

Conflict Mitigation Assistance for Civilians

Work description

Below are minimum requirements for the provision of immediate assistance packages at the southern region through third party vendor.

Background:

BLUMONT under COMAC (Conflict Mitigation Assistance for Civilians) activity provide food items package/packages to eligible affected families under a certain program criteria. The items are procured through a third-party vendor. Minimum requirements of this activity are described below:

Work description

COMAC regional office schedules assistance distributions on weekly basis in provincial capitals typically. And occasionally in districts centers (Those districts which are secure and accessible). The quantity of packages is subject to the number of families that are scheduled by the region. Sometimes more families (i.e. 15, 20, 30) are scheduled but sometimes less families are scheduled (i.e. two or three). Sometimes the distributions are planned in all southern provinces/some districts, sometimes in only one or two provinces and sometimes no distributions are scheduled in a week.

The vendor is required to procure, transport, load, unload and set packages on sites as per the instructions of COMAC field representative for the upper described distributions. COMAC will be notifying vendor 24 hours in advance for any scheduled distributions where the vendor shall have the capacity to complete the task within the mentioned period.

Distribution locations:

The distribution locations for each southern province/provinces are usually compounds of DMD (Department of Martyred and Disabled Directorates or DoLSA (Department of Labor and Social Affairs). And for districts the distributions are conducted at district centers. The COMAC regional team will be notifying vendor for the exact location prior to each distribution.

Goods quality/ inspection:

All goods required under this solicitation shall be of best quality available in local market. Any goods with low quality will be rejected and vendor shall replace them with good quality ones that are agreed. Alternatively, the cost of low-quality items will be deducted from the vendor, this will be subject to the field technical team decision and site conditions.

Any change/modification to the agreed goods shall be reported by vendor to COMAC in writing and COMAC will provide response in writing.

COMAC team will be inspecting quality of goods for each delivery. The vendor is required to liaise with regional team as appropriate Prior to delivery of goods to the distribution sites.

Damage/Theft and other

It is sole responsibility of the vendor to provide goods on distribution site to COMAC. Any damage, theft, loss or issues connected with security, escalation of prices and other external issues are sole responsibility of vendor. COMAC will not be responsible for it. Vendor to consider these while preparing quote to COMAC.

Absent beneficiaries' packages

In some cases, it happens that some mobilized COMAC beneficiaries (i.e. 2 or 3) do not show up on the day of distribution because of them on reasons. In this case it is responsibility of the vendor to remove the packages back from the distribution site while COMAC will re-schedule that left beneficiaries in another distribution event. There isn't any particular line item specified for this cost.