



جمهوری اسلامی افغانستان

Islamic Republic of Afghanistan

REQUEST FOR QUOTE

NATIONAL SHOPPING PROCEDURES

FOR PROCUREMENT OF

IT Equipment for Internet Network Requirement for AFMIS Expansion to KM Districts
and Main Directorates

Package ID No: KMDP/G-52

Project : Kabul Municipal Development Program

Purchaser : Kabul Municipality

Funding : ARTF

Project ID : P016017

Issued by:

**Program Management Unit (PMU),
Kabul Municipal Development Program (KMDP),
Kabul Municipality**

8th February 2020

REQUEST FOR QUOTE

SUBJECT: Procurement of IT Equipment for Internet Network Requirement for AFMIS Expansion to KM Districts and Main Directorates
Issued Date: February 08, 2020

Gentleman/Ladies:

1. You are invited to submit your price quotation(s) for IT Equipment for Internet Network Requirement for AFMIS Expansion to KM Districts and Main Directorates.
2. The Islamic Republic of Afghanistan has received a grant from the **ARTF towards of Afghanistan Kabul Municipal Development Program (KMDP)** and intends to apply part of the fund to cover the eligible payments under the contract for procurement of the items under this RFQ.
3. Information on Technical specifications and Schedule of Requirements & Price Schedule is provided in Attachments 3 and 4.

Your Quote shall be evaluated according to the specification and all other condition provided in this RFQ and contract will be awarded to the firm(s) offering the lowest evaluated price, technically responsive and fulfilling qualification requirements for items Listed in this RFQ.

4. You are requested to submit the following documents with your bid: Each document shall be signed by a duly authorized representative of your firm:
 - (i) Terms and Conditions of Supply (Attachment 2)
 - (ii) Technical Specification duly indicating complied or not complied (Attachment 3)
 - (iii) Schedule of Requirements and Price Schedule (Attachment 4)

Failure to submit the above documentation may result in the Bid being declared as non-responsive and shall be rejected.

5. Your quotation for the full quantity and the documents listed in Clause 4 above in the required format in duplicate and in English language, should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information (in English language) for the item quoted. This should be addressed and submitted to:

Kabul Municipal Development Program
Wazir Akbar Khan, Street 14, Line #3, House #322.
Kabul, Afghanistan
Tel.: 0798 80 10 80

E-mail: karimilogs@gmail.com Cc to e-sahil@outlook.com

Contact Person: Shoaib Karimi

Senior Procurement Assistant, Project Management Unit

6. The deadline for receipt of your quotation (s) by the Purchaser at the address indicated in Paragraph 5 is:

Date: Saturday – 22 February 2020

Time: 2:00 PM

**Late quotations will be rejected. Number of copies required: 1 Original.
Quotations by e- mail are not acceptable.**

7. Qualification Requirements: The details are as given below:

(a) Experience and Technical Capacity:

The Bidder shall furnish documentary evidence to demonstrate that it meets the following experience requirement(s):

- **Bidders must provide evidence of having executed at least one contract of similar items and of similar or larger magnitude within the period of last three years.**

8. Your quotation(s) should be submitted as per the following instructions and in accordance with the Terms and Conditions of supply in the attached draft Purchase Order. Please sign Attachment No. 2.

- i. Prices can be quoted in Afghani only -The Bidder has to complete all the columns in Attachment 4 for the items offered and sign at the bottom of the page containing the items offered. The current local taxes are 7 % Business Receipt Tax (BRT) in case the bidder is **not** registered in Afghanistan and 2 % Business Receipt Tax (BRT) in case the bidder is registered in Afghanistan.
- ii. In addition to BRT 3 % sector Tax will be deducted from the Service Provider. **The bidder should include appropriate BRT tax in the price and also provide total price including taxes in the price schedule.** BRT tax will be deducted from gross billed amount while making payment?

a. **For information on taxes in Afghanistan, the bidder is advised to refer to the web site of Ministry of Finance: www.mof.gov.af/tax.**

b. **The prices shall be quoted in Afghani only.**

iii. **EVALUATION:**

Offers determined to be substantially responsive to the technical specifications and qualifications requirements will be evaluated by taking their DDP prices including local taxes and the cost of delivery to the place of destination.

v) The bidders have to quote for the item in the schedule of requirements (attachment 4) and it will be evaluated and PO will be awarded to the bidder who meets the entire requirement under this RFQ. However, bidders shall quote for the complete requirement of room renovation and office Supplies specified under each lot on a single responsibility basis, failing which such bids will not be taken into account for evaluation and will not be considered for award.

