



Aga Khan Agency for Habitat
Afghanistan

Tender Notice for Ticket Issuance and Visa Services

Aga Khan Agency for Habitat (AKAH), Afghanistan invites tenders from authorized Travel Agency for providing Ticketing and visa services:

SPECIFICATIONS	
S. No	Specification
1	Travel insurance
2	Charter flight services - Heli and fixed wings air crafts within country and international destinations
3	Visa Arrangement (national and International)
4	Hotel booking services for accommodation, meetings and conferences all around the globe.
5	Emergency and urgent ticket booking facility (local and international)
6	Ticket & hotel Booking services in short period notice
7	Airport Services for connecting flights
8	Pickup and drop services to/from the airport
9	Monthly reporting at end of each month for the rendered service / reconciliation
10	List of country of operation and service provision

Criteria for Bidding

1. Bidders should be authorized firm in Afghanistan having license to operation
2. Bidder should comply with the procurement procedures and policies of AKAH.
3. Bidders shall provide details about the firm, its history, experience and financial and technical capacity.
4. Bidder must provide relevant experience to the international organizations and government agencies during the last 5 years.
5. Bidders must be in compliance with the provisions of income tax law of Afghanistan.
6. No advance payment will be made for any kind of booking. Payment will be released on monthly basis after receipt of bill and successful completion of the task.
7. Financial quote should be submitted in separate envelop for the above-mentioned services.

Interested applicants are expected to provide the above document along with the bids:

Envelop, duly marking as given below:

Aga Khan Agency for Habitat (AKAH)

Attention: Admin & Logistic Department

Bid for Ticket and Visa

<Name of Your Company Address>

<Company Stamp>

<Date>, <Mobile Number, email address>

How to Apply:

Applicants must submit bids in sealed envelope to AKAH, Afghanistan office from 11th January 2021 to 25th January 2021 from 8:00am to 4:00pm to the following addresses.

Address:

Aga Khan Agency for Habitat, Afghanistan
House# 372, Qala e Fatullah, Street 10, District 10, Kabul
Contact number: 0799806108
Email Address: wali.shahizada@akdn.org