



**Afghanistan Value Chain – Livestock**  
**(AVC-Livestock)**

Request for Quotation (RFQ)

RFQ-AVCL-KAB-20-0022

**Provision of Office Supplies and Stationeries for AVCL Kabul & Regional Offices**

Issue Date: October 18, 2020

**WARNING:** Prospective Offerors who have received this document from a source other than DAI/AVC-Livestock Project should immediately contact [AVC-L\\_ProcurementInbox@dai.com](mailto:AVC-L_ProcurementInbox@dai.com) and provide their name and mailing address/email in order that amendments to the RFQ or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be issued and posted via email.

**Offerors submitting incomplete quotations may be disqualified.**

## Request for Quotation

DAI, implementer of the USAID-funded AVC-Livestock project, invites qualified vendors to submit quotations for the provision of Office Supplies and Stationeries for AVCL Kabul & Regional Offices as outlined below.

|   |   |
|---|---|
| 1. RFQ No.                                      | RFQ-AVCL-KAB-20-0022  |
| 2. Issue Date                                   | October 18, 2020  |
| 3. Title  | <b>Provision of Stationery and Office Supplies for Kabul &amp; Regional offices</b>   |
| 4. Submission                                   | <p><b><i>Due to COVID-19, all submissions must be done electronically.</i></b></p> <p><b>Please submit your quotation by email to:</b></p> <p><a href="mailto:AVC-L_ProcurementInbox@dai.com">AVC-L_ProcurementInbox@dai.com</a></p> <p>Subject should be:</p> <p>"Bidder Company Name – RFQ-AVCL-KAB-20-0022"</p> <p><i>Sending to other e-mail addresses may lead to disqualification of your bid.</i></p>  |
| 5. Deadline for Receipt of Questions            | <b>4:00 PM, Kabul local time on October 24, 2020</b>  |
| 6. Deadline for Receipt of Quotations.          | <b>4:00 PM, Kabul local time on October 31, 2020</b>  |
| 7. Point of Contact and questions regarding RFQ | <p><b>Any questions regarding this RFQ should be sent to:</b></p> <p><a href="mailto:AVC-L_ProcurementInbox@dai.com">AVC-L_ProcurementInbox@dai.com</a> before the deadline listed above.</p> <p>All communications regarding this solicitation are to be made solely through the Issuing Office and must be submitted via email.</p> <p>Each Bidder is responsible for reading very carefully and fully understanding the terms and conditions of this RFQ. All questions received will be compiled, answered in writing and distributed to all registered Bidders. It is each interested bidder's responsibility to check for any modification or update prior to submitting their final bid.</p> |
| 8. Anticipated Award Type                       | <p>An award resulting from this RFQ will be a Blanket Purchase Agreement (BPA). The Period of Performance of the BPA for office supply will be from the date of BPA signing up to one year.</p> <p>Blanket Purchase Agreement (BPA). A Blanket Purchase Agreement (BPA) is a</p>  |

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|                                       | <p>master ordering agreement that establishes unit prices for a category of goods that will be procured on a recurring basis over a fixed period. Individual release orders are issued against the BPA for specific quantities as needed. A BPA places a limit on the total dollar value, which may be procured within a specified period. A BPA does not commit or guarantee that the project will spend any amount under the agreement, but rather a simplified method of filling anticipated repetitive needs from qualified sources. Offerors are expected to include all costs, direct and indirect and delivery to Kabul and regional offices, into their total proposed unit prices and fix (guarantee) the prices over the stated period of performance, not to be adjusted unless the BPA is modified or the period of performance of the BPA expires and a new BPA is in place.</p> <p>One or more BPAs will be issued as a result of this solicitation. The duration of the BPA is estimated to be one year. BPA will specify the general terms and conditions of procurement but will not have any value. Individual orders will be placed through Release Orders (ROs) issued periodically throughout the validity period of the BPA. Issuance of this RFQ in no way obligates DAI to award the subcontract a BPA, a purchase order. Bidders will not be reimbursed for any costs associated with the preparation of their quote.</p> |
| 9. Basis for Award                    | <p>An award will be made using Lowest Price, Technically Acceptable method. The award will be issued to the responsible Offeror submitting the lowest evaluated price that meets or exceeds the acceptability requirements described in this RFQ and meets the technical acceptability requirement.</p> <p>AVC-Livestock may award to one, multiple, or no firms.</p>  |
| 10. Delivery Terms                    | Goods must be shipped to AVC-Livestock offices based in Kabul, Herat, Mazar, Jalalabad and Kandahar. Exact addresses will be provided upon award.  |
| 11. Shipment & Transportation         | The vendor shall be responsible for all shipment and transportation costs.   |
| 12. Expected delivery date            | Within 5 days from the issuance of the release order, DAI-AVCL will not guarantee the purchasing of all items, the order will be done based on DAI-AVC-Livestock needs and requirements. The release order each may include all below listed item or part of the list.   |
| 13. Currency of quotation             | Afghani (AFN)  |
| 14. Tax and Tariff on Price Quotation | Must include all applicable taxes and tariffs  |
| 15. All documents shall               | English  |

|  |  |
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| be in this language                            |  |
| 16. Payment Terms                              | Supplier agrees to DAI payment terms: Payment will be made to the vendor's company account receiving a correct invoice in response to the PO issued by the procurement department.   |
| 17. General instruction                        | <ul style="list-style-type: none"> <li>a. In case of price discrepancy between unit price and total price, the unit price shall prevail.</li> <li>b. Where there is a discrepancy between the rate of figures and words, the rates in word will govern.</li> <li>c. The rates quoted shall be for complete items of work inclusive of all charges for items contingent to the work, such as, packing, forwarding, insurance, freight and delivery at Site.</li> </ul>  |
| 18. Documents to be submitted and requirements | <p><b>Bidder must specify all the required parameters listed in the "Technical Specifications/ price schedule attachment B" section. Failure to do so may critically</b></p> <p>Offerors should submit all documents as outlined in the Quotation Checklist (Attachment D).</p> <p>In addition to meeting the Technical Specifications listed above, offerors are required to meet or exceed the significant non-cost factors listed below:</p> <ul style="list-style-type: none"> <li>a. Offerors must possess at minimum 2 of years of relevant in-country experience, including import and delivery of office supplies and stationeries or similar goods in the form BPA agreement to other customers.</li> <li>b. Offeror must have documented ability to meet required delivery time lines, as demonstrated through references from prior clients.</li> <li>c. Offeror must demonstrate its ability to transport the goods without damage or loss.</li> <li>d. Offerors are encouraged to provide technical specification (including type, model) and sample pictures for the offered office supplies and stationeries.</li> <li>e. The offeror should confirm they do not require any advance payment prior to the delivery of goods.</li> </ul> |

*Interested Offerors may obtain a full copy of the RFQ which contains detailed instructions for preparation of the quotation. The RFQ may be collected from the address [www.ACBAR.ORG](http://www.ACBAR.ORG) and [www.jobs.af](http://www.jobs.af) website*

