



Request for Quotations (RFQ)

Issuance Date: Jan 19, 2020

Closing Date: Jan 22, 2020

Advertise:

Jhpiego is seeking for qualified vendors to obtain quotation(s) for the procurement Mobile Alliance for Maternal Action (MAMA) messages platform management and message delivery through an already developed and configured outbound calls (OBD) platform. The network provider should activate it on their site and run it. There is no need for new development but instead a connection is required to enable our already existing platform to send messages. The duration of the required service is for three months.

Annex A: Vendor registration form

Annex B: General Requirements

Annex C: Scope of Work

Annex D: Price Schedule

Applicant Illegibility:

- The potential vendors must be registered with the government of Afghanistan and have a valid AISA or Business license. A Vendor's current, valid AISA or Ministry of Commerce Business License must be attached with its quotation.
- The potential vendors should provide an Official Bank Account with the same name as it is stated in Vendor's AISA or business license.
- The potential vendors should accept tax withholding based in Afghanistan Tax Law.
- All the cost should be stated in Local currency (AFN).

Selection Criteria:

- **Technically Acceptable:** The selection will be based on meeting the technical specification listed under scope of work and technical specifications (Annexes B and C). Vendors are requested to submit separately their **technical proposal** in view of the requirements of scope of work and technical specification **(70 points)**
- **Delivery Time:** Vendors should confirm the delivery time (in calendar day) for providing the requested items at due location mentioned in this RFQ after receipt of the purchase order. **(30 points)**

Lowest Price: Vendors meeting technical capacity will be evaluated for the lowest value offered.

Total Score: 100 (Minimum points required is 80)

Note: The Jhpiego Procurement Committee will assess the vendor's quotations based on criteria listed above. Jhpiego will only consider those vendors that have met the **minimum total score of 80% for the selection criteria** as judge by the committee.

The Price from those vendors who considered technically acceptable and meet or exceed the minimum required scores. Jhpiego will award a fixed price purchase order resulting from this solicitation to the responsible Vendor/s whose quotation conforming to this solicitation will be most advantageous to the project, price and other factors considered.



Jhpiego anticipates that this RFQ will result in a single award to a single Vendor; however, Jhpiego reserves the right to make multiple awards, if it is in the best interest of the project.

Note: The Jhpiego Procurement Committee will assess the vendor’s quotations based on criteria listed above. Jhpiego will award a fixed price purchase order resulting from this solicitation to the responsible Vendor/s whose quotation conforming to this solicitation will be most advantageous to the project, price and other factors considered. Jhpiego anticipates that this RFQ will result in a single award to a single Vendor; however, Jhpiego reserves the right to make multiple awards, if it is in the best interest of the project.

Payment: Jhpiego will only make payment to the selected vendor’s maintained Bank Account after the delivery and acceptance of the required Goods/Services by Jhpiego.

Submission of Questions: Questions and requests for clarification may be submitted no later than **Jan 22, 2020, (2:00 p.m. Kabul, Afghanistan local time)**. Please send your questions to Af.procurement@jhpiego.org by the deadline above.

Submission of Quotations/Proposals in Hard Copy: Vendors are requested to place their complete technical proposal and quotations separately (signed and stamped) and deliver it to the Jhpiego office located at: House No. 71, 4th Street of Ansari Square (Kolola Pushta), District No. 4, Shahr-e-Naw- Kabul, Afghanistan

Supporting Documentation: Please attach a copy of valid business license and official bank account detail (Account name should be same name as it is stated in the business license).

Submission of Quotations/Proposals in Soft Copy: Vendors can also submit their technical proposal and quotations via email to Af.Procurement@jhpiego.org by **no later than Jan 22, 2020**.

Quotations received after the RFQ deadline will be considered late and will be not be evaluated.

Issuance of this RFQ does not constitute an award commitment on the part of Jhpiego or any other organization/associated agency, nor is it commitment to pay for any cost(s)/liability (ies)/loss (es) incurred in the preparation or submission of response. The organization reserves the right to reject, with or without assigning any reason, any or all response(s), if such action is considered to be in the best interest of the project/organization.

No employee is authorized to negotiate or promise work on behalf of Jhpiego. Selected vendors will have an official Purchase Order with Jhpiego with authorized signatures.

Note: Tax will be withheld from all contractors for such procurement with a specified rate as per “Article- 72” of the Afghanistan Income Tax Law, 2009. Seven percent (7%) of the gross amount will be withheld if the contractor does not hold/submit a business license, and Two percent (2%) will be withheld if the contractor has/submit a business license. The withheld tax per the law will be remitted to the Tax Office in the name of company”.

