**ABOUT GRAD**

Center for Good Governance, Gender, Research, Administration, and Development Studies   
(GRAD), was registered as *GRAD Center* in 2017. The courses offered through GRAD are  
delivered in partnership with Ruhr University Bochum (Germany) for qualified individuals from state authorities and civil society. Successful participants receive official certificates and ECTS credits from Ruhr University Bochum.

**AUDIT PURPOSE**

The purpose of this Request for Proposal (RFP) is to enter into a contract with a

Qualified independent certified auditing firm and/or companies duly registered in Afghanistan to perform a financial audit of GRAD for the fiscal years ended December 21, 2018 and December 21, 2019.

**Type of Audit:**

1. Overall Organizational Audit for two years, 2018 and 2019.

**Deliverables**

1. A draft report by the end of the 10th working day after the award of the contract.
2. A final report by the end of the 15th day after the award of the contract.
3. Final report to include audited financial statements.

**QUALIFICATION:**

Only registered chartered accounting firms with international affiliation are eligible for applying in response to this RFQ.

1. Minimum of 3 years of relevant experience in financial auditing by the firm either by itself or through international affiliate.
2. Being registered with Ministry of Commerce, Afghanistan as a chartered accounting firm.
3. Having clear taxation background.
4. Having reputable international affiliation, preferably within the EU or the United Kingdom.

**DOCUMENTS REQUIRED:**

The firms with the above qualification are required to submit the following documents:

1. Technical proposal for above task.
2. Detailed firm profile along with updated license and certificate with their international affiliate.
3. Financial proposal for above task with clear scope and methodology.

**CONTACT INFORMATION:**

All interested, qualified companies are invited to submit their proposal to [finance@grad.edu.af](mailto:finance@grad.edu.af)

For more information, please write to [finance@appro.org.af](mailto:finance@appro.org.af)

**CLOSING DATE OF RFQ:**

Last date for submission of RFQ is July 18, 2020 up to 4PM. RFQ received after due date shall not be accepted.