## Compliance Requirement

|  |  |
|--|--|
| <ul style="list-style-type: none"> <li>○ Responsibility Determination</li> </ul> | <p>DAI/AVC-Livestock will not enter into any type of agreement with an Offeror prior to ensuring the Offeror's responsibility. When assessing an Offeror's responsibility, the following factors are taken into consideration:</p> <ol style="list-style-type: none"> <li>1. The offeror should have valid business license to operate in Afghanistan. Any formal business license issued from the Government of the Islamic Republic of Afghanistan is considered acceptable.</li> <li>2. Evidence of a DUNS number.</li> <li>3. The source, origin, and nationality of the goods are not from a Prohibited Country, nor have they been transported through such a country.</li> <li>4. Having adequate financial resources to deliver goods.</li> <li>5. Ability to comply with required or proposed delivery/performance schedules.</li> <li>6. Have a satisfactory past performance record.</li> <li>7. Have a satisfactory record of integrity and business ethics.</li> <li>8. Be qualified, eligible to perform work under laws and regulations of the Government of the Islamic Republic of Afghanistan, USAID, and/or DAI.</li> </ol>   |
| <ul style="list-style-type: none"> <li>○ Geographic Code</li> </ul>              | <ul style="list-style-type: none"> <li>• Under the authorized geographic code for its contract, DAI may only procure goods and services from the following countries.</li> <li>• Geographic Code 935: Goods and services from any area or country including the cooperating country but excluding Prohibited Countries.</li> <li>• DAI must verify the source, nationality and origin, of goods and services and ensure (to fullest extent possible) that DAI does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions include: Cuba, Iran, North Korea, Sudan, and Syria. DAI is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by DAI.</li> <li>• <b>According Section 889 of FY2019 National Defense Authorization Act, Provision of good/services from below Chines listed companies are prohibited.</b> <ol style="list-style-type: none"> <li>1. Huawei Technologies Company,</li> <li>2. ZTE Corporation,</li> <li>3. Hytera Communications Corporation,</li> <li>4. Hangzhou Hikvision Digital Technology Company,</li> <li>5. Dahua Technology Company (or any subsidiary or affiliate of such entities)</li> </ol> </li> </ul> <p>By submitting a quotation in response to this RFP, Offerors confirm that they are not violating Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.</p> |
| <ul style="list-style-type: none"> <li>○ Data Universal</li> </ul>               | <p><b>All U.S. and foreign organizations which receive first-tier subcontracts/ purchase</b></p>   |

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|--------------------------------------|--|
| Numbering System (DUNS)              | <p><b>orders with a value of \$30,000 and above are required to obtain a DUNS number prior to signing of the agreement.</b></p> <p>Organizations are exempt from this requirement if the gross income received from all sources in the previous tax year was under \$300,000. DAI requires that Offerors sign the self-certification statement if the Offeror claims exemption for this reason. Attachment F and G for additional information.</p>   |
| ○ Compliance with Terms & Conditions | Offerors shall be aware of the general terms and conditions for an award resulting from this RFP. The selected Offeror shall comply with all Representations and Certifications of Compliance listed in Attachment E.  |
| ○ Procurement Ethics                 | <p>By submitting an offer, offerors certify that they have not/will not attempt to bribe or make any payments to DAI employees in return for preference, nor have any payments with Terrorists, or groups supporting Terrorists, been attempted. Any such practice constitutes an unethical, illegal, and corrupt practice and either the Offeror or DAI staff may report violations to the Toll-Free Ethics and Compliance Anonymous Hotline at +1 855-603-6987, via the DAI website, or via email to <a href="mailto:FPI_hotline@dai.com">FPI_hotline@dai.com</a>.</p> |

Attachment A: Quotation Cover Letter

[Firm's Letterhead]

<Insert date of submission>

To: DAI-AVC-Livestock

Afghanistan Value Chain – Livestock Project

Darya Village, Hawashenasi Road, 9th District, Kabul, Afghanistan

We, the undersigned, provide the attached quotation in accordance with the **RFQ Provision of Office Supplies and stationeries for AVC-Livestock offices based in Kabul, Mazar, Herat, Jalalabad, Kandahar** (RFQ-AVCL-KAB-20-0022), issued on **October 18, 2020**.

I certify a **validity period of 90 days** for the prices provided in the attached quotation. Our quotation shall be binding upon us, subject to the modifications resulting from any discussions.

We understand that DAI is not bound to accept any quotation it receives.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Telephone:

Email:

Company Seal/Stamp:

## Attachment B: Price Schedule

Please fill out the table below for the items you can provide.

**All Offerors MUST provide exact details and formulations for items provided. Failure to do so may disqualify the quotation. See Technical Specifications for all information. Photos of proposed items are highly encouraged. The delivery of items will be done on monthly, or quarterly basis in Kabul, Herat, Mazar, Jalalabad and Kandhare cities.**

| No | Items/Descriptions                           | Supplier Offered specification | Unit    | Unit price in AFN | Offered items sample pictures. |
|----|--|--------------------------------|---------|-------------------|--------------------------------|
| 1  | Ring Folder 1 inch                           |                                | 1 Each  |                   |                                |
| 2  | Ring Folder 3 inch                           |                                | 1 Each  |                   |                                |
| 3  | Ring punch (large size)                      |                                | 1 Each  |                   |                                |
| 4  | Ring punch (Med size)                        |                                | 1 Each  |                   |                                |
| 5  | A4 Color paper 1 Box 5 Rem                   |                                | 1 Boxes |                   |                                |
| 6  | A4 Paper 1 Box 5 Rem                         |                                | 1 Boxes |                   |                                |
| 7  | Al pen                                       |                                | 1 Boxes |                   |                                |
| 8  | Ball Pen Bic 1 BOX 50                        |                                | 1 Boxes |                   |                                |
| 9  | Ballpoint Pen - ink black 1 Box 12 unit      |                                | 1 Boxes |                   |                                |
| 10 | Ballpoint pen - Red link 1 Box 12 unit       |                                | 1 Boxes |                   |                                |
| 11 | Ballpoint pen blue ink 1 Box 12 unit         |                                | 1 Boxes |                   |                                |
| 12 | Battery AA A Energizer or equivalent         |                                | 1 Pairs |                   |                                |
| 13 | Battery AAA Rechargeable                     |                                | 1 Pairs |                   |                                |
| 14 | Binder Clip (19 mm) 12 Pieces                |                                | 1 Boxes |                   |                                |
| 15 | Binder Clip (25 mm) 12 Pieces                |                                | 1 Boxes |                   |                                |
| 16 | Binder Clip (32 mm) 12 Pieces                |                                | 1 Boxes |                   |                                |
| 17 | Binder Clip (41 mm) 12 Pieces                |                                | 1 Boxes |                   |                                |
| 18 | Binder Clip (51 mm) 12 Pieces                |                                | 1 Boxes |                   |                                |
| 19 | Binder Divider - 10 tab set 1 Pack 10 Pieces |                                | 1 Boxes |                   |                                |



