



AFGHAN NATIONAL ASSOCIATION FOR ADULT EDUCATION

Human Resources Department

REQUEST FOR QUOTATION

for

External Financial Auditing of Year Ended 2019

RFQ Number: HRD/2020/RFQ-002

Announcement Date: March 26, 2020

Closing Date: April 04, 2020

I. About ANAFAE

The Afghan National Association for Adult Education (ANAFAE) was founded in September 2005 as an umbrella organization to foster the development of local adult education centres. The Association sees itself as a national forum for the promotion of strategies and programmes of adult education with a particular focus on literacy learning, basic education, further vocational training, and continuing civic education. It maintains contact with decision makers and policy planners in the sector, officials in charge of Ministry education departments and programmes, tertiary level teachers and instructors, and seeks to encourage proactive dialogue among all stakeholders in the sector, including grassroots practitioners. ANAFAE maintains close ties of cooperation with the National Literacy Centre, the Ministries of Education, Labour, and Women's Affairs and their local structures in the provinces, as well as with Community Development Councils, especially in the northern province of Balkh. Since the end of 2007, ANAFAE is a member of the network of the Asian South Pacific Bureau of Adult Education (ASPBAE).

II. About the RFP

- Auditing of over one hundred million Afghani fund received from external donors BMZ, GIZ, WHH, SEDEP and ANAFAE-CORE
- Auditing of Multi Million Fund generated by organization economical activities in around 4 provinces and 16 projects no travel needed.
- Auditing of Implemented three programs with two donors, BMZ, WHH, SEDEP and GIZ for Income and expenses for the year ended 2019
- Auditing of about 16 small income generated projects around 4 provinces of Afghanistan no need for travel required documents will be provided in Kabul Main Office.

III. Minimum Eligibility Requirement Vendors

- The vender must be a valid company.
- Hold a valid License for company.
- Expertise in Financial Auditing.
- Only open for Afghan companies.

IV. Evaluation Criteria

Vendors whose proposal meets the minimum technical specifications, will be proposed for evaluation and selected on the basis of the duration of service and lowest price offered. Therefore, please provide your best and final offer.

V. Submission guideline

Please submit your offer via email to anafaejobs@gmail.com and ahmadzaim.anafae@gmail.com the subject line should be the RFQ number.

- Proposal should be signed/stamped by authorized person.
- Proposal should provide a complete address, phone number and email address.
- Cost Proposal should be submitted in AFN currency.
- Proposal should provide the duration of service to be completed.

VI. Tax

Tax is applicable according to the Afghanistan taxation system.