

Welthungerhilfe (WHH) in **JAWZJAN** is recruiting a  
**CIVIL ENGINEER – (Service Contract-short trem)**

Welthungerhilfe it is one of Germany's biggest non-governmental relief organizations. Non-profit making, politically independent and non-denominational, the organization is run by a Supervisory Board of honorary members under the patronage of the President of the Federal Republic of Germany. Its work is funded by private donations and public grants. Welthungerhilfe is working since the 1980's continuously in Afghanistan and opened the first offices in 1992. Since this time Welthungerhilfe has implemented some 165 projects in Afghanistan. Main fields of Welthungerhilfe intervention in Afghanistan are emergency relief, food and nutrition security, rural and regional development and water and sanitation

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#### OBJECTIVES OF THE POSITION

- Execution of regular site visits (minimum six calendar days per week or more depends on condition of projects) for supervision, quality assurance, instruction and follow up of construction activities as per the drawing and specifications.
- Reviews material submitted by contractor for compliance with Bill of Quantity (BoQ) and specifications and refers to line manager for approval where required.
- Ensures that contractors comply with the approved drawings and layouts.
- Reviews existing practice by contractors and makes recommendations when required.
- Ensures that the contractor provides the labours with the safety equipment at the construction sites.
- Ensures that the contractors comply with their work plans to complete the works within the specified timeframe.
- Assesses the work activities of contractors, measures completed work and makes recommendations for progress payments to contractors.
- Create auditable and traceable measurements together with the entrepreneur, including the creation of necessary drawings, sketches or photos for the measurements.
- Checks and reviews work quantity reported by contractor for interim payment.
- Ensures that the measurement corresponds to the actual job on construction site.
- Comparison on agreement between the released drawings and the contract BoQ with the actual created performance, finding applicable solution for the problems with close cooperation and coordination with project responsible engineer and PRB/WHH CONSTRUCTION/LOG SECTION.
- Preparing weekly monitoring report, sending photos to the project responsible engineer/project manager and inform to him about any issues and developments from the site.
- Collecting and checking the company daily progress reports, sending the scanned and hard copies to the project responsible engineer/project manager and PRB/WHH CONSTRUCTION/LOG SECTION.
- Preventing construction defects,
- Observing the construction quality and progress,
- Taking photos on a daily base,
- Giving advices to the company for improvement and rectification.

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#### MINIMUM REQUIREMENTS AND COMPETENCIES

##### Education

- bachelor's degree in civil engineering
- Proficient knowledge in MS Office: Excel, Word, Outlook, Power point essential.

##### Experience

- Minimum of 5 years' experience in the field of Building Construction.

##### Skills

- Good communication and interpersonal relation skills

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- Ability to work independently in the field.
  - A good team player & problem solver.
  - Drawing skills and ability to develop maps and BoQ.

Languages

- Dari: Oral and written essential
  - Pashtu: Oral and written essential
  - English: Oral and written essential
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**Submission Guideline:**

Interested and qualified candidates should send their cover letter with updated CVs to WHH Logistics department. HR Supplementary documents - degrees, certificates, etc. Should not be sent at this stage.

Applications should be received by WHH HR department on 15/July/2020 before 4:00 PM. And clearly, indicate the vacancy number and job title (CIVIL ENGINEER) in their email subject line. Otherwise, their applications will not be considered.

Only shortlisted candidates will be contacted for an interview.

**Submission Email:**

[afg.kab.hr@welthungerhilfe.de](mailto:afg.kab.hr@welthungerhilfe.de)