

Request for Proposals

Solicitation No. RFP #AUWS000346
Title: Provision of Logo Design and Billboard Campaign for AUWSSC

RFP Distribution.....	Dec 31, 2020
Closing Date and Time for Questions regarding RFP.....	Jan 10, 2021, 5pm Kabul time
Date for responses to Questions.....	Jan 15, 2021*
Deadline for Submission of Proposals.....	Jan 31, 2021
Proposal Evaluation.....	Feb 7, 2021**

**DT Global AUWS reserve the right to adjust and /or extend question response time as necessary*

*** DT Global AUWS reserves the right to adjust and/or extend evaluation period, as necessary.*

DT Global, the implementer of the DT Global Inc/AUWS under USAID Contract No. **72030619C00003**, invites proposals for Provision of Logo Designing and Billboard Campaign for AUWSSC as described in Attachment I "Statement of Work."

The period of performance for this activity is for five (5) months commencing on/about **February 15, 2021 and ending on/about July 15, 2021**. The issuance of a subcontract is subject to availability of funds, successful negotiation of the subcontract terms and budget, and reception of USAID's Contracting Officer subcontract consent, if required. The Contract resulting from this award is envisioned to be a Firm Fixed Price (FFP) subcontract.

DT Global encourages your organization to indicate its interest in this procurement by submitting a proposal in accordance with the instructions in Attachment II "Instructions to Offerors". Proposals will be evaluated based on the evaluation criteria established in Attachment III of this solicitation. An award will be made to the Offeror whose proposal represents the best value to the project after evaluation in accordance with the criteria stated in the solicitation.

To be considered under the solicitation process, the Offeror should submit a complete proposal by the means indicated herein no later than the closing date and time indicated above. Offerors should ensure that the proposals are well written, easy to read and follow, and contain only the requested information.

Proposals should be submitted **electronically** via email to:

Procurement Team via Email: auws.quotation@auwsaf.com

The solicitation number above must also be mentioned in the subject of the email.

All questions relating to this solicitation must be submitted **electronically** via email to:

Procurement Team at auws.quotation@auwsaf.com, no later than **January 10, 2021 at 5 p.m. Kabul time**. Unless otherwise notified by an amendment to this RFP, no questions will be accepted after this date. No questions/clarifications will be entertained if received by means other than the specified email address. The solicitation number should be stated in the subject. If you are planning to submit a proposal, it is imperative to confirm receipt of this solicitation by email to auws.quotation@auwsaf.com in order to be included on the solicitation mailing list to receive answers to questions and any future amendment(s).

Proposals must be submitted separately via two different emails. The first email shall include the technical proposal as an attachment and should be named "Technical Proposal" and the second email shall include the cost/business proposal and should be named "Business Proposal." **DO NOT COMBINE** and bidders must follow the instructions to Offerors at Attachment II.

Attachments:

- Attachment I Statement of Work
- Attachment II Instructions to Offerors
- Attachment III Evaluation Criteria
- Attachment IV Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment
- Attachment V Prime Contract Flow-Down Clauses

ATTACHMENT I

STATEMENT OF WORK

Purpose:

DT Global seeks to identify and hire a service provider or a media firm with a demonstrated track record in the design of company logos, motion graphics, and the implementation of awareness-raising campaigns across Afghanistan, and particularly in the six (6) target cities namely Kabul, Mazar, Kunduz, Jalalabad, Kandahar and Herat. The firm will be responsible for achieving the following tasks:

- ✓ Conceptualizing and designing a new AUWSSC logo that meets the utility's branding requirement.
- ✓ Updating the AUWSSC branding and marking policy to match the new logo and its color themes.
- ✓ Developing of key messages in consultation with the AUWSSC leadership for the billboard campaign.
- ✓ Developing of outdoor billboards designs based on the branding and marking policy of AUWSSC.
- ✓ Installing of the selected billboard campaign materials in six (6) target cities.

Background:

The purpose of the Afghan Urban Water and Sanitation (AUWS) activity is to increase access to urban water and sanitation services for residents in six Afghan cities serviced by the Afghanistan Urban Water Supply and Sewerage Corporation (AUWSSC) and the Afghan government.

Project Overview and Project Requirements

The Afghan Urban Water and Sanitation activity (AUWS) has been working closely with AUWSSC to strengthen its two-way communications with its customer base by improving its visibility. AUWS has also supported AUWSSC by sharing and disseminating what AUWSSC has been doing to keep all those involved in the utility's service delivery, but also to generate visibility amongst different stakeholders regarding the work AUWSSC and the SBUs are performing. While the communication intervention is continuous, the utility requires to perform a visibility enhancement by changing its logo and revising its branding and marking policy accordingly. Additionally, AUWSSC needs to showcase its new branding identity to the public by installing billboards in crowded areas of the target cities.

