

**International Rescue Committee**

**(Humanitarian Program)**

**Advertised Request for Proposal (RFP)**

**RFP Reference No: IRC AFG-01515**

**Master Service Agreement (MSA ) RFP IRC AFG-01515 for Printing and Delivery of IEC Materials Books, Banner and Posters for Kabul, Nangarhar, Laghman, Logar, Paktia Khost, Helmand, Herat and Badghis Provinces of Afghanistan)**

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| **Planned Timetable** | |
| **Issued ITT** | *Oct 15, 2020* |
| **Advertise ITT** | *Oct 15, 2020* |
| **Questions from Supplier due date** | *Oct 15 to Oct 27 2020* |
| **Deadline for Submission** | *Oct 29, 2020* |
| **Evaluation of RFP** | *Nov 02, 2020* |
| **Supplier Visit & Sample Check** | *Nov 09, 2020* |
| **Award of Contracts** | *Nov 27, 2020* |
| **Contract Start** | *Nov 27, 2020* |

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# INTRODUCTION

# The International Rescue Committee.

The International Rescue Committee, hereinafter referred to as “the IRC”, is a non-profit, humanitarian agency that provides relief, rehabilitation, protection, resettlement services, and advocacy for refugees, displaced persons and victims of oppression and violent conflict. The Humanitarian Program supports communities affected by conflict or natural disasters through WASH, livelihoods, protection and emergency response projects. Provision of safe drinking water *(drilling of new bore wells, new pipe schemes and upgrading of existence pipe scheme to solar systems, construction of sanitation facilities to the MRRD standards*) hygiene promotion, skill trainings, food security, farmers capacity building, rehabilitation of the irrigation structures, prepositioned stock of NFIs and emergency shelter for the emergency management and construction of DRR infrastructures are the main program activities.

# The Purpose of this Request for Proposal (RFP)

It is the intent of this RFP to secure competitive proposals to select a Potential, Reliable and Committed Service Provider for the International Rescue committee **(RFP IRC AFG-01515 for Printing and Delivery of IEC Materials Books, Banner and Posters for Kabul, Nangarhar, Laghman, Logar, Paktia Khost, Helmand, Herat and Badghis Provinces of Afghanistan)** within the given time line outlined in this RFP. Therefore, IRC is calling on all eligible, reliable Printing Press/Service Providers who are Professional and are technically competent and has the authorization letter from Ministry of Education Government of Islamic Republic of Afghanistan for printing School Textbooks to submit their sealed proposal indicated in **Annex-B** of this RFP**.**

The winning bidder(s) will enter into a fixed price Master Service Agreement (MSA) for period of One year right after signing the service contract to print and deliver the required quantity of school textbooks, posters and other printing materials outlined in Annex B of this RFP. Bidders shall be domiciled and must have complied with all Host Government legal set forth Regulations to operate in **Afghanistan** and a regular tax payer to offer such services as specified in the tender and shall furnish copy of its operating license/certificate of registration valid for the fiscal year **2020-2021**. The Bidder shall not be under a declaration of ineligibility for corrupt or fraudulent practices.

# Cost of Bidding

The Bidder shall be responsible for all costs associated with the preparation and submission of its bid, and IRC hereinafter referred to as “the Purchaser”, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

##### THE BIDDING DOCUMENTS:

# The Bidding Documents

The Bidder is expected to examine all instructions, forms, **terms** and **specifications** in the bidding documents prepared for the selection of authorized suppliers or vendors. Failure to furnish all information required as per the bidding documents or to submit a bid not substantially responsive to the bidding document in every respect will be at the Bidder’s risk and may result in bid rejection.

|  |
| --- |
| *The Bidding documents comprise of the following documents:*   * *The Request for Proposal – RFP (applied to this document);* * *Supplier Information Form and Conflict of Interest Form* * ***Exhibit B Price List*** * ***Exhibit C*** *Technical Specification of Textbooks and Printing MATERIALS* * ***Annex-4*** *Intent To Bid* ***Word File*** |

# Clarification of Bidding Documents

A prospective Bidder requiring any clarification of the Bidding Documents may notify in writing at the [AF.Tender@rescue.org](mailto:AF.Tender@rescue.org). The request for clarification must reach the purchaser not later than **(From Oct 15 until Oct 27, 2020)**. The Purchaser will respond by e-mail providing clarification on the bid documents on the **(from Oct 15 until Oct 27, 20)**. Written copies of the Purchaser’s response (including an explanation of the query but without identifying the source of inquiry) will be communicated to all prospective Bidders, who had received the bidding documents.

##### III. PREPARATION OF BIDS:

# Language of Bid

The bid and all relative correspondence and documents exchanged between the bidders and the Purchaser shall be written in **English language only.** Any printed literature furnished by the bidder and written in another language must be accompanied by an English translation of its pertinent passages, in which case, for purposes of interpretation of the bid, the English translation shall prevail. Any translations must be performed by a licensed translator as recognized and notarized by the Courts and Government of Afghanistan.

# Documents Comprising the Bid

The submitted bid must include the following information. Failure to supply all requested information or comply with the specified formats may disqualify the bidder from consideration.

|  |
| --- |
| * *A Bid detailing the unit price only in the sheet given for the purpose;* * *Certificate of Business registration or Trading License in Afghanistan* * *Ministry of Culture and Information Printing authorization letter.* * *Profile of the dealer (experience in the same field)* * *Tax payers documents in Afghanistan* * *Bank details /Financial capabilities (bank Statement)* * *Cover letter explaining interest to be a contracted vendor or supplier* * *Three (3) References from current or past clients (at least in the last one year)* * *Other important document bidder feel need to be attached to support their bid.* |

# Bid Prices & Price Changes

For the purpose of selecting a supplier/vendor and executing the Master Service Agreement (MSA), the Bidder shall clearly indicate the unit price of each item they want to supply. All unit prices shall be clearly indicated in the space provided in the price schedule **Annex B**. The Bidder must sign and officially stamp the price schedule.

During the validity period of the Simple Service Agreement the given prices shall remain unchangeable.

# Bid Currencies

* All rates and amounts entered in the Bid Form and Price Schedule and used in any documents, correspondence or operations pertaining to this tender shall be expressed in ***Afghani***

# Documents Establishing Service Eligibility and Conformity to Bidding Documents

Pursuant to Clause 8, the bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the Bidding Documents of services, which the Bidder proposes to supply under the Contract.

