

Terms of Reference

Project Title	
Project ID	
Donor	
Project Partner	
Position	Short Term Expert for to review, update and developed National disability Prevention and Physical Rehabilitation Strategic Plan for Disability and Physical Rehabilitation Program of MoPH.
Duration of assignment	60 working days
Location of Assignment	Kabul, Afghanistan
Supervisor	Disability and Physical Rehabilitation Program Manager
Supporting Guidance	MSIA will provide supportive guidance during the project

1. Background

The **overall** is the support to the Ministry of Public Health for the strengthening of its role of steward of the Afghan public health system in various fields. The main purpose of this programme is to provide technical assistance to Disability and Rehabilitation Program of MoPH to enable them to develop sound policies, strategies and operational plans and oversee their implementation.

The Disability and Rehabilitation Program (DRP) of the Ministry of Public Health in Afghanistan was established in 2010. Currently the DRP is located under the General Directorate of Disease Control and Prevention. Over the past the program has lead the National Physical Rehabilitation Task Force, provided inputs to the National Priority Programmes (NPPs) and the MoPH Strategic Framework for 2015-20 and developed the National disability Prevention and Physical Rehabilitation Strategic Plan 2017-2020 to ensure the integration of disability services within the MoPH EPHS and BPHS health care programmes.

A short term (**60 working days**) Consultant is needed to review, updated and developed a National disability Prevention and Physical Rehabilitation Strategic Plan 2021-2024.

1.1 General Objective

The overall objective of this consultancy is to review, update and developed a four year National disability Prevention and Physical Rehabilitation Strategic Plan for MoPH in coherence with national and international health and physical rehabilitation strategy. .

2. Responsibilities

The National Consultant will work with the Disability and Rehabilitation Program (DRP) and other key Physical Rehabilitation Stakeholder to review and develop a National disability Prevention and Physical Rehabilitation Strategic Plan through a consultative mechanism for DRP MoPH. The activity will be under the overall supervision director of DRP MoPH, Kabul and MSIA will provide supportive guidance during the project.

The ***Short Term Expert for reviewing and developing National disability Prevention and Physical Rehabilitation Strategic Plan*** is responsible for the following tasks:

- Support to review the vision and mission of National disability Prevention and Physical Rehabilitation Strategic Plan based on the need and mandate of the DRP MoPH.
- Undertake stakeholder mapping and analysis with regards to their achievements on National disability Prevention and Physical Rehabilitation Strategic Plan.
- Undertake a situation analysis through desk review and interviews with the Disability Partners about National disability Prevention and Physical Rehabilitation Strategic Plan and achievements.
- Through a consultative process and application of an appropriate tool of analysis, identify focus areas and supporting the development of strategic objectives and key result areas for the same.
- Support the DRP MoPH and Technical Team to propose a strategic intervention for achieving the strategic objectives and key results. or provide an explanation on how the current objective(s) can be resulted into expected outputs and outcomes.
- Prepare operational plan for the implementation of the strategic objective and interventions.
- Develop a Results and Resources Framework for the plan period.
- Support the collection of required budgetary information for the next plan interventions.
- Support to hold stakeholder meeting(s) to validate the draft Strategic Plan.
- Finalize Strategic plan and submit to DRP MoPH.

3. Accountability

The **Short Term Expert for reviewing and developing National Disability Prevention and Physical Rehabilitation** is accountable of his/her work on a daily basis to the head of the Disability and Rehabilitation Program, MoPH.

4. Outputs and Reports

The expected outputs are:

- A four-year National Disability and Physical Rehabilitation Strategy including a strategic plan, results and resources framework.
- Report on the process including stakeholder consultations and workshops

The contractor is responsible for adequate and timely reporting. The reports are to be written in English and are to be sent to the supervisor in proper and correct condition via email, in electronic version, in MS Word format, including a list of annexes. Moreover, the reports should be sent to MSIA for acquiring their support/ or guidance.

5. Administrative Arrangements

The mission will be carried out within the average of 60 working days, the mission will start in December 2019. The consultant will work with the staff of the DRP, under the overall supervision of the head of the Disability and Rehabilitation Program, MoPH.

6. Qualifications and experience required

- Bachelor or Diploma in the field of Disability and Physical Rehabilitation, Community Based Rehabilitation, or Social Science, or a medical doctor with significant experience in Disability and physical Rehabilitation. Or Master Degree in Public Health with practical experience in planning and management of Disability and Rehabilitation intervention.
- At least five years professional experience in strategic planning and management.
- Prior experience in the provision of the physical rehabilitation services for the physical disable.

Skills and Competencies:

- Ability to work with minimal supervision
- High level written and oral communications skills in English
- Must be result-oriented, a team player
- Demonstrate excellent interpersonal and professional skills in interacting with government and NGOs working in the sector
- Skills in facilitation of stakeholder engagements/workshop
- Experience in research, policy development, management and programming-related
- Computer skills (Word, Excel)
- Experience in data analysis and report writing
- Work experience in the educational sector

Submission guidelines:

Candidates should submit their proposals along with any information that will closely inform the development of proposals in response to the TORs.

Mr. Munir Zalmy , Admin and HR Manager
House# 57, Part A Shahre Naw, District 10, Kabul Afghanistan

Phone: 0093-728877911

Mail: info@msi-afg.org/ vacancies@msi-afg.org/admin.log@msi-afg.org