Scope of Work:

The Service Provider shall provide the following services:

- Accumulate all needed information relating to AUWSSC, through DT Global Inc/AUWS Communications team, about its activities, history, objectives, and strategic goals aimed at conceptualizing the logo design process. Based on the initial research, the firm should host a brainstorming session to develop a series of sketch alternatives of the logo and discuss it with relevant stakeholders/departments within AUWSSC. Subsequently, it must complete the final draft of the sketch or sketches and present it/them to AUWSSC leadership for their review and approval.
- Develop of the AUWSSC logo using Adobe Illustrator (or other high-tech software programs) and present the highest quality of the final logo in various supported formats, including presentation of the raw materials and the final project of the used software. The firm should also present transparent and colorful animated opening and closing-out videos of the logo.
- Update the AUWSSC branding and marking policy that include the new logo specifications and branding.
- Following the completion of the logo, mobilize a Communication Specialist to work closely with AUWSSC, through the DT Global/AUWS Communications team, in the development of key messages for billboards. Messages should be developed in Dari and Pashto (based on the target cities' language preferences).

- Design and install **23 billboards** detailed as (7) billboards for Kabul, (4) billboards for Herat, (3) billboards for Mazar-e-Sharif, (3) billboards for Jalalabad, (4) billboards for Kandahar, and (2) billboards for Kunduz city. Billboards must be **4X6 meters in size** and should be installed for a period of two (2) months. Designs should be simple and must represent AUWSSC to the extent that citizens get acquainted with the AUWSSC services. The firm should present to DT Global Inc the GPS coordinates of each billboard before installation.
- Submit a detailed activity report, including an annexed report of billboards monitoring, after completion of the two (2) month billboard campaign period. The report should also include a feedback survey of bystanders on how the messages are understood, received, and what were/are their expectation from AUWSSC, as described by DT Global, Inc.

Timeframe:

Week 1:

Kick-off meeting and introduction of the vendor in the presence of AUWSSC representatives. Conducting coordination meetings with DT Global Inc/AUWS Communications team along with AUWSSC relevant counterparts.

Week 2-3:

Collecting information regarding AUWSSC history, performance, strategic objectives and services. Subsequently, developing a sketch(es) of the logo and share with the DT Global Inc/AUWS Communications Team for presentation to AUWSSC leadership for their review and approval.

Week 4-6:

Submission of the final draft of the logo directly to DT Global Inc/AUWS and present to AUWSSC leadership for their review and approval. The final logo needs the approval of the AUWSSC Board of Directors (BoD). The firm should expect at least three (3) attempts of the logo design from scratch due to different ideas that might arise during the process.

Week 7-8:

Update the current AUWSSC Branding and Marking Policy to incorporate the new logo style, colors and formats that aim at making all internal and external communication materials consistent.

Week 9-11:

Work closely with DT Global Inc/AUWS, in consultation with AUWSSC, for the development of key messages for the finalization of the billboard campaign.

Week 12:

Submission of the first draft of the billboards for DT Global Inc/AUWS review and approval by AUWSSC. Submission of GPS coordinates of billboards in the target cities.

Week 12-20:

Printing and installing of the campaign materials on the billboards in approved locations in all six (6) target cities for a period of two months.

Conduct market survey for response to campaign and messaging. Submission of final activity report to DT Global Inc/AUWS.

DELIVERABLES:***Deliverable # 1:***

1. Approved logo to DT Global Inc/AUWS with appropriate formats.

Deliverable # 2:

2. Updated AUWSSC branding and marking policy.

Deliverable # 3:

3. Developed key messages for AUWSSC billboard campaign.

Deliverable # 4:

4. Developed key messages for AUWSSC billboard campaign.

Deliverable # 5:

5. Billboards completed and ready for installation in the target cities.

Deliverable # 6:

6. Install the campaign messages on billboards in the approved geographical locations.

Deliverable # 7:

Submit detailed report, including a monitoring report and feedback survey, following completion of the two (2) month messaging period and billboard installation.

ATTACHMENT II

INSTRUCTIONS TO OFFERORS

General Instructions

These Instructions to Offerors will not form part of the offer or of the Subcontract. They are intended solely to aid Offerors in the preparation of their proposals.