The Documentary evidence of the services’ conformity to the Bidding Documents may be in the form of technical specifications, literature, drawings, data (tables, graphs etc.), and shall furnish:

* A detailed description of the supply’ essential technical and performance characteristics.
* A clause-by-clause commentary on the Purchaser’s Technical Specifications demonstrating the supplies’ substantial responsiveness to those specifications or a statement of deviations and exceptions to the provisions of the Technical Specifications.

# Bid Security

For the Purpose of This Tender or MSA Process, Bid Security or bond do not apply.

# Period of Validity of Bids and Bid Security:

Bid validity shall be 90 working days from the date sealed bids submitted to IRC and Bid Security does not apply to this procurement.

# Format and Signing

The original bid shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. Financial proposal pages of the bid shall be initialed by the person or persons signing the bid and stamped with the company seal.

Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

The bidder shall include a cover letter in their proposal. The content of the cover letter shall include the following information:

* A table containing bid offer: item description, unit price
* Price validity date (for this purpose and as stated on the advertisement, quote given shall remain unchanged for 90 working days).

##### SUBMISSION OF BIDS

# Submission and Marking of Bids:

Bidder shall submit sealed bid clearly marked **(RFP IRC AFG-01515 for Printing and delivery of IEC Materials Books, Banner and Posters for Kabul, Nangarhar, Laghman, Logar, Paktia Khost, Helmand, Herat and Badghis Provinces of Afghanistan)** to IRC Office at Kabul at the below addresses no later than **(Oct 29, 2020) 04:00pm**. All bids are to be put in to the box provided for the purpose. Bids submitted after the deadline will not be accepted.

Bidders must sign the bid register form at the reception of the office indicating their company name, telephone number, and date of submission.

**IRC Office Kabul Taimani, Street # 4, House, # 34 district No 10 Kabul**

# Format

The Bidder’s proposal shall comprise of technical proposal and financial proposal in sealed envelope.

# Modification and Withdrawal of Bids

The Bidder may modify or withdraw its bid after the bid’s submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Purchaser prior to the deadline prescribed for submission of bids.

The Bidder’s modification or withdrawal notice shall be prepared, sealed, marked, and dispatched. No bid may be modified after the deadline for submission of bids.

##### BID OPENING AND EVALUATION

# Preliminary Examination

The Purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and whether bids are generally in order.

# Evaluation and Comparison of Bids

Bids determined to be substantially responsive as per section 7 above will be considered for the evaluation process with the below scoring criteria.

|  |  |  |
| --- | --- | --- |
|  | **Description** | **Weight (%)** |
| **Financial Capacity** | Service Provider to demonstrate a strong financial capacity/ submit the bank statement for past 3 months with transection of $30000 or available balance of $30000. | 10% |
| **Delivery** | Service provider confirms having the capacity to print and deliver the ordered quantity of all the required items such as textbooks, posters Dairies, Flipcharts and other printing materials to IRC designated field sites within 20 calendar days | 20% |
| **Past experience/performance** | Service provider has the ability, relevant service experience, technical knowledge of Printing. Attach three copies of Purchase Order (PO) or Contracts for similar work delivered to other clients each contract should not less than $10000 | 15% |
| **Eligibility/Specialized Supplier** | Provider should have valid business registration license in relevant field (Printing Services)  Bid validity should be at less for 90 days | 5% |
| **Site Visit** | Physical check supplier Machinery, Equipment’s and staff | 10% |
| **Sample/Quality** | Only shortlisted service provider will be informed and asked to provide sample for reading prove to IRC program department | 10% |
| **Financial proposal** | Provided Offer is reasonable, best value for money | 25% |
| **Payment Terms** | Offers 30 Days Bank transfer after each installment delivery | 5% |
| **Total Score** | | **100%** |

|  |  |
| --- | --- |
| **INFORMATION Table to be filled by Service Provider** | |
| Service Provider to confirm if they have any of the posters Dairies ,Flipcharts and other printing materials available in his/her stock that are same as requirement of this RFP? | If available stock indicate by (%) |
| Service Provider reviewed and acknowledged fully understanding of the IRC need In this RFP? | (confirm Yes or No) |
| Service Provider warrants the text books, posters Dairies, Flipcharts and other printing materials will be printed and delivered according to the sample quality and specification? | ( Yes or NO) |
| Service Provider to confirm she/he has own authorized printing press company authorized by the government relevant sector? | (Yes or No) |
| How long it takes the Service Provider to complete and deliver all text books, posters Dairies, Flipcharts and other printing materials to each designated site after signing the contract? | (Mention no of days) |
| No of technical professional, skilled, non-skilled and administrative staff working with the company? | **(List no of technical, skilled, non-skilled, administrative support staff)** |
| Provider submitted Financial and Technical Proposals in a sealed envelope marked company name, projects title and sealed stamp? | **( mention here)** |
| Provider confirms payments will be made after 100% satisfactory delivery. | **(Mention here if agreed)** |
| Service Provider will provide the soft copies of IRC printing materials | **(Mention here if agreed)** |
| Service Provider takes the full responsibilities for any printing defects the text books, posters Dairies ,Flipcharts and other printing materials for immediate remedy and replacement at his/her own cost? | **(Mention here if agreed)** |

# Contacting the Purchaser

Subject to Clause 5, no Bidder shall contact the Purchaser on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded or selected authorized supplier or vendor is announced.

# Notification of Award

Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing or where necessary by phone that his/her bid has been accepted and, selected for Simple Service Agreement for the specific goods and/or services. At this stage IRC may also choose to negotiate with the selected bidder to finalize the offer.

##### CONTRACTING

# Contract award and notification

The Purchaser will award the Contract to the notified successful Bidder(s) whose bid has been determined to be substantially responsive and has been determined as the best evaluated bid considering price/performance factors, provided further that the Bidder is determined to be qualified to enter into Simple Service Agreement and perform its obligations satisfactorily.

# Warranty

The Supplier warrants that the goods to be supplied are new, unused, of the most recent or current models (products), and meet Purchaser’s specifications.

The warranty shall remain valid for a period of time as may be specified by the supplier in the Bid and this warranty period shall be considered as one of the bid advantages, and shall in no case be less than that which is provided for by Afghanistan Law if any

# Price Schedules and Location

Vendors interested in the provision of Goods and or services outlined in Annex B and B1 as specification to IRC Country office should NOTE that all categories apply to all IRC Offices.

List of Goods and Services for Simple Service Agreement as per below Categories is attached in **Annex B and Specification is Annex B1**

# Disclaimer

The Purchaser reserves the right to alter the dates of the timetable.

