



## REQUEST FOR QUOTATIONS

Roots of Peace (ROP-POLIO) request quotations for pullets, necessary items, and technical team with transportation in Base Kohla Daman Bene Gah Nangarhar as outlined below:

<b>Description of Goods &amp; Related Services</b>	Provision of Pullets and cocks
<b>RFQ #</b>	RFQ-POLIO-2020-002
<b>RFQ Issue Date:</b>	01-June-2020
<b>Deadline for Questions:</b>	6-June-2020
<b>Submission Method:</b>	Hard Copy Quotations must be submitted to the below address: Kart-e-Char, Street 4, Samad Wakil Dardar Street Kabul. Phone Number: 0093 (0) 789 23 89 23
<b>For any question use this email address:</b>	
<b>RFQ Closing Date:</b>	15-june-2020
<b>Minimum Bid Validity Period:</b>	90 days after closing date
<b>Type of Award:</b>	One Time Firm Fixed Price Purchase Order

Roots of Peace (ROP) is a humanitarian organization whose mission is to rid the world of landmines and other remnants of war by transforming toxic minefields into thriving farmland and communities through a focus on sustainable, organic farming practices. The polio project is funded by Roots of Peace to eradicate polio in Behsud District Nangarhar.

### A. INSTRUCTION TO BIDDERS

1. Holding a valid AISA registration or registration with the relevant ministry will be an advantage.
2. Should have a valid tax clearance certificates from ministry of finance-Afghanistan (For an organization).
3. The quotation must include the taxes as per Afghanistan tax law. POLIO- will not accept any additional taxes or changes to the awarded entity after an award is made.
4. According to GOIRA Tax Law, POLIO to will withhold 2% tax of the monthly amount from provider who has valid registration license with the relevant afghan ministries and remit the amount to ministry of finance and 7% tax from those who don't have registration licenses.
5. No advance payment will be made.
6. Payments will be made to the provider by bank transfer, POLIO will pay the provider in accordance with the payment schedules as stipulated in the Purchase order agreement within 30 days of submission of an acceptable invoice by the provider and POLIO acceptance of the service.
7. Incomplete and non-compliant offers will not be considered.

## B. Submission of offers

Submit signed, dated and stamped quotations in this RFQ format with your offers to the below address. Hard Copy Quotations must be submitted to the below address:

Kart-e-Char, Street 4, Samad Wakil Dardar Street Kabul.

Phone Number: 0093 (0) 789 23 89 23

Please note that all quotations must be submitted in English.

Best offer proposals are requested. It is anticipated that a contract will be awarded solely on the basis of the original offers received. However, POLIO reserves the right to conduct discussions, negotiations and/or request clarifications prior to awarding a contract.

## C. Offer Format

Offerors are required to format their submissions in accordance with the instructions and requirements described in this RFQ. Failure to adhere to these instructions or requirements may lead to disqualification of a quotation from evaluation:

### Company Information

- Company Name
- Company Address.
- Name of Company's Authorized Representative.
- Authorized Representative's Email, Phone Number.
- Copy of their official registration or business license.
- Copy of Tazkera (National ID).
- Summary of Relevant Capability, Experience and Past Performance.

### Financial and Technical Offers

- Indicate fixed costs in the categories given.
- Indicate overall costs.
- **Prices quoted in response to this RFQ must be priced in local Currency AFN.**
- Proposed Payment Terms.
- Warranty Terms and Conditions.
- Lead time for delivery to pick-up location.
- Validity period for quotation.
- Detailed specifications of the Goods/services.

## D. Pricing

- All prices presented in a quotation should be firm, fixed and all-inclusive. No additional sums will be payable for any change or escalation in the cost of materials, equipment, packaging or labor, warranty-related costs and charges, and, any and all other costs and charges of whatever description or amount in connection with, necessary for, or resulting from the Offerors' required performance.
- Prices must include all taxes required by the Country in which the factory or assembly works. POLIO will not accept any additional taxes or changes after any resulting award.

## E. Sources and Nationality

The contractor may not supply any goods or services manufactured in or shipped from the following countries: Cuba, Iran, Laos, Libya, North Korea, or Syria.

## F. Evaluation and Award

The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and meets or exceeds the minimum required technical specifications, and is judged to be the best value based on a lowest-price, technically acceptable (LPTA) basis.

The following evaluation criteria will be used to determine the eligibility of the supplier.

Quality: the contractor shall provide the samples of the items as requested.

Registration: should have valid license (AISA or MOCI)

Cost: price is determined through lowest price technically acceptable

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed “non-responsive” and thereby disqualified from consideration. POLIO project reserves the right to waive immaterial deficiencies at its discretion.