|    |   |  |                |  |  |
|----|---|--|----------------|--|--|
| 20 | Binder Divider - 5 tab set 1 Pack 5 Pieces      |  | 1 Boxes        |  |  |
| 21 | Binder Dividers - 8 Tap set 1 Pack 8 Pieces     |  | 1Boxes         |  |  |
| 22 | Binder folder, 3 inches (Fever File)            |  | 1 Each         |  |  |
| 23 | Binder folder, 4 inches (Fever File)            |  | 1 Each         |  |  |
| 24 | Binding cover, A4 Size, (100/Pack)              |  | 1 packag<br>es |  |  |
| 25 | Binding Machine (Large Size)                    |  | 1 Each         |  |  |
| 26 | Binding Machine (Medium Size)                   |  | 1 Each         |  |  |
| 27 | Binding Reel Large (100 sheet) 1 Box 50 Pieces  |  | 1 Boxes        |  |  |
| 28 | Binding Reel Medium (100 sheet) 1 Box 50 Pieces |  | 1 Boxes        |  |  |
| 29 | Binding Reel Small (100 sheet) 1 Box 50 Pieces  |  | 1 Boxes        |  |  |
| 30 | Binding Ring A4 size, 32mm 1 Box 50 Pieces      |  | 1 Boxes        |  |  |
| 31 | Black Binder (2 hole) hard                      |  | 1 Each         |  |  |
| 32 | Board Eraser                                    |  | 1 Each         |  |  |
| 33 | Board Marker 1 Box 12 Pieces                    |  | 1 Boxes        |  |  |
| 34 | Bulletin Board                                  |  | 1Boxes         |  |  |
| 35 | Button Plastic File 1 pack 12 pieces            |  | 1 Packag<br>es |  |  |
| 36 | Calculator best quality                         |  | 1 Each         |  |  |
| 37 | Canned Air                                      |  | 1 Each         |  |  |
| 38 | Card cover holder                               |  | 1 Each         |  |  |
| 39 | CD R 1 Box 10 Pieces                            |  | 1 Boxes        |  |  |
| 40 | CD Re writable 1 Box 5 Pieces                   |  | 1 Boxes        |  |  |
| 41 | CD-RW, 700 Mb 1 Box 5 pieces                    |  | 1 Boxes        |  |  |
| 42 | Certificate Paper 1 pack 100 sheets             |  | 1 Packag<br>es |  |  |
| 43 | Chapter File 1 pack 12 sheet                    |  | 1 Packag<br>es |  |  |
| 44 | Chapter File (Plastic) 1 pack 12 sheet          |  | 1 Packag<br>es |  |  |
| 45 | Chart Easel                                     |  | 1 Each         |  |  |
| 46 | Clear Bag                                       |  | 1 Each         |  |  |
| 47 | Clear File 20 Sheets                            |  | 1 Each         |  |  |

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|----|---|--|------------|--|--|
| 48 | Clear File 40 Sheets                                |  | 1 Each     |  |  |
| 49 | Clear File 60 Sheet                                 |  | 1 Each     |  |  |
| 50 | Clear Plastic Binder Sheet 1 pack 100 sheet         |  | 1 Packages |  |  |
| 51 | Clipboard, A4 Size                                  |  | 1 Each     |  |  |
| 52 | Correction Pen 1 Box 12 pieces                      |  | 1 Boxes    |  |  |
| 53 | Cutter  |  | 1 Each     |  |  |
| 54 | Dairy 2021-2022 A5                                  |  | 1 Each     |  |  |
| 55 | Divider (File Separator 1-10)                       |  | 1 Packages |  |  |
| 56 | Divider (File Separator 1-12)                       |  | 1 Packages |  |  |
| 57 | Drafting note pad A4 size yellow                    |  | 1 Packages |  |  |
| 58 | Duct Tape (medium size)                             |  | 1 Each     |  |  |
| 59 | DVD R 4.7GB 1 Box 12 Pieces                         |  | 1 Boxes    |  |  |
| 60 | DVD R 8 GB 1 Box 10 Pieces                          |  | 1 Boxes    |  |  |
| 61 | DVD-RW best quality or equivalent 1 Box 5 Pieces    |  | 1 Boxes    |  |  |
| 62 | Easy Pen 0.5 1 Box 12 Pieces                        |  | 1 Boxes    |  |  |
| 63 | Envelop paper pocket (A4 size) 1 Pack 50 Pieces     |  | 1 Packages |  |  |
| 64 | Envelop paper pocket (Medium size) 1 Pack 50 Pieces |  | 1 Packages |  |  |
| 65 | Envelop paper pocket (Small size) 1 Pack 50 Pieces  |  | 1 Packages |  |  |
| 66 | Power Hub Extension cord                            |  | 1 Each     |  |  |
| 67 | Flash Card  |  | 1 packages |  |  |
| 68 | Flip chart stand                                    |  | 1 Each     |  |  |
| 69 | Folder Hanging Legal Size 1 pack 25 pieces          |  | 1 packages |  |  |
| 70 | Folder Manila A4 Size                               |  | 1 Each     |  |  |
| 71 | Glue Stick 1 Box 12 Pieces                          |  | 1 Boxes    |  |  |
| 72 | Heavy Duty Stapler best quality                     |  | 1 Each     |  |  |
| 73 | Highlighter (6pcs) best quality 1 pack 6 pieces     |  | 1Each      |  |  |
| 74 | Index Cards, 3 X 5, 1 pack 12 pieces                |  | 1 Packages |  |  |

|     |  |  |                |  |  |
|-----|--|--|----------------|--|--|
| 75  | Ink Stamp                                      |  | 1 Each         |  |  |
| 76  | Insta Cleaner (liquid cleaner)<br>best quality |  | 1 Each         |  |  |
| 77  | L file folder 1 pack 12 pieces                 |  | 1 Packag<br>es |  |  |
| 78  | Lock Small Size                                |  | 1 Each         |  |  |
| 79  | Vehicle Log Book                               |  | 1 Each         |  |  |
| 80  | Marker, Permanent 1 Box 12<br>Pieces           |  | 1 Boxes        |  |  |
| 81  | Name tag plastic one<br>(7.2x20cm)             |  | 1 Each         |  |  |
| 82  | Note Book - A5                                 |  | 1 Each         |  |  |
| 83  | Note book -A4                                  |  | 1 Each         |  |  |
| 84  | Note book leather cover<br>Medium              |  | 1 Each         |  |  |
| 85  | Notepad, A5 - 50 sheets                        |  | 1 Each         |  |  |
| 86  | Notice board 120x80 cm                         |  | 1 Each         |  |  |
| 87  | Notice board 60x80 cm                          |  | 1 Each         |  |  |
| 88  | Paper A3 size 1 Box 5 Ram                      |  | 1 Boxes        |  |  |
| 89  | Paper Clip, Medium Size,<br>32mm               |  | 1 Boxes        |  |  |
| 90  | Paper Clips (28 mm)                            |  | 1 Boxes        |  |  |
| 91  | Paper Clips (50 mm)                            |  | 1 Boxes        |  |  |
| 92  | Paper Tray 3layer                              |  | 1 Each         |  |  |
| 93  | Pen 0.7 Uni Ball 1 Box 12<br>Pieces            |  | 1 Boxes        |  |  |
| 94  | Pen 05 1 Box 12 Pieces                         |  | 1 Boxes        |  |  |
| 95  | Pen Dollor 1 Box 12 Pieces                     |  | 1 Boxes        |  |  |
| 96  | Pencil 1 Box 12 Pieces                         |  | 1 Boxes        |  |  |
| 97  | Pencil Eraser                                  |  | 1 Boxes        |  |  |
| 98  | Pencil Sharpener Metallic                      |  | 1 Each         |  |  |
| 99  | Pilot pen 1 Box 12 Pieces                      |  | 1 Boxes        |  |  |
| 100 | Push pins                                      |  | 1 Boxes        |  |  |
| 101 | Plastic Folder 1 Pack 12<br>pieces             |  | 1 Packag<br>es |  |  |
| 102 | Ring Binder 0.5                                |  | 1 Each         |  |  |
| 103 | Ring Folder (Binder, 3 inch)                   |  | 1 Each         |  |  |