The Purchaser does not bind itself to accept the lowest or any proposal.

# Ethical Operating Standards

The IRC Way: Standards for Professional Conduct (“The IRC Way”), the IRC’s code of conduct and IRC’s combating Trafficking in Persons Policy. The IRC Way provides three (3) core values - Integrity, Service, and Accountability – and twenty-two (22) specific undertakings.

The IRC Way provides, inter alia, that IRC does “not engage in theft, corrupt practices, nepotism, bribery, or trade in illicit substances.” IRC’s procurement systems and policies are designed to maximize transparency and minimize the risk of corruption in IRC’s operations.

IRC requests that a supplier (i) informs IRC upon becoming aware that the integrity of IRC’s business has been compromised during the RFP process, and (ii) report such events through IRC’s confidential hotline, Ethics point, which can be accessed at [www.ethicspoint.com](http://www.ethicspoint.com) or via toll–free (866) 654–6461 in the U.S., or collect (503) 352–8177 outside the U.S.

# ANNEX – A: Supplier Information Form

|  |  |
| --- | --- |
| Company Name |  |
| Any other names company is operating under (Acronyms, Abbreviations, Aliases) |  |
| Previous names of the company |  |
| Address |  |
| Website |  |
| Phone/Fax Numbers | Phone: Fax: |
| Primary Contact | Name: Phone Number:  Email Address: |
| # of Staff |  |
| # of Locations |  |
| Avg. $ Value of Stock on Hand |  |
| Name(s) of Company Owner(s) or Board of Directors |  |
| Parent companies, if any |  |
| Subsidiary or affiliate companies, if any |  |

**Financial Information**

|  |  |
| --- | --- |
| Bank Name and Address |  |
| Name under which company is registered at bank |  |
| Payment Terms | Payment By: Bank Wire Transfer Yes | No |
| Specify Standard Payment Terms (Net 30 days) |  |

**Product/Service Information**

|  |  |
| --- | --- |
| List Range of Products/Services Offered |  |
| Basis For Pricing (Catalog, List, etc.) |  |
| Bid Validity |  |

**References**

|  |  |
| --- | --- |
| Client Name: | Contact Name, Phone, Email Address: |
| Client Name: | Contact Name, Phone, Email Address: |
| Client Name: | Contact Name, Phone, Email Address: |

**Supplier Self-Certification of Eligibility**

Company certifies that:

**1.** They are not debarred, suspended, or otherwise precluded from participating in major donor (e.g. European Union, European and United States Government, United Nations) competitive bid opportunities.

**2.** They are not bankrupt or being wound up, are having their affairs administered by the courts, have entered into arrangements with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations.

**3.** They have not been convicted of an offense concerning their professional conduct*.*

**4.** They have not been guilty of grave professional misconduct proven by any means that the contracting authority can justify, or been declared to be in serious breach of contract for failure to comply with their contractual obligations towards any contracts awarded in the normal course of business.

**5.** They have fulfilled obligations related to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country where the contract is to be performed.

**6.** They have not been the subject of a judgment for fraud, corruption, involvement in a criminal organization or any other illegal activity.

**7.** They maintain high ethical and social operating standards, including:

* Working conditions and social rights: Avoidance of Child Labor, bondage, or forced labor; assurance of safe and reasonable working conditions; freedom of association; freedom from exploitation, abuse, and discrimination; protection of basic social rights of its employees and the IRC’s beneficiaries.
* Environmental aspects: Provision of goods and services with the least negative impact on the environment.
* Humanitarian neutrality: Endeavoring to ensure that activities do not render civilians more vulnerable to attack, or bring unintended advantage to any military actors or other combatants.
* Transport and cargo: Not engaged in the illegal manufacture, supply, or transportation of weapons; not engaged in smuggling of drugs or people.

**8.** Company warrants that, to the best of its knowledge, no IRC employee, officer, consultant or other party related to IRC has a financial interest in the Company’s business activities, nor is any IRC employee related to principals or owners of the company. Discovery of an undisclosed Conflict of Interest situation will result in immediate revocation of the Company’s Authorized Supplier status and disqualification of Company from participation in future IRC procurement.

**9.** Supplier hereby confirms that the organization is not conducting business under other names or alias’s that have not been declared to IRC.

**10.** Supplier herby confirms it does not engage in theft, corrupt practices, collusion, nepotism, bribery, or trade in illicit substances.

By signing the Supplier Information Form you certify that your Company is eligible to supply goods and services to major donor funded organizations and that all of the above statements are accurate and factual.

Company Name:

Name of Representative:

Title:

Signature:

Date:

**FOR IRC USE**

**Following documents have been supplied:**

|  |  |
| --- | --- |
| Business registration or license |  |
| Articles of incorporation or similar document |  |
| Business and other NGO references |  |
| Bank statements and references |  |
| Passport / ID cards of business owners/board of directors |  |
| Financial statement (if available) |  |
| Supplier Tax Identification Number (TIN) |  |

**I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ an employee of IRC having completed and reviewed this form confirm the accuracy of information provided:**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Supplier to be re-authorized one year from this date.

**Exhibit B Price List**

For more information please refer to Annex B1 each item clarification is provided in detail:

**A (“Scope of Work”)**

* IRC is establishing Master Service Agreement (MSA) for Printing of IEC Materials Books, Banner and Posters for Kabul, Nangarhar, Laghman, Logar, Paktia Khost, Helmand, Herat and Badghis Provinces of Afghanistan provinces within the time frame outlined in this RFP after winning bidder signs the contract.
* In this RFP, Books, are defined as the standard approved Ministry of Education (MoE) Curriculum/Textbooks for grades 1, 2, and 3).
* Respondents should ensure that, their quotations/Proposals are received by IRC in accordance with the instructions, terms, and conditions described in the RFP. Failure to adhere to instructions described in this RFP may lead to disqualification of a quotation from the consideration
* Supplier submitting bid shall fully study the scope of work and confirm the materials will be printed are in standard quality pre-approved and authorized by the Ministry of Education Government of Islamic Republic of Afghanistan

