

# Request for Proposal (RFP)

Issue Date: December 7, 2019

Deadline: December 14, 2019 – 10:00 AM

## Project:

**Procuring of Office Laptop computers and IT equipment's**

**Required quotations in sealed envelopes, both Technical Proposal and Financial Proposal.**

National Agriculture Education Collage (NAEC)  
Technical and Vocational Education Institute  
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## Background:

The Dutch funded Agricultural TVET (ATVET) is a multi-year project that was designed to provide better formal agricultural education that will result in improved agricultural performance in Afghanistan. The project aims to contribute to improving agricultural productivity by improving the level of education in Agricultural High schools in Afghanistan. To achieve this, ATVET's expected results are the following:

- Establish a sustainable national agricultural education college (NAEC) which trains and delivers teachers for agricultural high schools (existing and new) that are well qualified and have up-to-date knowledge that is relevant to stakeholders in the agricultural sector (from producers to consumers); and
- Develop modern and relevant national curricula based on needs of the agricultural sector for use by high schools.

## Specification:

NAEC is requesting quotes for computers (Laptops and some equipment's) to provide them to our employees. Details of the requirements are as follows.

### 1. General Requirements:

- The Company should have experience with NGO's providing large amount of logistics.
- The Company should have a fully functional office situated in Kabul Afghanistan.
- Delivery period should not exceed from 15 working days.
- The Company should provide us with a sample to test the quality and brand.

2. Specific Requirements:

Followings are the specifications for the computers (Laptops and equipment's):

NO.	Item	Descriptions	Quantity
1	Laptops	<ul style="list-style-type: none"> <li>ThinkPad T490, 8<sup>th</sup> Generation Core i5-pro Quad core,8 GB DDR 4,256 SSD 14 inch screen NVIDIA Ge Force MX250</li> </ul>	10
2	Laptops	<p>Lenovo ThinkPad XT Carbon ( 8<sup>th</sup> generation ) Display 14 inch IPS (1920X1050) touch,,nontouch privacy option (2560X1440)touch(3840X2160)HDR,10 bit color processon 8<sup>th</sup> Gen intel core ( Whiskey Lake ) Graphic intel UHD 620, memory 16 GB LPDDR3 Storage up to M.2 215 SSD Security fingerprint reader Ports : 2 USB 3.1 Gen 1, Tye C, Operating system windows 10 pro, Color Black</p>	2
3	Color Copier	HP color Laser jet pro M 477fdw	3
4	Ink for Color Copier	HP color Laser jet M 477fdw	5
5	LCD	Nikai 65 inch 4 K UHD LED TV Black-UHD65SLEDT	2
6	USB Flash	San Disk Ultra CZ48 64 GB USB3.0 flash drive transfer speed up to 100 MB/S	5
7	Canon EOS 80 D Digital SLR Camera Body	Canon EOS 80D Digital SLR Camera Body ( Auto Focus 24.2 megapixel FHD 1000p eye level SLR with fixed pentaprism WI-FI I lithium ion batteries required include with lens	2
8	HDD	Seagate portable 2 TB External Hard Drive portable HDD USB3.0 for PC Laptop and Mac ( STGX2000400)	2

9	PVC Card Printer	ZXP Series 3 Dual sided ID card Printer	1
10	Ribbon	ZP series 3 Ribbon	11

**Technical Factors:**

1. Valid AISA and ATRA License under the law of Afghanistan.
2. Company profile.
3. Valid Company Bank account.
4. Two (2) clients for reference.
5. The company must have clear understanding of Scope of work and its requirements (For Example, the company should have clear understanding of the SOW and the proposal has all the required detail to meet the requirement).
6. The company must guarantee all the products provided to NAEC.
7. The company must provide at least one year technical support for the provided products.

**Proposal submission guideline:**

Quotations should be submitted in sealed envelopes and should be mentioned both Technical Proposal and Financial Proposal in hard copies only to the above mentioned address by no later than December 14, 2019 – 10:00 AM. Electronic quotations are not permitted and will not be considered.

Quotes/Proposals received after the due date will not be considered.

**Other:**

NAEC as a non-profit educational institution expects to be charged no more than standard humanitarian agency rates. NAEC will not pay any of the bidders' cost of preparing their proposals under this RFQ.

**Bidder Information:**

Kindly provide the following information in your proposals:

Authorized Signature:

Name:

Title:

Company: Email Address:

Telephone(s)