(vi) VALIDITY OF THE OFFER: Your quotation(s) **should be valid for a period of 45 days** from the date for receipt of quotation(s) indicated in Paragraph 6 of this Request for Quote (RFQ).

9) Further information can be obtained from:

Shoaib Karimi

Sr. Procurement Assistant, Program Management Unit (PMU)

Wazir Akbar Khan, Street 14, Line #3, House # 322:

Mobile#: 0798 80 10 80

Email: karimilogs@gmail.com & e-sahil1@outlook.com

10. **Award of Purchase Order:** The Purchaser shall award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price, meets the required standards of technical and qualification requirements.

Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

11. We look forward to receiving your quotations and thank you for your interest in this Program.

Yours sincerely,

Purchasing Committee:

Eng. Mohammad Zafar Balouch/ KMDP.....

Shirzad Qanoun/ KMDP.....

Waheedullah Samim / KMDP.....

Attachments:

- 1- Draft Purchase order
- 2- Terms and Conditions of Supply
- 3- Technical Specifications
- 4- Schedule of Requirements and Price Schedule
- Annexure: Annexure A -Schedule of Items and Priced Quotation
- 5- Sample form

ATTACHMENT 1

M/s
.....
.....

SHOPPING

Draft Purchase Order/Contract

Purchase Order No: KMDP/G-52

Date of Purchase Order: -----

Name of the Purchaser:

Kabul Municipality
Kabul Municipal Development Program
Wazir Akbar Khan, Street 14, Line # 3, House #322:
Kabul, Afghanistan

Subject: Procurement of Non Consultancy Services for IT Equipment for Internet Network Requirement For AFMIS Expansion to KM Districts and Main Directorates

(Attachment 3)

Package ID: KMDP/G-42

Address: **(Service Provider)**
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.....
.....

Dear Sir,

Your price Quotation No:..... Dated _____ for the supply of the above Office Furniture for KM AFMIS is accepted by the Purchaser for an amount of _____ as per the Terms and Conditions described in Attachment 2 to this Purchase Order.

Please acknowledge within 1 (Days) days from the date of receipt of this Purchase Order.

Yours Sincerely,

ATTACHMENT 2

Terms and Conditions of Supply

Project Name: **Kabul Municipality, Kabul Municipal Development Program,
Wazir Akbar Khan, Street 14, Line # 3, House #322:**

Request for Quotation for Procurement of: IT Equipment for Internet Network Requirement for
AFMIS Expansion to KM Districts and Main Directorates as per below table

Package ID No: KMDP/G-52

1. Schedule of Requirements and Price Schedules:

Item No	Description	Qty	Period of Contract	Physical unit	Final (Project Site) Destination
Room Renovation and Supplies					
1	Switch	13		Piece	Kabul Municipality Deh-Afghanan, Dis. 2 Kabul Afghanistan
2	Switch	1		Piece	
3	Router	13		Piece	
4	Router	1		Piece	
5	NIM-ES2-4	1		Piece	
6	Rackmount PDU	2		Piece	

2. **Delivery Time:** Refer to Attachment 4.

3. **Fixed Price:** The prices indicated in are firm and fixed and not subject to any adjustment for the duration of the contract.

4. **Country of Origin:** You will be required to furnish at the time of delivery a Certificate of Origin for each item evidencing the country of origin of the items. **Not Applicable**

5. **Delivery Schedule:** The delivery should be completed as per Attachment 4.

6. **Payment:** The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:(i)

On Delivery of Services: Payment to the services provider will be made on monthly bases on receipt of invoice from the Supplier and upon submission of the documents specified in Clause **11**.

Note 1: Payments shall be made by wire transfer to the supplier nominated bank account (for which the account details must be provided by the Service Provider) by the Treasury Department of the Ministry of Finance via Da Afghanistan Bank.