* Samples of printing materials will be crosschecked by IRC technical unit team and Ministry of Education relevant department technical members and after full verification, Service provider will be allowed to continue the entire printing as per the approved samples.
* IRC Supply Chain department will return/reject any item that are not according to the approved sample and service provider is responsible to replace the returned quantities with the acceptable samples within 4 working days.
* Source/Nationality/Manufacture: All goods and services offered in response to this RFP or supplied under any resulting award must meet the standard Criteria
* Respondents may not offer or supply any commodities and its materials that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Burma (Myanmar), Cuba, Iran, North Korea, (North) Sudan, Syria.
* Sub-Contractor: Service Provider selected for this contract shall not deliver or award the contracted goods and associated services through a sub-contracted supplier (s) unless there is a written agreement initially made between IRC and the contractor. In the case such situation happens in writing, then contractor shall provide full detail of his/her sub-contractor (s) to IRC for further due diligence and review their background and capacity before they start the delivery of goods. Failure to correspond or disclose this approach at the time of bid submission may lead to disqualify bidder to be part of IRC evaluation criteria.
* Service provider winning the contract must comply in packing each set of books into one plastic wrap.
* Service provider will submit sample IEC Materials Books, Banner and Posters of each grade to IRC technical team for verification.
* Transportation of the IEC Materials Books, Banner and Posters to IRC Kabul and all other field offices will be the sole responsibilities of the service provider.
* **Payment Terms and Modality:** Payment will be made by bank transfer within 1 one calendar month as soon as final invoice and Delivery report is submitted by the provider after each delivery portion already agreed in the RFP. Payment terms and modality will be followed in four installment outlined below;
* **Withholding Tax**: Pursuant to the provisions of the Government of Afghanistan Income Tax Law 2009, Article 72, effective March 2009, IRC is required to remit 2% or if no license or expired 7% Government Withholding tax and deposited to Ministry of Finance Tax division account whenever each portion of Agro Activities Toolkits are ordered and received from supplier.

***Brief information about Supplier Business and Experience.***

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| --- | --- | --- | --- | --- | --- |
| **Validity of price should be at least 90 working days from the date RFP is issued**  **Price to be in Afghanistan Local currency (Afghanis)**  **Price Validity: ……………………….**  **Currency of bid: …………………….**  **Payment Terms: …………………….**  **Company Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | |
|  | |  |  | |
| **Signature of representative\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | |
|  | |  |  | |
| **Tele\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Fax\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | |
|  | | | | | |
| **Official stamp of supplier -------------------------** | | | | | |
|  | | |

ANNEX – C: **IRC Conflict of Interest and Supplier Code of Conduct**

Supplier hereby agrees that Supplier and Supplier’s employees and subcontractors, if any, shall abide by and follow all established written policies of IRC related to work conduct, including, but not limited to, The IRC Way: Standards for Professional Conduct (“The IRC Way”), the IRC’s code of conduct, and IRC’s Combating Trafficking in Persons Policy. The IRC Way provides three (3) core values - Integrity, Service, and Accountability – and twenty-two (22) specific undertakings. Supplier acknowledges that all IRC employees and independent contractors are expected to apply these core values and follow these undertakings in carrying out work on behalf of IRC. It is a point of pride for IRC to apply these behavioral standards in IRC’s everyday operations.

**Integrity - At IRC, we are open, honest and trustworthy in dealing with beneficiaries, partners, co-workers, donors, funders, and the communities we affect.**

* We work to build the trust of the communities in which we work and sustain the trust earned by our reputation in serving our beneficiaries.
* We recognize that our talented and dedicated staff are our greatest asset and we conduct ourselves in ways that reflect the highest standards of organizational and individual conduct.
* Throughout our work, IRC respects the dignity, values, history, religion, and culture of those we serve.
* We respect equally the rights of women and men and we do not support practices that undermine the human rights of anyone.
* We refrain from all practices that undermine the integrity of the organization including any form of exploitation, discrimination, harassment, retaliation or abuse of colleagues, beneficiaries, and the communities in which we work.
* We do not engage in theft, corrupt practices, nepotism, bribery, or trade in illicit substances.
* We accept funds and donations only from sources whose aims are consistent with our mission, objectives, and capacity, and which do not undermine our independence and identity.
* We support human rights consistent with the UN Universal Declaration of Human Rights and The Convention on the Rights of the Child.
* We rigorously enforce the UN Secretary General’s Bulletin on the Protection from Sexual Exploitation and Abuse of Beneficiaries.
* IRC recognizes its obligation of care for all IRC staff and assumes their loyalty and cooperation.

**Service - At IRC, our primary responsibility is to the people we serve.**

* As a guiding principle of our work, IRC encourages self–reliance and supports the right of people to fully participate in decisions that affect their lives.
* We create durable solutions and conditions that foster peace, stability and social, economic, and political development in communities where we work.
* We design programs to respond to beneficiaries’ needs including emergency relief, rehabilitation, and protection of human rights, post–conflict development, resettlement, and advocacy on their behalf.
* We seek to adopt best practices and evidence–based indicators that demonstrate the quality of our work.
* We endorse the Code of Conduct for the International Red Cross and Red Crescent Movement and NGOs in Disaster Relief.

**Accountability - At IRC, we are accountable – individually and collectively – for our behaviors, actions and results.**

* We are accountable and transparent in our dealings with colleagues, beneficiaries, partners, donors, and the communities we affect.
* We strive to comply with the laws of the governing institutions where we work.
* We maintain and disseminate accurate financial information and information on our goals and activities to interested parties.
* We are responsible stewards of funds entrusted to our use.
* We integrate individual accountability of staff through the use of performance evaluations.
* We utilize the resources available to our organization in order to pursue our mission and strategic objectives in cost effective ways.
* We strive to eliminate waste and unnecessary expense, and to direct all possible resources to the people we serve

**Conflict of Interest**

* Supplier hereby warrants that, to the best of its knowledge, no IRC employee, officer, consultant or other party related to IRC has a financial interest in the Supplier’s business activities.
* Supplier herby warrants that, to the best of its knowledge, no IRC employee, officer, consultant or other party related to IRC has a family relationship with the supplier’s owners.
* Discovery of an undisclosed conflict of interest will result in immediate termination of any Agreement and disqualification of Supplier from participation in current and future IRC activities.
* Supplier hereby confirms that the organization is not conducting business under other names or alias’s that have not been declared to IRC.
* Supplier herby confirms it does not engage in theft, corrupt practices, collusion, nepotism, bribery, or trade in illicit substances.

