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**REQUEST FOR QUOTATION**

TO:

|  |  |  |  |
| --- | --- | --- | --- |
| All interested suppliers |  | **Date of issue:** | 22/10/ 2020 |
|  | **File no.:** | 021, 2020 |
|  | **Contract title:** | IGA project equipment’s and technology |
|  | **Closing date:** | Oct 31, 2020 |
|  | **For further information, please contact the Contracting Authority:** | Hashmatullah Rohani  Contact person: procurement manager  Tel: 0730171960  Fax:  E-mail: [procurement@coar.org.af](mailto:procurement@coar.org.af)  Address: Pul-e-sorkh square, first street to left, opposite Muhibzada centre, House # 1676, District # 3, Kabul Afghanistan. |
|  |  | **Please note that the Quotations may be delivered to the Contracting Authority at the above address by in a sealed envelope clearly marked with the above File Number and the name of the submitting company.** | |

**Background information**

Citizens Organization for Advocacy and Resilience (COAR) is an independent, Non-Governmental, Non-Political and Non-for-Profit charity organization, founded on the initiative of a group of Afghans in September 1989, in order to contribute towards rehabilitation process of Afghanistan. Since its establishment, COAR's strategy has evolved from providing short term emergency, relief services to long term development efforts by implementing different projects in sphere of agriculture, animal husbandry, health, education, infrastructure and many welfare projects throughout Afghanistan, which are financed by different donor agencies.

Dear Sir/Madam,

The project will be implemented in Samangan which is identified and selected by the NCA 2020 strategy. Please find enclosed the following documents, which constitute the Request for Proposal:

Project of Equepment and new technologies for value chain developments in Samangan provinces invites you to submit a quotation for the following

