



PARSA *Afghanistan*

AFGHAN SCOUTS UNIFORMS

FABRIC, TAILORING, SHOES, SOCKS

REQUEST FOR PROPOSAL (RFP)
AFGHAN SCOUT PROGRAM

PARSA
AFSHAR, MARISTOON
KABUL, AFGHANISTAN

JANUARY 21, 2020

SUMMARY AND BACKGROUND

PARSA MISSION

Founded in 1996, PARSA is a non-governmental organization working directly with the disadvantaged people of Afghanistan. PARSA supports communities as they make their own development solutions, focusing on promoting social change and a healthy and fair society for all people but especially women and children.

PARSA VISION

Building Healthy Families - Focuses on our psychosocial services, which offer training for Afghan professionals who work in social protection programs with vulnerable Afghans.

Building Youth Leadership - Trains the leaders of tomorrow through our PARSA Afghan Scouts programs which currently has over 2000 children registered in 18 provinces.

The mission of the Afghan Scout Movement is to contribute to the education and development of young people through a value system based on the Scout Promise and Law; to encourage the growth of self-esteem and fulfillment in individual Scouts; and to play a constructive role in the future of Afghanistan by developing strong leadership skills in Afghan youth.

PARSA reestablished the scouting program in Afghanistan in 2008. As of 2020 we have over 2000 youth registered as PARSA Afghan Scouts across 18 provinces:

PARSA is requesting proposals from companies or suppliers that can provide us the following Items:

برنامه خریدی موسسه پارسا به اقلام ذیل ضرورت دارد. اشخاص و موسسات واجد شرایط که توانایی فراهم آوری یک و یا تمام اقلام ذیل را داشته باشد میتوانند درخواست ها خود را مطابق به رهنمایی به ما ارسال نمایند.

1: Fabric for Scout Uniforms and Scout Scarf. تکه برای یونیفورم و مفلر خاندوی							
No	Item Name in Dari	Item Name in English	Remark	Unit	Quantity	Unit Price AFN	Total Price AFN
1	تکه کشمیره برنگ سرمه ای	Kashmira fabric dark blue color	as per sample	Meter	2826		
2	تکه کشمیره برنگ فولادی	Kashmira fabric gray color	as per sample	Meter	150		
3	تکه کشمیره برنگ پشمی	Kashmira Jade green color	as per sample	Meter	3768		
4	تکه کشمیره برنگ آبی آسمانی	Kashmira Sky Blue Color	as per sample	Meter	942		
5	فیته یا نوار برای مفلر خاندوی	Yellow Ribbon-Best Quality	as per sample	Roll	400		

6	تکه کتان آبی	Cotton Blue color	as per sample	Meter	480		
Total							
2: Scout Hat, Woggle, Belt, Shoes, Socks: کلاه پیک دار، واگل، کمربند، بوت و جراب							
1	کلاه پیک دار برنگ سرمه ای	Hat, dark blue color	as per sample	Each	1884		
2	واگل چرمی یا چوبی برای مفلر خاندوی	Woggle, wood /leather	as per sample	Each	1884		
3	کمربند خاندوی با چرم سرمه ای	Scout belt with brown leather	as per sample	Each	1884		
4	کرمچ بندار	Shoes	as per sample	Pairs	1884		
5	جراب مردانه	Socks-Boys	as per sample	Pairs	942		
	جراب و زنانه	Socks-Girls	as per sample	Pairs	942		
Total							
3: نشان ها Badges							
1	تهیه بیج های (نشان ها) یونیفورم (هر سیت آن شامل 7 نشان میباشد)	Uniform Badges(each Set Contains 7 badges)	as per sample	Sets	1884		
2	دوخت نشان بروی کلاه	Hat badges	as per sample	Each	1884		
3	دوخت نشان بروی مفلر	Scarf badges	as per sample	Each	1884		
Total							
4: Tailoring / دوخت خیاطی							
1	دوخت یونیفورم	Uniforms-Tailoring	as per sample	Pairs	1884		
2	دوخت مفلر خاندوی	Scout Scarf -Tailoring	as per sample	Each	1884		
3	دوخت چادر (مغنه)	Veil for female Scouts -Tailoring	as per sample	Each	942		
Total							
Grand Total مجموعه							

PROPOSAL GUIDELINES

This Request for Proposal represents the requirements for an open and competitive process.