|     |   |  |            |  |  |
|-----|---|--|------------|--|--|
| 104 | Ring folder (Binder, 4 inch)                    |  | 1 Each     |  |  |
| 105 | Ruler 30 cm Steel                               |  | 1 Each     |  |  |
| 106 | Ruler 50 cm Steel                               |  | 1 Each     |  |  |
| 107 | Scissors (Normal size)                          |  | 1 Each     |  |  |
| 108 | Scotch tape Holder (Big)                        |  | 1 Each     |  |  |
| 109 | Scotch Tape two side 1inch                      |  | 1 Each     |  |  |
| 110 | Scotch Tape two side 2inch                      |  | 1 Each     |  |  |
| 111 | Scotch Tape, Transparent, (2 inch, 50m)         |  | 1 Each     |  |  |
| 112 | Scotch Tape, Transparent, (3 inch, 50m)         |  | 1 Each     |  |  |
| 113 | Signature Sticker –sign here<br>1 pack 4 pieces |  | 1 packages |  |  |
| 114 | Staple Remover                                  |  | 1 Each     |  |  |
| 115 | Stapler - Medium                                |  | 1 Each     |  |  |
| 116 | Stapler (Heavy duty)                            |  | 1 Each     |  |  |
| 117 | Stick Note (Large) 1 Box 12 Pieces              |  | 1 Boxes    |  |  |
| 118 | Stick Note (Medium) 1 Box 12 Pieces             |  | 1 Boxes    |  |  |
| 119 | Stick Note (Small) 1 Box 12 Pieces              |  | 1 Boxes    |  |  |
| 120 | White Board (80X60)                             |  | 1 Each     |  |  |
| 121 | White board ( 1x2 )                             |  | 1 Each     |  |  |
| 122 | Badge Holder Good quality                       |  | 1Each      |  |  |
| 123 | Mouse pad Hand Gel high quality                 |  | 1 Each     |  |  |
| 124 | Mouse key board set wireless                    |  | 1 Each     |  |  |
| 125 | Mouse wireless                                  |  | 1 Each     |  |  |
| 126 | Computer Cleaning Spray liquid                  |  | 1 Each     |  |  |
| 127 | Computer spray Gas                              |  | 1Each      |  |  |
| 128 | Computer cleaning Pads Wipes                    |  | 1 Each     |  |  |
| 129 | Button Cell Batteries CR2025                    |  | 1 Each     |  |  |
| 130 | High Quality 3.0 USB HUB 4-Ports                |  | 1 Each     |  |  |
| 131 | A0 paper 42inch for plotter                     |  | 1 Each     |  |  |

|     |  |  |            |  |  |
|-----|--|--|------------|--|--|
| 132 | A4 Sticker paper   |  | 1 packages |  |  |
| 133 | CD/ DVD Cover paper  |  | 1 packages |  |  |
| 134 | USB flash Desk 4GB   |  | 1Each      |  |  |
| 135 | USB Flash Desk 8GB   |  | 1Each      |  |  |
| 136 | USB Flash Desk 16GB  |  | 1 Each     |  |  |
| 137 | Tag Machine (Label size 12mm with 2 lines of text and 5 font style               |  | 1 Each     |  |  |
| 138 | Highlighter 1 pack 6 pieces  |  | 1 packages |  |  |
| 139 | Stump pad  |  | 1Each      |  |  |
| 140 | Color pencil   |  | 1 Dozen    |  |  |
| 141 | Plastic bag size A4  |  | 1 Each     |  |  |
| 142 | Paper A4 Double A, 70 gram(Ream 500 pieces)                                      |  | 1 Boxes    |  |  |
| 143 | Photo paper size A4 20 pieces  |  | 1Dozen     |  |  |
| 144 | Metallic Tray (3 part)   |  | 1 Each     |  |  |
| 145 | Aluminum foil (Cover) 50M x 45 CM high quality cling film                        |  | 1 Each     |  |  |
| 146 | Drinking water small bottle (0.5 lit) – Cristal or Equivalent )1 Pack 12 bottle) |  | 1 Package  |  |  |
| 147 | Teaspoon - silver high quality (1 Dozen 6 Pcs)                                   |  | 1 Dozen    |  |  |
| 148 | Plastic Foil (Cling Film) 300M x 45 CM high quality                              |  | 1 Each     |  |  |
| 149 | Dish washing liquid – Moj-e-Darya or Equivalent                                  |  | 1 Bottle   |  |  |
| 150 | Coffee Gold 200gr Bottle   |  | 1 Each     |  |  |
| 151 | Toilet paper - silk soft (1 Pack 10 roll)  |  | 1 Package  |  |  |
| 152 | Plastic bag for garbage - high   |  | 1          |  |  |

|     |   |  |                     |  |  |
|-----|---|--|---------------------|--|--|
|     | quality   |  | Package             |  |  |
| 153 | Knife- Wooden hand metallic   |  | 1 Each              |  |  |
| 154 | Sugar - high quality  |  | 1<br>Kilogram       |  |  |
| 155 | Salad plate - high quality  |  | 1 Each              |  |  |
| 156 | Coffee maker - high quality   |  | 1 Each              |  |  |
| 157 | Lavazza or Equivalent<br>Coffee 250gr   |  | 1 Bottle            |  |  |
| 158 | Powder milk for coffee 400 g<br>can – Nido or Equivalent                      |  | 1 Each              |  |  |
| 159 | Liquid milk good quality (milk<br>pack or Equivalent) 1 liter                 |  | 1 Each              |  |  |
| 160 | Tissue Papers Alokozay or<br>Equivalent 100x2 ply                             |  | 1 Each              |  |  |
| 161 | Black Tea, App, 100 Packs in<br>a box – Alokozay or<br>Equivalent             |  | 1<br>Package        |  |  |
| 162 | Papers roll for kitchen use –<br>takroll                                      |  | 1 Roll              |  |  |
| 163 | Coffee mate milk for coffee,<br>400gr   |  | 1 bottle            |  |  |
| 164 | Electric Water boiler for<br>kitchen - high quality<br>SONIFER, Equivalent    |  | 1 Each              |  |  |
| 165 | Hand washing soap - Tittiz,<br>Garex or Equivalent                            |  | 1 Each              |  |  |
| 166 | Cloth for cleaning - high<br>quality  |  | 1 Meters,<br>Square |  |  |
| 167 | Coffee mugs - high quality  |  | 1 Each              |  |  |
| 168 | Disposable spoons (1 pack of<br>50 Pcs) - high quality 1 Pack<br>of 50 pieces |  | 1<br>Package        |  |  |

|     |  |  |            |  |  |
|-----|--|--|------------|--|--|
| 169 | Butter knife - high quality  |  | 1 Each     |  |  |
| 170 | Drinking water big bottle (20 lit) – Alokozay or Equivalent  |  | 1 Bottle   |  |  |
| 171 | Air freshener spray 300 ml - Elegant, Splendid Perfect or Equivalent                                   |  | 1 Bottle   |  |  |
| 172 | Green Tea, App, 100 Packs in a box – Alokozay or Equivalent  |  | 1 Package  |  |  |
| 173 | Gloves (rubber) long lasting materials for handwashing dishes (1 Dozen 6 Pcs)                          |  | 1 Dozen    |  |  |
| 174 | Coffee, Maxwell House or Equivalent 250g   |  | 1 Bottle   |  |  |
| 175 | Disposable Cups - high quality   |  | 1 Each     |  |  |
| 176 | Tea Cup and Saucer - high quality  |  | 1 Each     |  |  |
| 177 | Bleach liquid 4 liter  |  | 1 liter    |  |  |
| 178 | Plastic bag for garbage small size   |  | 1 kilogram |  |  |
| 179 | Dish washing sponge  |  | 1 Each     |  |  |
| 180 | Disposable Face Mask (High Filter ability, filter, dust  |  | 1 Boxes    |  |  |
| 181 | Pollen Bacteria, suitable for sensitive skin and 3 ply medical mask within 50 pieces/can               |  | 1 Boxes    |  |  |
| 182 | Disposable Gloves best quality with deferent size  |  | 1 Boxes    |  |  |
| 183 | Hand sanitizer 500 ml, maximum fresh with extra hygienic kills 99.9% of all germs non sticky and anti- |  | 1Each      |  |  |

