**REQUEST FOR EXPRESSIONS OF INTEREST (REoI)**

**(Procurement of Personal Protective Equipment (PPE) – Vendor Shortlisting)**

**REoI Issuance Date: 21 September 2020**

**Activity Title:** Shortlisting vendors for theProcumeent of Personal Protective Equipment (PPE)

**PD Reference No: IRC AFG-01484**

1. **Introduction about IRC:**

The International Rescue Committee, hereinafter referred to as “the IRC”, is a non-profit, humanitarian agency that provides relief, rehabilitation, protection, resettlement services, and advocacy for refugees, displaced persons and victims of oppression and violent conflict. The Humanitarian Program supports communities affected by conflict or natural disasters through WASH, Livelihoods, Protection and Emergency Response projects. Provision of safe drinking water (drilling of new bore wells, new pipe schemes and upgrading of existence pipe scheme to solar systems, construction of sanitation facilities to the MRRD standards) hygiene promotion, skill trainings, food security, farmers capacity building, rehabilitation of the irrigation structures, prepositioned stock of NFIs and emergency shelter for the emergency management and construction of DRR infrastructures are the main program activities.

1. **Purpose of this REoI:**

The IRC is committed to protect its staff and beneficiaries by ensuring sustainable access to pharmaceutical products and medical supplies (including PPE and other Covid-19 related supplies) of appropriate quality, safety, and efficacy. It is the intend of this Request for Expression of Interest (REoI) to receive Potential, Reliable, Committed, and free from conflicts of interest Vendors’ applications for theProcumeent of Personal Protective Equipment (PPE) as pe the list stipulated in paragraph 3. Therefore, IRC Afghanistan is calling on all eligible and potential Vendors that are qualified, Professional and are technically and financially competent for PPE products to submit their interest as per the outlined criteria set forth in this REoI.

The shortlisted Vendor(s) will then receive IRC’s formal Request For Proposal for theProcumeent of Personal Protective Equipment (PPE) for submitting their official bids to the IRC Main office in Kabul or any other provinces where they have office and possibility of easy bid submission.

1. **Shortlisting Criteria:**

The IRC now invites eligible Vendors to indicate their interests for PPE products. Interested Vendors should provide information demonstrating that they have the required qualifications and relevant experience to sell PPE products. The Vendors should be registered legal entities and should have valid business licenses in providing relevant services (The Vendors are required to provide the Copy of their business licenses issued by the relevant authority in the country of establishment) as well as meeting the following shortlisting criteria:

**Only suppliers who succeed to meet the shortlisting criteria will be validated and the RFP will be shared with:**

**The shortlisting criteria are:**

1. Submitting company profile with a cover letter for expressing of their interest
2. Having valid Business license in relevant field.
3. Submitted authentic quality CE certificates / ISO/ or equivalent quality certificate of the products.
4. Submitted details about the respective manufacturer, and Country of Origin of each PPE item
5. Shared detailed Photos of each PPE items
6. Having proven experience of having performed similar Contracts/POs with International NGOs and or large-scale organizations; copies of Contracts/POs to be attached with Applications.
7. Having and demonstrating sound financial standing by submitting Bank Account Statement and or another financial creditable document
8. Willing to deliver the required PPE items to IRC’s offices in Kabul, Nangarhar, Laghman, Herat, Badgihs, Helmand, Logar, Khost, Paktiya.:

The vendor must share the respective details of each PPE item based on the following chart:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **PPE Items Description** | **Manufacturer** | **Country of Origin** | **Photo/CE/ISO/or equal certificate** |
| 1 | Gloves, examination, nitrile, powder-free, non-sterile (packed in boxes of 100 pieces) cuff length preferably reach mid-forearm minimum of 280 mm of total length. (Small size) |  |  | **Authentic quality CE Certificates / ISO / or equivalent certificate and photos for each PPE to be attached within Applications** |
| 2 | Gloves, examination, nitrile, powder-free, non-sterile (packed in boxes of 100 pieces) cuff length preferably reach mid-forearm minimum of 280 mm of total length. (Medium size) |  |  |
| 3 | Gloves, examination, nitrile, powder-free, non-sterile (packed in boxes of 100 pieces) cuff length preferably reach mid-forearm minimum of 280 mm of total length. (Large size) |  |  |
| 4 | Medical/Surgical mask, (box of 50) high fluid resistance, good breathability, internal and external faces should be clearly identified, structured design that does not collapse against the mouth (e.g. duck bill shaped) |  |  |
| 5 | Surgical gloves, size 6, sterile, pair |  |  |
| 6 | Surgical gloves, size 7, sterile, pair |  |  |
| 7 | Surgical gloves, size 8, sterile, pair  |  |  |
| 8 | Mask, N95 respirator |  |  |
| 9 | Safety Googles |  |  |
| 10 | Boots |  |  |
| 11 | Safety Box for sharps |  |  |

