***Terms of Reference***

 ***Evaluation of CSE intervention of AFGA***

**Background**:

Afghan Family Guidance Association (AFGA) is an Afghan non-governmental, not-for-profit and non-political organization established in 1968. AFGA has been working in the field of Reproductive health and Rights since its inception and is full and accredited member of International Planned Parenthood Federation (IPPF) in South Asia Region.

AFGA aims to improve Afghan family’s health status through provision of comprehensive Reproductive Health Services (RHS) and Basic Health Services especially to poor and marginalized people through its 9 clinics in four major provinces of Afghanistan i.e. Kabul, Herat, Balkh and Nangarhar. There is also an outreach program where counselor and midwives visit people in their own communities and advocate for family planning and other RHS.

Other than the above number of clinics, the helplines for midwifes and calls are supported from across the country.  The organization also works in support of people in disaster situations.

IPPF’s new strategic plan has come into force from January 2016 spanning over next seven years till December 2022. The New Strategic Plan places young people at the center of its work and commits to reach out to young people across communities empowering them to take decisions and actions as global citizens.

AFGA has started implementing (Two days complete CSE (Life Skill Education) programme in formal setting (School) since 2018 and it has reached out to 40,000 youth with CSE intervention. It is therefore imperative that attention be given to understand whether the AFGA’s CSE intervention model is aligned with IPPF’s standard CSE model based on Deliver and Enable Toolkit.

Taking this forward, IPPF SARO has proposed to assess AFGA’s CSE intervention model using IPPF’s ‘Inside and Out Tool’ which will inform us in strengthening the existing intervention model and to ensure the quality of the intervention and its expansion in future.

**Purpose of the assessment**:

The purpose of the assignment to assess comprehensiveness and the quality of the AFGA’s CSE intervention model using IPPF’s inside and Out Tool.

**Scope of Work**:

* To review the CSE curriculum/module of AFGA in terms of content and quality
* To assess the CSE intervention model in terms of its comprehensiveness and effectiveness in achieving the outcome of IPPF’s strategic framework
* To assess the coverage of the CSE programme and how it is monitored and evaluated (M&E)

**Methodology of the study**:

|  |  |
| --- | --- |
| Briefing/Introductory meeting | Focal point of IPPF SARO and AFGA |
| Desk Review | Review of the following – CSE module (AFGA Vs IPPF), trainers’ module (ToT), Training materials used for the CSE sessions, M&E plans, guidelines and data collection systemReview the MA level data, source documents and data compilation to review the quality of data reported to IPPF Global Indicator Survey (Expected Results 04 in IPPF strategic framework) |
| Key Informants interview | Key staff of AFGA, facilitators/teachers, and external stakeholders (if need be) |
| FGDs | Sample of youth participants in CSE training and parents |
| Observation | One complete CSE session in school |
| Data collection and compilation | Completing Inside and Out tool based on the data collected during the assessment |
| Data Analysis | Analyzing the data for Inside and Out tool |
| Debriefing meeting | A debriefing meeting with the MA staff after completion of field activities. |
| Report preparation | Complete Inside and Out Tool, and a narrative report along with recommendation  |

**Deliverables**:

* A debriefing meeting with the MA staff after completion of field activities.
* Completed Inside and Out Tool report template
* A narrative report along with recommendations
* Compiled note on FGDs and Interviews

**Timeline**: dates to be added while contract will be given to consultant

|  |  |  |
| --- | --- | --- |
| **Activity** | **No of days** | **Timeline/dates** |
| Briefing/Introductory meeting | 1 |  |
| Desk Review | 5 |  |
| Key Informants interview | 4 |  |
| FGDs | 1 |  |
| Observation | 3 |  |
| Data collection and compilation | 3 |  |
| Data Analysis |  |
| Debriefing meeting | 1 |  |
| Report preparation | 3 |  |

**Payment**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Instalment**  | **Activities / Requirements** | **Timeframe** | **Payment** |
|  **Instalment 01**  | **Upon Signing the agreement**  |  | **25%** |
|  **Instalment 02** | **75% completion of ToR** |  | **50%** |
|  **Instalment 03** | **Completion of the ToR including all Deliverables substance satisfactory to IPPF-SARO**  |  | **25%** |

**Support to be provided by AFGA and IPPF SARO**: The consultant will work with the Focal point of AFGA and all the administrative and logistic support will be provided by AFGA.

The technical support for executing this tool for the assessment will be provided by IPPF SARO

**Selection Criteria**:

Individual professionals and (organizations) with 15 years of experience in sexual and reproductive health service deliver, Sexuality Education programme, Adolescent and young people’s Sexual reproductive Health programme, monitoring and evaluation, documentation in an international development organization/federation, have previous experience of directly reporting to large international donors UNFPA, UNESCO etc. are encouraged to apply.

Individual professionals applying should have a MD or MPH.

The incumbent is requested to share their CVs along with a sample of similar assignment and expected consultancy fees.

**Submission process**:

Bids of interest are to be submitted to AFGA by deadline, through email.

Email submissions should be sent to **vacancies@afga.org.af****, naikmal@afga.org.af**

Shortlisted candidates will be contacted by email for a round of selection processes at AFGA office.

**Expected Efforts**:

* 21 days consultancy days
* 4 days travel