|                               |  |  |        |  |  |
|-------------------------------|--|--|--------|--|--|
|                               | bacterial  |  |        |  |  |
| 184                           | Toilet Brush set with holder size Lxwxh-4*3*16inches, plastic bathroom bowl cleaner and base |  | 1 Each |  |  |
| 185                           | Cotton wet Mop, Head and handle with 48 inches handle length                                 |  | 1 Each |  |  |
| 186                           | Bathroom rubber paspas with hundel size L *h-15 and 60 inches                                |  | 1 Each |  |  |
| 187                           | Mop with bucket best quality 360-degree cleaning   |  | 1 Each |  |  |
| <b>Total in Afghani (AFN)</b> |  |  |        |  |  |

**Note:** Please specify number of days required ( ) to Deliver the office supplies and stationeries in the specified location after issue of release order.



**Attachment D: Past Performance**

Include projects that best illustrate your work experience relevant to this RFQ, sorted by decreasing order of completion date.

Projects should have been undertaken in the past two years. Projects undertaken in the past seven years may be taken into consideration at the discretion of the evaluation committee.

| # | Project Title | Description of Activities | Location:<br>Province,<br>District | Client | Cost in<br>USD | Start and<br>End Dates | Completed<br>on schedule<br>(Yes/No) | Completion<br>Letter<br>Received?<br>(Yes/No) | Type of Agreement<br>(Subcontract, Grant, PO<br>and fixed unit price or<br>cost reimbursable) |
|---|---------------|---------------------------|------------------------------------|--------|----------------|------------------------|--------------------------------------|---|---|
| 1 |               |                           |                                    |        |                |                        |                                      |   |   |
| 2 |               |                           |                                    |        |                |                        |                                      |   |   |
| 3 |               |                           |                                    |        |                |                        |                                      |   |   |
| 4 |               |                           |                                    |        |                |                        |                                      |   |   |

## Attachment E: Quotation Checklist

Offeror: \_\_\_\_\_

### Does your quotation include the following?

- ☐ Provide/Confirm Technical Specifications (per attachment A)
- ☐ Price Schedule (per Attachment C)
- ☐ Signed and Stamped Cover Letter on Company Letterhead (per Attachment B)
- ☐ Past Performance Table (per Attachment D)
- ☐ Documents to determine responsibility, including:
  - ☐ Copy of Valid/update business license
  - ☐ Copy of Tazkira/passport of president and vice-president
  - ☐ Evidence of a DUNS Number OR Self Certification for Exemption from DUNS Requirement (per Attachments F and G)

***Any un-checked boxes may indicate that your quotation is incomplete. DAI/AVC-Livestock reserves the right to not evaluate any incomplete quotations.***

## Attachment E: Representations and Certifications of Compliance

1. Federal Excluded Parties List - The Bidder Select is not presently debarred, suspended, or determined ineligible for an award of a contract by any Federal agency.
2. Executive Compensation Certification- FAR 52.204-10 requires DAI, as prime contractor of U.S. federal government contracts, to report compensation levels of the five most highly compensated subcontractor executives to the Federal Funding Accountability and Transparency Act Sub-Award Report System (FSRS)
3. Executive Order on Terrorism Financing- The Contractor is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Contractor/Recipient to ensure compliance with these Executive Orders and laws. Recipients may not engage with, or provide resources or support to, individuals and organizations associated with terrorism. No support or resources may be provided to individuals or entities that appear on the Specially Designated Nationals and Blocked persons List maintained by the US Treasury (online at [www.SAM.gov](http://www.SAM.gov)) or the United Nations Security Designation List (online at: [http://www.un.org/sc/committees/1267/aq\\_sanctions\\_list.shtml](http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml)). This provision must be included in all subcontracts/sub awards issued under this Contract.
4. Trafficking of Persons – The Contractor may not traffic in persons (as defined in the Protocol to Prevent, Suppress, and Punish Trafficking of persons, especially Women and Children, supplementing the UN Convention against Transnational Organized Crime), procure commercial sex, and use forced labor during the period of this award.
5. Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions – The Bidder certifies that it currently is and will remain in compliance with FAR 52.203-11, Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions.
6. Organizational Conflict of Interest – The Bidder certifies that will comply FAR Part 9.5, Organizational Conflict of Interest. The Bidder certifies that is not aware of any information bearing on the existence of any potential organizational conflict of interest. The Bidder further certifies that if the Bidder becomes aware of information bearing on whether a potential conflict may exist, that Bidder shall immediately provide DAI with a disclosure statement describing this information.
7. Business Size and Classification(s) – The Bidder certifies that is has accurately and completely identified its business size and classification(s) herein in accordance with the definitions and requirements set forth in FAR Part 19, Small Business Programs.
8. Prohibition of Segregated Facilities - The Bidder certifies that it is compliant with FAR 52.222-21, Prohibition of Segregated Facilities.

9. Equal Opportunity – The Bidder certifies that it does not discriminate against any employee or applicant for employment because of age, sex, religion, handicap, race, creed, color or national origin.
10. Labor Laws – The Bidder certifies that it is in compliance with all labor laws..
11. Federal Acquisition Regulation (FAR) – The Bidder certifies that it is familiar with the Federal Acquisition Regulation (FAR) and is in not in violation of any certifications required in the applicable clauses of the FAR, including but not limited to certifications regarding lobbying, kickbacks, equal employment opportunity, affirmation action, and payments to influence Federal transactions.
12. Employee Compliance – The Bidder warrants that it will require all employees, entities and individuals providing services in connection with the performance of an DAI Purchase Order to comply with the provisions of the resulting Purchase Order and with all Federal, State, and local laws and regulations in connection with the work associated therein.

By submitting a quotation, offerors agree to fully comply with the terms and conditions above and all applicable U.S. federal government clauses included herein, and will be asked to sign these Representations and

Certifications upon award.

## Attachment F: Self Certification for Exemption from DUNS Requirement

### Self-Certification for Exemption from DUNS Requirement

#### For Subcontractors and Vendors

Legal Business Name:

---

Physical Address:

---

Physical City:

---

Physical Foreign Province (if applicable):

---

Physical Country:

---

Signature of Certifier

---

Full Name of Certifier (Last Name,  
First/Middle Names):

---

Title of Certifier:

---

Date of Certification (mm/dd/yyyy):

---

The sub-contractor/vendor whose legal business name is provided herein, certifies that we are an organization exempt from obtaining a DUNS number, as the gross income received from all sources in the previous tax year is under USD \$300,000.

\*By submitting this certification, the certifier attests to the accuracy of the representations and certifications contained herein. The certifier understands that s/he and/or the sub-contractor/vendor may be subject to penalties, if s/he misrepresents the sub-contractor/vendor in any of the representations or certifications to the Prime Contractor and/or the US Government.

The sub-contractor/vendor agrees to allow the Prime Contractor and/or the US Government to verify the company name, physical address, or other information provided herein. Certification validity is for one year from the date of certification.

