AFGHAN NATIONAL ASSOCIATION FOR ADULT EDUCATION

Human Resources Department

REQUEST FOR PROPOSAL

for

Maintenance of ANAFAE MIS/Dashboard

RFQ Number: HRD/2020/RFP-003 (Re-announced)

Announcement Date: September 30, 2020

Closing Date: October 10, 2020

I.   ABOUT ANAFAE

The Afghan National Association for Adult Education (ANAFAE) was founded in September 2005 as an umbrella organization to foster the development of local adult education centres. The Association sees itself as a national forum for the promotion of strategies and programmes of adult education with a particular focus on literacy learning, basic education, further vocational training, and continuing civic education. It maintains contact with decision makers and policy planners in the sector, officials in charge of Ministry education departments and programmes, tertiary level teachers and instructors, and seeks to encourage proactive dialogue among all stakeholders in the sector, including grassroots practitioners. ANAFAE maintains close ties of cooperation with the National Literacy Centre, the Ministries of Education, Labour, and Women's Affairs and their local structures in the provinces, as well as with Community Development Councils, especially in the northern province of Balkh. Since the end of 2007, ANAFAE is a member of the network of the Asian South Pacific Bureau of Adult Education (ASPBAE).

ANAFAE beliefs in the fundamental and vital role of ALE adult education and LLL learning and in its enabling power to achieve a sustainable and peaceful development of the country.

ANAFAE is currently active in six provinces (Kabul, Hirat, Balkh, Parwan, Samangan and Jawzjan) providing literacy and adult education services for adult age 15 plus.

II.   ABOUT THE RFP

ANAFAE utilizes an ERP known as SmartCube for handling its day to day operations that provides the modules for annual operation, budget, and planning. The ERP is comprised of the following modules:

- HRM
- Procurement
- Finance and Budgeting
- Inventory
- Payroll
- Education Centers (X-pert) Management

- Notification Management

- Schedule Management

- Branches and Operation Centers Management

- System Security Management

- Reporting

The SmartCube ERP is developed using the following technologies:

- .NET 4.5

- AJAX

- JSON

- DHTML

- EPPLUS dynamic Reporting

- JQUERY/JavaScript

- Web-Services

- ReactJS

- Replication

- SQL Server as RDBMS

ANAFAE is looking for a part-time consultant who would perform the following activities:

- Maintain the SmartCube ERP

- Update, develop and incorporate new functionalities into the ERP as per the ANAFAE structural and procedural reforms in 2020. The new procedures/flows needs to be dynamic so that each reform or procedural changes can be managed by the system admin regardless of the need for reprogramming)

- Design, develop and implement new modules into the ERP.

- Add new visualized statistical UI into the ERP dashboard in compliance with Business Intelligence.

- Interconnect ANAFAE new website with the ERP system.

- Develop and integrate new reports into the ERP system.

- Add interfaces for donors to access live and statistical data

- Develop a more robust reporting mechanism that allow users to generate pre-authorized reports in any of the protected or unprotected mode. The system admin must be allowed to assign the reports protection and reports assignment as per the requirements of the organization (ANAFAE).
- System optimization to run on the low internet bandwidth
- Training of the new functionalities added into the system
- Upon feasibility, develop multipurpose hybrid Mobile Apps for Android and iOS.
- Travel to provinces (Balkh, Hirat and Parwan) for system implementation (introduction, training and trouble shootings)
- Develop video tutorials about the new changes considering the time constraints

III.   MINIMUM ELIGIBILITY AND REQUIRED EXPERIENCE

At least 5-10 years of experience in software/ERP development using the technologies of the SmartCube ERP.

Duration/Timeline:

The task has three main components,

- The modifications and amendments of ANAFAE new changes into the ERP system is by end of October 2020,
- The trainings and pilot period of updated ERP system to Kabul and provincial level during November and December 2020.
- Upon successfully pilot launch of the updated version of the SmartCube ERP solution during 2020, the updated system will go into real practices in all ANAFAE operations on 1st Jan 2021 after migration of the data from the existing version of the system. It is noteworthy that the solution is fully functional and is in use however; the new changes and reforms are to be incorporated into the solution in order to respond to the ANAFAE requirements, therefore possible extension for the enrichment and modification of the ERP solution may continue in 2021. The consultant must offer its services during continuation of the contract to avoid any interruption during the services beyond 2020.

IV.   EVALUATION CRITERIA

Vendors/individuals whose proposal meets the minimum technical specifications, will be proposed for evaluation, and selected on the basis of the duration of service and lowest price offered. Therefore, please provide your best and final offer.

V.   Submission guideline

Please submit your offer via email to anafaejobs@gmail.com and the subject line should be the RFQ number.

- Proposal should be signed/stamped by authorized person.
- Proposal should provide a complete address, phone number and email address.
- Cost Proposal should be submitted in AFN currency.
- Proposal should provide the duration of service to be completed.

VI.   Tax

Tax is applicable according to the Afghanistan taxation system.