**Supplier herby agrees to maintain high ethical and social standards:**

* Working conditions and social rights: Avoidance of child labor, bondage, or forced labor; assurance of safe and reasonable working conditions; freedom of association; freedom from exploitation, abuse, and discrimination; protection of basic social rights of its employees and IRC’s beneficiaries; prohibition of trafficking in persons.
* Environmental aspects: Provision of goods and services with the least negative impact on the environment.
* Humanitarian neutrality: Endeavoring to ensure that activities do not render civilians more vulnerable to attack, or bring unintended advantage to any military actors or other combatants.
* Transport and cargo: Not engaged in the illegal manufacture, supply, or transportation of weapons; not engaged in smuggling of drugs or people.

If you believe that any IRC employee, volunteer or intern is acting in a manner that is inconsistent with these Standards, please notify a supervisor or the confidential helpline Ethics point, www.ethicspoint.com or call Ethics point toll-free (866) 654-6461 in the U.S./call collect (503) 352-8177 outside the U.S. There will be no retaliation against any person who raises concerns that are based on good faith belief of improper conduct. An intentionally false report or a failure to report conduct that is known to violate these standards may result in disciplinary action.

By signing this statement supplier acknowledges any violation of the above IRC policies will result in immediate termination of any agreement in place and disqualification from participation in future IRC activities.

|  |
| --- |
| Supplier Name: |
| Signature: |
| Title: |
| Print Name: |
| Date: |

**Annex: 1**

**International Rescue Committee, Inc.**

**Intent to Bid**

**IRC Reference #: IRC AFG-01515**

Company Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Please indicate #1 or #2 below)*

**1.□** it is the intent of this company to submit a response to the (RFP IRC AFG-01515) Request for Proposal.

Please provide a name and email address for the person within your company that should receive notices, amendments, etc. that are related to this RFP: 01515

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature (If faxed) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of Person signing \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We realize that this is an intent to bid and in no way obligates this company to participate in this process.

**2.□** This Company DOES NOT intend to participate in this RFP.

Name (Signature if faxed)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of Person signing \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please fax or email this form at your earliest convenience to the attention of:

Name (YOU) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Master Service Agreement (MSA )IRC AFG-01515 for Printing and Delivery of IEC Materials Books, Banner and Posters for Kabul, Nangarhar, Laghman, Logar, Paktia Khost, Helmand, Herat and Badghis Provinces of Afghanistan** | | | | | | | | | | | | | | | | | | |
| **No شماره** | **عنوان کتاب** | **صنف** | **لسان** | **رنگ پشتی کتاب** | **رنگ صفحات داحلی کتاب** | **اندازه کتاب** | **وزن کاغذ داخلی کتاب** | **وزن پش کتاب** | **تعداد صفحات کتب** | **مقدار** | **قیمت فی جلد به افغانی رسانیده کابل** | **قیمت فی جلد به افغانی رسانیده ننگرهار** | **قیمت فی جلد به افغانی رسانیده لوگر** | **قیمت فی جلد به افغانی به رسانیده پکتیا** | **قیمت فی جلد به افغانی رسانیده خوست** | **قیمت فی جلد به افغانی رسانیده هلمند** | **قیمت فی جلد به افغانی رسانیده هرات** | **قیمت فی جلد به افغانی رسانیده بادغیس** |
| **Subject Book Title** | **Grad** | **Lang** | **Cover** | **Text Col** | **Size of Texbook** | **Inner Pages Weight** | **Cover Pages wg** | **Pages** | **Qty** | **Unit Price AFN Kabul** | **Unit Price AFN Nangahar** | **Unit Price AFN Logar** | **Unit Price AFN Paktia** | **Unit Prince AFN Khost** | **Unit Price AFN Helmand** | **Unit Price AFN Herat** | **Total Price AFN Badghis** |
| 1 | Art with cover lamination رسامی | 1 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 64 | 1 |  |  |  |  |  |  |  |  |
| 2 | Handwriting with cover lamination حسن خط | 1 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 32 | 1 |  |  |  |  |  |  |  |  |
| 3 | Life Skills مهارت های زندگیwith cover lamination | 1 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 63 | 1 |  |  |  |  |  |  |  |  |
| 4 | Quran Karimwith cover lamination قرآن کریم | 1 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 64 | 1 |  |  |  |  |  |  |  |  |
| 5 | Islamic Education with cover laminationتعلیمات اسلامی | 1 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 71 | 1 |  |  |  |  |  |  |  |  |
| 6 | Pashto Language with cover lamination پشتو | 1 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 124 | 1 |  |  |  |  |  |  |  |  |
| 7 | Mathmatics with cover lamination ریاضی | 1 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 102 | 1 |  |  |  |  |  |  |  |  |
| 8 | Art with cover lamination رسامی | 1 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 64 | 1 |  |  |  |  |  |  |  |  |
| 9 | Handwriting with cover lamination حسن خط | 1 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 32 | 1 |  |  |  |  |  |  |  |  |
| 10 | Life Skills with cover lamination مهارت های زندگی | 1 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 63 | 1 |  |  |  |  |  |  |  |  |
| 11 | Quran Karim with cover lamination قرآن کریم | 1 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 64 | 1 |  |  |  |  |  |  |  |  |
| 12 | Islamic Educationwith cover lamination تعلیمات اسلامی | 1 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 71 | 1 |  |  |  |  |  |  |  |  |
| 13 | Islamic Education Jafari with cover lamination تعلیمات اسلامی/ جعفری | 1 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 80 | 1 |  |  |  |  |  |  |  |  |
| 14 | Dari with cover lamination دری | 1 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 120 | 1 |  |  |  |  |  |  |  |  |
| 15 | Mathmatics with cover laminationریاضی | 1 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 102 | 1 |  |  |  |  |  |  |  |  |
| 16 | Art with cover lamination رسامی | 2 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 64 | 1 |  |  |  |  |  |  |  |  |
| 17 | Handwriting with cover lamination حسن خط | 2 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 56 | 1 |  |  |  |  |  |  |  |  |
| 18 | Life Skills with cover lamination مهارت های زندگی | 2 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 63 | 1 |  |  |  |  |  |  |  |  |
| 19 | Quran Karim with cover lamination قرآن کریم | 2 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 64 | 1 |  |  |  |  |  |  |  |  |
| 20 | Islamic Education with cover laminationتعلیمات اسلامی | 2 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 71 | 1 |  |  |  |  |  |  |  |  |
| 21 | Pashto Language with cover lamination پشتو | 2 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 124 | 1 |  |  |  |  |  |  |  |  |
| 22 | Mathmatics with cover lamination ریاضی | 2 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 102 | 1 |  |  |  |  |  |  |  |  |
| 23 | Art with cover lamination رسامی | 2 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 64 | 1 |  |  |  |  |  |  |  |  |
| 24 | Handwriting with cover lamination حسن خط | 2 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 56 | 1 |  |  |  |  |  |  |  |  |
| 25 | Life Skills with cover lamination مهارت های زندگی | 2 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 63 | 1 |  |  |  |  |  |  |  |  |
| 26 | Quran Karim with cover lamination قرآن کریم | 2 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 128 | 1 |  |  |  |  |  |  |  |  |
| 27 | Islamic Education with cover laminationتعلیمات اسلامی | 2 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 76 | 1 |  |  |  |  |  |  |  |  |
| 28 | Islamic Education Jafari with cover lamination تعلیمات اسلامی/ جعفری | 2 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 78 | 1 |  |  |  |  |  |  |  |  |
| 29 | Dari دری | 2 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 128 | 1 |  |  |  |  |  |  |  |  |
| 30 | Mathmatics with cover lamination ریاضی | 2 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 141 | 1 |  |  |  |  |  |  |  |  |
| 31 | Art with cover lamination رسامی | 3 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 72 | 1 |  |  |  |  |  |  |  |  |
| 32 | Handwriting with cover lamination حسن خط | 3 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 48 | 1 |  |  |  |  |  |  |  |  |
| 33 | Life Skills with cover lamination مهارت های زندگی | 3 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 63 | 1 |  |  |  |  |  |  |  |  |
| 34 | Quran Karim with cover lamination قرآن کریم | 3 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 144 | 1 |  |  |  |  |  |  |  |  |
| 35 | Islamic Education with cover lamination تعلیمات اسلامی | 3 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 80 | 1 |  |  |  |  |  |  |  |  |
| 36 | Pashto Language with cover lamination پشتو | 3 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 112 | 1 |  |  |  |  |  |  |  |  |
| 37 | Mathmatics with cover lamination ریاضی | 3 | Pashto | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 141 | 1 |  |  |  |  |  |  |  |  |
| 38 | Artwith cover lamination رسامی | 3 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 72 | 1 |  |  |  |  |  |  |  |  |
| 39 | Handwriting with cover lamination حسن خط | 3 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 48 | 1 |  |  |  |  |  |  |  |  |
| 40 | Life Skills with cover lamination مهارت های زندگی | 3 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 63 | 1 |  |  |  |  |  |  |  |  |
| 41 | Quran Karim with cover lamination قرآن کریم | 3 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 144 | 1 |  |  |  |  |  |  |  |  |
| 42 | Islamic Education with cover lamination تعلیمات اسلامی | 3 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 80 | 1 |  |  |  |  |  |  |  |  |
| 43 | Islamic Education Jafari with cover lamination تعلیمات اسلامی/ جعفری | 3 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 84 | 1 |  |  |  |  |  |  |  |  |
| 44 | Dari with cover lamination دری | 3 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 116 | 1 |  |  |  |  |  |  |  |  |
| 45 | Mathmatics with cover lamination ریاضی | 3 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 141 | 1 |  |  |  |  |  |  |  |  |