Yours Sincerely,

Jhpiego Hemayat Project

Chief of Party
George Sanad Hanna

Chief of Party

19-Jan-2020 | 06:55:57 EST

VENDOR

Company name: _____

Representative name: _____

Signature & Stamp _____

Date: _____

DocuSigned by:
George Sanad Hanna
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Annex (A) Vendor Registration Form

1.	Name of Firm/Company as described in the license/work-permit		
2.	Status of Organization (Proprietorship/Pvt./Public Ltd.)	<input type="checkbox"/>	<input type="checkbox"/>
		Proprietorship	Private Limited
		<input type="checkbox"/>	<input type="checkbox"/>
		Public Limited	Other
		If Other, Please Specify _____	
3.	Year Business Establishment		
4.	Name of Proprietor/Director		
5.	Address of Main Office		
6.	Contact Details (every cell must be filled)	Contact Person	
		Designation	
		Phone No	
		Fax No	
		E-Mail ID	
7.	Nature of Business	<input type="checkbox"/>	<input type="checkbox"/>
		Retail	Services
		<input type="checkbox"/>	<input type="checkbox"/>
		Other	
		If Other, Please Specify _____	
9.	Is the Firm or person registered with the Government and or professionally licensed?	<input type="checkbox"/>	<input type="checkbox"/>
		Yes	No
		If Yes, Please Attach Copy of Registration	
10.	List of major products or services	1. 2. 3. 4.	
11.	Tax Identification Number (TIN): Please attach your TIN No.	TIN:	
12.	Official Business Bank Account Information in the name of Company (every cell must be filled) and please attach a copy of your bank details.	Beneficiary Name: Bank Name: Account No: Branch: SWIFT Code:	

Note: Vendors must fill the required information's; incomplete info will lead to bid disqualification from the proceedings. Please also attach a copy of business license, official bank account detail and a copy of TIN letter.

Annex (B)

General Requirements

Vendors are expected to fully review all instructions and specifications contained in this RFQ and associated annexes. Vendors are responsible for ensuring that their quotations are prepared and submitted in accordance with the instructions stated in this RFQ. Failure to adhere to the instructions described herein may lead to disqualification of a quotation from consideration.

Basis for Award: Jhpiego anticipates that this RFQ will result in a single award to a single Vendor; however, Jhpiego reserves the right to make multiple awards, if it is in the best interest of the Jhpiego.

Quotations will be evaluated based on criteria listed on the RFQ page 1.

Vendors may attach any additional information regarding the requested services along with their quotation.

Vendor must have the capability to provide the required services requested under Annex C of the RFQ. The

Vendor's quoted prices shall be all-inclusive meaning that the quoted pricing will include all ancillary and associated costs (e.g., delivery/installation, configuration etc.).

Inspection and Delivery: Services will be inspected, verified and accepted by a member of the Jhpiego Technical Department. If the services/equipment's are not in accordance with Jhpiego specifications (or equal), the services/equipment will be rejected. Recovery of the rejected item(s) shall be the sole responsibility of the supplier.

The required time for delivery (installation, configuration, and testing) is within **10 calendar days** of the signing of the purchase order. The delivery estimate presented in any offers in response to this RFQ must be honest, accurate, and upheld in the performance of any resulting purchase order.

Vendor must list the time required in days for delivery of the required services after signing of the purchase order under the table in Annex D.

Validity Period: Quotations must remain valid for at least 60 calendar days after the RFQ deadline.

Source, Origin, and Nationality: The Vendor may not supply any goods or services manufactured or shipped from countries designated by the U.S. State Department as restricted. Restricted countries currently include but are not necessarily limited to Cuba, Iran, North Korea, and Syria.

Penalty Charges: Jhpiego will add a clause to the purchase order as the result of this RFQ and may deduct a sum up to 1% of the Purchase Order total value for each day of delay beyond the agreed delivery time until the actual goods/service received.

Negotiations: Best and final price quotations are requested from all Vendors. It is anticipated that awards will be made solely on the basis of these original quotations. However, Jhpiego reserves the right to conduct negotiations and/or request clarifications prior to awarding a purchase order which among other things may require a Vendor(s) to revise its quotation (technical and/or price).

Annex (C)

Scope of Work

Sending MAMA (Mother and Child Health) Voice and Text Messages through an already Existing/Developed Platform

Activity: To Send MAMA Text and Voice Messages (Outbound Calls) through an already developed SMS/IVR Platform.

