

## Terms of Reference for conducting Ecological Study on MAPs and Wildlife Plants

Welthungerhilfe is the largest German non-governmental, Non-profit and non-partisan organization working in Afghanistan since 1992 in the fields of development cooperation, humanitarian and emergency aid, rehabilitation and reconstruction.

Recently, WHH has implemented in the country some 180 projects. Main fields of WHH's intervention in Afghanistan are food and nutrition security, rural and regional development, providing durable solutions for IDPs and returnees and water and sanitation.

The current Terms of Reference (ToR) is subject to the grant co-financed by BMZ and being implemented in three provinces of Afghanistan namely Balkh, Jawzjan and Samangan located in the north region of the country. The project is being implemented in partnership with local NGOs (ECW & PRB). The project overall objective is contribution to Strengthening of food and nutrition security and creation of a conducive policy environment through an integrated multisectoral LANN+ approach at provincial and national level in Afghanistan.

The scope of work under this ToR will cover conducting **Ecological Study on MAPs and Wildlife Plants** in the project area (Balkh and Jawzjan provinces).

This posting concerns a short-time assignment of one month (for plant search, identification, collection of samples, documentation, investigation, publication at Kabul University and developing report in the north region and Kabul, Afghanistan).

The scope of assignment will start from 1<sup>st</sup> of Feb 2021 and will end 28 Feb 2021

### Objectives of the studies:

The study aims to conduct Ecological Study on MAPs and Wildlife plants in the provinces of Jawzjan and Balkh with specific focus on:

1. To conduct Ecological Study on MAPs and Wildlife plants.
2. Includes plant search, collection of samples, documentation, investigation and publication at Kabul University.
3. To identify households that depend on them for income generation.

### Methodology of the studies:

The studies will combine quantitative and qualitative methods. A structured questionnaire in the form of Focus Group Discussion (FGD), Key Informants Interview (KII), Individual and desk review would be required. It is required that Consultantancy to discuss in depth with WHH key staff on methodology details. The sample size should be agreeing with WHH program and MEAL team for the structured questionnaire survey.

### Deliverables:

- 1) Receive detail orientation on the project landscape in reference to the MAPs significance and its value in the environment and livelihood development.
- 2) Develop Key Informants Interview (KII), focus group discussion (FGD) and individual questionnaires and sharing with ECW/WHH for getting approval.
- 3) Conduct ecological survey of medicinal and Aromatic Plants (MAPs) and Wildlife plants in 40 targeted villages of Jawzjan and Balkh provinces through FGD with community people and individual interview with grower/traders of MAPs and wildlife plants.
- 4) Identify the types, use and habitats of MAPs and Wildlife plants in the targeted provinces.
- 5) Identify the gaps and limitations for growing/trading of MAPs and Wildlife plants.
- 6) Identify the opportunities for improving MAPs and Wildlife plants growing/trading in the targeted provinces.
- 7) Identifying MAPs and Wildlife plants producer and traders in the targeted villages of Balkh and Jawzjan provinces.

- 8) Map out the MAPs markets, marketability strategies locally adopted and key risks involved in the market development of the MAPs in the target districts and provinces.
- 9) Prepare a detailed list of MAPs and Wildlife plans producers and traders with describing their involvement in this occupation.
- 10) Develop an indigenous knowledge booklet of the MAPs for the future use and benefits of people and academia research.
- 11) Prepare a detailed report of MAPs and Wildlife ecological survey.
- 12) Submit the initial report to ECW & WHH for review.
- 13) To provide orientation/training on finding to ECW staff.
- 14) Submit the hard copies of filled questionnaires to ECW.

### General arrangements

- Required equipment (laptop, telephone, internet etc.) is to be provided by consultancy firm.
- WHH requires the consultancy team to abide by WHH security policies and regulations and WHH Codes of Conduct.
- All travel costs are to be covered by consultancy and entire team.
- Personal expenses (accommodation, restaurants, food, etc.) will be covered by the himself. No per diem will be given.
- Insurance costs will not be covered; the Consultancy shall manage own and the team insurance and provide the details of this cover to WHH prior to starting the assignment.
- All contracts must abide by the Government of Afghanistan Tax regulations. Offered prices are inclusive of all relevant taxes and duties and other clearance costs.
- The consultant is required to travel to the provinces and carryout the assignment or to closely monitor

### Facilitation by Welthungerhilfe

Consultancy Co to maintain a good exchange with WHH Afghanistan's programme dept and MEAL within country office located in Kabul and regional office located in the targeted areas. Consultant would be able to contact WHH's partners if required

WHH will help on traveling within country by provisioning facilities on accommodation, vehicle and flight booking (the cost should be cover by consultancy co). The consultant and his/her team would be supported to access stakeholders including community people).

### Time Frame:

- The study should be completed, and final report should be submitted within one month after signing contract.
- The contract will be for a period of one month (with the possibility of extension if the circumstances merit). Extension to the contract duration would only be accepted if strong justification is provided by consultant/consultancy and program team of WHH Afghanistan is agreed with.

### Your qualifications will include:

- At least a bachelor's degree in agriculture (Horticulture, NRM or Forestry), Botany or Environment from the reputed universities
- Preferred to Master holder in horticulture or MAPs expert a minimum of five (5) years relevant professional experience in the Ecological study and surveys of MAPs.
- Ability to organize questionnaires for the collecting information about MAPs and wildlife plants.
- Ability to conduct ecological survey at the village level in Balkh (Dihdadi and Marmol districts) and Jawzjan (Sheberghan and Khawjadokoh district) Provinces.
- Ability to communicate and write effectively in English and Dari/Pashto languages.
- Ability to travel to the village of the targeted provinces by road regularly.
- Should be able to produce two or three samples of his previous work in developing the MAPs ecological study and wildlife plants.
- High quality and high impact report and paying attention to accuracy and details
- Submitting of effective report on finding gaps and gives recommendation to the ECW and WHH.

### Skills

- Good in written and verbal English with strong analytical and critical thinking skills.

- Ability to speak and write in local languages
  - Strong critical thinking and reasoning skills
  - Excellent computer, MS office skills
  - Excellent communication and presentation skills
  - Culture sensitive and respect for local norms
  - Confidentiality and privacy
  - Willingness to travel to provinces that may be required during the project lifetime
- Excellent inter-personal, communication, networking and negotiating skills;

**Submission Guideline:**

Consultancy co, that fulfil the requirements shall submit in PDF and Word / Excel formats:

- Application/expression of interest letter, signed by Consultant
- Financial and technical proposal including draft information on the subject areas and plan
- Detailed CV(s) of the Consultant(s)

Please, note that applications not received in all above-mentioned formats, and applications with an application letter lacking a signature will not be consider

Please consider submitting your documents to [afg.kab.hr@welthungerhilfe.de](mailto:afg.kab.hr@welthungerhilfe.de) no later than 26-01-2021 at 17:00hrs Kabul time.