**Vendors fail to submit information/document requested as per the table above; will be disqualified.**

1. **Submission of Expression of Interest (EOI):**

Further information can be obtained by sending email to AF.RFQ@rescue.org during office hours (08:00 AM to 04:30 PM) Kabul local time.

Expressions of interest must be delivered in hard copy and sealed envelopes properly marked with “**Expression of Interest for PD No. IRC AFG-01484 “Shortlisting vendors for the Procumeent of Personal Protective Equipment (PPE)”** and delivered to the address below in person on 29 September 2020, by/before 02:00PM:

**IRC’s Kabul Head Office**

*International Rescue Committee (IRC),*

Attn: Supply Chain Department,

Main Office in Kabul

AF.RFQ@rescue.org

**Add**: Taimani Area, Street # 4, House# 34, Near

Haji Muhammad Dad Masjid,

Kabul Afghanistan

**Field Vendors from Provinces can** deliver the hard copy of sealed envelopes properly marked with “**Expression of Interest for PD No. IRC AFG-01484 “Shortlisting vendors for the Procumeent of Personal Protective Equipment (PPE)”** and delivered to the address below in person on 29 September 2020, by/before 02:00PM:

**IRC’s Nangarhar Office**

*International Rescue Committee (IRC),*

Attn: Supply Chain Department,

Nangarhar Field Office

AF.RFQ@rescue.org

**Add**: House No # 514, Musa Shafiq Park Road Aria,

 Beside the Mia Umar High school (Lycee), Zone No # 2,

Jalalabad city Nangarhar

**IRC’s Badghis Office**

*International Rescue Committee (IRC),*

Attn: Supply Chain Department,

Badghis Field Office

AF.RFQ@rescue.org

**Add**: Kondalan ah Square, beside Independent

Election Commission office, House# 444,

Qala-e-now, Badghis, Afghanistan

**IRC’s Herat Office**

*International Rescue Committee (IRC),*

Attn: Supply Chain Department,

Herat Field Office

AF.RFQ@rescue.org

**Add**: Choke Gul ha, Bank Khon Street or Shahid Sadeq Street,

Sadeq 11 (Jada Ansari), First Intersection,

Left Side, Next to Ayandeh Sazan School of the fourth Branch,

District 5th, Herat-Afghanistan

**IRC’s Khost Office**

*International Rescue Committee (IRC),*

Attn: Supply Chain Department,

Khost Field Office

AF.RFQ@rescue.org

Add: Melmastoon Street, District # 3, House # 15,

 Khost Afghanistan

**IRC’s Logar Office**

*International Rescue Committee (IRC),*

Attn: Supply Chain Department,

Logar Field Office

AF.RFQ@rescue.org

**Add**: Street# 2nd, House # 509-B, Honi Sufla,

Puli Alam, Logar, Afghanistan

**IRC’s Paktiya (Gardiz) Office**

*International Rescue Committee (IRC),*

Attn: Supply Chain Department,

Paktiya Field Office

AF.RFQ@rescue.org

**Add**: Shahr-e-Naw, Street # 3, House # 3,

Behind Old Public Hospital, Near to Jalaluddin House,

 Gardez City, Afghanistan

**IRC’s Helmand Office**

*International Rescue Committee (IRC),*

Attn: Supply Chain Department,

Helmand Field Office

AF.RFQ@rescue.org

***Add****: Ghazni Street, District 2, House # 8,*

*Lashkargah, Helmand*

**International Rescue Committee (IRC) reserves the right to accept or reject any application either in whole or in part and is not bound to give reasons for its decision.**