

REQUEST FOR PROPOSAL (RFP)

Physiotherapy and Rehabilitation Services for Afghanistan (PARSA)

AFSHAR, MARASTOON. KABUL-AFGHANISTAN

CONSTRUCTION OF METAL WATER TANK AND METAL WORK

RFQ Number	RFP-PARSA - 001 -2021
RFQ Title	CONSTRUCTION OF METAL WATER TOWER AND METAL WORK
Issue Date	January 06.2021
Closing Date	January20.2021
Questions due date	All questions related to this RFP may be directed to email Address (rfp@afghanistan-parsa.org) no later than (06. Jan.2021 to 15. Jan.2021) and all answers will be responded via email no later than (06. Jan.2021 to 15. Jan.2021) .
Site Visit	All interested Bidders can visit PARSA office for a site visit from (Sunday- January10.2021) up to (Tuesday – January13.2021) from (09:00 a.m. – 3:30 p.m.)
Point of Contact for Site Visit	Engineer Ghullam Faruq Hamza Construction Engineer Phone: +93(0) 794100425 Email: rfp@afghanistan-parsa.org

A. INTRODUCTION

1. About PARSA:

PARSA Organization is a non- government, International Organization (NGO) working directly with the disadvantaged people of Afghanistan to build healthy afghan communities. PARSA has been working at the most grassroots level in afghan communities since 1996. We have consistently evolved over the years to meet the changing needs of people we support. We believe strongly in empowering visionaries who want to make positive change in Afghan communities, and that is why many of the programs we take on are led by a PARSA leaders with a vision.

2. The propose of this request of Proposal:

The Propose of this RFP is to find potential and select Committed and Reliable suppliers for **Construction of metal water tank with tower and Metallic windows and doors** for PARSA organization located in Kabul through a contract therefore, PARSA is inviting all eligible and committed suppliers who are qualified and have previous experience in field of construction preferably metal work for the **Construction of metal water tank and Metal work of Windows and Doors** as indicated in Financial Proposal Appendix – B.

All Bidders must have a Business license valid for (2021-2022), comply with role and regulation of Afghanistan government and must be regular tax- payer to the government of Afghanistan,

B. BIDDING DOCUMENTS

3. Bidding Documents:

All the interested bidders are requested to follow all instructions while preparing their bids to be considered by selection committee failure to furnish all information may lead to Disqualification and rejection from the bidding process.

The bidding documents are comprise as following:

- Appendix A (Vendor Information Form)
- Appendix B (Financial Proposal)
- Appendix C (Offeror Technical Form)
- Appendix D (Past Performance form)

4. Clarification of Bidding Documents

All questions related to this RFP may be directed to email Address (rfp@afghanistan-parsa.org) no later than **(06. Jan.2021 to 15. Jan.2021)** and all answers will be responded via email no later than **(05. Jan.2021 to 15. Jan.2021)**.

5. Language of Bid:

The language for this bid is English and all corresponds and documents exchanged between bidders and the Purchaser will be in English.

6. Currency of the Bid:

Currency for this bid is Afghani and all financial rates and amount entered in Price proposal must be expressed in local Currency (**Afghani**).

7. Bid Price

Bidders are requested to provide the quotes for each item in price proposal and unit price will be the basis for evaluation in case of price discrepancy between unit price and Grand Total the unit price will be considered.

8. Documents Comprising the bid:

The submitted bid through bidders must include the following information failure to provide all documents may lead the supplier to disqualification

- ITEM SPECIFICATIONS – Refer to BoQ for detailed specifications.
- Valid business License from Ministry of commerce.
- similar past performance
- Bank Statement of the company from past two years
- Tax payers' documents
- Company profile
- References (At least three professional references in similar field at least in past two years.

9. Bid Security:

Bid Security is not applicable for this RFP.

10. Bid Validity:

Bids must remain valid for 90 days after the bid opening date. Bids valid for shorter period may be rejected by committee.

11. Tax:

Pursuant to Article 72 in the Afghanistan Tax Law effective March 21, 2009, PARSA is required to withhold "contractor" taxes from the gross amounts payable to all Afghan for-profit subcontractors/vendors. In accordance with this requirement, PARSA shall withhold two percent (2%) tax from all gross invoices to Afghan subcontractors/vendors under this Agreement with active AISA or Ministry of Commerce license.

For subcontractors/vendors without an active AISA or Ministry of Commerce license, PARSA shall withhold seven percent (7%) "Contractor" taxes per current Afghanistan Tax Law.

C. SUBMISSION OF BID

12. Submission of Bids:

SUBMISSION GUIDLINE:

✓ Electronic Submission:

Electronic submission is not applicable, offers received electronically will not be considered by evaluation committee.