Objective and outcome(s): To increase the pregnancy and child health care awareness among pregnant and new mothers with less than one year old baby through receiving two voice messages and two SMS on weekly basis.

Background and General Information:

The idea of the MAMA program has been adopted by HEMAYAT and Ministry of Public Health from other countries in which the program has been implemented. MAMA is a program through which mothers including pregnant and new mothers get free mobile messages giving information about pregnancy and child health. The messages are set to be on weekly basis. The MAMA messages are in two languages and each client (mother) should receive at least two messages text or voice (OBD) per week. The MAMA (mother) messages are two types; **pregnancy** and **baby** messages. In total, there are **74 pregnancy and 102 baby voice messages** in Dari and Pashtu languages, respectively. The target clients should register through SMS mechanism. Then, the registered clients should get the specific voice messages on weekly basis meaning each client should be scheduled according to the week of pregnancy or baby's age. For example, when a mother is pregnant and she is in her eight week of pregnancy, she will be registered through SMS first and then will be scheduled to get the message for week 8 of pregnancy, and then she will continue to get the messages of the next weeks until the week 42 which is the end of the pregnancy period. The same rule applies for a new mother when delivering a child.

HEMAYAT has already registered 1,600 clients from 5 provinces and total of 8 text/voice messages will be sent on monthly basis to each client, in total 12,800 voice messages will be disseminated on monthly basis. The program will continue through this approach for at least three months. And then, the same program should be shifted to a short code and another platform without bearing any cost.

Following are the terms and conditions for sending MAMA text and voice messages to the targeted clients:

1. The mobile network operator /company should set up an E1/SIP connectivity link (it is the connectivity that routes the messages through the telecom company) and configure it to our existing SMS/IVR platform and activate it.
2. The company should have the ability to disseminate SMS and IVR (OBD) calls/voice messages to ALL registered mobile subscribers (from different network providers) through a long number ending with 166 e.g. 0700 100 166, 0799 200 166, 0786 300 166.
3. The long code should receive incoming messages only. This means that the incoming should not be barred and should have the ability to register (receive registration SMSs) from the clients through the SMS mechanism. The details for registering will be the following:
 - The phone number of the client
 - Type of client (Pregnant, New Mother with less than one-year baby)
 - Week of pregnancy/ week of baby's age
 - Convenient time for receiving the message
 - Preferred language
 - The message should automatically get registered in the system.
4. The incoming calls to the long number should be barred for the time being, to prevent any network failures while disseminations of SMS/IVR to the clients.

5. The company platform should have the ability to schedule and automatically send voice messages to the registered clients based on due date (date and time based) or birth date (i.e., the due/birth date should determine the subscriber's message schedule).
6. The company should have the ability to shift and integrate the program data (clients' details as stated before) to another short code and platform when requested by HEMAYAT project. This may be to the 166 short code of Ministry of Public Health or to a separate short code of a private sector partner.
7. The company should be able to work with the HEMAYAT project on a service based contract on a monthly basis (company will be paid on a monthly basis, based on package or pay as you go service). The company should provide the cost estimates for both options; cost/one message (OBD) or the cost for a monthly package for approximately 1600 clients, each receiving 2 messages/week.
8. The company should have the ability of re-try mechanism. Meaning the non-answered calls should be re-ried at least two times.
9. The company should provide a reasonable cost for sending OBD/voice messages to the registered clients and their platform service charge.
10. The company should provide a detailed plan with timeline (describing the onset of the activity).

Confirmation:

Vendors are requested to read the scope of work in details and confirm that they understand all the mentioned terms and conditions to be eligible for further evaluation process:

Confirmed and Verified by:

Name: _____
Position: _____
Date: _____
Signature and Stamp: _____

Comments (if any): _____

Delivery period (how long it will take you to start this procurement) after receipt of the purchaser order:
_____ Calendar Days.

Annex (D) - Price Schedule

Vendors shall use this Annex as a template or their organization's commercial letterhead to submit their price proposal.

No.	Technical Specifications	Unit	Quantity	Unit Price (AFN)	Total Price (AFN)	Remarks
1	E1/SIP Link with equipment on lease. Installation and activation to send messages through a long number. For more details, please see Scope of Work (Annex C)	Month	3			
2	Send SMS (Text) Messages to Clients (Pregnant and New Mothers)	Messages	15,000/month			
3	Send IVR (OBD) Messages to Clients (Pregnant and New Mothers)	Messages	15,000/month			
Grand Total Price (AFN):						

Company Name: _____

Authorized Agent's Printed Name: _____

Date: _____

Signature/Stamp: _____