7) Warranty: The Supplier warrants that all goods supplied are functioning well, clean and meeting all specification as per the technical specification in the attachment 3.

The supplier warrants that the supplies shall be free from defects arising from any act or omission of the supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.

The warranty shall remain valid for (12) month after the delivery, or any portion thereof as the case may be, have been delivered to and accepted at the final destination.

The Purchaser shall give notice to the supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity to the supplier to inspect such defects.

Upon receipt of such notice, the supplier shall, within a maximum period of 2 days expeditiously repair or replace the defective items or parts thereof, at no cost to the Purchaser.

If having been notified, the supplier fails to remedy the defect within the period specified above; the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the supplier under the Contract.

8) Packaging and Marking Instructions: Not Applicable

9) Required Technical Specifications:

See Attachment 3

Supplier confirms compliance with above specifications.

10) Failure to Perform: The Purchaser may cancel the Purchase Order if the supplier fails to deliver the supplies, in accordance with the above terms and conditions, in spite of a 3 day notice given by the Purchaser, without incurring any liability to the Service Provider. If the supplier fails to perform, the supplier will be blacklisted and not eligible to participate in any Government procurement tenders/bids for a period of two years.

11) Delivery Documents

The contractor should provide documentary evidence that the works are complete and supplies are delivered and as per the specifications.

For payment the bidder has to provide invoice duly confirmed by Finance/Admin Dep. of KM and approved by Acting Kabul Mayor.

12) Inspection and Test:

The following inspection and tests shall be performed on receipt of Goods:

- i) Visual inspection;
- ii) Inspection for any physical damage;
- iii) Operation test.

Any other test to ensure that the goods provided are as per technical specification.

NAME OF THE SUPPLIER_____

Authorized Signature _____

Place: _____

Date: _____

ATTACHMENT 3

Technical Specifications

Bidders are required to offer a product/model meeting the required specifications given below and provide details of the offer. The specifications furnished here are minimum required; however the supplies shall be the latest models/technology matching the specification given below or higher. Any bidder offering higher specification shall not get any benefit in comparison with the bidder offering as per specification.

Bidders must enter “comply or not comply” against each paragraph of the specification, comment as necessary, and it is desirable to sign & stamp each page. Failure to complete this statement of compliance (Clause 5) may result in the offer being not considered for evaluation and award

The Room Renovation and Office Supplies shall comply with following Technical Specifications and Standards:

Items Specifications

S. No	Required Specification	Complied/Not Complied	Bidder's Response
Xxx			
1	Switch: Subtype :Gigabit Ethernet, Ports: 24x 10/100/1000 (full PoE+), Virtual Networks: 1, Stacking bandwidth: 80 Gbps, Total number of MAC addresses: 16000, Total number of IPv4 routes (ARP plus learned routes): 11,000 (8,000 direct routes and 4,000 indirect routes), IPv4 routing entries: 3,000, IPv6 routing entries: 1500, Multicast routing scale: 1000, QoS scale entries: 1000, ACL scale entries: 1500, Packet buffer per SKU: 6 MB buffers for 24- or 48-port Gigabit Ethernet models, 12 MB buffers for 24 or 48 port multigigabit models, 16,000 flows on 24- and 48-port Gigabit Ethernet models, 32,000 flows on 24 or 48 port multigigabit models, DRAM: 2 GB, Flash: 4 GB, VLAN IDs: 1024, Total Switched Virtual Interfaces (SVIs): 512, Jumbo frames:9198 bytes, IP SGT binding scale: 10k, Number of IPv4 bindings: 10k, Number of SGT/DGT policies: 2k, Number of SXP Sessions: 200, Switching Capacity: 56, Default primary power supply: PWR-C5-600WAC, Fans: Redundant Fan Fixed, Uplink configuration: 4x 1G fixed uplinks, Cisco Compatible, 1 year Warranty. Note: The product should be Genuine, copy and used are not acceptable.		
2	Switch: Subtype :Gigabit Ethernet, Ports: 24x 10/100/1000 (full PoE+), Virtual Networks: 1, Stacking bandwidth: 80 Gbps, Total number of MAC addresses: 16000, Total number of IPv4 routes (ARP plus learned routes): 11,000 (8,000 direct routes and 4,000 indirect routes), IPv4 routing entries: 3,000, IPv6 routing entries: 1500, Multicast routing scale: 1000, QoS scale entries: 1000, ACL scale entries: 1500, Packet buffer per SKU: 6 MB buffers for 24- or 48-port Gigabit Ethernet models, 12 MB buffers for 24 or 48 port multigigabit models, 16,000 flows on 24- and 48-port Gigabit Ethernet models, 32,000 flows on 24 or 48 port multigigabit models, DRAM: 2 GB, Flash: 4 GB, VLAN IDs: 1024, Total Switched Virtual Interfaces (SVIs): 512, Jumbo frames:9198 bytes, IP SGT binding scale: 10k, Number of IPv4 bindings: 10k, Number of SGT/DGT policies: 2k, Number of SXP Sessions: 200, Switching Capacity: 128, Default primary power		