Questions for this RFP may direct to Contract Manager by Email rfpparsa@gmail.com from Jan,21,2020 through, Jan,25,2020 All questions must be made in writing. All responses to questions will also be given through Email in writing on or before Jan 27,2020

On Jan,23,2020 from 09:00 am to 02:00 PM the interested companies can visit PARSA Main Office to see the samples, while visiting PARSA please have a copy of your company business license with you,

Proposals will be accepted until 03:30 pm Feb. 3, 2020 and will be date and time-stamped. Any proposals received after this date and time will not be considered.

All proposals must be signed by an official agent of the company submitting the proposal.

GOVERNMENT WITHHOLDING TAX

Offerors must assess and include in their total cost of proposal the Business Receipt Tax (BRT) or any other tax required by Afghanistan income tax law. PARSA will not allow an awarded entity to add taxes (including BRT taxes) or any previously unanticipated costs to the budget after an award is made.

Pursuant to Article 72 in the Afghanistan Tax Law effective March 21, 2009, PARSA is required to withhold "contractor" taxes from the gross amounts payable to all Afghan for-profit subcontractors/vendors. In accordance with this requirement, PARSA shall withhold two percent (2%) tax from all gross invoices to Afghan subcontractors/vendors under this Agreement with active AISA or Ministry of Commerce license.

For subcontractors/vendors without an active AISA or Ministry of Commerce license, PARSA shall withhold seven percent (7%) "Contractor" taxes per current Afghanistan Tax Law.

Before signing an Agreement, the subcontractor/vendor will provide a copy of the organization's AISA or Ministry of Commerce license and TIN (Tax Identification Number). Amounts deducted from the invoices will be forwarded to the Ministry of Finance (MoF) Tax Division credited to the firm's TIN. Records of payments to the MOF shall be maintained on file with PARSA.

RFP CONTENT مندرجات پیشنهاد

1. Please submit company profile letter which describe the past relevant experience in this field.
2. Proposals also need to include a sample of their work, Contact information for individuals and/or organizations to whom you have provided related services and can serve as references.
3. Please provide price list of each item.
4. Please provide the sample of the items
5. The proposals and documents can be in English or Dari language.
6. The company or suppliers must be prepare the Items on time in (one month/30 calendar days) according the sample and quality after the signing of contract.
7. AISA license D for National Company.

All official documents required for the contractor licenses, ministry registrations, etc.

All interested qualified companies must submit proposals and other relevant enclosures directly responsive to the terms, conditions, specifications and requirements of this RFP to the below address:

Contract Officer, Mustafa Nayebi
PARSA Main Office
Afshar-e Selo Road, District 5th
Kabul - Afghanistan

Two copies of the proposal documents should be submitted to the above address. The proposal must be in a sealed envelope ***Please mark the outside sealed envelope with Proposal for Preparing Afghan Scouts Uniforms***

The RFP award date will be announced on or after, 10, 2, 2020. Contract terms and conditions will be negotiated upon selection of the winning bidder for this RFP.

All contractual terms and conditions will be subject to review by the PARSA Administration, and Scout Program Director, including scope, budget, schedule, and other necessary items pertaining to the project.

BIDDER QUALIFICATIONS

Bidders should provide the following items as part of their proposal for consideration:

- Executive background of your company,
- Bidders must supply copy of AISA or Ministry of commerce license, Tax Identification Number
- Description of experience
- Examples of related services done by your company.

PROPOSAL EVALUATION CRITERIA

PARSA will evaluate all proposals based on the following criteria. To ensure consideration for this Request for Proposal, your proposal should be complete and include all of the following criteria:

- Submission must include all required bidders qualifications requested in this RFP
- Proposal must be in a sealed envelope
- Organization must be operating out of Afghanistan and preference will be given to Afghan owned and operated organizations

- Previous work: Bidders will be evaluated on examples of their work as well as client testimonials and references
- Quality of samples provided
- Value and cost: Bidders will be evaluated on the cost of their proposal based on the work to be performed

SUMMARY OF DELIVERABLES:

Afghan Scout Uniforms

Fabrics, Hat, Woggle, Belt, Shoes, Socks, Badges and Tailoring