

Request for Quotation

ACBAR is currently implementing a DFID funded capacity building program, the Twinning Program 2, supporting humanitarian assistance in Afghanistan. This programs aims to improve the capacity of Afghan NGOs. ACBAR will coordinate and train Afghan NGOs to improve their capacity to assess and respond to humanitarian needs in Afghanistan and access international funding, including the AHF. Over the course of the program ACBAR has identified the need to develop the anti-corruption skills of NGOs, so that they can confidently apply for funding and provide the necessary humanitarian services to Afghanistan.

The purpose of this request is to provide ACBAR with a proposal for anti-corruption training for 12 hours over the course of three days on alternate days. The training should be made up of:

- **2 hours of online learning each day**
- **Assigned group work using Skype**
- **Individual assignments to be turned in to the trainer for review**
- **The total of online learning, assigned group work and individual assignments should total 12 hours of instruction, discussion, group work, individual work, etc.**
- **The training will be considered to deliver 2 days of training based on the minimum of 12 hours completed.**
- **Review of assignments by trainers does not count as part of the 12 training hours. Final review of assignments and delivery of certificates of completion may be done on the week following the training.**

NGOs, CSOs, individuals, and businesses with related experience are encouraged to apply.

The training session should be a virtual online training for as described totaling 12 hours of training on 3 days, every other day. Dates are suggested below. The training should give a basic overview of corruption: definition and context in Afghanistan and anti-corruption: how to prevent corruption.

- This training will be for NNGO online 2020 with a maximum of 30 participants
- The training must include pre- and post-test of all participants and have a training evaluation
- The training should be practical and interactive using actual examples
- The course should be in English with explanations as needed in Dari/Pashto
- The budget for the course should include training material, handouts, and completion certificate, ACBAR may provide zoom unless otherwise negotiated with the trainer
- Training should provide specific examples developed for anti-corruption related to NNGOs
- The training should be provided with detailed handouts in addition to the presentations slides

- The training should also have some of videos and provided in a link if possible to make it more understandable
- The training will require also complete report by the trainer
- The training will require assignments and to be evaluated by the trainer and discuss in the next session for a practicality point of view

Suggested dates for training are: starting Sun., June 19, Tues., 21 and Thurs. 23 to be agreed upon between ACBAR and the trainer.

Submissions will start from the date of publication on the ACBAR website. Applications must be sent to

Applications@acbar.org

Applications should be submitted no later than Sun., June 22, 2020.

Applicants are asked to submit a proposal that includes:

- A daily agenda of curriculum to be trained; with sample section of at least one curriculum
- A budget with a breakdown of costs
- A review of the organization/consultant relevant experience as well as the CVs of the chosen trainers
- Three references
- If the applicants are a company, submit your registration certificates, if applicants are an NNGO or CSO submit related registration certificates

Objectives of training content:

- 1) Provide an overview of components of corruption with examples specific to Afghanistan
- 2) Teach ways to avoid and eliminate corruption
- 3) Provide practical and useful examples to training participants to meet humanitarian donor requirements for dealing with corruption

General anti-corruption content should be presented as determined by the consultant/training team and to include ACBAR requested content:

- Development of anti-corruption policies (and/or review)
- Good governance and anti-corruption
- Anti-corruption and legal framework in Afghanistan
- Best practices
- Whistleblowers
- Risk and anti-corruption

Candidates will be selected based on past experience, cost, and examples of curricula. ACBAR will cover the cost for venue which will be online. The budget submitted should cover the following budget lines for Kabul based trainings:

1. Cost for trainers
2. Training materials
3. Handouts to be shared before the training