



REQUEST FOR QUOTATION (RFQ)

REFERENCE N° : RFQ 20/001/KBL-AFG / KBL / 001

Please include the RFQ number on all attachments

Date of Issue : **04.01.2020**

| REQUESTED BY : | SUPPLIER : | CONSIGNEE : |
|--|---|---|
| Name : OXFAM-KABUL OFFICE Address : HOUSE # 3 Main Road Kolola Poshta Kabul, Afghanistan Contact : Abdul Mateen Noori Phone : 93700030145 E-Mail : Mateen.Noori@oxfam.org | Name : Address : Contact : Phone : E-Mail : VAT number : | Name : HERAT OFFICE-DAIKONDI OFFICE Address : HERAT PROVINCE-NILLI CITY (DAIKONDI) HERAT-DAIKONDI AFGHANISTAN Contact : ELYAS RAHMANI-JAWAD WAKILLI Phone : E-Mail : ELYAS.RAMANI@OXFAM.ORG JAWAD.WAKILLI@OXFAM.ORG |

THIS IS NOT A PURCHASE ORDER (*)

Please provide a quotation for the items listed below. Please specify the period of validity of the quotation, sign or stamp it, and return to the requester.

SPECIAL INSTRUCTIONS :

Please note any and all exclusions, exceptions and deviations from our specifications.
 Please outline and describe any additional economies not specified in this RFQ that would result in an improvement in the resulting bid.
 Our standard terms and conditions will apply to any orders placed in conjunction with this RFQ - Vendor may request a copy at any time.
 All conditions affecting PRICE, delivery or terms of payment must be quoted in this bid.
 If you do not intend to quote, please return this bid marked as 'WILL NOT BID'.

| PAYMENT TERMS | | DELIVERY TERMS | | | EXPIRY DATE OF THE QUOTE | | DELIVERY DATE - LEAD TIME | |
|--------------------------------------|-----------|---|-----|-----------------|--------------------------|-----------------|--|---|
| By Bank Transfer | | Based on ToR attached with this RFQ | | | | | Selected supplier has to deliver the items within 5 days to defined locations after signing the purchase order | |
| Line no. | Item Code | Item Description | Qty | Unit of Measure | Unit Price in AFA | Amount of Taxes | Total Price in AFA | REMARKS |
| 001 | | Surgery mask (normal) each box must contain 50 pieces of masks | 19 | Box | | | | Selected supplier has to provide sample, delivery must be done in Herat and Daikondi provinces. More information is available in ToR attached with this RFQ |
| 002 | | Surgery gloves (normal) Each box must have 50 pairs | 19 | Box | | | | Selected supplier has to provide sample, delivery must be done in Herat and Daikondi provinces. More information is available in ToR attached with this RFQ |
| 003 | | Hand washing sanitizer (500 ml, each bottle) | 19 | Bottle | | | | Selected supplier has to provide sample, delivery must be done in Herat and Daikondi provinces. More information is available in ToR attached with this RFQ |
| 004 | | Thermometer to be used for checking the fever. It has to be the best quality | 7 | Piece | | | | Selected supplier has to provide sample, delivery must be done in Herat and Daikondi provinces. More information is available in ToR attached with this RFQ |
| 005 | | Washing station movable (based on the drawing attached) | 7 | Unit | | | | Selected supplier has to provide sample, delivery must be done in Herat and Daikondi provinces. More information is available in ToR attached with this RFQ |
| 006 | | Tissue paper (designed in rolls) standard and good quality paper must have been used in making | 19 | Piece | | | | Selected supplier has to provide sample, delivery must be done in Herat and Daikondi provinces. More information is available in ToR attached with this RFQ |
| 007 | | Anti- septic liquid for hand washing (each bottle must contain 200 ml) standard and good quality | 380 | Bottle | | | | Selected supplier has to provide sample, delivery must be done in Herat and Daikondi provinces. More information is available in ToR attached with this RFQ |
| 008 | | Plastic hand sprayer, usable for disinfection (capacity of 3 liter) standard and good quality | 7 | Piece | | | | Selected supplier has to provide sample, delivery must be done in Herat and Daikondi provinces. More information is available in ToR attached with this RFQ |
| 009 | | Disinfection liquid for spray (dettol) each bottle must contains 500 ml | 7 | Bottle | | | | Selected supplier has to provide sample, delivery must be done in Herat and Daikondi provinces. More information is available in ToR attached with this RFQ |
| 010 | | Safety clothes protect whole body for safety of each staff (full package including glasses, shoes and gloves) | 19 | Pack | | | | Selected supplier has to provide sample, delivery must be done in Herat and Daikondi provinces. More information is available in ToR attached with this RFQ |
| Sub Total (without tax) : | | | | | | | | - |
| Tax Amount : | | | | | | | | - |
| Total amount (Tax included) : | | | | | | | | - |

(*) This RFQ is not an offer to purchase but rather represents an invitation to recipients to submit a response to our questions. Issuance of this RFQ, your preparation and submission of a response, and the subsequent receipt and evaluation of your response does not commit us to purchase products from any of the respondents. Responses must be received by the date and time indicated above. Late responses will not be accepted.

Name of Contact:

Date :

Stamp & Signature :

DEADLINE FOR SUBMISSION OF OFFERS :

**5th April 2020, 4pm
(Kabul Time)**

Oxfam works with others to find lasting solutions to poverty and suffering.

SUPPLIER'S ACKNOWLEDGEMENT