## Attachment G: Instructions for Obtaining a DUNS Number - DAI'S Vendors, Subcontractors

### INSTRUCTIONS FOR OBTAINING A DUNS NUMBER

**Note: There is a Mandatory Requirement for your Organization to Provide a DUNS number to DAI**

**I. SUBCONTRACTS/PURCHASE ORDERS:** All domestic and foreign organizations which receive first-tier subcontracts/ purchase orders with a value of \$30,000 and above are required to obtain a DUNS number prior to signing of the agreement. *Your organization is exempt from this requirement if the gross income received from all sources in the previous tax year was under \$300,000. Please see the self-certification form attached.*

**II. MONETARY GRANTS:** All foreign entities receiving first-tier monetary grants (standard, simplified and FOGs) with a value equal to or over \$25,000 and performing work outside the U.S. must obtain a DUNS number prior to signing of the grant. All U.S. organizations who are recipients of first-tier monetary grants of any value are required to obtain a DUNS number; the exemption for under \$25,000 applies to foreign organizations only.

*Note: The determination of a successful offeror/applicant resulting from this RFP/RFQ/RFA is contingent upon the winner providing a DUNS number to DAI. Organizations who fail to provide a DUNS number will not receive an award and DAI will select an alternate vendor/subcontractor/grantee.*

-----

#### Background:

#### Summary of Current U.S. Government Requirements- DUNS

The Data Universal Numbering System (DUNS) is a system developed and managed by Dun and Bradstreet that assigns a unique nine-digit identifier to a business entity. It is a common standard world-wide and users include the U.S. Government, European Commission and the United Nations. The DUNS number will be used to better identify related organizations that are receiving U.S. federal funding, and to provide consistent name and address data for electronic application systems.

**Instructions detailing the process to be followed in order to obtain a DUNs number for your organization begin on the next page.**



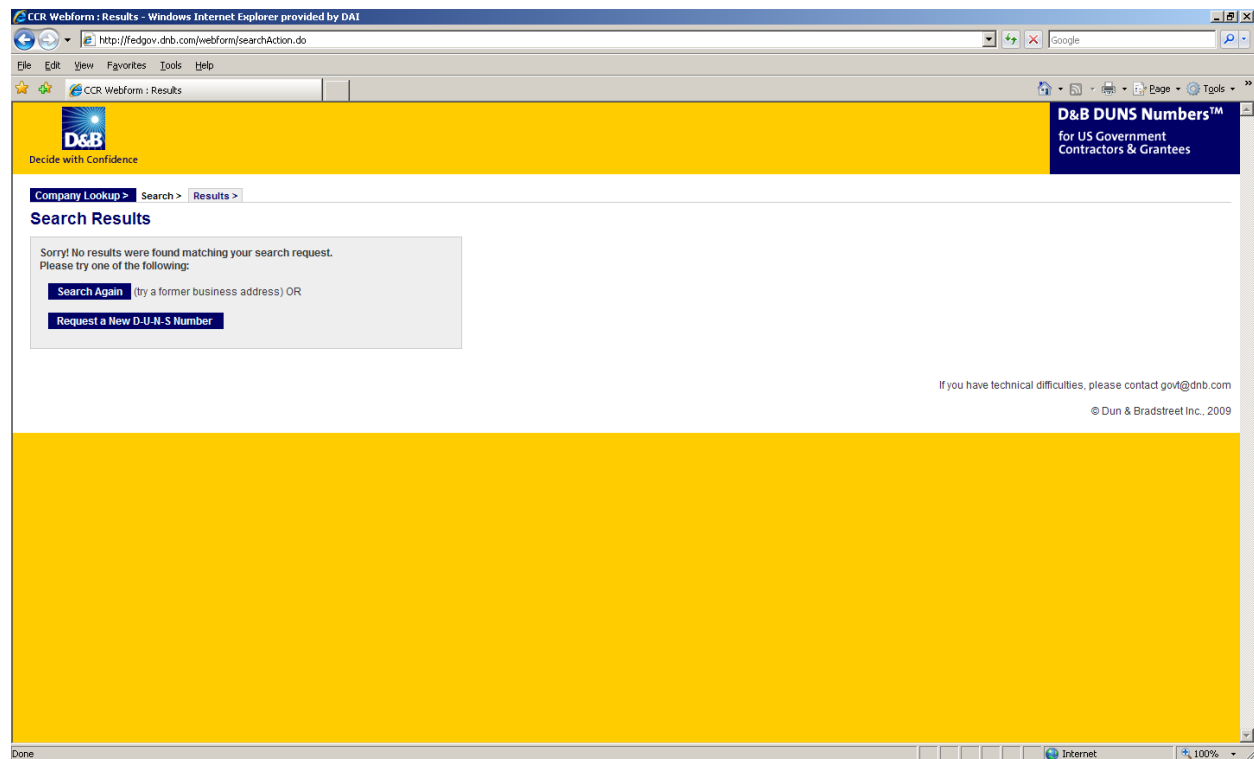
**THE PROCESS FOR OBTAINING A DUNS NUMBER IS OUTLINED BELOW:**

1. Log on to the D&B (Dun & Bradstreet) DUNS registration website to begin the process of obtaining a DUNS number free of charge.

<http://fedgov.dnb.com/webform/index.jsp>

Please note there is a bar on the left for Frequently Asked Questions as well as emails and telephone numbers for persons at Dun & Bradstreet for you to contact if you have any questions or difficulties completing the application on-line. DAI is not authorized to complete the application on your organization's behalf; the required data must be entered by an authorized official of your organization.

2. Select the Country where your company is physically located.
3. You will first be asked to search the existing DUNS database to see whether a DUNS number already exists for your organization/entity. Subcontractors/grantees who already have a DUNS number may verify/update their DUNS records.
4. Potential DAI subcontractors/vendors/grantees who do not already have a DUNS number will be shown the screen below. To request a new DUNS Number, the "Request a New D-U-N-S Number" button needs to be selected.



5. Enter the information regarding your organization listed on the next three screens. (See screen shots below.) Make sure you have the following information available (in English) prior to beginning the process of entering this section in order to ensure successful registration.
  - Legal Business Name (commas are allowed, periods are not allowed)
  - Address
  - Phone
  - Name of Owner/Executive
  - Total Number of Employees
  - Annual Sales or Revenue (US Dollar equivalent)
  - Description of Operations
6. Note that some fields are Optional, however all other fields must be completed to proceed further with the application process. For example, all applicants must complete the Organization Information sections. The Company Name and Physical Address fields are self-populated based on information previously entered during the initial DUNS search. The question marks to the left of the field provide additional information when you click on them.

CCR Webform : New Duns Number Request. - Windows Internet Explorer provided by DAI

http://fedgov.dnb.com/webform/newReq.do?hdnCompanyNumber=1&browser=8&hdnCompanyName=8&hdnAddress=8&hdnCity=8&hdnState=8&hdnZip=8&hdnCountry=8&hdnDuns=8&hdnTradeStyleName=8newComp

Decide with Confidence

D&B DUNS Numbers™  
for US Government  
Contractors & Grantees

D-U-N-S Number Request > Search > Enter Your Company Information >

### Request for New D-U-N-S Number

Any affiliated companies at the same address, will not be affected. If there are affiliated companies at the same address, please specify in the Notes section.

Complete the information below to obtain a new D-U-N-S Number for your company's physical location.

