ANNEX G

RFP/COK/019/2020- Re-issued

Proposal Submission Checklist

No	Verify Compliance Before Submission of your Proposal	Tick (√) if complied
1	RFP and its annexes read thoroughly	
2	Ask questions, if any, through afgkascu@unhcr.org until 13 Oct 20	
3	Mandatory: Site visit, at project site, 08 Oct 2020- Not mandatory for companies which undertook a site visit previously.	
4	Proposal must be prepared in English	
5	Your Proposal MUST be submitted to UNHCR by E MAIL to AFGKATENDERBOX@unhcr.org	
7	Take Note: No Advance Payment will be considered for this RFP by UNHCR. Installment Payment will be applied based on agreed milestones	
8	Take Note: A 10% retention fee, payable in 1 year, is applicable	
9	Where necessary, indicate specifications (incl. brand names) of the materials proposed (eg. Solar equipment, electrical equipment, etc)	
10	Submission of your Proposal MUST be done on/before 20 Oct 20 at 14:00 hours local time	