



The Welfare Association for the Development of Afghanistan (WADAN)

Request for Quotation (RFQ)

RFQ number: 004
Project Name: TUP-Nanagarhar project
Number of kits: 3,060

Established in August 2002, WADAN is an indigenous, government registered NGO. We undertake community and institutional development, civic education, education, drug control, human rights, anti-corruption and child protection initiatives. WADAN is headquartered in the capital, Kabul, has offices in the provinces that provide national coverage. We have worked in all 34 provinces.

Through the Microfinance Investment Support Facility for Afghanistan (MISFA) funded by the World Bank, in Nangarhar Province WADAN implements the TUP Program. TUP provides primarily ultra-poor female-headed households the ability to become food secure and financially solvent. Over a two-year period, participants are taught the needed skills, provided a living stipend, and given productive farm animals to start their chosen enterprise. They receive literacy education and are encouraged to send their children to school. The program also provides financial education; participants are taught banking fundamentals including how to start and maintain savings accounts

Please provide a quotation for the items listed below. Please specify the validity of the quotation, sign and stamp it, and return to the WADAN main office.

Any subsequent purchase order will be subject to WADAN's general conditions of purchase, a copy of which has been supplied to you and/or is available from WADAN on request. All deliveries must be accompanied by a delivery note quoting our RFQ, and project name when shown below, description and quantity of goods. If these conditions are not met the delivery may be refused.

Conditions:

- The selected suppliers should have enough space to keep the Hygiene kit until they are completely packed and then they have to deliver it to WADAN's regional Jalalabad office.
- The suppliers have to provide the contracted items to WADAN on time, the delay is not accepted in delivery.
- The items have to be from reliable companies or as mentioned in the order attached to this RFQ.
- The Business firm which apply to the RFQ should have a valid license from GoIRA.
- The supplier should print/write their official address, name and contact information on the envelope, which contains the RFQ.
- The selected suppliers have to deposit 5% cash of the contracted amount to WADAN prior to sign the contract, which will be reimbursed after completion of the satisfactory goods delivery.



The Welfare Association for the Development of Afghanistan (WADAN)

- WADAN's procurement department will inform all the applicants through email after submission of the quotation regarding the amount of bid-security.
- The procurement tax will be deducted as per the country's taxation law. (the firm which has valid license are entitle for 2 % tax deduction and the firm which don't have a valid license are entitle for 7 % tax deduction.
- All the payment will be paid, once the procurement process is completed via transfer.
- In order to provide specific items, suppliers can check the Hygiene kit sample, available at WADAN main office, Kabul.

Specification of one kit is as follow:
We need **3,060** kits for the project.

S/N	Items	Full specification	Unit	Quantity	Unit price	Total Amount
1	Soap	ROYAL Nova fresh,120gr,indonishia,	3	Pieces		
2	Shampoo	ROYAL Nova, 2in1,400ml, Turkey	3	Pieces		
3	Tooth Brush	COBOR, No E-626,Made in P.R.C	3	Pieces		
4	Tooth Paste	Colgate, 50ml (77g),Triple Action	1	Tube		
5	Nail Cutter	Xindong nail clippers, big size, china	1	Pieces		
6	Towel	Pak Royale (AD) 130*60 cm Pakistani	1	Pieces		
7	Plastic Pot (Tasht تشت)	49 cm*15 cm, APPC company-Best quality	1	Pieces		
8	Plastic Tam load	1000ml-Atlas company- Best quality	1	Pieces		
9	Iodine Salt	Spin Ghar, 1kg, Afghanistan	1	Bag		
10	Wound Plaster	Arsoplast, 19mm*72mm, ARSONS-Pakistan	12	Pieces		
11	Antiseptic Lotion	Povidone-Iodine, 200ml, Nanz-India	1	Bottle		
12	Bandage	Hospitex bandages, size +-5%, General Pharma-Pakistan	1	Fold		
A: Subtotal:						
B: Number of Kits:						3,060
C=A*B: Total amount:						
D=C*2 % or 7% Gov Tax:					-	
E=C-D: Net payment AFN:						

We are looking to determine a potential supplier through the competition process to provide the above mentioned Hygiene kit with standard quality for Jalalabad Office therefore WADAN is inviting you to fill out this quotation form and returned to WADAN confidentially along with other below required documents. The options include but are not limited to: quotation in sealed envelope to Kabul Office.

You are required to provide us the below documents to be eligible for the initial bidding process.



The Welfare Association for the Development of Afghanistan (WADAN)

- Business license
- Bank Account on company name
- Bank statement having (1500000) amount AFN or equal

The Bidding criteria for selecting potential supplier are as below:

Essential Criteria which includes the above documents

- Quality
- Capability Criteria
- Commercial Criteria (Cost)
- Quantity
- Delivery

Submission Guideline:

Deadline of submission: 17-Aug-2020

The RFQ should be submitted in hard and sealed envelope.

WADAN Address: House # 4, Street # 6, Opp to Ministry of Commerce & Industry Dar-ul-Aman Road, Kabul, Afghanistan.

For additional information, please contact:

Mobile: 0787012144/ 0783076960

Email: isherzad@wadan.org

WADAN reserves the right to disqualify and reject request from suppliers who do not comply with these guidelines. All questions should be submitted in writing to the email address above:

Supplier:

I Certify that I read, understood and accepted the above-mentioned terms and conditions for the RFQ and confirming to supply the Hygiene kit accordingly.

Business Name:

Contact person:

Email add:

Phone number:

Business add:

Date:

Signature and stamped