✓ Hard Copy Submission:

All offers must be submitted as a hard copy clearly indicated the RFQ number, title, and RFQ deadline in the following address:

Address:

*PARSA Main Office, Marastoon- Afshar
Afshar -, Kabul*

Attention To:

Sharif Alokozay
Procurement Department
+93(0) 799 139 498

- All Quotations must be signed and/or stamped by an authorized representative of the Company.
 - All offers must have complete address, telephone number and e-mail address (backside of envelope) of the company offers without information may be disqualified.
 - All offer must be in quoted in Afghani and payments will be made to the vendor in local currency (AFN).
 - In case of price discrepancy between unit price and Grand Total the unit price will be considered.
- o Note :
- The bidder's proposal must include technical and financial proposal in separated sealed envelopes
 - Bidders must sign the register form at gate while submitting their bids and clearly indicate Company name, address, representative name, Phone Number and Date of Submission.

D. EVALUATION OF THE BID

13. Evaluation and Comparison of Bids:

Eligible vendors will be evaluated on the basis of Lowest Price and Technically Acceptable offer through following breakdown:

Description	Marks
Technical Proposal	10
Valid business license	5
Similar past performance	5
Price Proposal	5
Sample	5
Total	30

Attachments:

- Appendix A: Vendor Information
- Appendix B: Financial Proposal
- Appendix C: Similar Past Performance
- Appendix D: Technical Offer

Appendix A: Vendor Information:

Vendor Name as per Business License	
License No.	
License Validity Date	
Vendor Contact Detail	
Vendor Company Address	
Vendor Authorized Representatives Name and Designation	
Vendor Authorized Representatives Contact Details	
<u>Financial Information</u>	
*Bank Name and Address	
*Name under which company is registered at bank	
*Bank account number	
Swift code (if applicable)	

<u>Professional References</u>	
Reference One	<u>Full Contact Details</u>
Reference Two	<u>Full Contact Details</u>
Reference Three	<u>Full Contact Details</u>

I undersigned _____, agree to provide PARSA, non-profit NGO, with items answering the following specifications, according to the general conditions and responsibilities that I engage myself to follow.

Appendix B: Financial Proposal for Construction of Water reservoir and Metal Work

#	Item Description	Unit	Quantity	Unit Price (AFN)	Line Total (AFN)
1	Construction of water tower column from box Profile of 14*14 cm , Tickness=4mm ساخت پایه ذخیره آب از پروفیل قطی با box 14*14 سانتی متر به ضخامت 4 ملی متر.	Each	1		
2	To strengthen the column Elbow (inglaran) 3” , Tickness=5mm برای تحکیم کاری و یا ضرب پایه های آن انگلارن 3 اینچ به ضخامت 5 ملی متر.	Each	1		
3	Construction of 2 layer water tank of 10000 liter capacity ساخت تانکر دو لایه به ظرفیت 10000 لیتر از آهن جستی 2 ملی متر و پوشش آن 1 ملی متر عایق داخل آن پشم شیشه ویا فوم.	Each	1		
4	Round iron stair زینہ گول جهت بالا شدن به ذخیره.	Each	1		
5	Guard rail from box profile of 40*40, tickness 18 gage کتاره به بلندی 75 سانتی متر از پروفیل 40*40 به ضخامت 18 گیج.	Each	1		
6	Rcc foundation of 80cm depth of iron rod \varnothing 12mm and and Rcc ring (beam) 3.5*3.5 m dimation \varnothing 12 mm تهداب با فوندیشن به عمق 80 سانتی متر از سیخ گول 12 ملی متر و اتصال پایه های آن توسط رینگ RCC آهن کانکریتی به ضخامت 40 سانتی متر از سیخ گول 12 ملی متر جهت اتصال پایه ها فاوندیشن به ابعاد 3.5*3.5 متر.	Each	1		
7	Anchor bolt and iron plate 20mm to connect the foundation with column. پلیت 40*40 به ضخامت 20 ملی متر جهت اتصال پایه ها با فوندیشن.	Each	1		



8	bottom frame of water tank from iron beam 14cm with 3cm iron plate چوکات زیر ذخیره از گادر 14 و آهن 3 ملی متر.	Each	1		
10	Construction of metal doors with profile 40*80 , thickness 2mm with ply wood plate ساخت دروازه ها از پروفیل 40*80 به ضخامت 2 ملی متر به پله های Plywood.	m ²	1		
11	Construction of metal windows with profile 30*60 , thickness=2mm ساخت کلکین ها از پروفیل 30*60 به ضخامت 2 ملی متر.	m ²	1		
Total (AFN)					
2% Tax					
Grand Total					