	<p>supply: PWR-C5-600WAC, Fans: Redundant Fan Fixed, Uplink configuration: 4x 10G fixed uplinks, Cisco Compatible, 1 year Warranty.</p> <p>Note: The product should be Genuine, copy and used are not acceptable.</p>		
3	<p>Router: Aggregate Throughput (Default): 100 Mbps, Aggregate Throughput (Performance License): 300 Mbps, Aggregate CEF Only: over 2 Gbps, Total onboard WAN or LAN 10/100/1000 ports: 3, RJ-45-based ports: 2, SFP-based ports: 2, Enhanced service-module slots: 1, Doublewide service-module slots: 0, NIM slots: 2, OIR (all I/O modules): yes, Onboard ISC slot: 1, Default memory double-data-rate 3 (DDR3) error-correction-code (ECC) DRAM (Combined control/services/data planes): 4 GB, Maximum memory DDR3 ECC DRAM (Combined control/services/data planes): 16 GB, Default memory DDR3 ECC DRAM (data plane): NA, Maximum memory DDR3 ECC DRAM (data plane): NA, Default memory DDR3 ECC DRAM (control/services plane): NA, Maximum memory DDR3 ECC DRAM (control/services plane): NA, Default flash memory: 4 GB, Maximum flash memory: 32 GB, External USB 2.0 slots (type A): 1, mini (up to 115.2 kbps): 1, Serial console port - RJ45 (up to 115.2 kbps): 1, Serial auxiliary port - RJ45 (up to 115.2 kbps):1, Power-supply options: Internal: AC,DC and PoE, Redundant power supply: NA, Protocols: IPv4, IPv6, static routes, Routing Information Protocol Versions 1 and 2 (RIP and RIPv2), Open Shortest Path First (OSPF), Enhanced IGRP (EIGRP), Border Gateway Protocol (BGP), BGP Router Reflector, Intermediate System-to-Intermediate System (IS-IS), Multicast Internet Group Management Protocol Version 3 (IGMPv3), Protocol Independent Multicast sparse mode (PIM SM), PIM Source Specific Multicast (SSM), RSVP, CDP, ERSPAN, IPSLA, Call Home, EEM, IKE, ACL, EVC, DHCP, FR, DNS, LISP, OTV[6], HSRP, RADIUS, AAA, AVC, Distance Vector Multicast Routing Protocol (DVMRP), IPv4-to-IPv6 Multicast, MPLS, Layer 2 and Layer 3 VPN, IP sec, Layer 2 Tunneling Protocol Version 3 (L2TPv3), Bidirectional Forwarding Detection (BFD), IEEE802.1ag, and IEEE802.3ah, Encapsulations: Generic routing encapsulation (GRE), Ethernet, 802.1q VLAN, Point-to-Point Protocol (PPP), Multilink Point-to-Point Protocol (MLPPP), Frame Relay, Multilink Frame Relay (MLFR) (FR.15 and FR.16), High-Level Data Link Control (HDLC), Serial (RS-232, RS-449, X.21, V.35, and EIA-530), and PPP over Ethernet (PPPoE), Traffic management: QoS, Class-Based Weighted Fair Queuing (CBWFQ), Weighted Random Early Detection (WRED), Hierarchical QoS, Policy-Based Routing (PBR), Performance Routing, and NBAR, Cryptographic Algorithms: Encryption: DES, 3DES, AES-128 or AES-256 (in CBC and GCM modes); Authentication: RSA (748/1024/2048 bit), ECDSA (256/384 bit); Integrity: MD5, SHA, SHA-256, SHA-384, SHA-512, Security: IP Base + Advanced Security: Zone Based Firewall, IPsec VPN, EZVPN, DMVPN, FlexVPN, Remote Access VPN, Site-to-Site VPN, with perpetual Securityk9 License and Cisco Compatible, 1 year Warranty.</p> <p>Note: Product should be Genuine, copy and used are not acceptable.</p>		
4	<p>Router: Aggregate Throughput (Default): 1 Gbps, Aggregate Throughput (Performance License): 2 gbps, Aggregate CEF Only: over 4 Gbps, Total onboard WAN or LAN 10/100/1000 ports: 4, RJ-45-based ports: 4, SFP-based ports: 4, Enhanced service-module slots: 2, Doublewide service-module slots: 1, NIM slots: 3, OIR (all I/O modules): yes, Onboard ISC slot: 1,</p>		