| **No شماره** | **عنوان کتاب** | **صنف** | **لسان** | **رنگ پشتی کتاب** | **رنگ صفحات داحلی کتاب** | **اندازه کتاب** | **وزن کاغذ داخلی کتاب** | **وزن پش کتاب** | **تعداد صفحات کتب** | **مقدار** | **قیمت فی جلد به افغانی رسانیده کابل** | **قیمت فی جلد به افغانی رسانیده ننگرهار** | **قیمت فی جلد به افغانی رسانیده لوگر** | **قیمت فی جلد به افغانی رسانیده پکتیا** | **قیمت فی جلد به افغانی رسانیده خوست** | **قیمت فی جلد به افغانی رسانیده هلمند** | **قیمت فی جلد به افغانی رسانیده هرات** | **قیمت فی جلد به افغانی رسانیده بادغیس** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Subject Book Title** | **Grad** | **Lang** | **Cover** | **Text Col** | **Size of Textbook** | **Inner Pages Weight** | **Cover Pages wg** | **Page** | **Qty** | **Unit Price AFN Kabul** | **Unit Price AFN Nangarhar** | **Unit PriceAFN Logar** | **Unit Price AFN Paktia** | **Unit Price AFN Khost** | **Unit Price AFN Helmand** | **Unit Price AFN Herat** | **Unit Price AFN Badghis** |
| **Ministry of Education Books** | | | | | | | | | | | | | | | | | | |
| 1 | Art رسامی | 4 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 74 | 1 |  |  |  |  |  |  |  |  |
| 2 | Dari دری | 4 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 104 | 1 |  |  |  |  |  |  |  |  |
| 3 | Handwriting حسن خط | 4 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 66 | 1 |  |  |  |  |  |  |  |  |
| 4 | Islamic\_Study\_hanafi تعلیمات اسلامی حنفی | 4 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 71 | 1 |  |  |  |  |  |  |  |  |
| 5 | Islamic\_Study\_Jafari تعلیمات اسلامی جعفری | 4 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 88 | 1 |  |  |  |  |  |  |  |  |
| 6 | Mathریاضی | 4 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 143 | 1 |  |  |  |  |  |  |  |  |
| 7 | Pashto پشتو | 4 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 65 | 1 |  |  |  |  |  |  |  |  |
| 8 | Quran قرآن | 4 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 134 |  |  |  |  |  |  |  |  |  |
| 9 | Science ساینس | 4 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 122 |  |  |  |  |  |  |  |  |  |
| 10 | Social\_Sicence اجتماعی | 4 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 106 |  |  |  |  |  |  |  |  |  |
| 11 | English انگلیسی | 4 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 151 |  |  |  |  |  |  |  |  |  |
| 12 | Arts رسامی | 4 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 74 |  |  |  |  |  |  |  |  |  |
| 13 | Dari دری | 4 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 90 |  |  |  |  |  |  |  |  |  |
| 14 | English انگلیسی | 4 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 151 |  |  |  |  |  |  |  |  |  |
| 15 | Handwriting حسن خط | 4 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 66 |  |  |  |  |  |  |  |  |  |
| 16 | Islamic Study تعلیمات اسلامی | 4 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 72 |  |  |  |  |  |  |  |  |  |
| 17 | Math رایضی | 4 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 143 |  |  |  |  |  |  |  |  |  |
| 18 | Pashto پشتو | 4 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 98 |  |  |  |  |  |  |  |  |  |
| 19 | Quran قران | 4 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 134 |  |  |  |  |  |  |  |  |  |
| 20 | Science ساینس | 4 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 122 |  |  |  |  |  |  |  |  |  |
| 21 | Social Studies تعلیمات اجتماعی | 4 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 106 |  |  |  |  |  |  |  |  |  |
| 22 | Art هنر رسامی | 5 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 74 |  |  |  |  |  |  |  |  |  |
| 23 | Dari دری | 5 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 162 |  |  |  |  |  |  |  |  |  |
| 24 | English انگلیسی | 5 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 170 |  |  |  |  |  |  |  |  |  |
| 25 | Handwriting حسن خط | 5 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 66 |  |  |  |  |  |  |  |  |  |
| 26 | Islamic\_Study\_Hanafi تعلیمات اسلامی حنفی | 5 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 71 |  |  |  |  |  |  |  |  |  |
| 27 | Islamic\_Study\_Jafari تعلیمات اسلامی جعفری | 5 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 88 |  |  |  |  |  |  |  |  |  |
| 28 | Math ریاضی | 5 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 202 |  |  |  |  |  |  |  |  |  |
| 29 | Pashto پشتو | 5 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 81 |  |  |  |  |  |  |  |  |  |
| 30 | Quran قرآن | 5 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 130 |  |  |  |  |  |  |  |  |  |
| 31 | Science ساینس | 5 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 134 |  |  |  |  |  |  |  |  |  |
| 32 | Social Science تعلیمات اجتماعی | 5 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 109 |  |  |  |  |  |  |  |  |  |
| 33 | English انگلیسی | 5 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 170 |  |  |  |  |  |  |  |  |  |
| 34 | Artsهنر رسامی | 5 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 74 |  |  |  |  |  |  |  |  |  |
| 35 | Dari دری | 5 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 114 |  |  |  |  |  |  |  |  |  |