- This is a full and open competition open to all media firms or consulting services provider who possess physical offices equipped with state of the art media design and messaging in Afghanistan.
- The proposals, and all corresponding documents related to the proposal must be written in the English language unless otherwise explicitly allowed.
- No costs incurred by the Offerors in preparing and submitting the proposal are reimbursable by DT Global. All such costs will be at the Offeror's expense.
- Proposals and all cost and price figures must be presented in AFN. All prices should be net of Host Country VAT and customs duties. The services provided under this contract are funded by the U.S. Government and shall be exempt from Host Country taxes, import and other fees, as stipulated in the bilateral agreement between the U.S. Government and Government of Afghanistan. The subcontractor shall obtain prior written approval by DT Global before making any VAT payments. Awards and payments made to any firms will be in local currency.
- The Offeror must state in its Proposal the validity period of its offer. The minimum offer acceptance period for this RFP is **90 Calendar days** after closing date of the RFP. Offers with a shorter acceptance period will be rejected. This RFP in no way obligates DT Global to award a subcontract.
- Responsibility Determination:

The award will be made to a responsible offeror whose offer follows the RFP instructions, meets the eligibility requirements, and is determined via a trade-off analysis to be the best value based on application of the evaluation criteria listed below. The relative importance of each individual criterion is indicated by the number of points shown in the table below. All evaluation factors other than cost or price, when combined, are significantly more important than cost or price.

DT Global intends to award one or more cost reimbursable service agreement(s) resulting from this solicitation to the responsible offeror(s) whose proposal will be most advantageous, price and other factors considered. Therefore, the offeror's initial offer should contain the best terms from a price and technical standpoint. If determined to be necessary, DT Global reserves the right to conduct discussions with the offeror. DT Global reserves the right to reject any or all proposals if such action is in the interest of DT Global; accept other than the lowest offer; and waive informalities and minor irregularities in offers/quotes received. DT Global will not be liable under any circumstances for any expenses incurred by any bidder in connection with the selection process:

- has adequate financial resources including appropriate insurance coverage to perform the work stated herein, or the ability to obtain them.
- is able to comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and governmental business commitments.
- has a satisfactory record of integrity and business ethics;
- has the necessary technical capacity, equipment and facilities, or the ability to obtain them; and
- is otherwise qualified and eligible to receive an award under applicable laws and regulations.
- Media/Consultancy firms with demonstrable skills in carrying out the scope of work of the project.
- Must have a state of art for media production services (a site visit will be done before award of the project)
- Must have a pool of qualified personnel to execute the activities. Staffing plan must be added with the technical proposal.
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Please note the offeror must have an actual office in Afghanistan offering media and content development services. Quotations from Offerors who do not have an actual office equipped with state of art media and messaging personnel and equipment will not be considered.

- **Eligibility of Firms – Source /Nationality:** The authorized geographic code for the source and nationality of the goods, services, and suppliers under the AUWS contracts is 937. 937 requires that goods and services be acquired from the United States, cooperating country, and developing countries other than advanced developing countries but excluding any country that is a prohibited source. A full discussion of the source and nationality requirements maybe found at 22 CFR 228. Offerors whose proposals fail to meet the nationality requirements will be considered non-responsive.
- **NDAA Section 889 Compliance.** Section 889 of John S. McCain National Defense Authorization Act for Fiscal Year 2019 (NDAA) prohibits the U.S. Government and its contractors from (1) procuring or obtaining any equipment, system, or services that uses covered telecommunications equipment or services and (2) enter into a contract (or extend or renew a contract) with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services. A full discussion of the prohibitions can be found at FAR 52.204-25. To be eligible for award the offeror must complete and sign the representation in Attachment IV.
- In addition to the above and to comply with the Afghanistan local laws, Offerors must be licensed and authorized to conduct business in Afghanistan.
- According to Article 72 of Afghanistan Income Tax Law of Islamic Republic of Afghanistan, DT Global must withhold a certain percentage based on gross payment made to the subcontractor and transfer that amount, on behalf of the subcontractor, to the Ministry of Finance's relevant account. For businesses without a valid business license, 7% of the gross payment to the subcontractor shall be withheld as fixed tax in lieu of the income tax. For those who have a business license 2% will be withheld which will be credited against the Subcontractor's subsequent tax liabilities. A copy of Offerors' valid license or registration in Afghanistan is required.
- **Late Offers:** Offerors are wholly responsible for ensuring that their offers are received in accordance with the instructions stated herein. DT Global reserves the right to reject any offer not submitted by the indicated deadline, even if it was late as a result of circumstances beyond the Offeror's control.
- **Modification/Withdrawal of Offers:** Offerors have the right to withdraw, modify or correct their offer after such time as it has been emailed to DT Global; at the email address stated above and provided that the request is made before the RFP closing date.
- **Disposition of Proposals:** Proposals submitted in response to this RFP will not be returned. Reasonable efforts will be made to ensure confidentiality of both Business and Technical Proposals received from all Offerors. This RFP does not seek information of a highly proprietary nature but if such information is included in the Offeror's proposal, the Offeror must alert DT Global and must annotate the material by marking it "Confidential and Proprietary" so that these sections can be treated appropriately.
- Regardless of the method used in the submission of the proposal, the Technical Proposal and Business Proposal must be kept separate from each other. Technical Proposals **must not** make reference to cost or pricing data in order that the technical evaluation may be made strictly on the basis of technical merit.
- **Clarification and Amendment to the RFP:**
 - Any question raised regarding this solicitation should be received **no later 5 p.m. Kabul time on January 10, 2021**. All questions must be **in writing**, emailed to the email address specified in the cover letter. No questions/clarifications will be entertained if they are received by means other than the aforementioned email address. The solicitation number should be stated in the subject line. Responses to questions received will be compiled and emailed to potential Offerors.