## G. Other Terms and Conditions

- A. This RFQ in no way obligates POLIO Project to make an award, nor does it commit POLIO to pay any costs incurred by the Offeror in the preparation and submission of a quotation or amendments to a quotation.
- B. If there are any significant deficiencies regarding responsiveness to the requirements of this RFQ, an Offer may be deemed “non-responsive” and thereby disqualified from consideration. POLIO project reserves the right to waive immaterial deficiencies at its discretion.
- C. POLIO Project reserves the right to cancel this RFQ at any time.
- D. POLIO project reserves the right to reject any or all bids without assigning any reasons.
- E. POLIO project reserves the right to waive any administrative requirement in this RFQ.
- F. If the Offeror anticipates subcontracting any of the work to a subcontractor, the Offeror must provide details of the subcontractor to POLIO project for approval.
- G. All Goods (including, but not limited to, materials, parts, components, and sub-assemblies thereof) shall, unless otherwise expressly approved by POLIO to in writing, be new, and not used, remanufactured, refurbished or discontinued; and shall be produced entirely from goods meeting all of the foregoing requirements.
- H. POLIO project will have the right to carry out due diligence on any offer received.
- I. POLIO project will not share its internal evaluation documents.
- J. According to income tax law of GoIRA, Polio Project will deduct/retain 2% of the total contracting amount for suppliers with registration licenses and remit the amount to MoF.
- K. Suppliers without registration licenses will be deducted 7% of the total contracting amount and remit the amount to MoF.

If you are approached by anyone suggesting unlawful actions regarding this RFQ or have any concerns or suspicions that your proposal is not being treated with honesty, transparency, and integrity, please contact the Programs Director at email [mohammad@rootsofpeace.org](mailto:mohammad@rootsofpeace.org). Confidentiality or anonymity can be guaranteed.

## Annex 2. Financial Offer Format

POLIO project requires a quotation for the goods and related services outlined in the table below.

Item Nr.	Item Description	Specifications	Total Farm/Family	Estimated Unit Price (AFN)	Estimated Total Price (AFN)
1	Pullets, Cock, Feeds, Feeder, Drinker,	Pullets: 12 = 11 Pullets, 1 Cock, total: 12 Layer pure Golden 5 months old total 2340 Feed: 2 bags per family/farm Total 390 Feeder: 1 per family/farm Total 195 Drinker: 1 per family/farm Total 195	195		

Breeding tools and vaccine, Veterinary Doctors and transportation	<p>Rice polishing 7kg per farm Lint stone 3kg per farm Broody hens' nests 1*1.5 feet, 3 pieces per farm/family</p> <p>Scaffoldings for checks 1*1.5m Made of Nashtar Wood, total 195 pieces</p> <p>Vaccine and medicines for 2340 pullets as required after distribution till 5 months,</p> <p>Stone/steel large size grinder 1 per farm, total 195 pieces.</p> <p>Brood made of thinner sticks for brooder hens</p> <p>Wire mesh net 10* m for each coop, total:1950 meters.</p> <p>Replacement of the pullets 100% till 5 months, after distribution.</p> <p>Rearing of the pullets for 3 months in Nangarhar before distribution to the beneficiaries.</p> <p>Distribute all the pullets &amp; items to the selected beneficiaries at their houses</p> <p>Contractor will hire 3 qualified poultry doctors to oversee each poultry farm for investigation of the disease/vaccines do all the required management in the selected 195 beneficiaries' farms regular for 5 months and distribute all the required medicine required for 5 months after pullets' distribution.</p> <p>The team of doctors hired by the Contractor will visit the farms every day, and vendor will provide the transportation (3 cars), one for each doctor separately that each Doctor can visit 65 farms every week regularly, in all 3 sites</p> <p>Contractor should provide complete medical support to new-born chicks and required training to the beneficiaries for raring the chickens (for extension purposes) in all 195 beneficiaries</p> <p>Doctors hired by the contractor will train the beneficiaries in 3 different training centres for the required period.</p> <p>Vendor will provide the working space for their employees (three doctors) calling cards, lunch and facilities.</p> <p>Contractor should provide on time safety alerts and required items for beneficiaries</p> <p>Contractor should provide the required safety precautions for the safety of the farms</p> <p>The pullets should vaccinate since day one till distribution and the certificate of Vaccination should provide by the vender.</p>			
-------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	--

		<p>Contractor should invite the project manager, 2 days before applying each vaccine while applying before and after distribution, and the project manager or his team will confirm each vaccine.</p> <p>Every pullet will be monitor and verified by project Manager or his team during the distribution to the beneficiaries in the selected sites.</p> <p>Each activity will be monitored by ROP team</p>			
Total (AFN)					

Offerors are also requested to provide ALL information requested below:

- Proposed Payment Terms.
- The copy of valid license should be provided.
- Installation and commissioning terms.
- Warranty Terms and Conditions.
- RFQ should be signed, dated and stamped.
- Afghanistan TIN should be provided. (if applicable)
- Lead time for delivery to pick-up location (in calendar days):
- Duration of Quotation Validity (minimum of 90 calendar days):

### Annex 3. Technical Specifications

Goods and related services offered in the quotation must fully comply with the technical specifications cited in this RFQ. Quotations must contain detailed specifications of the goods offered.

Offerors are welcome to submit photographs and product literature or technical documentation to support their quotations.