	<p>Default memory double-data-rate 3 (DDR3) error-correction-code (ECC) DRAM (Combined control/services/data planes): NA, Maximum memory DDR3 ECC DRAM (Combined control/services/data planes): NA, Default memory DDR3 ECC DRAM (data plane): 2GB, Maximum memory DDR3 ECC DRAM (data plane): 2GB, Default memory DDR3 ECC DRAM (control/services plane): 4 GB, Maximum memory DDR3 ECC DRAM (control/services plane): 16 GB, Default flash memory: 8 GB, Maximum flash memory: 32 GB, External USB 2.0 slots (type A): 2, mini (up to 115.2 kbps): 1, Serial console port - RJ45 (up to 115.2 kbps): 1, Serial auxiliary port - RJ45 (up to 115.2 kbps):1, Power-supply options: Internal: AC,DC and PoE, Redundant power supply: Internal: AC, DC and PoE, Protocols: IPv4, IPv6, static routes, Routing Information Protocol Versions 1 and 2 (RIP and RIPv2), Open Shortest Path First (OSPF), Enhanced IGRP (EIGRP), Border Gateway Protocol (BGP), BGP Router Reflector, Intermediate System-to-Intermediate System (IS-IS), Multicast Internet Group Management Protocol Version 3 (IGMPv3), Protocol Independent Multicast sparse mode (PIM SM), PIM Source Specific Multicast (SSM), RSVP, CDP, ERSPAN, IPSLA, Call Home, EEM, IKE, ACL, EVC, DHCP, FR, DNS, LISP, OTV[6], HSRP, RADIUS, AAA, AVC, Distance Vector Multicast Routing Protocol (DVMRP), IPv4-to-IPv6 Multicast, MPLS, Layer 2 and Layer 3 VPN, IP sec, Layer 2 Tunneling Protocol Version 3 (L2TPv3), Bidirectional Forwarding Detection (BFD), IEEE802.1ag, and IEEE802.3ah, Encapsulations: Generic routing encapsulation (GRE), Ethernet, 802.1q VLAN, Point-to-Point Protocol (PPP), Multilink Point-to-Point Protocol (MLPPP), Frame Relay, Multilink Frame Relay (MLFR) (FR.15 and FR.16), High-Level Data Link Control (HDLC), Serial (RS-232, RS-449, X.21, V.35, and EIA-530), and PPP over Ethernet (PPPoE), Traffic management: QoS, Class-Based Weighted Fair Queuing (CBWFQ), Weighted Random Early Detection (WRED), Hierarchical QoS, Policy-Based Routing (PBR), Performance Routing, and NBAR, Cryptographic Algorithms: Encryption: DES, 3DES, AES-128 or AES-256 (in CBC and GCM modes); Authentication: RSA (748/1024/2048 bit), ECDSA (256/384 bit); Integrity: MD5, SHA, SHA-256, SHA-384, SHA-512, Security: IP Base + Advanced Security: Zone Based Firewall, IPsec VPN, EZVPN, DMVPN, FlexVPN, Remote Access VPN, Site-to-Site VPN, with perpetual Securityk9 License and Cisco Compatible, 1 year Warranty. Note: Product should be Genuine, copy and used are not acceptable.</p>		
5	<p>NIM-ES2-4: Form factor: Single-wide NIM form factor, Ports: 4-port Gigabit Ethernet, Platform: ISR 4000 Series</p>		
6	<p>Rackmount PDU: Best Quality 16 Way 1U Horiz C13 IEC Vertical, · Current rating 13A Operating voltage 250V Ac, Earth bonded for total safety, compliant with RoHS certification and WEEE standards, Set in black powder coated metal work</p>		