BIDDER'S COMMENTS/REMARKS:

1. _____

2. _____

BIDDER'S TERMS AND CONDITIONS:

1. Validity of Offer: (90 Days)
2. Terms of delivery:
3. Terms of payment:
4. Delivery time guaranteed upon contract's signature:

Name of Bidder's Authorized Representative: _____

Authorized signature and stamp: _____

Date: _____

Appendix C: Technical Offer

PLEASE PROVIDE THE INFORMATION ANSWERING TO EACH TECHNICAL QUESTION BELOW:

- A. Number of senior and site engineers with their specialization and experience (**resumes shall be attached**)

Number	Name	Position	Specialization	Years of experience
1				
2				
3				

- B. 1. Does the Company plan to subcontract any of the work proposed? If Yes:**

What % ? _____

What activities? _____

What Company? _____

If bid is accepted: All relevant information on Subcontractor will be required by PARSA and bidder will be fully (100%) financially and technically responsible for all work and materials provided

- C. Does the company have the ability to provide PARSA with a reference letter from a third reliable party (local community, well-known company, government agencies or local agencies)?
- D. Does the company have the ability to deposit 10% of contract amount as guarantee (Bank performance guarantee), which will be blocked by PARSA officially until the project and as well as the guarantee period are successfully completed?
- E. Does the company have the ability to guarantee the project quality for 12 months, after 100% completion of the project?
- F. Where did you get prices for materials, services included in the offer?

- G.** Do you have the capacity to assign 2 persons of your company on a full-time basis in the project site: 1 civil engineer and 1 foreman?

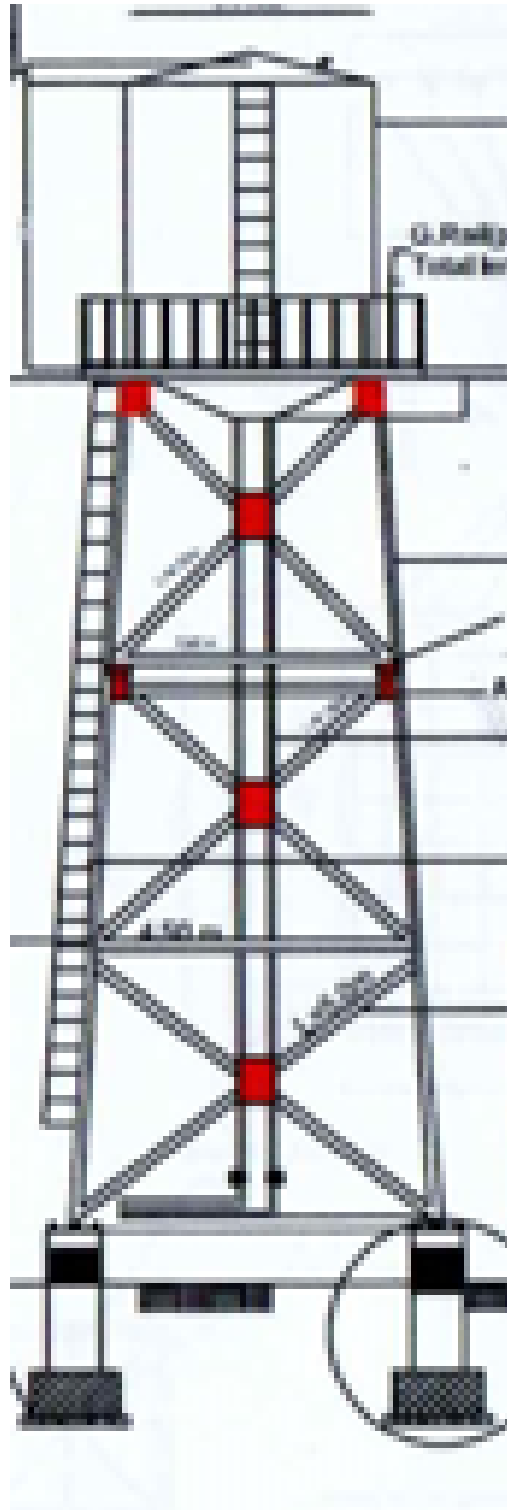
- H.** Could you please provide a detailed delivery plan including the different milestones and timelines (Draw Gantt Chart)?

Name of Bidder's Authorized Representative: _____

Authorized signature and stamp: _____

Date: _____

Map for water Tower :



FOR PARSA USE ONLY

Following documents have been supplied:

Business registration or license	
Similar Contract Copy	
References	
Bank statement	
Financial statement (if available)	
Supplier Tax Identification Number (TIN)	
Company Profile	