**QUOTATION SUBMISSION FORM**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Equipment’s for value chain developments Samangan province** | | | | | |
| No | Description Almond value chains | unit | Quantity | Unit cost | Total cost |
| 1 | Ladder زینه چهار متره المونیمی چینایی چهارمتره | Base | 41 |  |  |
| 2 | Tarpaulin ترپال سایز 4\*6 متر مربع پاکستانی/چینایی | Piece | 41 |  |  |
| 3 | Hammer چکش اهنی برای شکستن بادام سایز متوسط وطنی/ چینایی | No | 41 |  |  |
| 4 | Nut breaker | Piece | 41 |  |  |
| 5 | Bag وری نخی با کیفت خوب برای نگهداری بادام | Bag | 410 |  |  |
| 6 | Almond crusher سنگدان ساخت وطنی برای شکستاندن بادام | Piece | 41 |  |  |
| 7 | Basket سبد پلاستیکی با طول 70 سانتی متر و بلندی 35 سانتی متر | Piece | 82 |  |  |
| 8 | Gloves دستکش پلاستکی چینایی با کیفیت عالی برای جمع آوری بادام | Piece | 82 |  |  |
| 9 | Scissorقیچی شاخه بری فیلکو هالندی | Piece | 41 |  |  |
| 10 | Sprayer ادویه پاش نکلی 16 لیتر | Piece | 41 |  |  |
| 11 | Shovel بیل بادسته وطنی | Piece | 41 |  |  |
| 12 | Almond shaker بادام تکان چینایی موتوردار که درکمردرخت بسته میشود | piece | 11 |  |  |
|  |  |  |  |  |  |
|  | **Sub Total price** |  |  |  |  |
|  | **Grapes Value chain items despreptions** | **unit** | **Quantity** |  |  |
| 1 | Ladderزینه چینایی المونیمی چهارپایه/چهارمتره | Piece | 46 |  |  |
| 2 | Basket ثبت پلاستیکی با طول 70 سانتی متر و بلندی 35 سانتی متر | Piece | 200 |  |  |
| 3 | Scissor قیچی میوه چینی سایز متوسط چینایی | Piece | 40 |  |  |
| 4 | Hat کلاه پیک دار گرد پاکستانی/ چینایی | Piece | 80 |  |  |
| 5 | Gloves دستکش پلاستکی چینایی با کیفیت عالی برای جمع آوری بادام | Pair | 80 |  |  |
| 6 | Boot موزه پلاستیکی نیم ساق | pair | 80 |  |  |
| 7 | Istallation cost | Piece | 1 |  |  |
| 8 | Pestesides | Liter | 80 |  |  |
| 9 | Insectesides حشره کش جهت کنترول شپشک انگور | Liter | 80 |  |  |
| 10 | Carpentry machineماشین نجاری باضمایم آن جهت ساخت کریت های چوبی | Piece | 1 |  |  |
|  | **Sub Total Prices** |  |  |  |  |
|  | **Total Cost** |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **List of Vocational skills items for Samangan** | | | | |  |
| No | Mobile repairing Items | Unit | Quanitity | Unit cost | Total Cost |
| 1 | ایتگن Itgan | piece | 7 |  |  |
| 2 | یک ست پیجکش One pack screw driver | pack | 7 |  |  |
| 3 | میگر Meeger (electrometer) | piece | 7 |  |  |
| 4 | پاور سپلای Power supply | piece | 7 |  |  |
| 5 | سوهان Sharpenar | piece | 14 |  |  |
| 6 | پنس Pens (needle) | Piece | 14 |  |  |
| 7 | لیم Gelatine | Piece | 14 |  |  |
| 8 | گنده فیروزه Crumble torquoise | Piece | 14 |  |  |
| 9 | سیم لیم Gelatine wire | Meter | 400 |  |  |
| 10 | سرش مبایلMobile glue | Piece | 70 |  |  |
|  | **Sub Total price** |  |  |  |  |
| 1 | ماشین خیاطی ساده چینایی Tailoring machine | Piece | 9 |  |  |
| 2 | قیچی Scissor | Piece | 9 |  |  |
| 3 | مترPlastic meter | Piece | 9 |  |  |
| 4 | متر آهنیIron meter | Piece | 9 |  |  |
| 5 | اتو برفی Electric iron | Piece | 9 |  |  |
| 6 | لایهLayer | Bundle | 9 |  |  |
| 7 | فرشRoom carpet | Meter | 180 |  |  |
| 8 | تارThread | Piece | 90 |  |  |
| 9 | کود بند clothing hanger | Piece | 18 |  |  |
| 10 | میز خیاطی Tailoring table | Piece | 9 |  |  |
|  | میز اتوIron table | Piece | 9 |  |  |
| 1 | چوکیChair | Piece | 9 |  |  |
|  | **Total pipe** |  |  |  |  |
| 1 | ماشین خیاطی ساده چینایی Tailoring machine | Piece | 11 |  |  |
| 2 | قیچی Scissor | Piece | 11 |  |  |
| 3 | مترPlastic meter | Piece | 11 |  |  |
| 4 | متر آهنیIron meter | Piece | 11 |  |  |
| 5 | اتو برفی Electric iron | Piece | 11 |  |  |
| 6 | لایهLayer | Bundle | 11 |  |  |
| 7 | فرشRoom carpet | Meter | 240 |  |  |
| 8 | تارThread | Piece | 110 |  |  |
| 9 | کود بند Hock | Piece | 22 |  |  |
| 10 | میز خیاطی Tailoring table | Piece | 11 |  |  |
| 11 | میز اتوIron table | Piece | 11 |  |  |
| 12 | چوکیChair | Piece | 11 |  |  |
|  |  |  |  |  |  |

Address:

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| --- | --- | --- |
| **No** | **Items** | **Specifications** |
| **1** | Province | Samangan |
| **2** | Project location | District: Hazrat sultan and Feroz Nakhcher districts |

## Instructions

1. **Acknowledgement**

Upon receipt of the Request for Quotation please inform the Contracting Authority if you intend to submit a quotation. Please respond even if negative.

1. **General information**

The project will be implemented in climate smart economic empowerment project which is funded by NCA implementing in Samangan province Hazrat sultan and Feroz Nakhcher districts. The main components of this project is providing value chain and vocational skills interventions and services to the farmers and host communities in the targeted districts.

**Cost of quotation**

The supplier shall bear all costs associated with the preparation and submission of his quotation and the Contracting Authority will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the negotiated procedure.

1. **Eligibility and qualification requirements**

Suppliers are not eligible if they are in one of the situations listed in article 15 of the General Terms and Conditions for Supply Contracts.

In the Quotation Submission Form suppliers shall attest that they meet the above eligibility criteria. If required by the Contracting Authority, the supplier whose quotation is accepted shall further provide evidence satisfactory to the Contracting Authority of its eligibility through certificates issued by competent authorities in its country of establishment or operation or, if such certificates are not available, through a sworn statement.