| 81 | English انگلیسی | 5 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 170 |  |  |  |  |  |  |  |  |  |
| 36 | Handwriting حسن خط | 5 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 66 |  |  |  |  |  |  |  |  |  |
| 37 | Islamci\_Study تعلیمات اسلامی | 5 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 73 |  |  |  |  |  |  |  |  |  |
| 38 | Math ریاضی | 5 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 202 |  |  |  |  |  |  |  |  |  |
| 39 | Pashto پشتو | 5 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 98 |  |  |  |  |  |  |  |  |  |
| 40 | Quran قرآن | 5 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 130 |  |  |  |  |  |  |  |  |  |
| 41 | -Science ساینس | 5 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 134 |  |  |  |  |  |  |  |  |  |
| 42 | Social Studies تعلیمات اجتماعی | 5 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 109 |  |  |  |  |  |  |  |  |  |
| 43 | Art هنر رسامی | 6 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 74 |  |  |  |  |  |  |  |  |  |
| 44 | Dari دری | 6 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 162 |  |  |  |  |  |  |  |  |  |
| 45 | Handwriting حسن خط | 6 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 66 |  |  |  |  |  |  |  |  |  |
| 46 | Islamic\_Study\_Hanafi\_ تعلیمات اسلامی حنفی | 6 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 81 |  |  |  |  |  |  |  |  |  |
| 47 | Islamic\_Study\_Jafari\_تعلیمات اسلامی جعفری | 6 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 86 |  |  |  |  |  |  |  |  |  |
| 48 | Math ریاضی | 6 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 226 |  |  |  |  |  |  |  |  |  |
| 49 | Pashto پشتو | 6 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 65 |  |  |  |  |  |  |  |  |  |
| 50 | Quran قران | 6 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 89 |  |  |  |  |  |  |  |  |  |
| 51 | Science ساینس | 6 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 114 |  |  |  |  |  |  |  |  |  |
| 52 | Social Science\_ تعلیمات اجتماعی | 6 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 106 |  |  |  |  |  |  |  |  |  |
| 53 | English انگلیسی | 6 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 155 |  |  |  |  |  |  |  |  |  |
| 54 | Arts هنر | 6 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 74 |  |  |  |  |  |  |  |  |  |
| 55 | Dari دری | 6 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 74 |  |  |  |  |  |  |  |  |  |
| 56 | English انگلیسی | 6 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 155 |  |  |  |  |  |  |  |  |  |
| 57 | Handwriting | 6 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 66 |  |  |  |  |  |  |  |  |  |
| 58 | Islamic Education تعلیمات اسلامی | 6 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 81 |  |  |  |  |  |  |  |  |  |
| 59 | Math ریاضی | 6 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 226 |  |  |  |  |  |  |  |  |  |
| 60 | Pashto پشتو | 6 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 98 |  |  |  |  |  |  |  |  |  |
| 61 | Quran قرآن | 6 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 88 |  |  |  |  |  |  |  |  |  |
| 62 | Science ساینس | 6 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 114 |  |  |  |  |  |  |  |  |  |
| 63 | Social Studies تعلیمات اجتماعی | 6 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 106 |  |  |  |  |  |  |  |  |  |
| **ACR Books** | | | | | | | | | | | | | | | | | | |
| 1 | Work Book کتاب کار | 1 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 118 |  |  |  |  |  |  |  |  |  |
| 2 | Teacher Guide رهنمای معلم | 1 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 277 |  |  |  |  |  |  |  |  |  |
| 3 | Assessment Book کتاب ارزیابی | 1 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 44 |  |  |  |  |  |  |  |  |  |
| 4 | Dari دری | 1 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 175 |  |  |  |  |  |  |  |  |  |
| 1 | Work Book کتاب کار | 1 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 118 |  |  |  |  |  |  |  |  |  |
| 2 | Teacher Guide رهنمای معلم | 1 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 294 |  |  |  |  |  |  |  |  |  |
| 3 | Assessment Book کتاب ارزیابی | 1 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 44 |  |  |  |  |  |  |  |  |  |
| 4 | Dari دری | 1 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 175 |  |  |  |  |  |  |  |  |  |
| 5 | Work Book کتاب کار | 2 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 117 |  |  |  |  |  |  |  |  |  |
| 6 | Teacher Guide رهنمای معلم | 2 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 242 |  |  |  |  |  |  |  |  |  |
| 7 | Assessment Book کتاب ارزیابی | 2 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 44 |  |  |  |  |  |  |  |  |  |
| 8 | Dari دری | 2 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 174 |  |  |  |  |  |  |  |  |  |
| 9 | Work Book کتاب کار | 2 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 117 |  |  |  |  |  |  |  |  |  |
| 10 | Teacher Guide رهنمای معلم | 2 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 242 |  |  |  |  |  |  |  |  |  |