- If Offeror intends to submit a proposal in response to this solicitation and wishes to receive any updates thereto, Offeror is encouraged to confirm receipt of this solicitation by email to the email address shown above.
- Offeror's email message should state in the subject the solicitation number. Also, the email should include the name of your organization, the name of contact person, email address and telephone number.
- DT Global anticipates that discussions with Offerors will be conducted; however, DT Global reserves the right to make award without discussions. Therefore, it is strongly recommended that Offerors present their best offer as their initial submission.
- DT Global may waive informalities and minor irregularities in proposals received.

Submission of Proposal:

- Proposals must be submitted in an electronic format as an email attachment, sent to the email address specified above, no later than the date and time specified in the cover letter.
- The email should state the solicitation number in the subject line.
- The file attachment should be in a format that can be opened by one of the following applications: PDF, MSWord, MS Excel, MS PowerPoint. The submission of attachments in any other format may result in disqualifying the offer.
- Please note that the DT Global email server has a limitation of 20MB for the total attachments per single email. It is strongly recommended that the size of ALL attachments per a single email be less than 20MB.
- The technical proposal and business proposals should be submitted in two separate emails. The first should be named "Technical" and the second is named "Cost/Business." If the submission will be through several emails, then the emails should be sequentially numbered indicating the total number of emails that will be submitted (example 1/4, 2/4, 3/4 and 4/4).

Content of Proposal:

The proposal shall consist of five (5) sections. 1) The Cover Page-Technical, 2) The Technical Proposal, 3) The Cover Page-Cost, 4) the Cost/Business Proposal; and 5) The Attachments

1. The Cover Page-Technical

The cover page should be on the Offeror's letterhead and MUST contain the following information:

- Solicitation Number
- Company's Name:
- Company's Address
- Name of Company's authorized representative
- Telephone No, Cellular Phone #, Email address
- Validity of Proposal
- Signature, Date and time

2. Technical Proposal:

The technical proposal shall describe how the Offeror intends to carry out the statement of work. It will also address the Offeror's corporate capabilities to carry out the work and the extent to which the Offeror has a demonstrated ability to provide the required services.

The Offeror will also include the resumes/CVs of all proposed personnel. The Offeror shall provide information about past performance implementing similar work globally, and most particularly, in Afghanistan within the last three (3) years. Capacity to undertake the technical and administrative backstopping of all interventions described in the Scope of Work. Offeror should also provide detailed description of existing facilities in Afghanistan.

The technical proposal should be divided into three (3) sections following the same order of the technical evaluation criteria mentioned in Attachment III. Failure to respond to any section will be the basis for disqualification of the Offeror from further consideration.

3. The Cover Page - Cost/Business:

The cover page should be on the Offeror's letterhead and MUST contain the following information:

- Solicitation Number
- Company's Name:
- Company's Address
- Name of Company's authorized representative
- Telephone No, Cellular Phone #, Email address
- Total Proposed Price
- Validity of Proposal
- Acceptance of Tax Withholding Statement
- DUNS number (required) and TIN
- Name and address of Government Audit Agency and name and phone number of the auditor
- A valid business license or Registration Certificate
- Signature, Date and time

4. The Cost/Business Proposal:

As stated earlier, the cost proposal shall be submitted separately from the technical proposal. The budget will present the cost for performing the work specified in this solicitation. A template is provided for the pricing as *Annex 1 – Budget Proposal*. At a minimum, the cost proposal will include the following information:

- A detailed cost break-down of the proposed budget to the maximum extent practical using the template provided in the *attachment Budget Proposal – provide details as applicable*.
- A detailed and comprehensive budget narrative explaining the basis for the cost estimates.
- The Offeror is required to provide the break-out their pricing total per deliverable according to the *attached* Payment Schedule to include the proposed percentage and amount to be paid. This will be incorporated in the actual subcontract where dates and means of verification will be determined.
- Contractor Employee Biographical Data sheet (USAID 1420-17) for each individual presented in the proposal. The Form has to be duly signed by the individual and the Offeror. *See Annex 2 for the form AID 1420-17.*
- CVs of nominated design personnel and management who will be responsible for the performance of this assignment.

