

Danish Assistance to Afghan Rehabilitation and Technical Training DAARTT

RFP Request for Proposal of Financial Audit in DAARTT Office

Announcement No: DAARTT-A1-11-2021
Background: DAARTT (Danish Assistance to Afghan Rehabilitation and Technical Training) is an NGO established in Afghanistan by the Danish People's Aid (DPA) in 2003. DAARTT is specialized in construction and in building capacity in all aspects of construction. DAARTT core staff consists of experienced Afghan engineers and architects. DAARTT has constructed more than 100 schools, clinics and other buildings in Afghanistan and built capacity of the Afghan people and government entities.
Item description and specification. DAARTT Office seeks for professional International Audit company to audit the COVID-19 Prevention Project. The following points for the auditing job of COVID-19 Prevention announcement: A- The Project location was Maimana City, Center of Frayab Province B- Project duration was around 7 months B- Documents available for examining the purposes: Cash book and bank statements C- The financial system of the organization is Navation D- Accounting system is cash based E- Project expenditure matures around 31,000,000 AFN/ Audit report currency (AFN and USD) F- Auditing duration no later than 10 working days Location : Maimana City, Center of Frayab Province
Delivery of report: Auditing duration no later than 10 working days
Announcement period: 11 Jan 2021 till 17 Jan 2021
Budget: The quotation must be in Afghani Currency, inclusive of tax, transportation and other relevant information. <p style="text-align: right;">قیمت ها باید به پول افغانی و شامل تمامی مصارفات از قبیل ترانسپورت ، مالیه و غیره باشد.</p>
Quotation validation: One month from date of submission
The RFQ must be sent to anwar@daartt.org No: +93(0)707600373
Note: The quotation must have the announcement No in subject, otherwise the quotation will be disqualified.

The audit of projects must cover, but is not necessarily limited to, the following:

- 1- The final accounts of project spending for the entire project period
- 2- An audit report presenting the approved budget, and if variations between planned and actual expenditure have occurred, specifying these variations
- 3- Clear identification of deficits, if any
- 4- An examination as to whether financial policy and procedures ensure smooth and efficient implementation of activities and prevent fraud
- 5 An evaluation of the financial bookkeeping systems in terms of reliability, comprehensibility and correctness of the accounting entries and the integrity of the documentation (receipts and supporting documentation)
- 6- An examination as to whether asset management and procedures (purchase, inventory, storage, operational use, disposal) are in line with plan regulations to avoid misuse
- 7- An examination as to whether the national labor law and tax regulations have been observed.

H- Audit certification: The audit of the project should review the following aspects and should confirm and certify that:

- 1- The disbursements are made in accordance with the activities and budgets of the project document
- 2- The disbursements are supported by adequate documentation
- 3- The financial reports are fairly and accurately presented
- 4- An appropriate management structure, internal controls and record-keeping systems are maintained and functioning
- 5- The status of assets and equipment held by the project
- 6- The implementing agency and plan: we have undertaken and have prepared reports for monitoring and evaluation of the substantive activities and of the management systems of the project
- 7- The procurement, use, control and disposal of non-expendable equipment are in accordance with plan

The following points for the auditing job of COVID-19 Prevention announcement:

- A- The Project location was Maimana City, Center of Frayab Province
- B- Project duration was around 7 months
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- C- The financial system of the organization is Navation
- D- Accounting system is cash based
- E- Project expenditure matures around 31,000,000 AFN/ Audit report currency (AFN and USD)
- F- Auditing duration no later than 10 working days