

Request for Quotation

Our reference: Strengthening Soya Food Systems in Afghanistan

Project Duration: Four months

RFQ Number: 02

Announce date: 01/4/20202

Closing Date: 8/4/ 2020

Closing Time: 04:00 PM

RFQ for: (Specification are detailed in below table)

Project Location: Mzar-e- Sharife, Jawzjan, Kunduz and Takhar Province.

Attention:

For above mentioned project, Shelter For Life (SFL) is in the market and seeks bids for procurement of DAP/ Urea Fertilizer follows:

Shelter for Life International (SFL) reserve the right to divide the contract into lots and to award the lots to various bidders.

Required summarized quotation and tender for goods:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No** | **Province** | **Item** | **Quantity** | **Unit** | **Unit cost** | **Total cost** | **Remark** |
| **AFN** | **AFN** |
| 1 | Balkh Mazar Sharif, Jawz Jan, Sheberghan, Kunduz Center and Takhar, Taloqan | *DAP & UREA Fertilizer with below* **Specifications**  **DAP:**Chemical analysis:  N: 18% P2O5 46%, granule condition with 50kg net weight in plastic sacks. | 17.6 | MT |  |  |  |
|  | **UREA:**Chemical analysis:  Nitrogen content (N2)2 not less than 46%, granule condition with 50kg net weight in plastic sacks. | 4.4 | MT |  |  |  |

Applicant information:

|  |  |
| --- | --- |
| Full company / workshop name |  |
| Legal address |  |
| Contact person |  |
| Telephone number |  |
| Bank details |  |

RFQ Declaration:

The supplier has carefully read the tender, has examined the site and work location, and understand and accepts the said conditions and specifications. For the prices set for in this RFQ, the supplier hereby offers to furnish all loading, unloading, transportation, and logistical issues pertaining to the complete delivery product, and to complete the work in strict accordance with said conditions and specifications.

It is agreed that the RFQ quantities are estimated only and may be increased or decreased by (SFL) without any alteration of RFQ price.

Bidding Requirements

1. The successful bidder must have the registration certification of fertilizer trader
2. The successful bidder shall submit the copy of company’s registration certificate.
3. The vendor is required to pay the sales and service tax in accordance with the income tax laws of the Islamic Republic of Afghanistan to the Finance Office before receiving payment from SFL, and must submit a copy of this receipt to SFL.
4. Inspection: Goods (Fertilizer) will be quality checked by SFL representatives responsible for the project upon receipt to ensure accuracy and quality of order.
5. If the original product specified is not available in the amount or type specified in the bidder, a different type of Fertilizer may be substituted with the agreement of SFL in line with SFL requirements.
6. The supplier should have prior experience with similar contracts with government or non-governmental agencies.
7. The copy of all previous contracts must be furnished to SFL as verification prior to awarding contract.
8. Recipient of the Bidder must be chairman of the company or its deputy.
9. Vander must have official and current/valid license from the GoIRA.
10. The vender is required to deliver the goods within a week after signing of the contract.
11. The vender should estimate the transportation cost to provincial center with the below volume in each province ( Takhar, Taloqan Urea 1200 kg and DAP 4800 Kg) (Kunduz, Urea 800 kg and DAP 3200Kg) ( Balkh Mazar-e-Sharif 1600 Kg Urea and 6400 Kg DAP ) and ( Jawz Jan 800 Kg Urea and 3200 kg DAP).
12. Advance cash deposit: Awarded contractor must deposit 2% of total amount of budget to SFL upon signing contract. This amount will be reimbursed within two months of signed contact.

Other terms:

* SFL has the authority to check the capacity of the successful bidder.
* Tender not conforming to all specified requirements will not be considered.

Payment:

* The Vander will be provided payment within one week of delivery of product.

Tender Condition:

* Quotations must specify all details inside in the envelope with stamp and address.
* Quotation must reach or Email to SFL office Street water management of Taloqan city/ or Mazar Sharif Near to Alkozay Chawk behind Dr,Wakil Matin clinic district 3 SFL Mazar Office.
* Email: [amir@shelter.org](mailto:amir@shelter.org).

Stamp & Signature:

Requesting Manager Signature: Authorized Signature & Stamp

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# To be done by SFL:

# Reason(s) for selection of Supplier / Contractor / Consultant:

|  |  |  |
| --- | --- | --- |
| Lowest Quote | Best value for money | Only one quote/ bid sought |
| Addition to current job | Previous experience | Preferred Supplier/Vendor |
| Other *(reason required below)* | Specific, grant-based purchase *(details required below)* | |
| *Reason for selecting Supplier Contractor / Consultant…. or….. details on granting body* | | |
|  | | |
|  | | |
|  | | |

# Authorisation by Quotation Panel: *(where required for Purchasing Tenders over*

|  |  |  |  |
| --- | --- | --- | --- |
| Signature | Title | Name | Date |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*Note: Minimum of three signatures required. Add more lines above, if required*