Note: All fields are required unless otherwise indicated.

| Company Name   |                        |
|--|------------------------|
| Legal Name   | DNB TEST, INC.         |
| Legal Structure  | Proprietorship         |
| Tradestyle Name 1 (optional)   |                        |
| Tradestyle Name 2  |                        |
| Tradestyle Name 3  |                        |
| Phone Number of Business   | 20-555-1212            |
| Physical Address   |                        |
| Street   | 100 Jalan Abdul Rahman |
| City   | Kabul                  |
| State  |                        |
| Zip Code + 4/Postal Code   |                        |
| Country  | AFGHANISTAN            |
| Mailing Address (optional) <input type="checkbox"/> Same as Physical Address |                        |
| Street/ P.O. Box   |                        |
| City   |                        |

7. You must select the legal structure of your organization from the pull down menu. To assist you in selecting the appropriate structure that best represents your organization, a brief description of the various types follows:

- **Corporation** – A firm that meets certain legal requirements to be chartered by the state/province in which it is headquartered by the filing of articles of incorporation. A corporation is considered by law to be an entity separate and distinct from its owners. It can be taxed; it can be sued; it can enter into contractual agreements.
- **Government** - central, province/state, district, municipal and other U.S. or local government entities. Includes universities, schools and vocational centers owned and operated by the government.
- **Limited Liability Company (LLC)** - This is a type of business ownership combining several features of corporation and partnership structures. It is designed to provide the limited liability features of a corporation and the tax efficiencies and operational flexibility of a partnership. Its owners have limited personal liability for the LLC's debts and obligations, similar to the status of shareholders in a corporation. If your firm is an LLC, this will be noted on the organizations registration and licensing documents.
- **Non-profit** - An entity which exists for charitable reasons and is not conducted or maintained for the purpose of making a profit. Any money earned must be retained by the organization, and used for its own expenses, operations, and programs.

Most organizations which are registered in the host country as a non-governmental organization (NGO) rather than as a commercial business are anon-profit entities.

**Community based organizations, trade associations, community development councils, and similar entities which are not organized as a profit making organization should select this status, even if your organization is not registered formally in country as an NGO.**

- **Partnership-** a legal form of operation in which two or more individuals carry on a continuing business for profit as co-owners. The profits and losses are shared proportionally.
- **Proprietorship-**These firms are owned by one person, usually the individual who has day-to-day responsibility for running the business. Sole proprietors own all the assets of the business and the profits generated by it.

8. One of the most important fields that must be filled in is the Primary SIC code field. (See screen shot below.) The Primary Standard Industrial Code classifies the business' most relevant industry and function.

CCR Webform: New Duns Number Request. - Windows Internet Explorer provided by DAI

http://fedgov.dnb.com/webform/newReq.do?hdncompanynumber=-1&browser=&hdnCompanyName=&hdnAddress=&hdnCity=&hdnState=&hdnZip=&hdnCountry=&hdnDuns=&hdnTradeStyleName=&newComp=

File Edit View Favorites Tools Help

CCR Webform: New Duns Number Request.

Street/ P.O. Box

City

State

Zip Code + 4/Postal Code

Country

Organization Information

Executive Name

Title

Primary SIC code

Description of Operations

Socioeconomic Data

Number of Employees (includes owners, partners, and/or officers)

Annual Sales or Revenue

Parent Organization (optional)

Name

Street

City

State

Zip Code + 4/Postal Code

Country

Notes (optional)

Submit Your Request

If you have technical difficulties, please contact gov@dnb.com

Done

9. If you are unsure of which SIC Code your organization's core business falls under, please refer to the following website: <http://www.osha.gov/oshstats/sicser.html>

Standard Industrial Classification (SIC) System Search - Windows Internet Explorer provided by DAI

http://www.osha.gov/pls/sicsearch.html

File Edit View Favorites Tools Help

Standard Industrial Classification (SIC) System Search

UNITED STATES DEPARTMENT OF LABOR

OSHA

OSHA QuickTakes

Occupational Safety & Health Administration

Home Workers Regulations Enforcement Data & Statistics Training Publications Newsroom Small Business

STATISTICS & DATA | SIC MANUAL

This page allows the user to search the 1987 version SIC manual by keyword, to access descriptive information for a specified 2,3,4-digit SIC, and to examine the manual structure.

Enter a SIC CODE:

Enter the search keyword(s):

Submit Clear

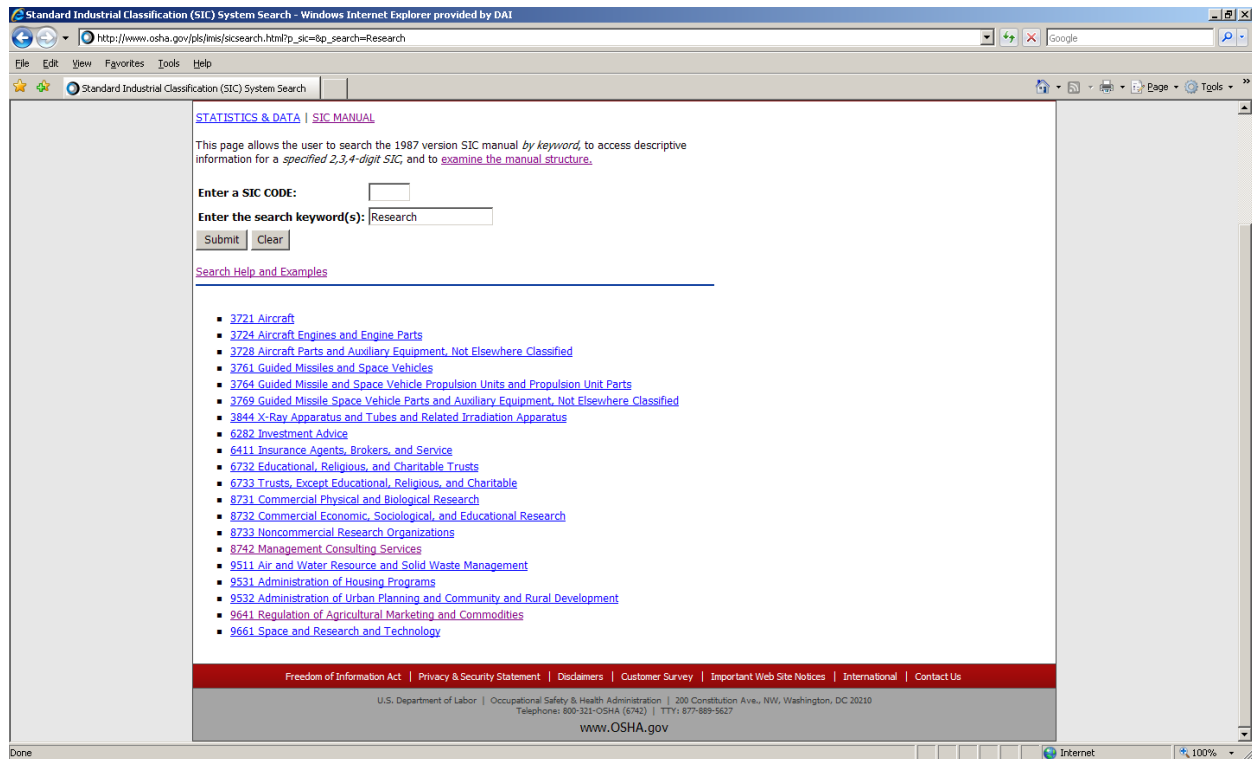
Search Help and Examples

Freedom of Information Act | Privacy & Security Statement | Disclaimers | Customer Survey | Important Web Site Notices | International | Contact Us