5. Attachments

This section will include any information or document that was not listed in the above sections and the Offeror finds necessary to include in the proposal. In this section, the Offeror will also include the information that will assist DT Global to determine the Offeror's responsibility. The following are required documents to be submitted with the proposal:

- Current copy of the business registration (front and back)
- Proof of good standing with the Afghanistan Revenue Department

- Proof that there are no outstanding tax liabilities with the Afghanistan Government that could lead to company being unable to provide services as set out in the RFP
- Completed and signed NDAA Representation Form (see Annex IV)

This solicitation in no way obligates DTG Global to award a subcontract, nor does it commit DT Global to pay any costs incurred in preparation and submission of a proposal in response to the RFP. Furthermore, DT Global reserves the right to reject any and all offers if such action is in the best interest of DT Global.

Instructions for the Preparation of the Cost/Business Proposal

The subcontract type will be Firm Fixed Price Subcontract.

A Firm Fixed Price Subcontract is: An award for the provision of specific services, goods, or deliverables and is not adjusted if the actual costs are higher or lower than the fixed price amount. Offerors are expected to include all costs, direct and indirect, into their total proposed price.

In accordance with Implementing Partner Notice #OAA-IP-2016-001, all subcontractors are required to utilize the current English version of the National Technical Assistance Salary Scale and Implementation Guideline (NTA) compensation scale, as posted on the Government of the Islamic Republic of Afghanistan (GIROA) Ministry of Finance website (<http://www.budgetmof.gov.af/index.php/en/>), as the Local Compensation Plan for all Cooperating Country Nationals (CCN) employees.

The Offeror must provide a completed budget in the template provided. If an Excel file, it should not be 'read only' or 'protected' The proposal must include any necessary supporting information to substantiate proposed costs. The Offerors must submit a detailed budget narrative that supports and clarifies item for item the cost estimates proposed in its budget. Narratives for the individual cost items must provide a discussion of any estimated escalation rates where applicable. Estimated costs proposed to exceed ceilings imposed by USAID or Federal procurement policy must be fully explained and justified.

ATTACHMENT III

EVALUATION CRITERIA

TECHNICAL PROPOSAL EVALUATION

Proposals will be evaluated according to the criteria stated herein. The relative importance of each individual criterion is indicated by the number of points assigned thereto. A total of 100 points is the maximum possible technical score for each proposal. The evaluation criteria services to: (a) identify the significant factors which the Offeror should address in their proposal under each section and (b) set the standard against which all proposals will be evaluated.

Technical Proposal	
Evaluation Criteria	Maximum Points
The technical proposal demonstrates the RFP SOW and outlines straight forward approach to achieve the objectives.	25
Demonstrated experience providing similar media/content development services in country.	20
Personnel qualification in implementing similar activities	15
Demonstrate detailed timetable to achieve the SOW objectives with specific deadline	10
Cost Proposal	
Offerors are requested to submit their best and final offer prices. Cost will be evaluated to determine best value for the required services.	30

Bidders are reminded that DT Global is not obligated to award a negotiated subcontract based on lowest proposed cost or to the bidder with the highest technical evaluation score. DT Global will make award to the bidder whose proposal offers the best value to the DT Global AWUS program considering both technical and cost factors. When competing technical proposals are considered essentially equal then cost will become the determining factor.

ATTACHMENT IV

REPRESENTATION REGARDING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT

(a) Prohibitions.

Section 889(a) of the John S. McCain National Defense Authorization Act (NDAA) for Fiscal Year 2019 (Pub. L. 115-232) prohibits the U.S. Government and any of its contractors and subcontractors from procuring or obtaining or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(b) Definitions:

Covered foreign country means The People's Republic of China.

Covered telecommunications equipment or services means telecommunications equipment produced by Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities)

Critical technology means defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations; Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled- (i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or (ii) For reasons relating to regional stability or surreptitious listening; Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities); Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material); Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

Reasonable inquiry means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

Substantial or essential component means any component necessary for the proper function or performance of a piece of equipment, system, or service.

(c) Representation. After conducting a reasonable inquiry Subcontractor represents that it [] will or [] will not provide covered telecommunications equipment or services to DT Global in the performance of any contract, subcontract, order, or other contractual instrument resulting from this contract. This representation shall be provided as part of the proposal and resubmitted on an annual basis from the date of award.

(d) Disclosures. If the Subcontractor has responded affirmatively to the representation in paragraph (c) of this clause, the Subcontractor shall provide the following additional information to DT Global:

(1) List of all covered telecommunications equipment and services offered or provided (Entity name, brand; model number, such as original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable);

(2) Explanation of the proposed use of covered telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b) of this provision;

(e) Reporting requirement.