Authorized Signature

Company Stamp

Date

TTACHMENT 4

Schedule of Requirements and Price Schedule

Schedule of Requirements

Item No	Description	Quantity	Physical unit	Final Project Site) Destination	Delivery (as per Incoterms) Period DDP Kabul, Afghanistan	
					Delivery Period	Bidder's offered Delivery date [to be provided by the bidder]
Office Furniture for KM AFMIS						
1	Switch	13	Piece	Kabul Municipality Deh-Afghanan, Dis. 2 Kabul Afghanistan	30 Business Days upon signing the Purchase Order	
2	Switch	1	Piece			
3	Router	13	Piece			
4	Router	1	Piece			
5	NIM-ES2-4	1	Piece			
6	Rackmount PDU	2	Piece			

1. The delivery period will count from date of the signature of the PO/contract for direct payment.
2. Partial shipments are accepted, but the entire delivery must be completed within the specified delivery period mentioned above.
3. Bids must include full quantity of Lot. Incomplete Lot will not be accepted.
4. Payment for shipped items will be made only on shipment of all the items.
5. Bidders quoting longer delivery period by more than indicated above will be treated as non-responsive bid.

Note:

- The supplier will demonstrate to the Purchaser / Consignee's satisfaction that the goods conform to the Technical Specification as mentioned in Attachment 3.
- **Delivery, Transportation, Insurance, Storage, Unloading, Installation, Testing and Commissioning at the final point of destination shall be the responsibility of the supplier, and such cost shall be included in the Bid Price.**

**Annexure A
Schedule of Items and Priced Quotation**

Sl	Item	Description & Details	Unit	Qty	Unit Price in AFN	Total Amount In AFN
xxx						
1	Switch	As per attachment 3 of this RFQ	Piece	13		
2	Switch	As per attachment 3 of this RFQ	Piece	1		
3	Router	As per attachment 3 of this RFQ	Piece	13		
4	Router	As per attachment 3 of this RFQ	Piece	1		
5	NIM-ES2-4	As per attachment 3 of this RFQ	Piece	1		
6	Rackmount PDU	As per attachment 3 of this RFQ	Piece	2		
Total Amount Including all applicable taxes (AFN)						
Total Amount in AFN (in words)						

Delivery Offered		30 Business Days (supplies must delivered in 30 business day to KM from date of issue of the Purchase order)
Warranty Provided(Please tick YES or NO)	YES/NO	
Modality to service the Product during the Warranty period to be furnished by the Bidder in detail.	N/A	

Signature of Supplier	Supplier's Stamp
Name of Supplier	
Date:	

ATTACHMENT 5

Sample forms

(For acknowledgment of receipt for IT Equipment for Internet Network Requirement for AFMIS Expansion to KM Districts and Main Directorates)

ACCEPTANCE CERTIFICATE

Contract Reference:

Items: Procurement of IT Equipment for Internet Network Requirement for AFMIS Expansion to KM Districts and Main Directorates as per the specifications in (Attachment 3)

Package ID: KMDP/ G-52

Service Provider:

Invoice Number:

Date works complete and supplies received:

Purchaser:

I hereby confirm that the above-referenced Network Equipment for AFMIS Expansion to KM 10 Districts and 5 Directorates have been received in accordance with the contract and appear to be in good order.

Signed.....

Name.....

For and on behalf of:

Dated.....

Witnessed by.....

Name.....

Of.....