

Request for Quotation (RFQ)

Framework contract for monthly Top Up cards

Introduction

Integrity Watch (the Client) is an Afghan civil society organization committed to increasing transparency, accountability, and integrity in Afghanistan. Integrity Watch was created in October 2005 and established itself as an independent civil society organization in 2006. The head office of Integrity Watch is in Kabul with provincial programmatic outreach in Balkh, Herat, Kabul, Kapisa, and Nangarhar Provinces of Afghanistan.

Details of goods:

The below top-up cards list covers Integrity Watch estimated requirements for 6 months. Integrity Watch may increase or decrease the numbers of cards in the future in accordance with its needs and its decisions.

Description	Quantity	Unit	Unit Price AFN	Total Price AFN
Etisalat top-up card (each 250 AFN worth (In hard form)).	600	Card		
Roshan top-up card (each 250 AFN worth (In hard form)).	480	Card		
AWCC top-up card (each 250 AFN worth (In hard form)).	300	Card		
MTN top-up card (each 250 AFN worth (In hard form)).	270	Card		
Salam top-up card (250 each AFN worth (In hard form)).	150	Card		
Total Amount				

The above services requirements have the following specifications:

1. The contract shall be for 6 months (March to August 2021). Upon successful delivery of the requested deliverables providing these are to the Client's satisfaction, the Client will pay the Service Provider in accordance with the Purchase Order and Invoice.
2. All top-up cards should be in a useable condition.
3. Cards will be purchased on a monthly basis in accordance with Integrity Watch's needs.
4. All cards should be in hard form each having worth of 250 AFN.
5. Any top-up cards which cannot be used will be rejected by the Client and payment will not be made by the Client for these.
6. Payment will be made in accordance with the financial rules and procedures of the Client after issuance of invoice by Bank Transfer/Cheque.
7. The Client's Procurement Committee reserves the right to compare the prices in the market whenever they feel the need to.
8. The service provider will deliver top-up cards on a fixed price (Offered in RFQ) in accordance with the Purchase Order of Integrity Watch.

Requirements:

The Service Provider shall:

- Sign and stamp their bid and clearly mention the date.
- State clearly in writing the amount per unit and the total in AFN.
- Attach their company profile (past experience, license, value of previous contracts etc.).
- Write Integrity Watch's bid number (IWA/B2-21/TUC) on your offer.

How to apply

Your sealed bid envelope shall be sent to House #3, Street #8, Qala-e-Fathullah, Kabul, Afghanistan, for bid submitting procedure/ specifications contact +93 (0) 791825329. Please note & ensure the following:

- The envelope is sealed and duly stamped.
- Write the company name and bid number on the sealed envelope.
- Register your bid in Integrity Watch Afghanistan bid registration book.
- Place your sealed bid in the bid box at Integrity Watch's office.
- The deadline for submission of bids is **January 24, 2021 at 4:00 PM**. Late and incomplete quotations will not be considered.

