60 calendar days after the RFQ deadline.

Source, Origin, and Nationality: The Vendor may not supply any goods or services manufactured or shipped from countries designated by the U.S. State Department as restricted. Restricted countries currently include but are not necessarily limited to Cuba, Iran, North Korea, and Syria.

Negotiations: Best and final price quotations are requested from all Vendors. It is anticipated that awards will be made solely on the basis of these original quotations. However, Jhpiego reserves the right to conduct negotiations and/or request clarifications prior to awarding a purchase order with one or multiple vendors which among other things may require a Vendor(s) to revise its quotation (technical and/or price).

Please note that, unless otherwise indicated, stated brand names or models are for illustrative description only. An equivalent substitute, as determined by the specifications, is acceptable.

If any changes may occur to the quantity or technical requirement, Jhpiego reserve the right to issue an amendment and vendor/s will be paid based on actual service received.

Drug Trafficking - Jhpiego and/or the US Government reserve the right to terminate any Purchase Order as the result of this RFQ, to demand a refund or take other appropriate measures if the vendor is found to have been convicted of a narcotics offense or to have been engaged in drug trafficking as defined in 22 CFR Part 140.

Annex C

Technical Specifications

Annex C contains the requested goods/services and the associated technical requirements of each good/service. Each good/service is listed as a line item and is further broken down into required technical specifications.

For each technical specification line item listed in Annex D, Vendors must indicate the model offered and describe the extent to which each requested specification be met. If there is a difference between the requested specification and the offered item, please indicate and describe the difference. If there is no difference, write or enter “same”.

No.	GPS Tracking	GPS Tracking Devices
1	The platform used should be web based and secure Access to the platform should be given to Jhpiego country office staff All GPS tracking devices, whether vehicle or personnel whether GSM or satellite must be visible in one platform Users to be able to create geofences and alerts Users to be able to communicate with devices from/to platform Platform and Users to be able to send SMS and panic alerts System should be available in English Users to be able to export a range of reports showing journeys and activities.	Vendors must mention in their technical proposal if the equipment that will be installed is going to be sold or rented out to Jhpiego. If it is going to be sold, can Jhpiego use the equipment on any other platform in future? All devices that are supplied, both vehicle and personnel, should be new and have a 12 months’ warranty Personnel tracker must have text, voice and panic capability Vehicle Tracking should be a hard-wired solution and GSM based Vehicle devices should be covertly installed Preferable that Driver ID, immobilizer, panic button and seatbelt sensor to be included as part of the vehicle tracking solution

Delivery period (how long will take you to provide & install the items requested above) after receipt of the purchase order:
_____ **Calendar Days.**

Please provide warranty/guarantee statement:

Vendor’s Name: _____ Date: _____ Signature and Stamp:

Annex D

Quantity and Price Schedule

Offeror must fill in Annex D to provide the unit and total pricing of the item. Vendors must also provide the total price for the entire list. All prices shall be quoted in USD. Quoted prices shall be all-inclusive meaning that the **quoted pricing will include all ancillary and associated costs (e.g., delivery, installation, taxes, warranty, etc. if applicable)** unless such costs are shown as a separate stand-alone line item in Annex D (i.e., a separate line item for delivery, training, or installation)

No .	Specifications	Quantity	Months	Unit Price (AFN)	Total Price (AFN)	Vendors must indicate the model offered and describe the extent to which each requested specification will be met
1	Vehicle Tracking platform for Jhpiego Afghanistan Kabul office	10	9			
2	Personnel Tracking platform for Jhpiego Kabul expatriate staff	6	9			
Grand Total Price (AFN):						

Vendor's Name: _____

Date: _____

Signature and Stamp: _____

The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and meets or exceeds the minimum required technical specifications, and is judged to be the best value based on a lowest-price, technically-acceptable basis.

Annex E

Past Performance and specific Experience:

Document and summarize your proven track record of successfully implementing similar activities. Using the **exact table format provided below**, please list only the projects you have implemented within the **past 3 years**, a brief description of how each is relevant to this RFQ and the contact details for each previous client or donor. You are required to include copy POs, Contracts, recommendation/appreciation letters and certificates as attachments.

Offeror with past performance with similar projects and/or of similar scale to the activity described in this RFQ will be considered more favorably than offerors that do not meet these criteria. Please note that Offerors cannot be evaluated on information that they do not provide.

No.	(a) Activity Title	(b) Location(s) of activity	(c) Synopsis of the activity and its relevance to this RFQ	(d) Performance period (date, duration and if completed on schedule)	(e) Prime or Subcontractor?	(f) Amount for the activity	(g) Name & Contact Info (E-mail <u>and</u> phone) of client	(h) Work completion certificate for the contract
<i>1</i>								
<i>2</i>								
<i>3</i>								

Note: add rows and columns as required.