(1) In the event the Subcontractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Subcontractor is notified of such by a subcontractor at any tier or by any other source, the Subcontractor shall report the information in paragraph (d)(2) of this clause to DT Global.

(2) The Subcontractor shall report the following information pursuant to paragraph (d)(1) of this clause

(i) Immediately upon such identification or notification: the contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(ii) Within 5 business days of submitting the information in paragraph (d)(2)(i) of this clause: any further available information about mitigation actions undertaken or recommended. In addition, the Subcontractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(f) 2nd Tier Subcontracts. The Subcontractor shall insert the substance of this clause, including this paragraph (f), in all 2nd Tier subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial items.

(g) SAM Verification. The Subcontractor shall regularly review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) to identify entities excluded from receiving federal awards for “covered telecommunications equipment or services”.

Contract/Subcontract No.: _____

Signature: _____

Date: _____

Name: _____

Title/Position: _____

Organization: _____

ATTACHMENT V

PRIME CONTRACT FLOW-DOWN CLAUSES

This Contract will be funded by the U.S. Agency for International Development (USAID) with DT Global implementing this USAID project. Applicable clauses incorporated herein by reference shall have the same force and effect as if they were incorporated in full text. A copy of the full text of each clause may be obtained from <http://www.acquisition.gov/far>, <http://www.usaid.gov/policy/ads/300/aidar.pdf>, or from DT Global's procurement official. The term "FAR" means Federal Acquisition Regulation. The terms, "Contractor," "Government" and "Contracting Officer" as used in these clauses shall refer to Vendor, DT Global, and DT Global Contract Administrator respectively. In no event shall any provision of this contract or Orders issued against it be construed as allowing the Vendor to appeal directly to or otherwise communicate directly with (USAID) without written consent of DT Global.

NUMBER	TITLE	DATE
FEDERAL ACQUISITION REGULATION (48 CFR Chapter 1)		
52.202-1	DEFINITIONS	NOV 2013
52.203-5	COVENANT AGAINST CONTINGENT FEES	MAY 2014
52.203-6	RESTRICTIONS ON SUBCONTRACTOR SALES TO THE GOVERNMENT	SEP 2006
52.203-7	ANTI-KICKBACK PROCEDURES	MAY 2014
52.203-8	CANCELLATION, RESCISSION, AND RECOVERY OF FUNDS FOR ILLEGAL OR IMPROPER ACTIVITY	MAY 2014
52.203-13	CONTRACTOR CODE OF BUSINESS ETHICS AND CONDUCT	OCT 20156
52.204-9	PERSONAL IDENTIFICATION VERIFICATION OF CONTRACTOR PERSONNEL	JAN 2011
52.204-10	REPORTING EXECUTIVE COMPENSATION AND FIRST-TIER SUBCONTRACT AWARDS	OCT 2018
52.204-13	SYSTEM FOR AWARD MANAGEMENT MAINTENANCE	OCT 2018
52.204-14	SERVICE CONTRACT REPORTING REQUIREMENTS	OCT 2016
52.204-25	PROHIBITION ON CONTRACTING FOR CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.	AUG 2020
52.209-6	PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT	OCT 2015
52.209-9	UPDATES ON PUBLICLY AVAILABLE INFORMATION REGARDING RESPONSIBILITY MATTERS	OCT 2018
52.215-2	AUDIT AND RECORDS—NEGOTIATION	OCT 2010
52.215-8	ORDER OF PRECEDENCE--UNIFORM CONTRACT FORMAT	OCT 1997
52.215-10	PRICE REDUCTION FOR DEFECTIVE CERTIFIED COST AND PRICING DATA	AUG 2011
52.215-11	PRICE REDUCTION FOR DEFECTIVE CERTIFIED COST AND PRICING DATA-MODIFICATIONS	AUG 2011
52.215-12	SUBCONTRACTOR COST AND PRICING DATA	OCT 2010
52.215-13	SUBCONTRACTOR COST AND PRICING DATA-MODIFICATIONS	OCT 2010
52.215-19	NOTIFICATION OF OWNERSHIP CHANGES	OCT 1997
52.215-23	LIMITATIONS ON PASS-THRU CHARGES	OCT 2009
52.216-7	ALLOWABLE COST AND PAYMENT	AUG 2018
52.217-8	OPTION TO EXTEND SERVICES	NOV 1999
52.222-21	PROHIBITION OF SEGREGATED FACILITIES	APR 2015
52.222-26	EQUAL OPPORTUNITY	SEP 2016

