



Afghan Community and Health Rehabilitation Organization

## Afghan Community and Health Rehabilitation Organization "ACHRO"

Date: July, 12, 2020

Dear Sir/Madam,

***Invitation to Tender NO: ACHRO-2020- IT -002***

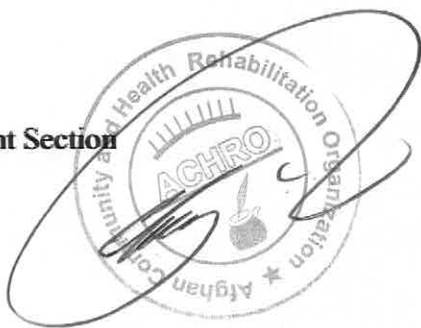
ACHRO, would like to issue tender no. **ACHRO-2020-Computer-002** for Kabul provinces. Therefore we are kindly inviting you to submit your bid for the above tender number through this invitation letter.

**Tenderers should read these instructions carefully before submitting their responses to the Invitation to Tender (ITT).**

Failure to comply with these requirements for completion and submission may result in the rejection of your tender response. Tenderers should acquaint themselves fully with the extent and nature of the requirement and contractual obligations and are deemed to have done so before submitting a tender.

Sincerely,

**ACHRO Procurement Section**



[www.achro-org.com](http://www.achro-org.com)

Khushal Khan Mena, Opposite of Helal Ahmar Afghani, House no. 23 District 5 Kabul Afghanistan.  
Ph. No: 0781648812

# INSTRUCTIONS TO TENDERERS

## General

- 1.1 Afghan Community and Health Rehabilitation Organization (hereinafter referred to as "the Client") reserves the right to modify or amend the ITT documentation at any time prior to the deadline for receipt of tenders. Any such changes will be notified to the Tenderers in writing. Where the modifications or amendments are significant, the Client may, at its discretion, extend the deadline for receipt of Tenders.
- 1.2 This Invitation to Tender and its accompanying documents and publications, and any copies made in all or part, are and shall remain the property of the Client and must be returned on demand.

## Submission Email:

Please submit your sealed Quotation to Main office until July 20, 2020 02:00pm. After the deadline the quotation will not be considered. Please clearly mark envelope with ITT no. indicated in an invitation number and if submit it through email please write the ITT no. in subject line, otherwise your tender will not be considered.

The tenderers should submit sealed hard copy to the ACHRO main office located at, Khoshal Khan Mena opposite to Helal Ahmar Afghani House no. 23 district 5 Kabul. Ph. No. 0781648812

## Basic of Award:

Award will be made to the responsible bidder whose bid is responsive to the terms of the ITT Low Price Technically Acceptable. To be considered for award, bidders must meet the requirements of this ITT

## Computer Specifications and Quote Price Schedule

Item	Unit	Quantity
<b>Computer Desktop:</b>  Processor: Core i5, 2.40 GHz -3.2 GHz, RAM: Minimum 4 GB, HDD: SSD 256GB Hard disk, Optical Drive: DVD Writer, Video Output: Intel HDGraphics, DisplayPort VGA, DVI, Interfaces: Gigabit LAN RJ45, USB 3.0, Headphone/microphone and combo jack, Data link Protocol: Ethernet, Gigabit Ethernet, Wireless LAN Card: Wireless LAN Card, Screen: 19" LCD Screen, Keyboard/Mouse: Affiliated Keyboard and Mouse, Warranty: Minimum 1 year	PC	15

*Computers must be in good condition and according to given information the quality must be good.  
Computers must have warranty and guaranty documents.*

*Note: 4% withholding tax for those who has valid commercial license and 7% tax is applied for individual. ACHRO possess the right to withhold tax at the time of payment.*

Please put your price in the above price schedule and return back to us by data and time specified above.

We understand that ACHRO is not bound to accept any quotes it receives.

Authorized Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Email: \_\_\_\_\_

**Company Stamp**

Please attach you valid business license and profile of your company in case individual quote attach Tazkira.