



Aga Khan Agency for Habitat
Afghanistan

Tender Notice for IEC Material

Aga Khan Agency for Habitat (AKAH), Afghanistan invites tenders from authorized suppliers for providing visibility materials with the following specifications:

SPECIFICATIONS			
S. No	Specification	QTY	Description
1	Printing of AKAH – One pager- Creating Enabling Environment for National policy Framework	500	As per the Sample
2	Printing of AKAH- Two Pager – AKAH- Emergency Response and community Resilience	500	As per the Sample
3	Printing of AKAH – One pager – Helping communities build resilience to climate change and natural disasters	500	As per the Sample
4	Printing of AKAH- Two pager on AKAH Global Work	500	As per the Sample
5	Printing of AKAH community-based tree planting article	500	As per the Sample
6	Printing of AKAH OFDA MPCA	500	As per the Sample
7	Printing of OFDA and AKAH Support in Development of AFG Strategy for DRR v2	500	As per the Sample
8	Printing of AKAH pens with AKAH logo	1000	As per the Sample
9	Printing of Folder with AKAH logo	1000	As per the Sample
10	Printing of AKAH Notebooks with AKAH logo (40 pages inside with ring binding)	1000	As per the Sample

Criteria for Bidding

1. Bidders should respect the procurement rules/regulations and procedure of the organization.
2. Bidders are bound to print the IEC materials as per the specifications provided above.

3. Tax will be deducted from the total invoice amount as per the income tax law of Afghanistan, and all items must include the government tax.
4. Bidders have to deposit 2% of the total bid amount to AKAH's bank account as a "Bid Security", through a direct bank transfer or provide a Bank Guarantee Letter before submission of the bid.
5. The competitive bid must be submitted in sealed envelope as per the specifications in vendor's official letterhead with price, signature, stamped and delivery timeline:
 - a. Failure to submit the bid in vendor official document, logo, stamp and delivery timeline will disqualify the bidder from bidding process
 - b. Bids submitted beyond the closing date of the tender, will not be accepted.
 - c. **Modification may be required for IEC material specifications, based on requirement.**

Interested applicants are expected to provide the following document along with the bids:

1. Brief history of the firm and its experience, qualifications and copy of the business license,
2. Proposed timeline for delivery of IEC material and delivery location (Kabul, Afghanistan)
3. Bid must be in AFA currency.

Envelop, duly marking as given below:

<p>Aga Khan Agency for Habitat (AKAH)</p> <p>Attention: Admin & Logistic Department</p> <p>Bid for IEC Material</p> <p><Name of Your Company Address></p> <p><Company Stamp></p> <p><Date>, <Mobile Number, email address></p>

Note: All interested suppliers are requested to attend an orientation session at the below mentioned address on 9th December 2019 from 10:00AM up to 12:00pm before submitting their bids.

How to Apply:

Applicants must submit bids in sealed envelope to AKAH, Afghanistan office from 10th December 2019 to 17th December 2019 from 8:00am to 4:00pm to the following addresses.

Address:

Aga Khan Agency for Habitat, Afghanistan
House# 372, Qala e Fatullah, Street 10, District 10, Kabul
Contact number: 0799806108