52.222-29	NOTIFICATION OF VISA DENIAL	APR 2015
52.222-35	EQUAL OPPORTUNITY FOR VETERANS OCT 2015	
52.222-36	AFFIRMATIVE ACTION FOR WORKERS WITH DISABILITIES	JUL 2014
52.222-37	EMPLOYMENT REPORTS ON VETERANS	FEB 2016
52.222-50	COMBATING TRAFFICKING IN PERSONS	MAR 2015
52.223-6	DRUG-FREE WORKPLACE	MAY 2001
52.223-18	ENCOURAGING CONTRACTOR POLICIES TO BAN TEXT MESSAGING WHILE DRIVING	AUG 2011
52.225-13	RESTRICTIONS ON CERTAIN FOREIGN PURCHASES	JUN 2008
52.225-14	INCONSISTENCY BETWEEN ENGLISH VERSION AND TRANSLATION OF CONTRACT	FEB 2000
52.225-19	CONTRACTOR PERSONNEL IN A DESIGNATED OPERATIONAL AREA/SUPPORTING DIPLOMATIC OR CONSULAR MISSION OUTSIDE UNITED STATES	MAR 2008
52.228-3	WORKERS' COMPENSATION INSURANCE (DBA)	JUL 2014
52.228-4	WORKERS' COMPENSATION AND WAR-HAZARD INSURANCE OVERSEAS	APR 1984
52.228-7	INSURANCE--LIABILITY TO THIRD PERSONS	MAR 1996
52.229-8	TAXES-FOREIGN COST REIMBURSEMENT CONTRACTS	MAR 1990
52.230-2	COST ACCOUNTING STANDARDS	OCT 2015
52.232-18	AVAILABILITY OF FUNDS	APR 1984
52.232-22	LIMITATION OF FUNDS	APR 1984
52.232-23	ASSIGNMENT OF CLAIMS	MAY 2014
52.232-25	PROMPT PAYMENT JULY 2017) ALTERNATE 1	FEB 2002
52.232-33	PAYMENT BY ELECTRONIC FUNDS TRANSFER- SYSTEM FOR AWARD MANAGEMENT	OCT 2018
52.233-1	DISPUTES (MAY 2014) ALTERNATE 1	DEC 1991
52.233-3	PROTEST AFTER AWARD ALTERNATE I	AUG 1996 JUN 1985
52.233-4	APPLICABLE LAW FOR BREACH OF CONTRACT CLAIM	OCT 2004
52.237-3	CONTINUITY OF SERVICES	JAN 1991
52.242-1	NOTICE OF INTENT TO DISALLOW COSTS	APR 1984
52.242-3	PENALTIES FOR UNALLOWABLE COSTS	MAY 2014
52.242-4	CERTIFICATION OF FINAL INDIRECT COSTS	JAN 1997
52.242-13	BANKRUPTCY	JUL 1995
52.242-15	STOP WORK ORDER ALTERNATE I	AUG 1989 APR 1984
52.243-3	CHANGES—TIME AND MATERIALS OR LABOR HOURS	SEP 2000
52.243-7	NOTIFICATION OF CHANGES	JAN 2017
52.244-2	SUBCONTRACTS ALTERNATE I (JUN 2007)	OCT 2010
52.244-5	COMPETITION IN SUBCONTRACTING	DEC 1996
52.244-6	SUBCONTRACTS FOR COMMERCIAL ITEMS	OCT 2018
52.245-1	GOVERNMENT PROPERTY	JAN 2017
52.246-25	LIMITATION OF LIABILITY—SERVICES	FEB 1997
52.247-63	PREFERENCE FOR U.S. FLAG AIR CARRIERS	JUN 2003
52.249-6	TERMINATION (COST-REIMBURSEMENT)	MAY 2004
52.249-14	EXCUSABLE DELAY	APR 1984

