

**CONTRACT FOR CONSULTING FIRMS  
AND OTHER SERVICE PROVIDERS**



Contract number:

Project:

Project number:

Processed by:

Based on the General Terms of Contract the present Contract is concluded between Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, represented by

**GIZ Office Kabul  
Charahi-e-Sedarat, House Nr.: 33/2  
Kabul, Afghanistan**

**(hereinafter referred to as "GIZ")**

and

Represented by:  
Address:  
Phone:  
Email:

**(hereinafter referred to as "Contractor")**

Deutsche Gesellschaft für  
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Martin Jäger, State Secretary

Management Board  
Tanja Gönner (Chair)  
Dr Christoph Beier (Vice-Chair)

Commerzbank AG Frankfurt am Main  
BIC (SWIFT): COBADEFFXXX  
IBAN: DE45 5004 0000 0588 9555 00

## 1. Purpose of the Contract

, Kabul, Afghanistan

## 2. Terms of Reference

The Contractor undertakes to perform the services listed in the Terms of Reference (Annex-x).

## 3. Assignment of Personnel

In order to perform the services, it is anticipated that the works should be completed from up to . Following experts shall be assigned by the Contractor.

Name

Function

## 4. Reports / Appraisals

Reporting / submission of the study / the handover of work is governed by the Terms of Reference (annex-x) and in accordance with the project management of .

## 5. Remuneration

For the performance of services, the Contractor shall be remunerated as follows:

**Fee**

x up to

AFN

(against proof of performance / for base of settlement refer to Annex-x).

**Total Remuneration** (incl. tax according to Section 7) of up to

**AFN**

(in words: xxx xxxxx xxxxx xxxxxx xxxxxx xxxxxx AFN Only)

For breakdown of the individual items / base of settlement refer to (Annex-x).

All costs incurred in connection with the performance of the services are deemed settled herewith.

## 6. Payments

Payment of the remuneration agreed on in Section 5 shall be effected, depending on the type of remuneration, following the performance of services, submission of reports as per Terms of Reference (annex-x), acceptance of services performed, and invoicing.

The payment shall be released in instalments incl. final payment.

**Payments****Date****Payment up to (AFN)**

**Final payment:** anticipated by 30.06.2018 up to AFN.

The payment shall be transferred, after the submissions in accordance with Section 4 to the following bank detail.

Bank Name:  
Beneficiary Name:  
Beneficiary Account:  
Customer Number:  
Currency:  
Bank Address:

The invoice must be submitted as 1 original with 1 copy.  
Payment processing time: 15 working days.

The dates for payments are estimated. The company could claim the amount for activity done as per Terms of Reference (annex-x) against the invoice. approval is obligatory for each release occur during the course of contract implementation.

**7. Tax Payment**

All tax obligations, with regard to this contract will be handled in accordance with the current income tax law of the Islamic Republic of Afghanistan (Article 72 and all other relevant provisions of the same law).

**8. Other provisions**

- 8.1 The original vouchers must be submitted for all items of the Contract for which documentary proof is required.
- 8.2 The Contractor shall carry out project accounting in keeping with the principles of proper bookkeeping.
- 8.3 GIZ shall have an unrestricted right to examine the project accounts at any time. This shall not affect the obligation of the Contractor to submit original vouchers.
- 8.4 For all items in the contract which documentary evidence is required, this document must be submitted in its original form.
- 8.5 Delayed delivery or insufficient quality of work / service will result in reduction of payment or cancelling of the contract.

## 9. General Terms of Contract

- 9.1 The General Terms of Contract shall constitute an integral component of this Contract. The Contractor hereby declares that it is familiar with the General Terms of Contract.
- 9.2 The Annexes shall constitute an integral component of the Contract.
- 9.3 The Contract shall be drawn up in 2 original copies. The Contractor shall receive one original.
- 9.4 All modifications to this Contract shall be made only in writing.

Kabul, dd/mm/yyyy

Kabul, \_\_\_\_\_

DEUTSCHE GESELLSCHAFT FÜR  
INTERNATIONALE ZUSAMMENARBEIT  
(GIZ) GmbH

\_\_\_\_\_  
For GIZ

\_\_\_\_\_  
For GIZ

(signature)

\_\_\_\_\_  
TIN: (name)

Annexes

**DRAFT**