



Tetra Tech ARD-USAID ISLA
USAID Contract No. AID-306-C-15-00005
Request for Proposal (RFP) No. RFP-ISLA-SC-001-20

Addendum No. 01
“Provision of Digital Videography, Editing and Graphic Services”

Effective Date of Addendum: **February 26, 2020**

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The purpose of this addendum is: 1. To provide answers to the questions received up to date.

Questions and Responses:

Question 1: *In the scope of work it's mentioned “The films will be completed in local language with accompanying subtitles in either Dari, Pashto and / or both. The final version will be sub-titled in English as a separate copy” while in deliverables its mentioned “Video with English VO and English Subtitles on local language interviews is submitted and approved by ISLA”, therefore could you please clarify that three videos should be produced in three languages, two in Dari & Pashto with English subtitle and one more in English with the English subtitle?*

Response:

There will be a total of three original videos produced as per the given script. For post-production, these three videos will be in Dari VOs and Dari Infographics while interviews in these videos will be sub-titled in Dari (if the original interviews are in a different language).

Then same three videos will be produced with an English VO and English Subtitles on interviews and English infographics.

This makes the final products as six videos but the field work will be done once only.

Question 2: *Considering the possible delay in inter-agency coordination required for filming, is there any chance if the project can be completed in more than 4 weeks?*

Response:

Reasonable delays in the field can be accommodated only as an exception but not as a norm but utmost effort will be made to ensure that the tasks are done well within the time frame.

Question 3: *Have the scripts prepared by Tetra Tech ARD already identified the interviewees, contexts and locations for filming or would it be decided with contractor and the government partners after signing of contract?*

Response:

Tetra Tech produced scripts will have the identification of interviewees, contexts, locations and detailed instructions for the crew. The scripts will also have instructions for developing infographics during the post production phase by providing the data and details for the infographics. An orientation will be arranged during the kick off meeting and workplan will be developed accordingly.