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752.202-1	DEFINITIONS	JAN 1990
752.209-71	ORGANIZATIONAL CONFLICT OF INTEREST DISCOVERED AFTER AWARD	JUN 1993
752.211-70	LANGUAGE AND MEASUREMENT	JUN 1992
752.222-781	NONDISCRIMINATION	JUN 2012
752.225-70	SOURCE AND NATIONALITY REQUIREMENTS	FEB 2012
752.228-3	WORKERS' COMPENSATION INSURANCE (DBA)	DEC 1991
752.228-7	INSURANCE-LIABILITY TO THIRD PERSONS	JUL 1997
752.228-70	MEDICAL EVACUATION (MEDVAC) SERVICES	JUL 2007
752.245-70	GOVERNMENT PROPERTY-USAID REPORTING REQUIREMENTS	OCT 2017
752.245-71	TITLE TO AND CARE OF PROPERTY	APR 1984
752.7001	BIOGRAPHICAL DATA	JUL 1997
752.7002	TRAVEL AND TRANSPORTATION	JAN 1990
752.7003	DOCUMENTATION FOR PAYMENT	NOV 1998
752.7004	EMERGENCY LOCATOR INFORMATION	JUL 1997
752.7006	NOTICES	APR 1984
752.7007	PERSONNEL COMPENSATION	JUL 2007
752.7008	USE OF GOVERNMENT FACILITIES OR PERSONNEL	APR 1984
752.7009	MARKING	JAN 1993
752.7010	CONVERSION OF U.S. DOLLARS TO LOCAL CURRENCY	APR 1984
752.7011	ORIENTATION AND LANGUAGE TRAINING	APR 1984
752.7013	CONTRACTOR-MISSION RELATIONSHIPS	OCT 1989
752.7014	NOTICE OF CHANGES IN TRAVEL REGULATIONS	JAN 1990
752.7015	USE OF POUCH FACILITIES	JUL 1997
752.7019	PARTICIPANT TRAINING	JAN 1999
752.7025	APPROVALS	APR 1984
752.7027	PERSONNEL	DEC 1990
752.7028	DIFFERENTIALS AND ALLOWANCES	JUL 1996
752.7029	POST PRIVILEGES	JUL 1993
752.7031	LEAVE AND HOLIDAYS	OCT 1989
752.7032	INTERNATIONAL TRAVEL APPROVAL AND NOTIFICATION REQUIREMENTS	APR 2014
752.7033	PHYSICAL FITNESS	JUL 1997
752.7034	ACKNOWLEDGEMENT AND DISCLAIMER	DEC 1991
752.7035	PUBLIC NOTICES	DEC 1991

EXECUTIVE ORDER ON TERRORISM FINANCING (AUG 2016)

The Subcontractor/Recipient is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the subcontractor/recipient to ensure compliance with these Executive Orders and laws. This provision must be included in all subcontracts/sub-awards issued under this subcontract/agreement.

Annex 1

Budget Proposal
(See attached Template)



Annex 2
Form AID 1420-17

OMB Control No: 0412-0520; Expiration Date: 3/31/2021

CONTRACTOR EMPLOYEE BIOGRAPHICAL DATA SHEET						
The Privacy Act Statement is found at the end of this form.						
1. Name <i>(Last, First, Middle)</i>			2. Contractor's Name			
3. Employee's Address <i>(include ZIP code)</i>			4. Contract Number		5. Position Under Contract	
			72030619C00003			
			6. Proposed Salary		7. Duration of Assignment	
8. Telephone Number <i>(include area code)</i>		9. Place of Birth		10. Citizenship <i>(If non-U.S. citizen, give visa status)</i>		
11. Names, Ages, and Relationship of Dependents to Accompany Individual to Country of Assignment						
12. EDUCATION <i>(include all college or university degrees)</i>				13. LANGUAGE PROFICIENCY <i>(see Instruction on Page 2)</i>		
NAME AND LOCATION OF INSTITUTION	MAJOR	DEGREE	DATE	LANGUAGE	Proficiency Speaking	Proficiency Reading
				Dari	5/S	5/R
				English	2/S	2/R
				Pashto	2/S	2/R
14. EMPLOYMENT HISTORY <i>(List last three (3) positions held by the individual)</i>						
POSITION TITLE	EMPLOYER'S NAME AND ADDRESS		Dates of Employment <i>(M/D/Y)</i>			
	POINT OF CONTACT & TELEPHONE #		From	To		
15. SPECIFIC CONSULTANT SERVICES <i>(give last three (3) years). Continue on a separate sheet of paper, if required, to provide this information.</i>						
SERVICES PERFORMED	EMPLOYER'S NAME AND ADDRESS		Dates of Employment <i>(M/D/Y)</i>			
			From	To		

16. RATIONALE FOR PROPOSED SALARY *(Provide the basis for the salary proposed in Block 6 with supporting rationale for the market value of the position. Continue a separate sheet of paper, if required) Salary definition – basic periodic payment for services rendered. Exclude bonuses, profit-sharing arrangements, commissions, consultant fees, extra or overtime work payments, overseas differential or quarters, cost of living or dependent education allowances.*

17. CERTIFICATION: To the best of my knowledge, the above facts as stated are true and correct.

Signature of Employee

Date

18. CONTRACTOR'S CERTIFICATION *(To be signed by responsible representative of Contractor)*

Contractor certifies in submitting this form that it has taken reasonable steps (in accordance with sound business practices) to verify the information in this form. Contractor understands that USAID may rely on the accuracy of such information in negotiating and reimbursing personnel under this contract. Certifications that are false, fictitious, or fraudulent, or that are based on inadequately verified information, may result in appropriate remedial action by USAID, taking into consideration all the pertinent facts and circumstances, ranging from refund claims to criminal prosecution.

Signature of Contractor's Representative

Date