| 11 | Assessment Book کتاب ارزیابی | 2 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 43 |  |  |  |  |  |  |  |  |  |
| 12 | Dari دری | 2 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 174 |  |  |  |  |  |  |  |  |  |
| 13 | Work Book کتاب کار | 3 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 145 |  |  |  |  |  |  |  |  |  |
| 14 | Teacher Guide رهنمای معلم | 3 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 209 |  |  |  |  |  |  |  |  |  |
| 15 | Assessment Book کتاب ارزیابی | 3 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 44 |  |  |  |  |  |  |  |  |  |
| 16 | Dari دری | 3 | Dari | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 174 |  |  |  |  |  |  |  |  |  |
| 17 | Work Book کتاب کار | 3 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 145 |  |  |  |  |  |  |  |  |  |
| 18 | Teacher Guide رهنمای معلم | 3 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 209 |  |  |  |  |  |  |  |  |  |
| 19 | Assessment Book کتاب ارزیابی | 3 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 45 |  |  |  |  |  |  |  |  |  |
| 20 | Dari دری | 3 | Pashtu | 4(CMYK) | 4(CMYK) | 170 x 240 | 80 gram(gsm) | 300gram(gsm) | 174 |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Items Description عنوان چارت | **Grad** | **Lang** | **Cover** | **Text Col** | **Size** | **Inner Pages Weight** | **Cover Pages wg** | **Pages** | **Qty** | **Unit Price Kabul** | **Unit Price Nangarhar** | **Unit Price Logar** | **Total Price Paktia** | **Unit Price Khost** | **Total Price Helmand** | **Unit Prince Herat** | **Total Price Badghis** |
| 1 | Banner | N/A | N/A | N/A | N/A | M2 | 280 gr Front light | N/A | Each | 1 |  |  |  |  |  |  |  |  |
| 2 | Banner | N/A | N/A | N/A | N/A | M2 | 650 gr Back light | N/A | Each | 1 |  |  |  |  |  |  |  |  |
| 3 | Banner | N/A | N/A | N/A | N/A | M2 | 550 gr Back light | N/A | Each | 1 |  |  |  |  |  |  |  |  |
| 4 | Banner | N/A | N/A | N/A | N/A | M2 | 240 gr Front light | N/A | Each | 1 |  |  |  |  |  |  |  |  |
| 5 | Roll up banners, aluminum casing, Original Film | N/A | N/A | N/A | N/A | 200\*85 cm | 150 gr | N/A | Each | 1 |  |  |  |  |  |  |  |  |
| 6 | Roll up banners, aluminum casing, Original Film | N/A | N/A | N/A | N/A | 180\*85 cm | 150 gr | N/A | Each | 1 |  |  |  |  |  |  |  |  |
| 7 | Banner without aluminum casing Original Film | N/A | N/A | N/A | N/A | (200\*85 cm | 150 gr | N/A | Each | 1 |  |  |  |  |  |  |  |  |
| 8 | Poster size : Printed with 4 color with lamination | N/A | N/A | N/A | 4(CMYK) | 33 cm X 50 cm | Glass 135 gr | N/A | Each | 1 |  |  |  |  |  |  |  |  |
| 9 | Poster with lamination | N/A | N/A | N/A | 4(CMYK) | 50 cm X 70 cm | Glass 135 gr | N/A | Each | 1 |  |  |  |  |  |  |  |  |
| 10 | Leaflet with lamination | N/A | N/A | N/A | 4(CMYK) | A4 | Glass 135 gr | N/A | Each | 1 |  |  |  |  |  |  |  |  |
| 11 | Broacher double side 3 fold | N/A | N/A | N/A | 4(CMYK) | A4 | art paper, 150-gram | N/A | volume | 1 |  |  |  |  |  |  |  |  |
| 12 | Printing of Brochure double side 3fold | N/A | N/A | N/A | 4(CMYK) | A3 | art paper, 150-gram | N/A | volume | 1 |  |  |  |  |  |  |  |  |
| 13 | Diary, Paper total black and white with 12 pages color cover, sew binding with two logos including massages at the bottom of every page. | N/A | N/A | capria pane print |  | A5 (8\*3 inch) | 100-gram, VGR | N/A | 100 sheets, 200 pages | 1 |  |  |  |  |  |  |  |  |
| 14 | Printing of diary size 10\*7 inch paper 100-gram VRG total 200 pages black & white with 12 pages color cover Capria pane print sew binding with two logos including messages at the bottom of every page. | N/A | N/A | capria pane print |  | Wazir size (10\*7) inch | 100-gram, VGR | N/A | 100 sheets, 200 pages | 1 |  |  |  |  |  |  |  |  |
| 15 | Printing of notebook white and black  along with messages at the bottom of each page with side ring binding | N/A | N/A |  | 4 colors | size 10\*7 inch | 100-gram VRG | cover page 300-gram art card | 200 pages | 1 |  |  |  |  |  |  |  |  |
| 16 | Printing of file folder mud lamination single side double pocket. | N/A | N/A |  | 4 colors | 23\*18 inch |  | 350 gram art card | Each | 1 |  |  |  |  |  |  |  |  |
| 17 | Printing of books with shine lamination gum binding. | N/A | N/A |  | four colors | Wazir size (10\*7) inch | art paper 130-gram | cover page 300-gram | 50 pages | 1 |  |  |  |  |  |  |  |  |
| 18 | Round Piano Fine Pen (.3mm) white color with massage and Laser print logo (Blue color) | N/A | N/A | N/A |  |  |  | N/A | 1 | 1 |  |  |  |  |  |  |  |  |
| 19 | Certificate | N/A | N/A | N/A | 4(CMYK) | A4 | 350 gram | N/A | 1 | 1 |  |  |  |  |  |  |  |  |
| 20 | Business Card with lamination | N/A | N/A | N/A | 4(CMYK) |  | 350 gram | N/A |  | 250 |  |  |  |  |  |  |  |  |
| 21 | Flyer | N/A | N/A | N/A | 4 colors | A5 | 160 gram | N/A | 1 | 1 |  |  |  |  |  |  |  |  |
| 22 | Envelop with IRC Logo and description | N/A | N/A | N/A | 4(CMYK) | A5 | 100 gram | N/A | 1 | 1 |  |  |  |  |  |  |  |  |

**Note: Binding of the books will be a per printing rules.**