U.S. Department of Labor | Occupational Safety & Health Administration | 200 Constitution Ave., NW, Washington, DC 20210  
Telephone: 800-321-OSHA (6742) | TTY: 877-889-5627

www.OSHA.gov

You will need to enter certain keywords to bring up the potential SIC Codes. In the case above, “Research” was entered as the keyword, and resulted in the following:



PLEASE NOTE: Many of the DAI subcontractors and grantees fall under one of the following SIC codes:

**8742** Management Consulting Services

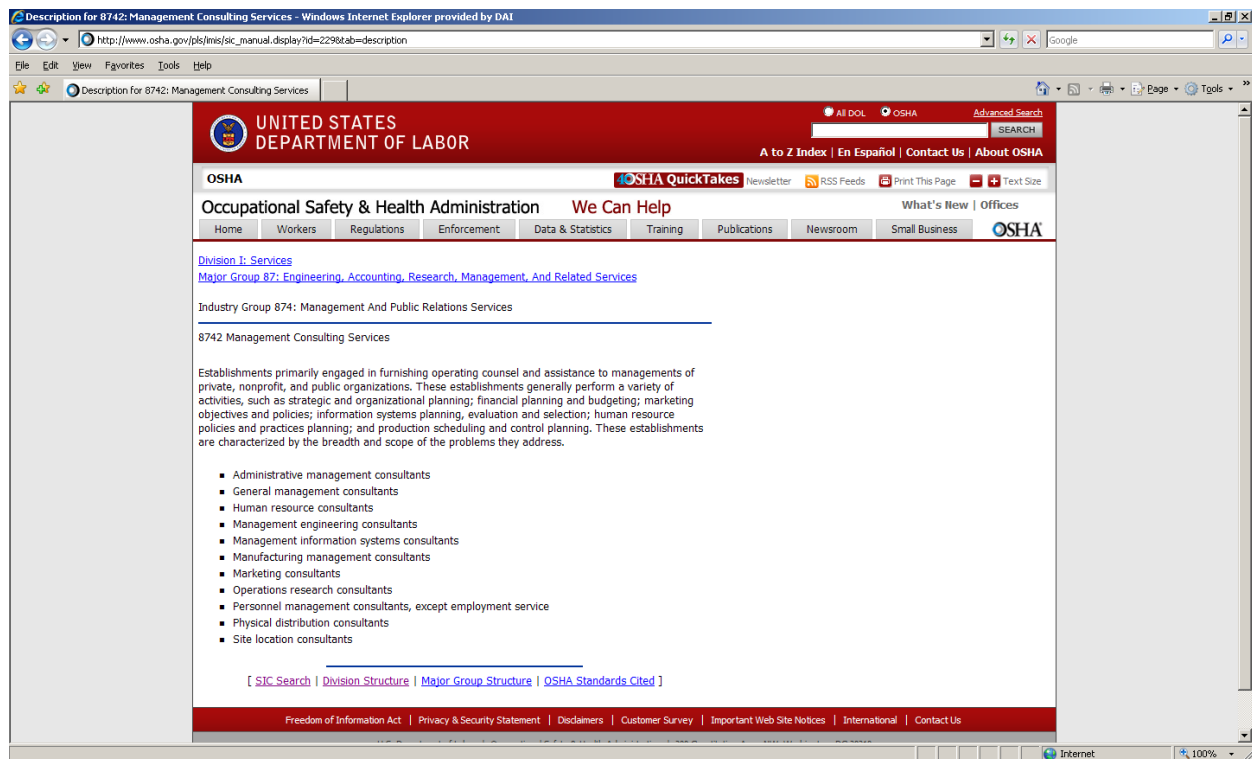
1542 General Contractors-Nonresidential Buildings, Other than Industrial Buildings and Warehouses or one of the codes within:

Industry Group 357: Computer And Office Equipment

Industry Group 355: Special Industry Machinery, Except Metalworking

Industry Group 356: General Industrial Machinery And Equipment

Industry Group 359: Miscellaneous Industrial And Commercial



10. Description of Operations- Enter a brief description of the primary services you provide the example below, “agricultural technical assistance” was chosen as the primary function of the business.

CCR Webform: New Duns Number Request. - Windows Internet Explorer provided by DAI

http://fedgov.dnb.com/webform/newReq.do?hdncompanynumber=1&browser=8&dnCompanyName=8&dnAddress=8&dnCity=8&dnState=8&dnZip=8&dnCountry=8&dnDuns=8&dnTradeStyleName=8&newComp=8

Country: AFGHANISTAN

☐ Same as Physical Address

Mailing Address (optional)

Street/ P.O. Box:

City:

State:

Zip Code + 4/Postal Code:

Country: Select one

Organization Information

Executive Name: Mohammad Ali

Title: Owner

Primary SIC code:

Description of Operations: Agricultural Technical Assistance

Socioeconomic Data: No special Ownership Status

Number of Employees(includes owners, partners, and/or officers): 10

Annual Sales or Revenue: USD 500,000

Parent Organization (optional)

Name:

Street:

City:

State:

Zip Code + 4/Postal Code:

Country: Select one

Notes (optional)

[Submit Your Request](#)

11. The Annual Sales or Revenue figure should be provided in USD (US Dollar) equivalent.
12. Once all of the fields have been completed, click on “Submit Your Request” to be taken to the Verification page.
13. Note: Representative (Principal, Owner or Officer) needs to verify and provide affirmation regarding the accuracy of the data under criminal or civil penalties as per Title 18, Section 1001 of the US Criminal Code.
14. Once “Yes, Continue” button is clicked, the registration application is sent to D&B, and a DUNS number should be available within 24-48 hours. DUNS database can be checked in 24-48 hours by entering the Business Information in the Search window – which should now display a valid result with the new DUNS number for the entity.



CCR Webform : verification page - Windows Internet Explorer provided by DAI

http://fedgov.dnb.com/webform/NewDunsRequest.do

File Edit View Favorites Tools Help

CCR Webform : verification page

D&B DUNS Numbers™  
for US Government  
Contractors & Grantees

D-U-N-S Number Request > Search > Enter Your Company Information > **Verify Information Page >**

### Verification Page

|                          |                        |
|--------------------------|------------------------|
| Company Name             |                        |
| Legal Name               | DNB TEST, INC          |
| Phone Number of Business | 20-555-1212            |
| Physical Address         |                        |
| Street                   | 100 Jalan Abdul Rahman |
| City                     | Kabul                  |
| State                    |                        |
| Zip Code + 4/Postal Code |                        |
| Country                  | AFGHANISTAN            |
| Organization Information |                        |
| Executive Name           | Mohammad Ali           |

You affirm that you are a principal, owner or officer of the entity for which you are submitting proposed information and/or changes and that you are properly authorized to submit these changes. You also agree not to knowingly provide any false or misleading information to D&B. Knowingly providing false or misleading information may result in criminal or civil penalties as per [Title 18, Section 1001 of the US Criminal Code](#), and may negatively impact the status of the D&B report maintained on this company.

This also includes the use of a Shelf Corporation. D&B defines a Shelf Corporation as one that exhibits either of the following characteristics: (1) An aged corporation where no prior business activities could be confirmed or (2) An aged corporation that was revoked, dissolved or went to a dormant status, and is subsequently reinstated and is under new control. It is D&B's policy that the historical business activity of a Shelf Corporation, if any, will not be factored into the determination of such Shelf Corporation's start date. As such, any individual who attempts to misrepresent the start date of their business through the use of a Shelf Corporation or any other means is immediately put on information alert status or higher-risk status. In addition, the criminal penalties mentioned above may apply.

Done

Internet 100%