Suppliers shall also be requested to certify that they comply with article 13. “Child Labour and Forced Labour” and article 14 “Mines” of the General Terms and Conditions for Supply Contracts and with the Code of Conduct for Contractors.

To give evidence of their capability and adequate resources Suppliers shall provide the information and the documents requested by the Contracting Authority.

1. **Exclusion from award of contracts**

Contracts may not be awarded to Candidates who, during this procedure:

1. are subject to conflict of interest:
2. are guilty of misrepresentation in supplying the information required by the Contracting Authority as a condition of participation in the Contract procedure or fail to supply this information.
3. **Documents comprising the Request for Quotation**

The Supplier shall complete and submit the following document with his quotation:

1. The attached Quotation Submission Form completed and signed
2. Valid Business license
3. ***Must be Logistic company***
4. ***Relevant work experience***
5. **Price**

The price quoted by the supplier shall not be subject to adjustments on any account except as otherwise provided in the conditions of the Contract.

Price shall be quoted in **AFN**.

**Tax**

**Withholding Tax on Subcontractor:**

Government withholding Tax: Pursuant to Article 72 in the Afghanistan Tax law effective March 21, 2009, NCA is required withhold “contractor” taxes from the gross amount payable to all Afghan for-profit subcontractor/vendors with aggregate amount of AFN 500,000.00 or greater and transfer this to the Ministry of Finance. In accordance with this requirement, CoAR shall withhold 2% tax from all gross invoices from subcontractors/vendors under this Agreement with active AISA or Ministry of Commerce License. For subcontractors /vendors without active AISA or Ministry of Commerce license, CoAR shall withhold seven percent 7% “contractor” tax per current Afghanistan Tax law.

1. **Validity**

Quotations shall remain valid and open for acceptance for 7 days after the closing date.

1. **Closing date**

Quotation must be received by the Contracting Authority as specified on page 1 not later than the closing date and time. Any quotations received after that will not be considered.

1. **Award of Contract and Criteria**

The Contracting Authority will award the Contract to the supplier whose quotation has been determined to be substantially responsive to this Request for Quotation (RFQ) and who has offered the lowest evaluated price, provided further that the supplier has the capability and resources to carry out the Contract effectively.

The Contracting Authority reserves the right to accept all or part of your quotation, whichever is in its best financial interest.

1. **Signature and entry in to force of the Contract**

Prior to the expiration of the period of the quotation validity, the Contracting Authority will notify the successful supplier in writing.

Within 2 days of receipt of the Contract, not yet signed by the Contracting Authority, the successful supplier must sign and date the Contract and return it. On signing the Contract, the successful supplier will become the Contractor and the Contract will enter into force once signed by the Contracting Authority.

If the successful supplier fails to sign and return the Contract and within the days stipulated, the Contracting Authority may consider the acceptance of the quotation to be cancelled without prejudice to the Contracting Authority's right to claim compensation or pursue any other remedy in respect of such failure, and the successful supplier will have no claim whatsoever on the Contracting Authority.

1. **Cancellation for convenience**

The Contracting Authority may for its own convenience and without charge or liability cancel the RFQ at any stage.

Any subsequent procurement related to this Quotation will be subject to the Contracting Authorities General Terms and Conditions for Supply Contracts and the Code of Conduct for Contractors available through the below link. Printed versions are available on request.

<https://www.kirkensnodhjelp.no/en/about-nca/for-contractors/>

After having read this Request for Quotation 015, 2020 on behalf of my company/business, I hereby:

* Accept, without restrictions, all the provisions in the Request for Quotation including General Terms and Conditions for Supply Contracts with annexes.
* Provided that a contract is issued by the Contracting Authority we hereby commit to furnish any or all items at the price offered and deliver same to the designated points within the delivery time stated above.
* Certify and attest that we meet the eligibility criteria stated in the Instructions.
* Certify and attest compliance with the Code of Conduct for Contractors.

This declaration will be confirmed in the Contract and misrepresentation will be regarded as grounds for termination.

Signature and stamp:

Signed by:

|  |  |
| --- | --- |
| **The Contractor** |  |
| Name of the company |  |
| Address |  |
| Telephone no. |  |
| E-mail: |  |
| Name of contact person |  |
| Date: |  |